

NOTICE OF A PUBLIC MEETING



EXECUTIVE COMMITTEE CONCHO VALLEY COUNCIL OF GOVERNMENTS (CVCOG)

2:15 p.m.

WEDNESDAY, MARCH 13, 2019

***Concho Valley Transit Annex Building
506 N. Chadbourne, San Angelo, TX 76903***

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the Council office at 944-9666 at least 24 hours prior to the meeting.

BUSINESS

- (1) DETERMINATION OF QUORUM AND CALL TO ORDER
- (2) INVOCATION & PLEDGE OF ALLEGIANCE
- (3) CONSENT AGENDA
 - a. APPROVAL OF MINUTES of the February 13, 2019 Meeting (See Attachment A)
 - b. REVIEW Monthly Staff Travel Report (See Attachment B)

REGULAR AGENDA

- (4) PRESENTATION, REVIEW, & APPROVAL of CVCOG Annual Financial Audit for FY 17-18 (Attachment C will be emailed once received by the audit firm and copies will also be distributed at the meeting)
- (5) UPDATE Regional Transportation Planning
- (6) APPROVAL OF CHECKS in excess of \$2,000 written since the last meeting (See Attachment D)

- (7) **DISCUSSION & APPROVAL** of new Emergency Preparedness Advisory Committee members (See **Attachment E**)
- (8) **DISCUSSION & APPROVAL** of new Solid Waste Advisory Committee members (See **Attachment F will be distributed at the meeting**)
- (9) **REVIEW & APPROVAL** of the Budget Comparison report for CVCOG Head Start, FY 18-19 Grant 754, YTD Actual June 1, 2018 through January 31, 2019 (See **Attachment G**)
- (10) **REVIEW & APPROVAL** of the Budget Comparison report for CVCOG Head Start Nutrition, FY 18-19 Grant 765, YTD Actual October 1, 2018 through January 31, 2019 and the S.A.I.S.D. CACFP Projected Budget Balances for the same period (See **Attachment H**)
- (11) **REVIEW & APPROVAL** of the CVCOG Head Start Credit Card/Open Account Summary Transactions (Detail Attached) for the month of January 2019 (See **Attachment I**)
- (12) **REVIEW & APPROVAL** of the CVCOG Head Start Training & Technical Assistance Plan 2019-2020 (See **Attachment J**)
- (13) **REVIEW & APPROVAL** of the SAISD Head Start Training & Technical Assistance Plan 2019-2020 (See **Attachment K**)
- (14) **REVIEW & APPROVAL** of the Corporation for Nantional & Community Service Petty Cash Fund Policy (See **Attachment L**)
- (15) **REPORTS AND INFORMATION ITEMS**
 1. CVCOG Head Start Director's Newsletter for March 2019
 2. Review monthly CVCOG Balance Sheet & Financials
 3. Monthly CVCOG Executive Director's Report
 4. CVCOG Engagement Committee News
- (16) **ADJOURNMENT**

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this Wednesday, March 6, 2019.



John Austin Stokes, Executive Director



**MINUTES OF MEETING
CONCHO VALLEY COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE
February 13, 2019**

The Executive Committee of the Concho Valley Council of Governments (CVCOG) met on Wednesday, February 13, 2019 at 506 N. Chadbourne, San Angelo, Texas 76903.

Members present were:

Steve Smith, Chairman, Sutton County Judge
David Dillard, Vice Chair, Concho County Judge
Lane Carter, Secretary, COSA Council Member, District 5
Jerry Bearden, Mason County Judge
Fred Deaton, Crockett County Judge
Bill Dendle, San Angelo ISD Board Member
Steve Floyd, Tom Green County Judge
Deborah Horwood, Sterling County Judge
Jim O'Bryan, Reagan County Judge
Delbert Roberts, Kimble County Judge
Hal Spain, Coke County Judge
Bill Spiller, McCulloch County Judge

Members absent were:

Charlie Bradley, Schleicher County Judge
Richard Cordes, Menard County Judge
Molly Criner, Irion County Judge
Drew Darby, Texas State Representative
Andrew Murr, Texas State Representative
Souli Shanklin, Edwards County Judge

BUSINESS

CALL TO ORDER

Chairman Steve Smith announced the presence of a quorum, and called the meeting to order at 2:03 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Judge David Dillard gave the invocation and led the Pledge of Allegiance.

WELCOME

The committee welcomed new member Judge Deborah Horwood.

APPROVAL OF CONSENT AGENDA

Judge David Dillard made a motion, seconded by Judge Delbert Roberts, to approve items a) and b) of the consent agenda and the motion passed unanimously.

- a) Meeting Minutes from January 9, 2019
- b) Monthly Staff Travel Report

REGULAR AGENDA

REGIONAL TRANSPORTATION PLANNING UPDATE

Texas Association of Regional Council's leadership is taking a new approach in relation to Regional Transportation Planning and gearing towards partnering with MPOs. Also, to ensure that stakeholders have input on regional transportation issues.

