



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE
MEETING

Wednesday, January 12, 2022 at 2:00 p.m.
Concho Valley Transit Annex
506 N. Chadbourne, San Angelo, Texas 76903 and via Teleconference

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.

Join By Zoom Teleconference - <https://us06web.zoom.us/j/84644738734>
***Meeting ID: 846 4473 8734 *Passcode: 983521**

833 548 0282 US Toll-free 877 853 5247 US Toll-free
888 788 0099 US Toll-free 833 548 0276 US Toll-free

BUSINESS

1. DETERMINATION OF QUORUM AND CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT AGENDA
 - a. APPROVAL of the Minutes from the December 8, 2021 Meeting.
 - b. APPROVAL of the CVCOG November Travel Report.

REGULAR AGENDA

5. APPROVAL of Checks in excess of \$2,000 for November 2021.
6. DISCUSSION & APPOINTMENT of Budget/Investment Committee.
7. REVIEW & APPROVAL of the Budget Comparison Report for Head Start FY 21-22 Grant 829, YTD June 1, 2021 through November 30, 2021.
8. REVIEW & APPROVAL of the Budget Comparison Report for Head Start Nutrition FY 21-22 Grant H02, YTD October 1, 2021 through November 30, 2021.
9. REVIEW & APPROVAL of the Head Start Credit Card/Open Account Summary for November 2021.

10. INFORMATION ITEMS & REPORTS

- a. Review of the CVCOG Monthly Financials
- b. CVCOG Head Start Director's Report
- c. Executive Director's Report

11. ADJOURNMENT

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this Friday, January 7, 2022.



John Austin Stokes, Executive Director



EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, December 8, 2021

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, December 8, 2021 at 506 N. Chadbourne, San Angelo, Texas 76903 and via Zoom Teleconference.

Members present were:

Lane Carter, Chairman – COSA Council Member, District 5
Hal Spain, Vice-Chairman – Coke County Judge
Jim O’Bryan, Secretary, Reagan County Judge
Jerry Bearden, Mason County Judge
Charlie Bradley, Schleicher County Judge
Brandon Corbin, Menard County Judge
Molly Criner, Irion County Judge
Fred Deaton, Crockett County Judge
Bill Dendle, San Angelo ISD Board Member
David Dillard, Concho County Judge
Rachel Duran, Sutton County Judge
Steve Floyd, Tom Green County Judge
Delbert Roberts, Kimble County Judge
Souli Shanklin, Edwards County Judge
Frank Trull, McCulloch County Judge

Members absent were:

Deborah Horwood, Sterling City Judge

BUSINESS

Vice-chairman Hal Spain announced the presence of a quorum and called the meeting to order at 2:00 p.m.

Judge Molly Criner gave the invocation and led the Pledge of Allegiance.

There was no public comment.

APPROVAL of the Consent Agenda

Judge Souli Shanklin made a motion to approve Item A – Meeting Minutes from November 10, 2021, Item B – CVCOG September Travel Report, and Item C – CVCOG October Travel Report, of the consent agenda. Judge Charlie Bradley seconded the motion. No questions or discussion. The consent agenda passed unanimously.

APPROVAL of Checks

Nerelyn Dalton, Finance Manager, presented the checks in excess of \$2,000 written for September 2021 and October 2021. Judge Jerry Bearden made a motion to approve the checks as presented. Judge Delbert Roberts seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant 829

Carol Raymond, Director of Head Start, presented the Budget Comparison Report Grant 829 for approval. Judge David Dillard made a motion to approve the Budget Comparison report for CVCOG Head Start FY 21-

22 Grant 829, YTD Actual June 1, 2021 through September 30, 2021. Judge Jim O'Bryan seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant 829

Carol Raymond, Director of Head Start, presented the Budget Comparison Report Grant 829 for approval. Judge Delbert Roberts made a motion to approve the Budget Comparison report for CVCOG Head Start FY 21-22 Grant 829, YTD Actual June 1, 2021 through October 31, 2021. Judge Fred Deaton seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant 820 - Nutrition

Carol Raymond, Director of Head Start, the Budget Comparison Report Grant 820 for approval. Judge Jerry Bearden made a motion to approve the Budget Comparison Report for CVCOG Head Start FY 20-21 Grant 820 Nutrition, YTD Actual October 1, 2020 through September 30, 2021. Mr. Bill Dendle seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant 820 - Nutrition

Carol Raymond, Director of Head Start, the Budget Comparison Report Grant 820 for approval. Judge Delbert Roberts made a motion to approve the Budget Comparison Report for CVCOG Head Start FY 20-21 Grant 820 Nutrition, YTD Actual October 1, 2020 through October 31, 2021. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Credit Card/Open Account Summary Transactions

Carol Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of September 2021. Judge Charlie Bradley made a motion to approve the summary of transactions as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Credit Card/Open Account Summary Transactions

Carol Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of October 2021. Judge Souli Shanklin made a motion to approve the summary of transactions as presented. Mr. Bill Dendle seconded the motion. No questions or discussion. The motion passed unanimously.

AUTHORIZATION to Submit a Renewal Application – Senior Companion

Nolen Mears, Director of Senior Volunteer Programs, is seeking authorization for the Executive Director to submit a renewal application to AmeriCorps Seniors for a grant in the amount of approximately \$250,398 per year for the period of July 2022 – June 2025. The total amount of the grant award will be approximately \$751,194. This funding will allow the Concho Valley Council of Governments to continue to sponsor the Senior Companion Program that serves elderly and disabled persons in the Concho Valley by helping them to remain living independently in the homes for as long as possible. Judge Souli Shanklin made a motion to approve the request as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

AUTHORIZATION to Submit a Renewal Application – Foster Grandparent

Nolen Mears, Director of Senior Volunteer Programs, is seeking authorization for the Executive Director to submit a renewal application to AmeriCorps Seniors for a grant in the amount of approximately \$413,573 per year for the period of July 2022 – June 2025. The total amount of the grant award will be approximately \$1,240,719. This funding will allow the Concho Valley Council of Governments to continue to sponsor the Foster Grandparent Program that serves disadvantaged children in the Concho Valley by helping them to

develop the skills needed for success in the classroom. Judge Jerry Bearden made a motion to approve the request as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Solid Waste Management Plan

Albert Rodriguez, Director of Regional Services, presented the CVCOG Solid Waste Management Plan for 2022-2042. Judge Molly Criner made a motion to approve the plan as presented. Judge Brandon Corbin seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Homeland Security Strategic Plan

Nicole Nixon, Public Safety Manager, presented the Homeland Security Strategic Plan – Implementation Plan for 2021 – 2022. Judge Souli Shanklin made a motion to approve the plan as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the CJAC Operating Policies and Application Guidelines

Nicole Nixon, Public Safety Manager, presented the Criminal Justice Advisory Committee Operating Policies and Application Guidelines. Judge Jerry Bearden made a motion to approve the policies and guidelines as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

Nancy Ianuario, Director of Finance, presented the September 2021 and October 2021 Financial in great details noting the balance sheets, cash flow and the schedule of revenue by source. This is an information item only. There were no questions or discussion. No further action is needed.

Carol Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers, and state of the Head Start and Early Head Start Centers.

John Austin Stokes, Executive Director, gave a report of the Concho Valley Council of Governments overall operation and provided an update of the Link Road facility.

ADJOURNMENT

There being no further items to discuss, Judge Jerry Bearden made a motion to adjourn the meeting. Judge Souli Shanklin seconded the motion. Vice-chairman Hal Spain adjourned the meeting at 2:32 p.m.

Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 12th day of January 2022.

