NEWS RELEASE – MEETING AGENDA

TO: Concho Valley Regional Advisory Committee on Aging

FROM: Toni P. Roberts, Aging Services Director, Area Agency on Aging of the Concho Valley

DATE: January 17, 2017

SUBJECT: Meeting Agenda

The regular meeting of the Concho Valley Regional Advisory Committee on Aging will be held Wednesday, January 25, 2017 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

AGENDA

1. Determination of a quorum and call to order Maggie Farrington, Chair
2. Invocation & Pledge of Allegiance
3. Welcome guests
4. Approval of minutes from November 30, 2016 meeting
5. Recognition of potential new members: Linda Alastuey, Concho County
6. Texas Silver Haired Legislature Report (TSHL)
7. Aging Director’s Report: Toni P. Roberts - Updates on Area Plan, Area Plan Progress Report, Monitoring schedule, Closeout process, update Conflict of Interest forms
8. Planning Budget - update from Subcommittee
9. Other Business/Announcements
10. Next Meeting: Wednesday, March 22, 2017 - Concho Valley Regional Training Center
MINUTES OF MEETING  
REGIONAL ADVISORY COMMITTEE ON AGING  
November 30, 2016

The Regional Advisory Committee on Aging (RACOA) met on Wednesday, November 30, 2016 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, Texas.

Members present were:
Mary Cortinas  
Lynn English  
Maggie Farrington  
Margie Hernandez  
Patsy Kellogg  
Erin Kelly  
Wayne Merrill  
Mary Roden  
Dolores Schwertner

Staff present were:
John Austin Stokes  
Toni P. Roberts  
Felicitee Jones  
Yolanda Torres  
Mayra Esparza  
Madison Moore  
Tracy Ogle

Guests included:
August Roden  
Sherry Hubbard  
Shandy Childs
BUSINESS

CALL TO ORDER
Chairman, Maggie Farrington, announced the presence of a quorum and called the regular meeting of the Regional Advisory Committee on Aging (RACOA) to order at 10:08 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE
Wayne Merrill gave the invocation and Chairman Farrington led the Pledge of Allegiance.

WELCOME GUESTS
Sherry Hubbard, Texas Silver Haired Legislator, Kimble County. Shandy Childs, Interim Home Health, and is interested in becoming a RACOA member. August Roden, guest of RACOA member.

APPROVAL OF MINUTES
The minutes of the September 28, 2016 RACOA meeting were reviewed and approved.

RECOGNITION OF POTENTIAL NEW MEMBERS
Potential new RACOA members, Rosie Quintela, and Delaine Fuchs were not able to attend meeting.

APPROVAL OF NEW RACOA MEMBER
RACOA members unanimously approved Sherry Hubbard to serve as representative for Kimble County and TSHL.

RESIGNATIONS
The following members resigned, effective immediately: Vicki Bledsoe, Jim Brisbin, Cheryl Norvell, and Brigitte Rogers.

TEXAS SILVER HAIRDED LEGISLATURE (TSHL) REPORT
Member Wayne Merrill provided a brief update on TSHL activities. Mr. Merrill stated that several TSHL members are gathering data for upcoming resolutions.

AREA AGENCY ON AGING (AAA) DIRECTOR’S REPORT
Director Toni Roberts provided an updated RACOA member list. The RACOA is still needing representation from the following counties: Crockett, Irion, Mason, McCulloch, Reagan, Sterling, and Sutton. Some highlights regarding RACOA, included: Maggie Farrington, Chair, and Dolores Schwertner, Vice-Chair have been serving in their respective positions since January 2016; members Mary Cortinas, Beth Grounds, and Patsy Kellogg attended all six RACOA meetings in 2016; Chair Farrington, Vice-Chair Schwertner, and members Wayne Merrill and Mary Roden attended five of the 6 meetings in 2016. In 2016, at least 12 of the 18 members attended each of the RACOA meetings held in 2016. At each of the meetings held in 2016, at least 12 members were present.

A one page sheet, explaining the various services offered by the Concho Valley Transit District, including the AAA Transportation Demand Response service, and TX DOT 5310 grant funds, was provided to members. CVCOG Executive Director, John Austin Stokes, provided further information related to updates taking place with the Concho Valley Transit District. Director Roberts provided more detailed explanation on the current Transportation program authorizations and reimbursement process.

Director Roberts provided an overview on current reporting deadlines: Closeout QPR and Budget submitted on 11/29 and due date was on 11/30; 1st Quarter QPR will be submitted by 12/20, which covers September - November 2016. Direct Purchase of Services Manager, Yolanda Torres, was introduced to the RACOA. Ms. Torres recently submitted a report to TX HHSC related to the Texas Department of Agriculture, related to the number of Home Delivered meals that were provided in FY 2016. The Area Plan Progress Report is due by January 16, 2017 and Director Roberts asked the RACOA for assistance in completing this report. Mayra Esparza, AAA Program Specialist, was also introduced to the group. Mayra and Yolanda will be assisting with future RACOA meetings.
The Planning Budget was discussed and Director Roberts asked for input from members regarding what type of information the members would like to receive related to the budget. The following members volunteered to serve on a subcommittee to review the Planning budget: Margie Hernandez, Vice-Chair Dolores Schwertner, and Chair Maggie Farrington. It was suggested to contact member Beth Grounds to see about her serving on this sub-committee.

**AREA PLAN PROGRESS REPORT**

Time was spent reviewing the current Area Plan for FY 2016 and seeking input from members. Current AAA staff, Kendra Nuemann, and ASU Field Student, Madison Moore, have also provided input related to the review of the Area Plan Progress Report.

**OTHER BUSINESS / ANNOUNCEMENTS**

Clarification was asked for regarding how meals for the Nutrition program are reimbursed and how individuals are being approved for authorization of services. Explanation was provided related to the AAA intake, program income, and assessments related to the Nutrition process.

**ADJOURNMENT**

The meeting was adjourned at 11:54 a.m. Duly adopted at a meeting of the Regional Advisory Committee on Aging this 30th day of November 2016. The next RACOA meeting is scheduled for Wednesday, January 25, 2017.

**Aging Director received call from RACOA member, Sherry Hubbard, on 1/24/17 and identified that the highlighted information above had not been noted on the November 30th minutes that had been sent out to members. Upon review of the November 2016 agenda and audio recording from the November meeting, the Aging Director added the information to the new draft of the minutes. RACOA minutes for November 30th will be posted on the AAA website, [www.cvcog.org](http://www.cvcog.org), after the January 25, 2017 meeting, to allow for members to address any further revisions that may be needed.**

**One additional change was noted at the RACOA meeting on 1/25/17 and is noted above.**