APPROVAL OF CHECKS

Upon a motion by SAISD Board Member Bill Dendle, seconded by Judge David Dillard, CVCOG checks in excess of \$2,000 written since the last meeting was unanimously approved.

**APPROVAL OF THE CVCOG HEAD START SUMMARY BUDGET COMPARISON
REPORT DIR GRANT 754**

Upon a motion by Judge Jerry Bearden, seconded by Judge Fred Deaton, the Budget Comparison report for Head Start, FY 18-19 Grant 754, YTD Actual June 1, 2018 through December 31, 2018 was unanimously approved.

**APPROVAL OF THE CVCOG HEAD START SUMMARY BUDGET COMPARISON
REPORT DIR GRANT 765 NUTRITION INCLUDING SAISD CACFP**

Upon a motion by Judge Steve Floyd, seconded by Judge Fred Deaton, the Budget Comparison report for Head Start Nutrition, FY 18-19 Grant 765, YTD Actual October 1, 2018 through December 31, 2018 and the S.A.I.S.D. CACFP Projected Budget Balances for the same period was unanimously approved.

**APPROVAL OF THE CVCOG HEAD START CREDIT CARD /OPEN ACCOUNT SUMMARY
TRANSACTIONS FOR DECEMBER 2018**

Upon a motion by Judge Steve Floyd, seconded by Judge Jerry Bearden, the Head Start Credit Card/Open Account Summary Transactions (Detail Attached) for the month of December 2018 were unanimously approved.

APPROVAL OF THE CONTINUATION & COLA HEAD START/EARLY HEAD START

Upon a motion by Judge Fred Deaton, seconded by Judge David Dillard, approval of the Continuation & COLA Head Start/Early Head Start Grant in the amount of \$6,067,469 prorated through the end of June 2019 passed unanimously. The remaining balance will be available to the successful awardee for this service area.

**APPROVAL OF THE CVCOG HEAD START/EARLY HEAD START COMMUNITY
ASSESSMENT**

Upon a motion by Judge Jim O'Bryan, seconded by Judge Delbert Roberts, the CVCOG Head Start Head Start/Early Head Start Community Assessment was unanimously approved.

**APPROVAL OF THE CVCOG REIGIONAL LAW ENFORCEMENT ACADEMY ELGIBILITY
REQUIREMENTS**

Upon a motion by Judge Delbert Roberts, seconded by Judge Jerry Bearden, the Concho Valley Regional Law Enforcement Academy (CVRLEA) requiring students to submit all eligibility requirement documents for any licensing courses taught here at the CVRLEA was unanimously approved.

**APPROVAL OF THE CVCOG REIGIONAL LAW ENFORCEMENT ACADEMY TUITION
INCREASE**

Upon a motion by Judge Delbert Roberts, seconded by Judge Fred Deaton, the CVCOG Regional Law Enforcement tuition increase for the Basic Peace Officer Course was unanimously approved.

APPROVAL OF THE CVCOG REIGIONAL CRIMINAL JUSTICE STRATEGIC PLAN

Upon a motion by Judge Jerry Bearden, seconded by Judge David Dillard, the Concho Valley Council of Governments Regional Criminal Justice Strategic Plan was unanimously approved.

APPROVAL OF APPOINTMENTS TO THE CVCOG CRIMINAL JUSTICE ADVISORY COMMITTEE

Upon a motion by Judge Steve Floyd, seconded by Council Member Lane Carter, the following were unanimously approved as members of the CVCOG Criminal Justice Advisory Committee:

Carol Salazar – The Family Shelter of San Angelo
Monica Schniers – TGC Juvenile Justice
Karla Steppe – Retired Arson Investigator/Fire Inspector

APPROVAL OF THE CVCOG STATE HOMELAND SECURITY PROGRAM AND LETPA GRANTS' PRIORITIZATION LIST

Upon a motion by Judge Fred Deaton, seconded by Judge Jerry Bearden, the State Homeland Security Program (SHSP) and SHSP/LETPA grants' prioritization list was unanimously approved.

APPOINTMENT OF A NEW CVCOG INVESTMENT COMMITTEE

Upon a motion by Judge Steve Floyd, seconded by Judge Jerry Bearden, the following were unanimously approved as members of the CVCOG Investment Committee:

Judge Fred Deaton, Judge Charlie Bradley and Judge Deborah Horwood

APPROVAL OF REVISIONS TO THE CVCOG EMPLOYEE HANDBOOK FOR CVT

Upon a motion by Judge David Dillard, seconded by Judge Jim O'Bryan, revisions to the CVCOG Employee Handbook for Concho Valley Transit were unanimously approved.

APPROVAL OF REVISIONS TO THE CVCOG EEO POLICY

Upon a motion by Judge Fred Deaton, seconded by Judge Deborah Horwood, revisions to the Concho Valley Council of Governments EEO Policy was unanimously approved.