Judge Hal Spain - Chairman

Judge Jim O'Bryan, Vice-Chairman

CVCOG / CVTD

**Monthly Travel Report
Nov-21**

Staff Name & Title	Authorization to Travel	Dates of Travel	Purpose	Estimated Cost
Hilda Arredondo-Garibay	Austin, TX	11/15/21 - 11/17/21	CSEC Workshop and CSEC Meeting	\$727.91

* Estimated Costs
~~TRIP CANCELED~~

CVCOG
Check/Voucher Register
From 11/1/2021 Through 11/30/2021

Document Number	Document Date	Name	Transaction Description	Document Amount
191109	11/2/2021	BANK & TRUST	Health Savings Account for payroll 10-29-2021	4,596.75
191113	11/2/2021	CARDMEMBER SERVICE	Nov 2021 credit card payment	17,788.27
191115	11/2/2021	CHRISTOVAL ISD	HS: Early Childhood teacher salary for November 2021	2,300.00
191116	11/2/2021	CITY OF BRADY	AaA: Congregate Meals 06-21	2,107.55
	11/2/2021	CITY OF BRADY	AaA: Congregate Meals 08-21	2,121.37
	11/2/2021	CITY OF BRADY	AaA: HDM Meals 06-21	5,119.44
	11/2/2021	CITY OF BRADY	AaA: HDM Meals 07-21	4,687.84
	11/2/2021	CITY OF BRADY	AaA: HDM Meals 08-21	4,960.08
	11/2/2021	CITY OF BRADY	AaA: HDM Meals 09-21	4,183.20
191125	11/2/2021	EDEN'S GENERATION NUTRITION PROGRAM, INC.	AaA: HDM Meals 06-21	2,216.50
	11/2/2021	EDEN'S GENERATION NUTRITION PROGRAM, INC.	AaA: HDM Meals 08-21	2,093.74
	11/2/2021	EDEN'S GENERATION NUTRITION PROGRAM, INC.	AaA: HDM Meals 09-21	2,114.20
191128	11/2/2021	FRONTIER COMMUNICATIONS	PUB; 911 Selective Routing 10/19/21 - 11/18/21	6,521.58
191141	11/2/2021	KIMBLE COUNTY SCBA	AaA: Congregate Meals 07-21	2,034.56
	11/2/2021	KIMBLE COUNTY SCBA	AaA: HDM Meals 06-21	2,734.65
	11/2/2021	KIMBLE COUNTY SCBA	AaA: HDM Meals 08-21	3,504.60
	11/2/2021	KIMBLE COUNTY SCBA	AaA: HDM Meals 09-21	3,393.09
191147	11/2/2021	Mason County - Nutrition Program	AaA: Congregate Meals 06-21	4,457.64
	11/2/2021	Mason County - Nutrition Program	AaA: Congregate Meals 07-21	3,122.19
	11/2/2021	Mason County - Nutrition Program	AaA: Congregate Meals 08-21	3,905.04
	11/2/2021	Mason County - Nutrition Program	AaA: Congregate Meals 09-21	2,523.54
	11/2/2021	Mason County - Nutrition Program	AaA: HDM Meals 06-21	5,365.00
	11/2/2021	Mason County - Nutrition Program	AaA: HDM Meals 07-21	7,167.64
	11/2/2021	Mason County - Nutrition Program	AaA: HDM Meals 08-21	6,566.76
	11/2/2021	Mason County - Nutrition Program	AaA: HDM Meals 09-21	6,888.66
191150	11/2/2021	NATIONWIDE RETIREMENT SOLUTIONS	Nationwide check for NACO & ROTH 457B Payroll 10-29-2021	3,405.00
191160	11/2/2021	SOUTHLAND PARK OF ANGELO L.P.	Facility: Nov 2021 Rent COG main office 11-1-21 to 11-30-21	26,000.00
191162	11/2/2021	SUDDENLINK B2B	Network/Link/CVT: acct 7043367011 Internet 10/15/21-11/14/21	3,500.81
191163	11/2/2021	Sysco West Texas	HS/EHS: Day for Nutrition and Food Service Supplies	3,929.82
191169	11/2/2021	VERIZON BUSINESS-15043	PUB; 911 MPLS Network 10/01/21 - 10/31/21	47,048.60
191175	11/5/2021	Citibank	Nov 2021 credit card payment	40,424.94
191176	11/17/2021	Doucet Plumbing Inc. dba 3D'S PLUMBING	HS BS: Installation of new water & sewer lines	4,650.00
191179	11/17/2021	AMERICAN UNITED LIFE INSURANCE COMPANY	G 00620509 Employees life premium: 11/01/2021 to 11/30/2021	8,256.82
191180	11/17/2021	AMERITAS LIFE INSURANCE CORP	Acct 010-028641 Dental Premiums 10/01/2021 to 10/31/2021	8,625.36
191184	11/17/2021	BANK & TRUST	Health Savings Account for payroll 11-15-2021	4,474.68
191186	11/17/2021	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 2021 11/01/21-12/01/21	178,018.56
191188	11/17/2021	CARDMEMBER SERVICE	Nov 2021 credit card payment	3,860.98
191198	11/17/2021	DELL MARKETING L.P.	RS; laptops, mouse/keybord sets, monitors, docks & backpacks	6,909.24
191199	11/17/2021	DELL MARKETING L.P.	EHS Menard: Dell Latitude 3520 Laptop	2,248.44

CVCOG
 Check/Voucher Register
 From 11/1/2021 Through 11/30/2021

Document Number	Document Date	Name	Transaction Description	Document Amount
191200	11/17/2021	EDEN'S GENERATION NUTRITION PROGRAM, INC.	AaA: HDM Meals 07-21	2,148.30
191219	11/17/2021	NATIONWIDE RETIREMENT SOLUTIONS	Nationwide Check for NACO & Roth 457B Payroll 11-15-21	3,230.00
191224	11/17/2021	SCHLEICHER COUNTY ISD	HS: Eldorado- Early Childhood Teacher Program for November	2,000.00
191227	11/17/2021	Sysco West Texas	HS/EHS: Rio Vista for Nutrition and Food Service Supplies	2,114.23
	11/17/2021	Sysco West Texas	HS/EHS: Day for Nutrition	2,884.85
	11/17/2021	Sysco West Texas	HS/EHS: Rio Vista for Nutrition and Food Service Supplies	2,079.57
	11/17/2021	Sysco West Texas	HS/EHS: Day for Nutrition and Food Service Supplies	3,291.99
191228	11/17/2021	TEXAS ASSOCIATION OF REGIONAL COUNCILS	Admin: TARC Membership Fee 10/21 - 09/22	6,559.95
191244	11/23/2021	BLUE 360 MEDIA, LLC	PUB; CJ Texas Criminal & Traffic Law Manual books	6,069.60
191246	11/23/2021	CARDMEMBER SERVICE	Nov 2021 credit card payment	2,419.97
191249	11/23/2021	CVCOG TRANSIT DISTRICT	ED-5310 Transportation - Urban 10/01/21 - 10/31/21	28,560.00
191266	11/23/2021	SUPERIOR SERVICES	Facility: filter change and maintenance on all A/C units	2,712.36
191269	11/23/2021	TOM GREEN COUNTY	Solid Waste: Pass through grant	5,159.50
191271	11/23/2021	TXU ENERGY RETAIL COMPANY LLC	Admin/HS/EHS: Electricity Services 10-21	6,618.07
8004	11/2/2021	FF Home Zone	Link; table set, coffee & end tables, sofa & chaise	3,982.52
8005	11/2/2021	FF Living Spaces	Link; accent chairs	4,871.25
	11/2/2021	FF Living Spaces	CVT; counter sets, benches & loveseats	2,381.50
8016	11/2/2021	FF Wayfair	Link; coffee table & loveseat	3,301.70
Report Total				544,212.50

Memo

To: Executive Committee

From: John Austin Stokes, Executive Director

Date: 01/12/2022

Re: Appointment of Budget/Investment Committee

Agenda Item 6 – Appointment of new Budget/Investment Committee

The previous members were:

- ❖ Judge David Dillard
- ❖ Judge Jerry Bearden
- ❖ Judge Molly Criner
- ❖ Judge Souli Shanklin - Alternate

