NEWS RELEASE – MEETING AGENDA

TO: Concho Valley Regional Advisory Committee on Aging

FROM: Toni P. Roberts, Aging Services Director, Area Agency on Aging of the Concho Valley

DATE: March 9, 2016

SUBJECT: Meeting Agenda

The regular meeting of the Concho Valley Regional Advisory Committee on Aging will be held Wednesday, March 23, 2016 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

AGENDA

1. Determination of a quorum and call to order Maggie Farrington, Chair
2. Invocation & Pledge of Allegiance
3. Welcome guests
4. Approval of minutes from January 27, 2016 meeting
5. Texas Silver Haired Legislature Report (TSHL)
6. Subcommittee Updates: Operating Guidelines update
7. Vote - continuing with Operating Guidelines or revert back to former By-laws
8. If vote is for By-Laws, need to form a Subcommittee to update By-laws
9. FGP/SCP Report: Nolen Mears
10. Aging Director’s Report: Toni P. Roberts
11. Other Business/Announcements
12. Next Meeting: **Wednesday, May 25, 2016** - Concho Valley Regional Training Center
The Regional Advisory Committee on Aging (RACOA) met on Wednesday, January 27, 2016 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, Texas.

**Members present were:**
Mary Cortinas  
Maggie Farrington  
Beth Grounds  
Mary Kay Henson  
Margie Hernandez  
Patsy Kellogg  
Wayne Merrill  
Sheri Millican  
Cheryl Norvell  
Deborah Palmer  
Mary Roden  
Patsy Kellogg  
Dolores Schwertner  
Ralph Teague

**Staff present were:**
Toni P. Roberts  
Nolen Mears  
Tracy Ogle  
Felicia Lindsey  
Kendra Neumann  
Reggie Wilder

**Guests included:**
Erin Kelly – Baptist Memorial
BUSINESS

CALL TO ORDER
Chairman, Maggie Farrington, announced the presence of a quorum and called the regular meeting of the Regional Advisory Committee on Aging (RACOA) to order at 10:06 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE
Mary Roden gave the invocation and Chairman Farrington led the Pledge of Allegiance.

WELCOME GUESTS
Erin Kelly was welcomed to the meeting. Erin, from Baptist Memorial, introduced herself to the Committee.

RECOGNITION OF FORMER RACOA CHAIR
Wayne Merrill, former RACOA Chairman, was recognized for his service as RACOA’s Chairman.

INTRODUCTIONS
The following were introduced as the new RACOA Committee Officers for 2016: Maggie Farrington, Chair, and Dolores Schwertner, Vice-Chair. Cheryl Norvell, with the Department of Aging and Disability Services (DADS), was also introduced as a new RACOA member. Cheryl will also be a representative for McCulloch County.

APPROVAL OF MINUTES
The minutes of the November 18, 2015 RACOA meeting were reviewed and approved.

RESIGNATION OF MEMBER
Area Agency on Aging (AAA) Director, Toni Roberts, announced that Jeremy Sobotka, with Adult Protective Services (APS), had resigned. Mr. Sobotka did provide Mrs. Roberts the contact information for Rosie Hernandez who will be the new contact for DADS.

TEXAS SILVER HAIR LEGISLATIVE (TSHL) REPORT
This item was tabled until March meeting due to absence of some TSHL members.

SUBCOMMITTEE UPDATES
RACOA members were provided with packets to include a copy of the current updated agenda, a form with subcommittee narratives, Operating Guidelines and the previously used By-laws; a calendar for the 2016 fiscal year; an updated RACOA Roster; the attendance tracking for the 2015 fiscal year; and information regarding the DADS Monitoring Report. Members were asked to review all of the documents provided before the next meeting in March.

Mary Cortinas gave an update on the subcommittee tasked at looking into Operating Guidelines vs. By-laws. She provided a brief reminder about the reasons the committee had voted to begin using the Operating Guidelines in lieu of the more stringent By-laws. It was noted that if the committee votes to reinstate the By-laws, the By-laws will need to be revised/updated.

Members were encouraged to review both documents, again, so that the committee can make an informed decision regarding whether or not to keep using the Operating Guidelines or return to using By-laws. Mrs. Roberts also requested that committee members contact any of the subcommittee members, regarding questions or feedback, before the next subcommittee meeting (tentatively scheduled for the week of February 22, 2016).

Director Nolen Mears reminded the group of reasons for suggesting the Foster Grandparent and Senior Companion programs form an Advisory Committee that is separate of RACOA to address issues specific to these programs. He noted that this decision would be contingent on the outcome of the
voting on Operating Guidelines vs. By-laws in the March 2016 meeting. Mr. Mears will have proposals ready for the RACOA meeting in March, depending on this voting outcome, that will describe how to proceed.

Director Roberts briefly mentioned the AAA Area Plan subcommittee and the process they will be going through to review and complete the Area Plan for fiscal years 2017 – 2019. The deadline for submission to the Executive Committee is March 16, 2016 as they have to approve it before it can be sent to DADS. She encouraged all members to read the current Area Plan to offer feedback about what members feel their communities need.

**REVIEW OF FY 2016 SERVICE DEFINITIONS**

Director Roberts reviewed all of the Service Definitions and the AAA programs / staff that provide those services and provided clarification to members. She explained how these Service Definitions tie into the Area Plan.

**AREA AGENCY ON AGING (AAA) DIRECTOR’S REPORT**

Mrs. Roberts announced that the annual closeout had been submitted and also briefly talked about the DADS Monitoring Report that was received on January 21, 2016. She noted that there is no further action that is required but wanted to provide the information to the committee about outcome of the monitoring visit.

**FOSTER GRANDPARENT / SENIOR COMPANION (FGP/SCP) DIRECTOR’S REPORT**

Mr. Mears reported that both FGP and SCP programs continue to do well financially and stated that the programs were on track to meet their targets. He noted there has been an increase in the requests for Senior Companions and an increase in the number of Foster Grandparents.

He mentioned that their three (3) year grant would be ending soon and would be presenting a new grant proposal by July 2016.

**OTHER BUSINESS / ANNOUNCEMENTS**

There was a request for an acronym list as there is some confusion as to what some of the frequently used acronyms mean.

Mr. Ralph Teague mentioned that his church had recently formed a group that would be assisting those in need and doing other service related projects for the community.

Margie Hernandez and Erin Kelly gave the committee information on a new educational program by the Alzheimer’s Association. They provided the group with dates and times of upcoming presentations.

**ADJOURNMENT**

The meeting was adjourned at 11:38 a.m. Duly adopted at a meeting of the Regional Advisory Committee on Aging this 27th day of January 2016. The next RACOA meeting is scheduled for Wednesday, March 23rd, 2016.

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