REPORTS AND INFORMATION ITEMS

1. CVCOG Head Start Director's Newsletter for February 2019
2. Review San Angelo Independent School District's Audit for the year ended August 31, 2018
3. Review Head Start SF425 Report
4. Review monthly CVCOG Balance Sheet & Financials
5. Monthly CVCOG Executive Director's Report
 - Updates on Head Start year end budget
 - 86th Legislature Updates
 - General Revenue Dedicated Accounts
 - We are continuing our Solid Waste Tire Clean Up. All remaining funds will be dedicated to the efforts for cleanup in the counties affected by the floods of 2018.
 - CVCOG staff will be revising the format of the required Chapter 391 Reporting
 - We will continue to monitor Senate Bill 2

ADJOURNMENT

The meeting was adjourned at 3:00 p.m. Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments this 13th day of March 2019.

CVCOG/CVT
Monthly Travel Report
2/1/2019

Name & Title	Request Travel To	Dates of Travel	Purpose	Cost
Hilda Arredondo-Garibay-911/CJ/Home Sec Director	Austin, Tx	2/5/19 - 2/7/19	CSEC 911 Next Generation Workshop & TARC	\$700.67
Steven Beck- General Manager	Arlington, Tx	2/15/19 - 2/16/19	Bus Inspection Trip	\$531.17
Steven Beck- General Manager	Arlington, Tx	2/28/19 - 2/28/19	Bus Pick Up	* \$303.10
Felicitee Jones - Director of HR	Abilene, Tx	2/15/2019	Certification Testing for SHRM	\$87.72
Jeffery Lopez - GIS Manager	Austin, Tx	2/5/19 - 2/6/19	Next Generation 911 offering workshop-CSEC	\$314.36
Katy Matschek - Reg.Services/Grant Writer	Austin, TX	2/5/19 - 2/7/19	TARC Bi-Annual Staff Training	\$612.35
Nicole Nixon - Home Sec/CJ Planner	Austin, Tx	2/5/19 - 2/7/19	TARC Bi-Annual Staff Training	\$520.50
Crystalin Pattillo- AAA Coordinator	San Antonio, TX	2/26/19 - 3/1/19	Stress Busting - EVI training	* \$1,232.98
Beatrice Ramsey- Asst Emerg Prep Coord	Austin, Tx	2/5/19 - 2/7/19	TARC Bi-Annual Staff Training	\$520.50
Toni Roberts - AAA/211 Director	Austin, Tx	2/4/2019 - 2/6/19	TARC Bi-Annual Staff Training	\$739.85
Albert Rodriguez - Loan Officer/Reg. Services	Austin, Tx	2/5/19 - 2/7/19	TARC Economic Dev. Meetings	\$627.60
Steve Smith - Sutton Co. Judge, E.C. Chair	Austin, TX	2/7/19 - 2/8/19	TARC Board of Director's Council	\$464.25
Stephanie Steger - Nutrition/Health/Parent Rep	Georgetown, Tx	2/11/19- 2/13/19	Nutrition Training	\$645.00
John Austin Stokes - Executive Director	Austin, TX	2/5/19 - 2/8/19	TARC E.D./Board of Director's Council	\$979.90
Yolanda Torres - AAADPS Mgr.-Nutrition	Austin, TX	2/6/19 - 2/8-19	WellSky Bootcamp	\$1,475.15
Mason Wheeler - 911 Billing/GIS Specialist	Austin, Tx	2/5/19 - 2/6/19	Next Generation 911 offering Workshop-CSEC	\$425.68
Christina Worlington-Benefits Counselor I	San Antonio, Tx	2/26/19 - 3/1/19	Stress Busting - EBI Training	* \$1,422.98

* Estimated Costs

TRIP CANCELED

**CVCOG/CVT
Monthly Travel Report
3/1/2019**

Name & Title	Request Travel To	Dates of Travel	Purpose	Cost
Hilda Arredondo-Garibay-911/CJ/Home Sec Director	Beaumont, Tx	03/04/19 - 03/08/19	TACVPO Conference	* \$1,568.25
Blakey, Kathy - Road Sup. Urban Demand Resp. CVT	Denton, Tx	03/12/19 - 03/14/19	Paratransit Mgt & Operations Training	* \$732.20
Beck, Steven - CVT General Mgr.	El Paso, Tx	03/03/19 - 03/06/19	2019 SWTA & TTA Transit Annual Conf	* \$1,383.15
Michaelis, Michelle - CVT Purchasing & Assets Mgr.	El Paso, Tx	03/03/19 - 03/06/19	2019 SWTA & TTA Transit Annual Conf	* \$934.20
Mears, Nolen - FGP/SCP Director	Midland, Tx	03/05/19 - 03/05/19	West Texas Conference on Aging	* \$175.46
Ramsey, Beatrice - Asst Emerg Prep Coord	Beaumont, Tx	03/04/19 - 03/08/19	TACVPO Conference	* \$1,628.25
Weatherspoon, O'Keith - CVT Safety/Training Mgr.	El Paso, Tx	03/03/19 - 03/06/19	2019 SWTA & TTA Transit Annual Conf	* \$934.20
York, Jeff - CVT Asst. Gen. Mgr..	El Paso, Tx	03/03/19 - 03/06/19	2019 SWTA & TTA Transit Annual Conf	* \$934.20