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
004	Revenue				
4170	HHS-ACF Head Start ARA 06HE001000-01	846,071.00	148,603.77	(697,467.23)	17.56%
4171	HHS-ACF Head Start 06CH010970-03	6,525,867.00	3,333,565.84	(3,192,301.16)	51.08%
4411	IK Contributions	1,612,061.00	424,578.67	(1,187,482.33)	26.33%
4523	Local Revenue	7,385.34	7,385.34	0.00	100.00%
4711	Sale of Equipment	<u>11,949.79</u>	<u>11,949.79</u>	<u>0.00</u>	<u>100.00%</u>
Total 004	Revenue	9,003,334.13	3,926,083.41	(5,077,250.72)	43.61%
400	Head Start CAN NO 9-G064122				
5110	General Wages	2,270,784.61	1,209,579.37	1,061,205.24	53.26%
5118	General Overtime Hours	44.53	44.53	0.00	100.00%
5119	Holiday Work Time	84.60	84.60	0.00	100.00%
5150	Vacation Time Allocation	24,331.94	12,964.21	11,367.73	53.28%
5151	Medicare Tax	34,665.00	16,959.07	17,705.93	48.92%
5172	Worker's Comp Insurance	15,717.00	8,168.68	7,548.32	51.97%
5173	SUTA	32,660.00	2,353.91	30,306.09	7.20%
5174	Health Insurance Benefit	638,422.80	300,261.88	338,160.92	47.03%
5175	Dental Insurance Benefit	23,664.09	12,110.95	11,553.14	51.17%
5176	Life Insurance Benefit	18,455.00	8,504.82	9,950.18	46.08%
5177	HSA Insurance Benefit	19,541.05	10,838.60	8,702.45	55.46%
5181	Retirement	279,619.00	139,167.02	140,451.98	49.77%
5199	Indirect Allocation	227,805.06	113,136.37	114,668.69	49.66%
5206	HR Service Center	98,004.00	57,659.47	40,344.53	58.83%
5207	Procurement Service Center	52,873.06	29,006.26	23,866.80	54.86%
5208	Information Technology Service Center	60,276.00	37,638.47	22,637.53	62.44%
5291	Contract Services	64,198.00	19,199.83	44,998.17	29.90%
5293	HS Health & Disab Svc	1,000.00	0.00	1,000.00	0.00%
5294	HS Policy Council	3,000.00	169.21	2,830.79	5.64%
5296	HS Parent Service	4,000.00	202.90	3,797.10	5.07%
5309	Travel-In Region	6,000.00	2,826.92	3,173.08	47.11%
5413	HS Site Rent	120,385.50	108,622.76	11,762.74	90.22%
5433	HS Site Center Utilities	90,339.05	39,143.30	51,195.75	43.32%
5451	Facility Maintenance	34,656.16	18,082.85	16,573.31	52.17%
5453	HS Site Center Bldg Maint	106,995.55	61,807.15	45,188.40	57.76%
5510	Supplies	16,161.34	9,333.78	6,827.56	57.75%
5512	HS Class Room Supplies	53,000.00	8,638.98	44,361.02	16.29%
5514	HS Medical Supplies	3,000.00	779.42	2,220.58	25.98%
5515	HS Disability Supplies	3,000.00	0.00	3,000.00	0.00%

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5518	HS Diapers and Wipes	3,000.00	1,411.97	1,588.03	47.06%
5622	Internal Computer/Software	10,198.00	10,198.00	0.00	100.00%
5632	Copier	27,165.16	13,192.71	13,972.45	48.56%
5711	Insurance	9,778.68	3,824.55	5,954.13	39.11%
5721	Printing	7,000.00	1,429.77	5,570.23	20.42%
5722	Ads & Promotions	3,000.00	497.50	2,502.50	16.58%
5753	Dues and fees	4,780.13	1,790.71	2,989.42	37.46%
5760	HS Site Center Communications	17,475.69	8,677.05	8,798.64	49.65%
5762	Postage/freight	3,000.00	456.72	2,543.28	15.22%
5796	Safety	<u>1,110.00</u>	<u>587.27</u>	<u>522.73</u>	<u>52.90%</u>
Total 400	Head Start CAN NO 9-G064122	4,389,191.00	2,269,351.56	2,119,839.44	51.70%
401	Early Head Start CAN NO 9-G064122				
5110	General Wages	1,169,069.27	593,027.94	576,041.33	50.72%
5118	General Overtime Hours	30.93	30.93	0.00	100.00%
5150	Vacation Time Allocation	5,471.02	2,720.23	2,750.79	49.72%
5151	Medicare Tax	17,828.00	8,291.45	9,536.55	46.50%
5172	Worker's Comp Insurance	8,094.00	3,515.86	4,578.14	43.43%
5173	SUTA	16,287.00	873.98	15,413.02	5.36%
5174	Health Insurance Benefit	337,255.00	153,083.04	184,171.96	45.39%
5175	Dental Insurance Benefit	12,519.18	6,142.09	6,377.09	49.06%
5176	Life Insurance Benefit	9,501.00	4,206.00	5,295.00	44.26%
5177	HSA Insurance Benefit	11,200.04	5,697.40	5,502.64	50.86%
5181	Retirement	143,906.00	68,189.33	75,716.67	47.38%
5199	Indirect Allocation	112,145.21	55,490.99	56,654.22	49.48%
5206	HR Service Center	25,789.87	15,367.56	10,422.31	59.58%
5207	Procurement Service Center	14,290.41	7,587.65	6,702.76	53.09%
5208	Information Technology Service Center	21,656.00	10,005.97	11,650.03	46.20%
5291	Contract Services	5,023.51	1.42	5,022.09	0.02%
5293	HS Health & Disab Svc	500.00	0.00	500.00	0.00%
5294	HS Policy Council	49.38	49.38	0.00	100.00%
5296	HS Parent Service	1,924.00	1,723.61	200.39	89.58%
5309	Travel-In Region	1,332.00	441.60	890.40	33.15%
5413	HS Site Rent	35,707.24	34,427.24	1,280.00	96.41%
5433	HS Site Center Utilities	26,414.00	11,709.44	14,704.56	44.33%
5451	Facility Maintenance	7,569.27	4,520.71	3,048.56	59.72%
5453	HS Site Center Bldg Maint	21,286.00	14,733.21	6,552.79	69.21%
5510	Supplies	5,087.00	3,821.48	1,265.52	75.12%

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5512	HS Class Room Supplies	14,349.62	4,230.96	10,118.66	29.48%
5514	HS Medical Supplies	844.00	204.00	640.00	24.17%
5515	HS Disability Supplies	844.00	0.00	844.00	0.00%
5518	HS Diapers and Wipes	5,000.00	2,164.30	2,835.70	43.28%
5622	Internal Computer/Software	1,689.50	1,689.50	0.00	100.00%
5632	Copier	7,186.55	3,491.48	3,695.07	48.58%
5711	Insurance	1,467.00	605.18	861.82	41.25%
5721	Printing	2,887.00	623.30	2,263.70	21.58%
5722	Ads & Promotions	1,500.00	0.00	1,500.00	0.00%
5753	Dues and fees	825.00	290.62	534.38	35.22%
5760	HS Site Center Communications	3,520.00	1,764.13	1,755.87	50.11%
5762	Postage/freight	611.00	30.84	580.16	5.04%
5796	Safety	335.00	145.24	189.76	43.35%
Total 401	Early Head Start CAN NO 9-G064122	2,050,994.00	1,020,898.06	1,030,095.94	49.78%
402	Head Start T&TA CAN NO 9-G064120				
5308	Head Start T & T A	56,824.00	43,331.41	13,492.59	76.25%
Total 402	Head Start T&TA CAN NO 9-G064120	56,824.00	43,331.41	13,492.59	76.25%
403	Early Head Start T&TA CAN NO 9-G064121				
5308	Head Start T & T A	28,858.00	19,319.94	9,538.06	66.94%
Total 403	Early Head Start T&TA CAN NO 9-G064121	28,858.00	19,319.94	9,538.06	66.95%
404	Head Start COVID CAN 9-G064122				
5174	Health Insurance Benefit	202,810.48	13,451.42	189,359.06	6.63%
5199	Indirect Allocation	15,977.62	832.62	15,145.00	5.21%
5453	HS Site Center Bldg Maint	6,888.00	59.22	6,828.78	0.85%
5510	Supplies	75,797.40	763.20	75,034.20	1.00%
5512	HS Class Room Supplies	23,806.00	63.14	23,742.86	0.26%
5622	Internal Computer/Software	140,616.50	107,845.36	32,771.14	76.69%
5625	Capital-Replace Van	49,470.00	0.00	49,470.00	0.00%
5734	HS Capital Playground	149,674.00	1,826.87	147,847.13	1.22%
Total 404	Head Start COVID CAN 9-G064122	665,040.00	124,841.83	540,198.17	18.77%
405	Early Head Start COVID CAN 9-G064122				
5174	Health Insurance Benefit	46,900.00	7,369.45	39,530.55	15.71%
5199	Indirect Allocation	3,100.00	456.16	2,643.84	14.71%

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5510	Supplies	40,812.00	350.81	40,461.19	0.85%
5512	HS Class Room Supplies	<u>4,108.00</u>	<u>121.08</u>	<u>3,986.92</u>	<u>2.94%</u>
Total 405	Early Head Start COVID CAN 9-G064122	94,920.00	8,297.50	86,622.50	8.74%
406	Early Head Start Conversion COVID CAN 9-G064122				
5453	HS Site Center Bldg Maint	26,500.00	8,492.16	18,007.84	32.04%
5510	Supplies	6,095.00	1,758.88	4,336.12	28.85%
5512	HS Class Room Supplies	26,250.00	2,034.98	24,215.02	7.75%
5518	HS Diapers and Wipes	2,500.00	0.00	2,500.00	0.00%
5622	Internal Computer/Software	4,766.00	2,248.44	2,517.56	47.17%
5734	HS Capital Playground	<u>20,000.00</u>	<u>929.98</u>	<u>19,070.02</u>	<u>4.64%</u>
Total 406	Early Head Start Conversion COVID CAN 9-G064122	86,111.00	15,464.44	70,646.56	17.96%
409	Head Start InKind				
6791	InKind Other	<u>1,612,061.00</u>	<u>424,578.67</u>	<u>1,187,482.33</u>	<u>26.33%</u>
Total 409	Head Start InKind	1,612,061.00	424,578.67	1,187,482.33	26.34%
997	Non Project				
5512	HS Class Room Supplies	7,385.34	0.00	7,385.34	0.00%
5625	Capital-Replace Van	<u>11,949.79</u>	<u>0.00</u>	<u>11,949.79</u>	<u>0.00%</u>
Total 997	Non Project	<u>19,335.13</u>	<u>0.00</u>	<u>19,335.13</u>	<u>0.00%</u>
	Total Expenditures	<u>9,003,334.13</u>	<u>3,926,083.41</u>	<u>5,077,250.72</u>	<u>43.61%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

CVCOG
 Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
 From 6/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
	Head Start (Project 400, 402)	4,446,015.00	2,312,682.97	2,133,332.03	52.02%
	Early Head Start (Project 401, 403)	2,079,852.00	1,040,218.00	1,039,634.00	50.01%
	Head Start COVID (Project 404)	665,040.00	124,841.83	540,198.17	18.77%
	Early Head Start COVID (Project 405, 406)	181,031.00	23,761.94	157,269.06	13.13%
	Total Federal	<u>7,371,938.00</u>	<u>3,501,504.74</u>	<u>3,870,433.26</u>	<u>47.50%</u>
	Total Non-Federal, includes Local Funds	<u>1,631,396.13</u>	<u>424,578.67</u>	<u>1,206,817.46</u>	<u>26.03%</u>
	Grand Total HHS Head Start Expenditures	<u>9,003,334.13</u>	<u>3,926,083.41</u>	<u>5,077,250.72</u>	<u>43.61%</u>

CVCOG Head Start Admin	289,181.17
CVCOG Administrative Indirect	169,916.14
Total Non-Federal Admin	<u>0.00</u>
Total Administrative	<u>459,097.31</u>
Head Start Budget, less COVID budget	8,157,263.13
Administrative Percentage of Approved Budget	5.63%
Note: Administrative Maximum Percentage is 15%	
Non-Federal Percentage of Federal	20.00% 12.13%

CVCOG
 Summary Budget Comparison - DIR-Grant H02, Head Start Nutrition 21-22
 From 10/1/2021 Through 11/30/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
H02	Grant H02, Head Start Nutrition FY 21-22				
004	Revenue				
4203	CACFP Prior Year CFDA 10.558	0.00	6,345.22	6,345.22	100.00%
4221	CACFP Nutrition CFDA 10.558	<u>745,918.29</u>	<u>104,045.49</u>	<u>(641,872.80)</u>	13.94%
Total 004	Revenue	745,918.29	110,390.71	<u>(635,527.58)</u>	14.80%
407	Head Start Nutrition				
5110	General Wages	20,770.00	0.00	20,770.00	0.00%
5151	Medicare Tax	301.00	0.00	301.00	0.00%
5172	Worker's Comp Insurance	518.00	0.00	518.00	0.00%
5173	SUTA	252.00	0.00	252.00	0.00%
5174	Health Insurance Benefit	10,728.00	0.00	10,728.00	0.00%
5175	Dental Insurance Benefit	371.00	0.00	371.00	0.00%
5176	Life Insurance Benefit	165.00	0.00	165.00	0.00%
5181	Retirement	2,462.00	0.00	2,462.00	0.00%
5199	Indirect Allocation	4,551.56	0.00	4,551.56	0.00%
5295	HS Nutrition Service	642,599.73	69,273.24	573,326.49	10.78%
5510	Supplies	28,000.00	0.00	28,000.00	0.00%
5513	HS Food Serv Sup	35,000.00	10,491.23	24,508.77	29.97%
5753	Dues and fees	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	0.00%
Total 407	Head Start Nutrition	<u>745,918.29</u>	<u>79,764.47</u>	<u>666,153.82</u>	10.69%
	Total Revenue over Expenditures	<u>0.00</u>	<u>30,626.24</u>	<u>30,626.24</u>	138.40%
	Note: Excess funds to be used through year				

Head Start Credit Card/Open Account Summary Transactions (Detail Attached)
November 2021

Head Start:

Ben E Keith Transactions: \$0.00

Citibank P-Card Transactions: \$10,564.26

Dean's Dairy Corporate Transactions: \$4,408.02

First Financial Credit Card Transactions: \$2,910.27

Gandy's Dairies Transactions: \$0.00

Mayfield Paper Transactions: \$0.00

Sam's Card Transactions: \$0.00

Sysco Food Services: \$31,243.54

West Texas Fire Extinguisher Transactions: \$3,482.41

CVCOG
Vendor Activity - Head Start Citibank P-Card
829 - Grant 829, Head Start FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5296	HS Parent Service	11/12/2021	100009585	EHS: Day and Rio Pregnancy Education Materials	1,642.10
5308	Head Start T & T A	11/9/2021	1601049	EHS Menard: infant/toddler care course materials	796.00
5433	HS Site Center Utilities	10/31/2021	0691-001077058	HS: Blackshear - Trash Services 11/01/21-11/30/21	550.88
5433	HS Site Center Utilities	10/31/2021	0691-001077079	HS: Rio Vista - Trash Services 11/01/21-11/30/21	550.88
5433	HS Site Center Utilities	10/31/2021	0691-001077484	HS: Day - Trash Services 11/01/21-11/30/21	550.88
5433	HS Site Center Utilities	11/2/2021	179684 10-21	HS/EHS: Rio Vista Water Services 10/04/21 - 11/02/21	452.26
5433	HS Site Center Utilities	11/12/2021	180104 10-21	HS/EHS: Day for Water Services 10/08/21 - 11/08/21	479.01
5433	HS Site Center Utilities	11/12/2021	180106 10-21	HS/EHS: Day for Water Service 10/08/21 - 11/08/21	166.12
5433	HS Site Center Utilities	11/16/2021	180084 10-21	HS: Blackshear for Water Service 10/15/21 - 11/10/21	267.66
5433	HS Site Center Utilities	11/16/2021	180086 10-21	HS: Blackshear for Water Service 10/18/21 - 11/16/21	78.48
5510	Supplies	10/28/2021	2249554	HS/EHS Rural: Brother Toner Cartridge	190.00
5510	Supplies	11/3/2021	208215502-001	HS All Centers: file box	18.29
5512	HS Class Room Supplies	11/5/2021	10531656445	HS:All ctrs: external DVD+RW drives	829.80
5760	HS Site Center Communications	11/8/2021	0708195 11-21	HS/EHS: Rural Phone Services 11/08/21 - 12/07/21	801.41
5760	HS Site Center Communications	11/15/2021	07710102810016 11-21	HS: BS for Internet & Phone Services 11/01/21-11/30/21	204.45
5760	HS Site Center Communications	11/15/2021	07710150503019 11-21	HS/EHS: RV for Internet Services 11/15/21-12/14/21	171.63
5760	HS Site Center Communications	11/15/2021	07710150504017 11-21	HS: BS for Internet Services 11/15/21-12/14/21	186.73
5760	HS Site Center Communications	11/15/2021	07710150505015 11-21	HS/EHS: Day for Internet Service 11/15/21 - 12/14/21	218.62