Revised 02/21/2019

* Estimated Costs
~~TRIP CANCELED~~

Monthly Travel Report
4/1/2019

Name & Title	Request Travel To	Dates of Travel	Purpose	Cost
Hilda Arredondo-Garibay - 911/CJ/Home Sec Director	Galveston, Tx	3/31/2019 -4/4/2019	2019 Texas Public Safety Conference	* \$1,657.25
Roger Garza - GIS Specialist	Galveston, Tx	3/31/2019 - 4/4/2019	2019 Texas Public Safety Conference	* \$1,657.25
Cheryl Mayberry - Education & Disability	San Antonio, Tx	4/28/2019 - 5/2/2019	National Head Start Annual Conference	* \$1,661.75
Stephanie Steger - Nutrition/Health/Parent Rep	San Antonio, Tx	4/28/2019 - 5/02/2019	FDC Instructor's & Portfolio Advisors	* \$2,148.95
Mason Wheeler - 911 Billing/GIS Specialist	Galveston, Tx	3/31/2019 - 4/4/2019	2019 Texas Public Safety Conference	* \$2,173.21
Austin Wilkerson - GIS Specialist	Galveston, Tx	3/31/2019 - 4/4/2019	2019 Texas Public Safety Conference	* \$1,657.25

* Estimated Costs
~~TRIP CANCELED~~

CVCOG
Check/Voucher Register
From 1/1/2019 Through 1/31/2019

Document Nu...	Document Date	Name	Transaction Description	Document Amount
183677	1/3/2019	CARDMEMBER SERVICE	January credit card payment	14,423.65
183678	1/3/2019	CITY OF BRADY	AAA: Congregate Meals 11-18	2,798.98
	1/3/2019	CITY OF BRADY	AAA: Home Delivered Meals 11-18	2,887.23
183680	1/3/2019	CITY OF SAN ANGELO AGL...	AAA: Congregate Meals 11-18	8,367.80
183682	1/3/2019	CITY OF SONORA	AAA: Home Delivered Meals 11-18	2,310.12
183684	1/3/2019	CONDLEY AND COMPANY ...	Audit services rendered through 12/4/18.	11,026.27
183700	1/3/2019	KIMBLE COUNTY SCBA	AAA: Home Delivered Meals 11-18	2,311.65
183712	1/3/2019	MENARD COUNTY	AAA: Home Delivered Meals 11-18	2,127.16
183715	1/3/2019	NATIONWIDE RETIREMENT...	Nationwide Ck. for NACO & Roth 457B Payroll 12-31-18	2,265.00
183733	1/3/2019	WESTERN STATES COMMU...	9-1-1 GAFB Eq Maint 9/18-12/18	2,700.00
183737	1/9/2019	AFLAC	Acct J5711 December 2018 Premium	3,748.40
183738	1/9/2019	AMERITAS LIFE INSURANC...	Acct 010-028641 Dental Premiums 12/01/18 thru 12/31/18	5,487.72
183740	1/9/2019	AT&T MOBILITY	mobile svcs, data fees and tablets 11/17/18-12/16/18	2,019.96
183743	1/9/2019	BLUECROSS BLUESHIELD	Acct 029143 CVCOG Group Health Ins 01/1/19 - 02/1/19	107,010.72
183750	1/9/2019	CVCOG TRANSIT DISTRICT	ED-5310 Transportation - Urban December 2018	21,672.00
183751	1/9/2019	DEARBORN NATIONAL LIF...	GFZ02115-1 employee life prem 01-1-19 - 01-31-19	6,252.38
183758	1/9/2019	FRONTIER COMMUNICATI...	9-1-1 Selective Routing 210-188-0974 12-18	6,521.58
183770	1/9/2019	FRONTIER COMMUNICATI...	9-1-1 210-188-2111 SACC Network 12-18	4,733.52
183799	1/9/2019	SOUTHLAND PARK OF ANG...	January 2019 Rent for main CVCOG offices	26,000.00
183808	1/9/2019	VERIZON BUSINESS-15043	9-1-1 93284792 MPLS Network 12-18	33,660.25
183810	1/9/2019	WEST SAFETY SERVICES, I...	9-1-1 Cust #1043 Database and ANCI Network 12-18	3,176.78
183815	1/10/2019	NATIONWIDE RETIREMENT...	Nationwide check for NACO & Roth 457B Payroll 1-15-19	2,455.00
183827	1/18/2019	CARDMEMBER SERVICE	January credit card payment	9,574.42
183829	1/18/2019	CGKC&H RCLP NO. 2 DBA ...	911 Wireless Services Acct#36226 CN M MC MN 12-18	6,012.00
183830	1/18/2019	CHRISTOVAL ISD	Early Childhood teacher salary for December in CH	2,300.00
183832	1/18/2019	CITY OF BRADY	AAA: Congregate Meals 12-18	2,798.98
	1/18/2019	CITY OF BRADY	AAA: Home Delivered Meals 12-18	2,887.23
183833	1/18/2019	CITY OF SAN ANGELO AGL...	AAA: Congregate Meals 12-18	8,373.82
183835	1/18/2019	CITY OF SONORA	AAA: Home Delivered Meals 12-18	2,318.40
183840	1/18/2019	CT CUBE DBA WEST CENT...	911 Wireless Services Acct 36224 CK CR I R SC ST SU TG 12-18	12,324.00
183868	1/18/2019	MENARD COUNTY	AAA: Home Delivered Meals 12-18	2,127.16
183875	1/18/2019	ROBERT LEE ISD	December Salary RL ISD Sub-Teacher Amanda Warren #5	2,300.00
183878	1/18/2019	SAN ANGELO ISD	Year 15 Cumulative Expenditures	300,161.88
183879	1/18/2019	SCHLEICHER COUNTY ISD	December Salary EL SCISD Teacher Salary #5	2,000.00
183884	1/18/2019	TML INTERGOVERNMENT...	CVCOG Insurance for Jan 2019 - March 2019	23,423.25
183905	1/23/2019	CARDMEMBER SERVICE	January credit card payment	5,280.30
183912	1/30/2019	CARDMEMBER SERVICE	January credit card payment	7,255.63

CVCOG
 Check/Voucher Register
 From 1/1/2019 Through 1/31/2019

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
183916	1/30/2019	CONDLEY AND COMPANY ...	Audit Services thru Dec 2018	12,026.64
183918	1/30/2019	DANCO ELECTRIC INC	Crockett Co Electrical Work for 911 UPS and Equipment	4,596.23
183937	1/30/2019	NATIONWIDE RETIREMENT...	Nationwide check for NACO & Roth 457B Payroll 1-31-19	2,435.00
183944	1/30/2019	SIMPLE SOLUTIONS EDUC...	Follow up Virtual Coaching Sessions for Head Start teachers	2,415.00
183955	1/30/2019	TEXAS LAND RECLAMATI...	Freight/Tonnage for Junction for Solid Waste Tire Cleanup.	2,133.00
	1/30/2019	TEXAS LAND RECLAMATI...	Freight/Tonnage for Sterling for Solid Waste Tire Cleanup.	2,466.00
	1/30/2019	TEXAS LAND RECLAMATI...	Freight and Tonnage for Sonora for Solid Waste Tire Cleanup.	2,083.00
5638	1/3/2019	WF AT&T	mobile svcs, data fees and tablets 10/17/18-11/16/18	3,386.44
5647	1/3/2019	WF HP	7 dual pack HP Cartridges for all sites	2,448.60
5675	1/18/2019	WF STEP PUBLISHERS	Parent Curriculum to meet revised standards for all sites	3,353.40
5677	1/18/2019	WF SUDDEN LINK	Cable COG,circuit COG,CVTD & phones	2,880.58
5710	1/30/2019	WF SUDDEN LINK	Cable COG,circuit COG,CVTD & Phones	2,882.93
Report Total				706,200.06

ATTACHMENT



2801 W. Loop 306, Suite A
(325)944-9666
San Angelo, TX 76904

MEMORANDUM

TO: Executive Committee

FROM: Nicole Nixon, Homeland Security Planner

DATE: March 13, 2019

SUBJECT: Emergency Preparedness Advisory Committee (EPAC) Membership Request

On March 13, 2019 the Emergency Preparedness Advisory Committee met and approved the following individuals for membership. This request is for the Executive Committee's approval.

- Judge Deborah Horwood-Sterling County
- Judge Molly Criner-Irion County
- Judge Bill Spiller- McCulloch County
- Judge Jim O'Bryan-Reagan County
- Judge Hal Spain-Coke County

CVCOG
Summary Budget Comparison
Grant 754, Head Start 18-19
From 6/1/2018 Through 1/31/2019