CVCOG
 Vendor Activity - Head Start Citibank P-Card
 829 - Grant 829, Head Start FY 21-22
 From 11/1/2021 Through 11/30/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>	
5760	HS Site Center Communications	11/15/2021	07710150887017 11-21	HS/EHS: Rio Vista for Internet Service 11/01/21 - 11/30/21	159.25	
5760	HS Site Center Communications	11/15/2021	07710150890010 11-21	HS/EHS: Day for Phone Service 10/25/21 - 11/24/21	222.26	
					8,536.71	Transaction Total
				Total 829 - Grant 829, Head Start FY 21-22	8,536.71	

CVCOG
Vendor Activity - Head Start Citibank P-Card
H02 - Grant H02, Head Start Nutrition FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	10/1/2021	HEB13805651685	HS: Blackshear for (8) Lactose Free Milk. SG CC	36.84
5295	HS Nutrition Service	10/1/2021	HEB13829654124	HS/EHS: Day for (8) Lactose Free Milk. SG CC	36.84
5295	HS Nutrition Service	10/7/2021	HEB13829654302	HS/EHS: Day for (9) Lactose Free milk. SG CC	32.63
5295	HS Nutrition Service	10/7/2021	HEB13884376419	HS: Blackshear for (9) Lactose Free Milk. SG CC	32.63
5295	HS Nutrition Service	10/12/2021	HEB13884376547	HS/EHS: Rio Vista for (18) mixed fruit cups. SG CC	37.76
5295	HS Nutrition Service	10/12/2021	HEB13933100645	HS: Christoval for nutrition. SG CC	187.10
5295	HS Nutrition Service	10/13/2021	HEB13933107090	HS: Blackshear for (4) almond milk's. SG CC	15.60
5295	HS Nutrition Service	10/19/2021	HEB13941312539	HS Blackshear: Lactose Milk and Soy Milk for Children	51.05
5295	HS Nutrition Service	10/19/2021	HEB13979647433	HS: Blackshear for (4) Lactose Free Milk. SG CC	14.21
5295	HS Nutrition Service	10/20/2021	HEB13981181768	HS/EHS: Day for (4) Oat milks. SG CC	19.32
5295	HS Nutrition Service	10/29/2021	5732134-797913	EHS Rio Vista: Baby Formula	146.96
5295	HS Nutrition Service	11/1/2021	8344484-5989053	HS Day: PediaSure	53.99
5295	HS Nutrition Service	11/2/2021	HEB14057611087	HS BS: Lact free milk	45.08
5295	HS Nutrition Service	11/3/2021	HEB14060993099	EHS Day: Baby formula	157.36
5295	HS Nutrition Service	11/5/2021	5772157-626409	HS Christoval: fruit, cheese, brd,crackers,juice,yogurt	124.85
5295	HS Nutrition Service	11/5/2021	HEB14076168764	HS BS: soy milk	18.30
5295	HS Nutrition Service	11/29/2021	HEB14111585891	EHS Day: Baby food	234.70
5513	HS Food Serv Sup	11/3/2021	9798729438	HS/EHS: Blackshear & Day for cups and plates. DE CC	62.15
5513	HS Food Serv Sup	11/3/2021	9798746810	HS: Blackshear for AJM Packaging Corp White Paper Plates. DE	18.96
5513	HS Food Serv Sup	11/10/2021	9800660843	HS BS: disposable plates	233.74
5513	HS Food Serv Sup	11/10/2021	9800661723	HS/EHS Day: disposable plates	233.74
5513	HS Food Serv Sup	11/10/2021	9800661806	HS/EHS RV: disposable plates	233.74

CVCOG
 Vendor Activity - Head Start Citibank P-Card
 H02 - Grant H02, Head Start Nutrition FY 21-22
 From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
				Total H02 - Grant H02, Head Start Nutrition FY 21-22	2,027.55

	Report Opening/Current Balance				_____
	Report Transaction Totals				10,564.26

	Report Current Balances				_____
					=====

CVCOG

Vendor Activity - Head Start Dean's Dairy Corporate

H02 - Grant H02, Head Start Nutrition FY 21-22

From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	11/1/2021	650623238	HS Eldorado: 1% milk	15.12
5295	HS Nutrition Service	11/1/2021	652430860	HS BS: 1% milk	243.05
5295	HS Nutrition Service	11/2/2021	650623267	HS Eden: 1% milk	50.40
5295	HS Nutrition Service	11/2/2021	652430907	HS/EHS Day: whole milk	44.19
5295	HS Nutrition Service	11/3/2021	650623312	HS Ozona: 1% milk	60.48
5295	HS Nutrition Service	11/3/2021	650623325	HS Menard: 1% milk	68.04
5295	HS Nutrition Service	11/3/2021	652034194	HS/EHS RV: whole, 1% and Lact free milk	355.62
5295	HS Nutrition Service	11/4/2021	652430985	HS/EHS Day: whole, 1% and Lact free milk	528.15
5295	HS Nutrition Service	11/8/2021	650623445	HS Eld: 1% milk	30.24
5295	HS Nutrition Service	11/8/2021	652431086	HS BS: 1% and Lact free milk	241.98
5295	HS Nutrition Service	11/9/2021	650623469	HS Eden: 1% milk	60.48
5295	HS Nutrition Service	11/10/2021	650623515	HS Ozona: 1% milk	60.48
5295	HS Nutrition Service	11/10/2021	650623528	HS Menard: 1% milk	15.12
5295	HS Nutrition Service	11/10/2021	652034357	HS/EHS RV: whole, 1% and Lact free milk	360.53
5295	HS Nutrition Service	11/11/2021	650623557	HS Menard: 1% milk	45.36
5295	HS Nutrition Service	11/11/2021	652431262	HS/EHS Day: whole, 1% and Lact free milk	507.12
5295	HS Nutrition Service	11/15/2021	650623642	HS Eldorado: 1% milk	30.24
5295	HS Nutrition Service	11/15/2021	652431319	HS BS: 1% and Lact free milk	329.30
5295	HS Nutrition Service	11/17/2021	650623708	HS Ozona: 1% milk	60.48
5295	HS Nutrition Service	11/17/2021	650623721	HS Menard: 1% milk	42.84
5295	HS Nutrition Service	11/17/2021	652034535	HS/EHS Rio Vista: whole, 1%, and lactose free milk	360.53
5295	HS Nutrition Service	11/18/2021	652431467	HS/EHS Day: whole and 1% milk	464.00
5295	HS Nutrition Service	11/26/2021	650623892	HS Menard: 1% milk	45.36
5295	HS Nutrition Service	11/29/2021	650623974	HS Eldorado: 1% milk	30.24
5295	HS Nutrition Service	11/29/2021	652431637	HS BS: 1% and lact free milk	308.27
5295	HS Nutrition Service	11/30/2021	650623980	HS Eden: 1% milk	50.40
					4,408.02
					Transaction Total

CVCOG

Vendor Activity - Head Start Dean's Dairy Corporate
H02 - Grant H02, Head Start Nutrition FY 21-22
From 11/1/2021 Through 11/30/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
				Total H02 - Grant H02, Head Start Nutrition FY 21-22	4,408.02
					<hr/>
	Report Opening/Current Balance				<hr/>
	Report Transaction Totals				4,408.02
					<hr/>
	Report Current Balances				<hr/> <hr/>

CVCOG

Vendor Activity - Head Start First Financial Credit Card

820 - Grant 820, Head Start Nutrition FY 20-21

From 11/1/2021 Through 11/30/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>	
5295	HS Nutrition Service	8/13/2021	803161	HS Day: oat milk and almond milk	<u>15.95</u>	
					<u>15.95</u>	Transaction Total
				Total 820 - Grant 820, Head Start Nutrition FY 20-21	15.95	

CVCOG
Vendor Activity - Head Start First Financial Credit Card
829 - Grant 829, Head Start FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5308	Head Start T & T A	11/18/2021	618132	HS/EHS: All Centers for Water and Snack During Meeting	118.40
5308	Head Start T & T A	11/29/2021	16N7113343	HS Blackshear: ServSafe TX Food Handling Class	15.00
5308	Head Start T & T A	11/29/2021	16N7114000	HS/EHS Menard: ServSafe TX Food Handling Class	15.00
5308	Head Start T & T A	11/29/2021	16N7114007	HS Eden: ServSafe TX Food Handling Class	15.00
5309	Travel-In Region	10/22/2021	600045056151	HS: Car rental to visit Eden, Menard, Ozona centers	248.80
5309	Travel-In Region	10/25/2021	9039921	HS Eden: fuel for rental car	16.99
5309	Travel-In Region	10/29/2021	600045167211	HS: Eden for car rental	140.00
5309	Travel-In Region	11/1/2021	311080	HS: Eden for travel. MH CC	37.78
5309	Travel-In Region	11/2/2021	4TN79F	HS Eden: car rental	78.00
5309	Travel-In Region	11/8/2021	4WVK2P	HS: Eden for Rent car from 11/08/21 - 11/09/21. MH CC	39.00
5309	Travel-In Region	11/9/2021	197455	HS: Eden for travel. MH CC	15.31
5453	HS Site Center Bldg Maint	10/28/2021	808222	HS/EHS: Rio Vista Key Copying & Stamp Services	59.54
5453	HS Site Center Bldg Maint	11/4/2021	15487cm	HS: Blackshear credit for 3-wire Dryer cord 6-ft. FF OB	(19.78)
5453	HS Site Center Bldg Maint	11/4/2021	28085	HS: Blackshear dryer appliance power cord	27.48
5453	HS Site Center Bldg Maint	11/9/2021	461313758296219	HS/EHS RV: cat food	7.13
5453	HS Site Center Bldg Maint	11/29/2021	28388	EHS: Menard Vinyl Accordion Door Panel	69.96
5510	Supplies	11/4/2021	014023	HS/EHS: FAMCO, EDUDI, ERSEA & HEALTH for bankers box. OB CC	65.94
5510	Supplies	11/10/2021	010114	HS/EHS BS,Day,RV,Admin: plates, cups, banker boxes	163.70
5510	Supplies	11/15/2021	010114cm	HS: credit for tax	(46.88)
5512	HS Class Room Supplies	11/4/2021	301308583967936	HS: Menard for kitchen playset. OB CC	69.00

CVCOG
Vendor Activity - Head Start First Financial Credit Card
829 - Grant 829, Head Start FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5512	HS Class Room Supplies	11/19/2021	251890238	HS Day: mold & play sensory sand	719.76
5796	Safety	11/5/2021	405CW0002178940	HS: Eden background check for Florine Atwood. RC CC	3.32
5796	Safety	11/9/2021	405CW0002181444	HS Day : background check	3.32
5796	Safety	11/9/2021	405CW0002181448	HS Eden : background check C.O.	3.32
5796	Safety	11/12/2021	405CW0002183367	HS Eden: bacground check E.M.	3.32
5796	Safety	11/15/2021	UZTX3X246J	HS/EHS: Day Back Ground Check for Sub Alexis Gonzales. RC CC	40.58
5796	Safety	11/16/2021	UZTX3X4JBF	HS: Eden Back Ground Check for Eva Mendez. RC CC	40.58
Total 829 - Grant 829, Head Start FY 21-22					1,949.57

CVCOG
Vendor Activity - Head Start First Financial Credit Card
H02 - Grant H02, Head Start Nutrition FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	10/28/2021	HEB13984935684	HS BS: 1% milk	56.00
5295	HS Nutrition Service	10/28/2021	HEB14029985214	HS BS: 1% milk	35.60
5295	HS Nutrition Service	11/2/2021	412033	HS/EHS: All Centers for Nutrition and supplies. MM CC	140.99
5295	HS Nutrition Service	11/9/2021	21109-174-1-5-2 a	HS Eden: Butter and Yogurt for Children Food	13.90
5513	HS Food Serv Sup	11/2/2021	412033	HS/EHS: All Centers for Nutrition and supplies. MM CC	19.98
5513	HS Food Serv Sup	11/10/2021	010114	HS/EHS BS,Day,RV,Admin: plates, cups, banker boxes	458.36
5513	HS Food Serv Sup	11/10/2021	301314519926168	HS: Blackshear for foam plates. MH CC	13.20
5513	HS Food Serv Sup	11/10/2021	461314536637691	HS: Blackshear for (6) foam plates. MH CC	15.84
5513	HS Food Serv Sup	11/15/2021	905131	HS/EHS: Blackshear and Day for Foam Cups. MH CC	95.44
5513	HS Food Serv Sup	11/15/2021	906131	HS/EHS Day,BS: foam cups	95.44
Total H02 - Grant H02, Head Start Nutrition FY 21-22					944.75
Report Opening/Current Balance					
Report Transaction Totals					2,910.27
Report Current Balances					

CVCOG
Vendor Activity - Head Start Sysco
H02 - Grant H02, Head Start Nutrition FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	10/27/2021	278181150	HS/EHS: Rio Vista for Food and Food Service Supplies	2,123.41
5295	HS Nutrition Service	10/27/2021	278181152	HS: Blackshear for Food and Food Service Supplies	1,843.63
5295	HS Nutrition Service	10/27/2021	278181162	HS/EHS: Day for Food and Food Service Supplies	2,035.21
5295	HS Nutrition Service	10/28/2021	278181810	HS: Eldorado for Nutrition and Food Service Supplies	346.69
5295	HS Nutrition Service	11/2/2021	278186691	HS: Day for Nutrition	138.34
5295	HS Nutrition Service	11/3/2021	278187549	HS/EHS: Rio Vista for Children Food & Food Service Supplies	1,705.38
5295	HS Nutrition Service	11/3/2021	278187552	HS: Blackshear for Children Food and Food Service Supplies	2,163.12
5295	HS Nutrition Service	11/3/2021	278187561	HS/EHS: Day for Food and Food Service Supplies	2,865.67
5295	HS Nutrition Service	11/4/2021	278188118	HS/EHS: Day for Children Food	62.89
5295	HS Nutrition Service	11/4/2021	278188413	HS: Eldorado for Children Food	231.13
5295	HS Nutrition Service	11/6/2021	278190638	HS/EHS: Day for Children Food	62.22
5295	HS Nutrition Service	11/10/2021	278192269	HS/EHS: Rio Vista Food for Children & Kitchen Supplies.	2,406.51
5295	HS Nutrition Service	11/10/2021	278192272	HS: Blackshear for Nutrition & Supplies.	1,860.47
5295	HS Nutrition Service	11/11/2021	278193034	HS: Eldorado for Children Food	502.47
5295	HS Nutrition Service	11/11/2021	278193066	HS/EHS: Day Food for children and Kitchen Supplies.	2,233.50
5295	HS Nutrition Service	11/16/2021	278196099	HS/EHS: Day for Children Food	138.34
5295	HS Nutrition Service	11/16/2021	278196100	HS/EHS: Day for Children Food	88.92
5295	HS Nutrition Service	11/17/2021	278197024	HS/EHS: Rio Vista for Nutrition & Supply Items.	1,820.65
5295	HS Nutrition Service	11/17/2021	278197026	HS: Blackshear for Nutrition & Supplies.	1,707.84
5295	HS Nutrition Service	11/17/2021	278197027	HS:Blackshear almond milk & saltine crackers	50.63
5295	HS Nutrition Service	11/17/2021	278197067	HS: Eden Food for children	1,272.68
5295	HS Nutrition Service	11/18/2021	278197727	HS:Eldorado Food and food serving supplies	138.48