Account Code	Account Title	YTD Budget \$	YTD Actual	Current Period Actual	YTD Budget \$ Variance	Percent Total Budget Used
754	Grant 754, Head Start FY 18-19 06CH7116-05-00					
004	Revenue					
4120	HHS-ACF Head Start CFDA 93.600	6,058,659.00	3,466,314.03	530,469.85	(2,592,344.97)	57.21%
4411	IK Contributions	578,882.00	321,360.91	139,152.53	(257,521.09)	55.51%
4414	Delegate InKind	935,784.00	495,309.33	200,137.08	(440,474.67)	52.92%
4522	Program Income	0.00	1,530.54	0.00	1,530.54	100.00%
Total 004	Revenue	7,573,325.00	4,284,514.81	869,759.46	(3,288,810.19)	56.57%
400	Head Start Rural					
5110	General Wages	1,012,106.87	665,828.15	79,890.46	346,278.72	65.78%
5111	Management Salaries	39,900.92	23,484.73	5,841.02	16,416.19	58.85%
5113	Sick Leave	5,589.24	5,589.24	666.02	0.00	100.00%
5114	Emergency Leave	386.16	386.16	0.00	0.00	100.00%
5115	Jury Duty	227.84	227.84	0.00	0.00	100.00%
5118	General Overtime Hours	291.43	291.43	56.28	0.00	100.00%
5119	Holiday Work Time	9,529.31	9,529.31	0.00	0.00	100.00%
5120	Holiday Leave	52,535.60	52,535.60	12,626.45	0.00	100.00%
5122	Head Start Paid Time Off	19,144.62	19,144.62	2,574.89	0.00	100.00%
5150	Vacation Time Allocation	16,409.00	13,126.95	1,812.41	3,282.05	79.99%
5151	Medicare Tax	17,134.00	10,759.74	1,409.53	6,374.26	62.79%
5172	Worker's Comp Insurance	8,569.00	5,542.74	661.76	3,026.26	64.68%
5173	SUTA	4,737.75	4,549.59	1,811.84	188.16	96.02%
5174	Health Insurance Benefit	374,593.41	221,739.82	31,520.75	152,853.59	59.19%
5175	Dental Insurance Benefit	13,824.00	8,075.07	1,103.60	5,748.93	58.41%
5176	Life Insurance Benefit	13,093.00	7,861.98	1,090.79	5,231.02	60.04%
5181	Retirement	135,891.00	89,357.10	11,690.35	46,533.90	65.75%
5199	Indirect Allocation	250,790.21	166,711.37	20,347.03	84,078.84	66.47%
5230	Network/MIS/Web Indirect	37,712.79	18,340.31	4,613.22	19,372.48	48.63%
5291	Contract Services	71,000.00	41,569.73	6,662.50	29,430.27	58.54%
5293	HS Health & Disab Svc	500.00	0.00	0.00	500.00	0.00%
5294	HS Policy Council	3,000.00	1,688.31	378.93	1,311.69	56.27%
5296	HS Parent Service	3,500.00	158.72	0.00	3,341.28	4.53%
5308	Head Start T & T A	28,352.00	24,580.18	7,865.64	3,771.82	86.69%
5309	Travel-In Region	8,000.00	6,095.29	549.96	1,904.71	76.19%
5310	Travel-Out of Region	500.00	67.00	2.00	433.00	13.40%
5410	Other Facility Rental	800.00	0.00	0.00	800.00	0.00%
5411	Rent	24,000.00	16,439.80	2,212.60	7,560.20	68.49%
5413	HS Site Rent	26,400.00	18,400.00	2,300.00	8,000.00	69.69%
5433	HS Site Center Utilities	23,000.00	17,871.91	2,499.18	5,128.09	77.70%

CVCOG
Summary Budget Comparison
Grant 754, Head Start 18-19
From 6/1/2018 Through 1/31/2019

Account Code	Account Title	YTD Budget \$	YTD Actual	Current Period Actual	YTD Budget \$ Variance	Percent Total Budget Used
754	Grant 754, Head Start FY 18-19 06CH7116-05-00					
5451	Facility Maintenance	7,000.00	5,977.24	881.50	1,022.76	85.38%
5453	HS Site Center Bldg Maint	33,200.00	30,903.12	3,169.97	2,296.88	93.08%
5510	Supplies	22,000.00	18,071.33	325.85	3,928.67	82.14%
5512	HS Class Room Supplies	11,235.00	6,021.43	668.57	5,213.57	53.59%
5514	HS Medical Supplies	1,317.14	42.97	0.00	1,274.17	3.26%
5515	HS Disability Supplies	400.00	0.00	0.00	400.00	0.00%
5632	Copier	4,600.00	3,670.57	1.40	929.43	79.79%
5711	Insurance	3,500.00	1,220.50	407.50	2,279.50	34.87%
5721	Printing	1,000.00	153.37	0.00	846.63	15.33%
5722	Ads & Promotions	1,000.00	692.51	0.00	307.49	69.25%
5753	Dues and fees	4,000.00	3,701.23	42.00	298.77	92.53%
5760	HS Site Center Communications	6,541.00	5,685.26	486.99	855.74	86.91%
5761	Communications	1,000.00	391.23	0.00	608.77	39.12%
5762	Postage/freight	<u>1,000.00</u>	<u>766.97</u>	<u>103.06</u>	<u>233.03</u>	<u>76.69%</u>
Total 400	Head Start Rural	2,299,311.29	1,527,250.42	206,274.05	772,060.87	66.42%
407	Head Start Rural Nutrition					
5295	HS Nutrition Service	<u>16,213.71</u>	<u>16,213.71</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
Total 407	Head Start Rural Nutrition	16,213.71	16,213.71	0.00	0.00	100.00%
409	Head Start Rural InKind					
6791	InKind Other	<u>578,882.00</u>	<u>321,360.91</u>	<u>139,152.53</u>	<u>257,521.09</u>	<u>55.51%</u>
Total 409	Head Start Rural InKind	578,882.00	321,360.91	139,152.53	257,521.09	55.51%
422	HS SAISD Delegate Agency-Head Start					
5116	Delegate Salaries	1,783,330.00	862,949.07	147,482.26	920,380.93	48.38%
5153	Delegate Fringe Benefits	542,412.00	189,946.83	47,871.04	352,465.17	35.01%
5290	HS Delegate Contract Services	5,000.00	4,198.76	0.00	801.24	83.97%
5297	HS Delegate Health & Disb	15,000.00	4,762.75	710.00	10,237.25	31.75%
5299	HS Delegate Parent Svc	2,400.00	1,313.80	342.79	1,086.20	54.74%
5306	HS Delegate T & TA	31,935.00	28,228.19	4,089.70	3,706.81	88.39%
5316	HS Delegate Travel	6,000.00	2,150.92	241.18	3,849.08	35.84%
5364	HS Delegate Vehicle Maint	1,500.00	17.85	17.85	1,482.15	1.19%
5432	HS Delegate Utilities/Phone	100,066.00	51,234.17	10,210.52	48,831.83	51.20%
5455	HS Delegate Bldg Maint	50,000.00	15,747.88	0.00	34,252.12	31.49%
5507	HS Delegate Disability Supplies	5,000.00	258.72	0.00	4,741.28	5.17%
5508	HS Delegate Class Room Supplies	35,786.00	28,949.99	13,172.52	6,836.01	80.89%