CVCOG
Vendor Activity - Head Start Sysco
H02 - Grant H02, Head Start Nutrition FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5295	HS Nutrition Service	11/18/2021	278197757	HS/EHS: Day Food for Children & Kitchen Supplies.	2,423.31	
5295	HS Nutrition Service	11/23/2021	278200974	HS/EHS: Day for Children Food	24.74	
5513	HS Food Serv Sup	10/21/2021	278176989	HS/EHS: Day for Food Service Supplies	45.26	
5513	HS Food Serv Sup	10/27/2021	278181150	HS/EHS: Rio Vista for Food and Food Service Supplies	417.34	
5513	HS Food Serv Sup	10/27/2021	278181162	HS/EHS: Day for Food and Food Service Supplies	254.09	
5513	HS Food Serv Sup	10/28/2021	278181810	HS: Eldorado for Nutrition and Food Service Supplies	97.61	
5513	HS Food Serv Sup	11/3/2021	278187549	HS/EHS: Rio Vista for Children Food & Food Service Supplies	337.74	
5513	HS Food Serv Sup	11/3/2021	278187561	HS/EHS: Day for Food and Food Service Supplies	31.25	
5513	HS Food Serv Sup	11/10/2021	278192166	HS/EHS: Day for Food Service Supplies	66.62	
5513	HS Food Serv Sup	11/10/2021	278192269	HS/EHS: Rio Vista Food for Children & Kitchen Supplies.	393.17	
5513	HS Food Serv Sup	11/10/2021	278192272	HS: Blackshear for Nutrition & Supplies.	75.72	
5513	HS Food Serv Sup	11/11/2021	278193066	HS/EHS: Day Food for children and Kitchen Supplies.	396.68	
5513	HS Food Serv Sup	11/17/2021	278197024	HS/EHS: Rio Vista for Nutrition & Supply Items.	184.56	
5513	HS Food Serv Sup	11/17/2021	278197026	HS: Blackshear for Nutrition & Supplies.	135.61	
5513	HS Food Serv Sup	11/18/2021	278197727	HS:Eldorado Food and food serving supplies	30.35	
5513	HS Food Serv Sup	11/18/2021	278197757	HS/EHS: Day Food for Children & Kitchen Supplies.	531.31	
					31,243.54	Transaction Total
Total H02 - Grant H02, Head Start Nutrition FY 21-22					31,243.54	

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
829 - Grant 829, Head Start FY 21-22
From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5453	HS Site Center Bldg Maint	11/4/2021	246789	HS Rio Vista: Towel Dispenser and Installation	54.70	
5453	HS Site Center Bldg Maint	11/15/2021	247332	HS Blackshear: Towel dispenser installation	94.40	
5453	HS Site Center Bldg Maint	11/16/2021	21-257333	EHS Day: Faucet leaking repair	207.03	
5510	Supplies	10/8/2021	245046	HS/EHS Rio Vista: Gloves, Plastic Cups, Trash Can Liners	267.87	
5510	Supplies	10/22/2021	245944	HS/EHS Rio Vista: Towels, bleach, gloves, liners, wipes, etc	879.18	
5510	Supplies	10/26/2021	246128	HS/EHS Rio Vista: Credit for mops heads and gloves	(156.62)	
5510	Supplies	11/2/2021	245500	HS Eldorado: Tissues, Towels, Gloves, Spray Bottle, Mop Head	593.98	
5510	Supplies	11/5/2021	246540	EHS Day: t.rl, tit tss,blch,dstr, lnr, dsnfctng wps,hd sp	305.52	
5510	Supplies	11/5/2021	246745	HS/EHS Day: p.twl rll,wps,cps,lnr,hd sp,ovn dr,dsnfcnt,flt	323.22	
5510	Supplies	11/10/2021	246063-01	HS/EHS RV: Mop heads	54.76	
5512	HS Class Room Supplies	11/17/2021	243696-01	HS/EHS Day: Wipes for Children	227.00	
					2,851.04	Transaction Total
Total 829 - Grant 829, Head Start FY 21-22					2,851.04	

CVCOG

Vendor Activity - Head Start West Texas Fire Extinguisher
H01 - Grant H01, Head Start CACFP COVID-19
From 11/1/2021 Through 11/30/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	11/17/2021	246745-01	HS/EHS Day: 8oz cups	<u>40.33</u>
				Total H01 - Grant H01, Head Start CACFP COVID-19	40.33

CVCOG
 Vendor Activity - Head Start West Texas Fire Extinguisher
 H02 - Grant H02, Head Start Nutrition FY 21-22
 From 11/1/2021 Through 11/30/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5513	HS Food Serv Sup	10/8/2021	245046	HS/EHS Rio Vista: Gloves, Plastic Cups, Trash Can Liners	56.02
5513	HS Food Serv Sup	10/22/2021	245944	HS/EHS Rio Vista: Towels, bleach, gloves, liners, wipes, etc	104.98
5513	HS Food Serv Sup	10/28/2021	246272	HS/EHS: Menard Vent & Hood Annual Inspection	125.00
5513	HS Food Serv Sup	11/2/2021	245500	HS Eldorado: Tissues, Towels, Gloves, Spray Bottle, Mop Head	77.00
5513	HS Food Serv Sup	11/5/2021	246745	HS/EHS Day: p.twl rll,wps,cps,lnr,hd sp,ovn clr,dsnfctnt,flt	144.04
5513	HS Food Serv Sup	11/17/2021	243699-04	HS/EHS RV: Styrofoam cups	35.82
5513	HS Food Serv Sup	11/17/2021	247438	HS: Blackshear for Kitchen Towels	48.18
Total H02 - Grant H02, Head Start Nutrition FY 21-22					591.04
Report Opening/Current Balance					
Report Transaction Totals					3,482.41
Report Current Balances					

Concho Valley Council of Governments Cash Flow

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total Balance
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
\$ 1,125,860																									
	1,831,397	(2,351,835)	605,422	497,988	11	(65,252)	433,001	34,731	7	-	252,692	1,291,116	295,515	(129,602)	792,956	4,507	(3,752)	10,146	40,434	(92,963)	202,893	-	-	-	2,297,110
	1,223,321	(1,441,853)	386,890	-	12	(124,881)	308,132	-	9	-	252,701	947,723	341,246	(619,654)	514,549	3,888	(3,587)	10,447	60,561	(40,302)	223,152	-	-	-	1,695,871
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
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	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Interest Rate at 0.034500% as of 10/01/21
 Interest Rate at 0.043400% as of 11/01/21
 Interest Rate at 0.034500% as of 10/01/21
 Interest Rate at 0.043400% as of 11/01/21
 Account opened to segregate Greyhound Funds
 \$9,335.36 belongs to CVTD deposited to maintain account
 CD closed March 2021

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total Balance
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
\$ 852,791																									
	1,550,872	(1,885,639)	518,024	378,789	23	(21,625)	435,509	59,701	7	-	117,571	1,071,104	412,720	(246,639)	608,928	-	-	7,936	22,452	(50,021)	127,324	-	-	550,000	2,365,292
	1,659,369	(1,228,094)	949,299	-	27	(111,134)	324,401	-	8	-	117,579	1,391,280	355,744	(579,201)	385,470	-	-	7,936	36,132	(65,612)	97,845	-	-	550,000	2,432,531
	1,194,051	(1,452,857)	690,493	-	12	(202,777)	121,637	-	6	(37,349)	80,237	892,367	596,392	(647,429)	334,433	-	-	7,936	2,864	(48,894)	51,815	-	-	550,000	1,836,552
	1,643,830	(1,484,818)	849,505	210,830	11	-	332,477	-	5	-	80,242	1,262,224	1,385,224	(628,973)	1,090,684	-	-	7,936	220,188	(163,086)	108,918	-	-	550,000	3,019,762
	1,148,521	(959,963)	1,038,063	-	18	(104,431)	228,063	4,850	5	-	85,097	1,351,223	109,922	(506,821)	693,786	-	-	7,936	107,496	(29,764)	186,649	-	-	550,000	2,789,594
	1,333,497	(1,519,529)	852,031	-	5	(94,991)	133,078	-	3	-	85,100	1,070,208	820,390	(506,461)	1,007,714	-	-	7,936	113,869	(130,000)	170,518	-	550,000	-	2,256,376
	1,437,841	(1,577,915)	711,957	-	3	-	133,081	-	2	-	85,102	930,139	546,601	(411,645)	1,142,670	-	-	7,936	74,332	(100,282)	144,568	-	-	-	2,225,314
	1,573,197	(1,190,608)	1,094,546	-	2	-	133,083	-	1	-	85,103	1,312,732	482,059	(685,677)	939,053	-	-	7,936	34,310	(41,137)	137,741	-	-	-	2,397,462
	1,266,906	(1,569,129)	792,323	-	1	-	133,084	-	1	-	85,104	1,010,511	597,653	(238,484)	1,298,221	3,408	(2,228)	9,116	101,576	(39,645)	199,673	-	-	-	2,517,521
	1,968,484	(1,885,819)	874,988	-	3	-	133,087	-	2	-	85,106	1,093,180	436,381	(591,857)	1,142,746	4,022	(4,463)	8,675	58,901	(34,567)	224,006	-	-	-	2,468,608
	1,085,360	(1,221,427)	738,921	-	5	-	133,092	-	3	-	85,109	957,121	382,412	(473,866)	1,051,292	4,301	(2,547)	10,429	157,213	(25,980)	355,240	-	-	-	2,374,082
	1,851,412	(1,464,472)	1,125,860	-	3	(132,841)	254	132,841	6	-	217,955	1,344,070	337,817	(762,066)	627,043	3,805	(4,843)	9,391	5,788	(105,606)	255,421	-	-	-	2,235,925

Interest Rate at 0.088000% as of 09/30/20
 Interest Rate at 0.092700% as of 10/01/20
 Interest Rate at 0.085900% as of 11/02/20
 Interest Rate at 0.079500% as of 12/01/20
 Interest Rate at 0.073100% as of 01/04/21
 Interest Rate at 0.072000% as of 02/01/21
 Interest Rate at 0.036600% as of 03/01/21
 Interest Rate at 0.028100% as of 04/01/21
 Interest Rate at 0.017900% as of 05/03/21
 Interest Rate at 0.012800% as of 06/01/21
 Interest Rate at 0.024700% as of 07/01/21
 Interest Rate at 0.043400% as of 08/02/21
 Interest Rate at 0.048700% as of 09/01/21
 Interest Rate at 0.088000% as of 09/30/20
 Interest Rate at 0.092700% as of 10/01/20
 Interest Rate at 0.085900% as of 11/02/20
 Interest Rate at 0.079500% as of 12/01/20
 Interest Rate at 0.073100% as of 01/04/21
 Interest Rate at 0.072000% as of 02/01/21
 Interest Rate at 0.036600% as of 03/01/21
 Interest Rate at 0.028100% as of 04/01/21
 Interest Rate at 0.017900% as of 05/03/21
 Interest Rate at 0.012800% as of 06/01/21
 Interest Rate at 0.024700% as of 07/01/21
 Interest Rate at 0.043400% as of 08/02/21
 Interest Rate at 0.048700% as of 09/01/21
 Account opened to segregate Greyhound Funds
 \$7,935.77 belongs to CVTD deposited to maintain account
 CD setup March 6, 2020
 Interest Rate is 1%, term is 1 Year
 Maturity date March 5, 2021
 CD funds applied to Note Payable
 Account Closed

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

signature on hardcopy

 CVCOG Executive Director/Investment Officer

signature on hardcopy

 CVCOG Director of Finance

hardcopy signed 12/10/2021

 Date

CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START

Director's Report
January 2021

HEAD START STAFF

Carolina Raymond
Director

Stephanie Hernandez
Assistant Director / Early Head Start Education Manager

Cheryl Mayberry
Education & Disability Manager

Ofelia Barron
ERSEA & Facility Manager

Mary Husted
Compliance & Nutrition Specialist

Stacy Walker
Family & Community, Parent Engagement Manager

Melissa Miranda
Health & Mental Health Manager

Administration Office
2801 W. Loop 306, Ste. A
Phone (325) 944-9666



The Head Start program is required to make available no less than 10% of our enrollment opportunities available to children with disabilities.

Month: November 2021	Current	Actual Enrollment (COVID-19 we are allowed to use actual enrollment instead of funded enrollment)
COG Head Start # of Children with IEP	27	391
Percentage this month	7%	
COG Early Head Start # of Children with IFSP	7	111(children only)
Percentage this month	6%	
Total # of children with IEP/IFSP	34	502
Program -wide percentage this month	7%	

“Children are like wet cement. Whatever falls on them makes an impression.” -Cheryl Mayberry



The Head Start office requires our program to report enrollment statistics to determine if programs have achieved and maintained enrollment levels. Enrollment data will be collected every month. This information will be combined enrollment for Head Start and Early Head Start and the Pregnant Mom's Program.

Ofelia Barron

Enrollment November 2021

Head Start Funded

Enrollment: 411
Reported Enrollment: 407
Percent Enrolled: 99%

Early Head Start Funded

Enrollment: 112
Reported Enrollment: 112
Percent Enrolled: 100%

Pregnant Moms Funded

Enrollment: 8
Reported Enrollment: 8
Percent Enrolled: 100%



HEAD START & EARLY HEAD START

To complete an online application please visit the following website:

<https://www.childplus.net/apply/en-us/773DE148C226FC9E2E99E797A2126082/E0E98AA9744FB24ED4FA53FDF580D0C9>

HEAD START (HS) promotes school readiness of children under 5 from low-income families through education, health, social and other services.

Early Head Start (EHS) provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.

Blackshear Head Start

Antionette Day

Monday-Friday 9:00AM-4:00PM
(325) 658-7442

Christoval Head Start

Ammie Banks

Monday-Friday 9:00AM-3:00PM
(325) 896-7281

Day Head Start/ Early Head Start

Comoshontai Hollis

Monday-Friday 9:00AM-4:00PM
(325) 481-3395

Eden Head Start

Mary Torres

Monday-Friday 9:00AM-3:00PM
(325) 869-8703

Eldorado Head Start

Valerie Garcia

Monday-Friday 9:00AM-3:00PM
(325) 853-3366

Menard Head Start/ Early Head Start

Bertha DeAnda

Monday-Friday 9:00AM-3:00PM
(325) 396-2885

Ozona Head Start

Tracy Ybarra

Monday-Friday 9:00AM-3:00PM
(325) 392-3429

Rio Vista Head Start/ Early Head Start

Michelle Aguirre

Monday-Friday 9:00AM-4:00PM
(325) 659-3670



Head Start Job Postings January 2022

San Angelo Head Start Substitute

Part Time

Head Start Universal Substitute I

SUMMARY OF POSITION

The position of Head Start Universal Substitute is responsible for assisting the Teacher, Teacher Assistant, Cook or Custodian in all activities assigned by the Site Supervisor or next in charge. Maintain agency's "Confidentiality Policy and Procedures" and "Code of Conduct and Professional Ethics".

ACCEPTABLE EXPERIENCE AND TRAINING

Must have a high school diploma or equivalent; must receive all required training before reporting to work. (See 1302.91 of Head Start/Early Head Start Implementation Plan). Experience working with preschool age children, preferred.

Christoval / Eldorado Head Start Substitute

Part Time

Head Start Universal Substitute I

SUMMARY OF POSITION

The position of Head Start Universal Substitute is responsible for assisting the Teacher, Teacher Assistant, Cook or Custodian in all activities assigned by the Site Supervisor or next in charge. Maintain agency's "Confidentiality Policy and Procedures" and "Code of Conduct and Professional Ethics".

ACCEPTABLE EXPERIENCE AND TRAINING

Must have a high school diploma or equivalent; must receive all required training before reporting to work. (See 1302.91 of Head Start/Early Head Start Implementation Plan). Experience working with preschool age children, preferred.

Day Early Head Start Teacher

Full Time

Day Early Head Start, San Angelo, TX, US

SUMMARY OF POSITION

The position of **Early Head Start Teacher** serves as the lead worker in a classroom of Head Start children. The Head Start Teacher is responsible for overall management of a classroom, ensuring that the objectives delineated in the annual Head Start plan are implemented. This position may work with children with disabilities. This position may serve as the second in charge when the Site Supervisor is out of the center. This teacher will be responsible for following Texas Minimum Standards for Licensing and Head Start Performance Standards. Responsible for providing a supportive, safe, and stimulating learning environment.

ACCEPTABLE EXPERIENCE AND TRAINING

Applicants will need one of the following: a BA in Early Childhood Education or related degree, Associate Degree in Early Childhood Education, Child Development Associate and/or willing to enroll in an AA Program, and experience working with preschool children preferred (not required)

For more employment opportunities access www.cvcog.org