CVCOG
 Summary Budget Comparison
 Grant 754, Head Start 18-19
 From 6/1/2018 Through 1/31/2019

Account Code	Account Title	YTD Budget \$	YTD Actual	Current Period Actual	YTD Budget \$ Variance	Percent Total Budget Used
754	Grant 754, Head Start FY 18-19 06CH7116-05-00					
5509	HS Delegate Supplies	24,833.00	13,648.83	1,799.89	11,184.17	54.96%
5517	HS Delegate Technology/Imaging	4,750.00	4,776.00	943.10	(26.00)	100.54%
5710	HS Delegate Insurance	3,820.00	2,103.30	0.00	1,716.70	55.06%
5720	HS Delegate Printing	4,000.00	1,392.63	0.00	2,607.37	34.81%
5750	HS Delegate Training	1,400.00	1,158.00	0.00	242.00	82.71%
5752	HS Delegate Dues & Fees	<u>15,000.00</u>	<u>14,124.51</u>	<u>355.24</u>	<u>875.49</u>	<u>94.16%</u>
Total 422	HS SAISD Delegate Agency-Head Start	2,632,232.00	1,226,962.20	227,236.09	1,405,269.80	46.61%
423	HS SAISD Delegate Agency-Early					
5116	Delegate Salaries	803,240.38	537,926.87	66,186.97	265,313.51	66.96%
5153	Delegate Fringe Benefits	223,669.36	125,064.56	24,213.45	98,604.80	55.91%
5290	HS Delegate Contract Services	650.00	602.49	0.00	47.51	92.69%
5297	HS Delegate Health & Disb	1,000.00	789.45	12.50	210.55	78.94%
5298	HS Delegate Nutrition Svc	8,000.00	233.86	0.00	7,766.14	2.92%
5299	HS Delegate Parent Svc	600.00	215.55	0.00	384.45	35.92%
5306	HS Delegate T & TA	25,395.00	4,796.95	245.40	20,598.05	18.88%
5316	HS Delegate Travel	100.00	3.68	0.00	96.32	3.68%
5432	HS Delegate Utilities/Phone	12,000.00	10,477.47	1,974.81	1,522.53	87.31%
5455	HS Delegate Bldg Maint	5,130.00	618.33	0.00	4,511.67	12.05%
5507	HS Delegate Disability Supplies	3,127.00	139.84	0.00	2,987.16	4.47%
5508	HS Delegate Class Room Supplies	10,270.26	10,956.80	3,399.26	(686.54)	106.68%
5509	HS Delegate Supplies	10,398.30	1,830.42	262.02	8,567.88	17.60%
5517	HS Delegate Technology/Imaging	500.00	87.75	0.00	412.25	17.55%
5710	HS Delegate Insurance	461.70	461.70	0.00	0.00	100.00%
5720	HS Delegate Printing	1,300.00	1,783.15	553.63	(483.15)	137.16%
5750	HS Delegate Training	500.00	0.00	0.00	500.00	0.00%
5752	HS Delegate Dues & Fees	<u>4,560.00</u>	<u>1,429.37</u>	<u>111.67</u>	<u>3,130.63</u>	<u>31.34%</u>
Total 423	HS SAISD Delegate Agency-Early	1,110,902.00	697,418.24	96,959.71	413,483.76	62.78%
429	Head Start SAISD InKind					
6298	InKind Head Start Delegate Agency	<u>658,058.00</u>	<u>282,437.71</u>	<u>133,571.95</u>	<u>375,620.29</u>	<u>42.91%</u>
Total 429	Head Start SAISD InKind	658,058.00	282,437.71	133,571.95	375,620.29	42.92%
430	Early Head Start SAISD InKind					
6299	InKind EarlyHead Start Delegate	<u>277,726.00</u>	<u>212,871.62</u>	<u>66,565.13</u>	<u>64,854.38</u>	<u>76.64%</u>
Total 430	Early Head Start SAISD InKind	277,726.00	212,871.62	66,565.13	64,854.38	76.65%

CVCOG
 Summary Budget Comparison
 Grant 754, Head Start 18-19
 From 6/1/2018 Through 1/31/2019

Account Code	Account Title	YTD Budget \$	YTD Actual	Current Period Actual	YTD Budget \$ Variance	Percent Total Budget Used
754	Grant 754, Head Start FY 18-19 06CH7116-05-00					
	Total Expenditures	<u>7,573,325.00</u>	<u>4,284,514.81</u>	<u>869,759.46</u>	<u>3,288,810.19</u>	<u>56.57%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Rural Head Start	2,315,525.00	1,543,464.13	206,274.05	772,060.87	66.66%
	SAISD Head Start	2,632,232.00	1,226,962.20	227,236.09	1,405,269.80	46.61%
	SAISD Early Head Start	1,110,902.00	697,418.24	96,959.71	413,483.76	62.78%
	Total Federal	<u>6,058,659.00</u>	<u>3,467,844.57</u>	<u>530,469.85</u>	<u>2,590,814.43</u>	<u>57.24%</u>
	Total Non-Federal	<u>1,514,666.00</u>	<u>816,670.24</u>	<u>339,289.61</u>	<u>697,995.76</u>	<u>53.92%</u>
	Grand Total HHS Head Start Expenditures	<u>7,573,325.00</u>	<u>4,284,514.81</u>	<u>869,759.46</u>	<u>3,288,810.19</u>	<u>56.57%</u>
	CVCOG Rural Admin	83,643.72				
	CVCOG Indirect	185,051.68				
	SAISD Admin	325,618.49				
	SAISD Early Admin	32,279.45				
	Total Non-Federal Admin	<u>0.00</u>				
	Total Administrative	<u>626,593.34</u>				
	Head Start Budget	<u>7,573,325.00</u>				
	Administrative Percentage of Approved Budget	8.27%	9.28%	7.65%		
	Note: Administrative Maximum Percentage is 15%		CVCOG	SAISD		
	Percentage of Non-Federal to Total Required	20.00%	19.06%	Current Non-Federal %		

CVCOG
 Summary Budget Comparison - DIR-Grant 765, Head Start Nutrition 18-19
 From 10/1/2018 Through 1/31/2019

Account Code	Account Title	YTD Budget \$	YTD Actual	Current Period Actual	YTD Budget \$ Variance	Percent Total Budget Used
765	Grant 765, Head Start Nutrition FY 18-19					
004	Revenue					
4221	CACFP Nutrition CFDA 10.558	<u>224,257.95</u>	<u>78,867.89</u>	<u>19,385.31</u>	<u>(145,390.06)</u>	<u>35.16%</u>
Total 004	Revenue	224,257.95	78,867.89	19,385.31	(145,390.06)	35.17%
407	Head Start Rural Nutrition					
5110	General Wages	19,409.42	5,285.80	1,580.80	14,123.62	27.56%
5118	General Overtime Hours	3.71	3.71	0.00	0.00	100.00%
5119	Holiday Work Time	171.55	171.55	0.00	0.00	100.00%
5120	Holiday Leave	869.44	869.44	237.12	0.00	78.57%
5122	Head Start Paid Time Off	9.88	9.88	0.00	0.00	100.00%
5151	Medicare Tax	297.00	89.81	25.75	207.19	30.23%
5172	Worker's Comp Insurance	541.00	153.07	43.89	387.93	28.29%
5173	SUTA	162.00	48.44	32.72	113.56	29.90%
5174	Health Insurance Benefit	10,194.00	2,874.13	821.18	7,319.87	28.19%
5175	Dental Insurance Benefit	342.00	103.32	29.52	238.68	30.21%
5176	Life Insurance Benefit	229.00	67.83	19.38	161.17	29.62%
5181	Retirement	2,353.00	729.17	209.07	1,623.83	30.98%
5199	Indirect Allocation	4,126.71	1,386.14	399.53	2,740.57	33.58%
5230	Network/MIS/Web Indirect	906.00	314.27	90.58	591.73	34.68%
5295	HS Nutrition Service	164,823.27	54,064.53	15,002.50	110,758.74	32.80%
5453	HS Site Center Bldg Maint	4,993.00	0.00	0.00	4,993.00	0.00%
5513	HS Food Serv Sup	14,626.97	5,877.73	2,059.30	8,749.24	40.18%
5722	Ads & Promotions	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00%</u>
Total 407	Head Start Rural Nutrition	<u>224,257.95</u>	<u>72,048.82</u>	<u>20,551.34</u>	<u>152,209.13</u>	<u>32.13%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>6,819.07</u>	<u>(1,166.03)</u>	<u>6,819.07</u>	<u>103.04%</u>

**CACFP Projected Budget Balances
2018-2019**

Fiscal Year - Oct 1, 2018 - Sept 30, 2019

FUND 288 CACFP		Budgeted Amount	Amount Spent to Date 1/31/19	Outstanding Encumbrances As of 1/31/19	Remaining Budget	% of Budget Spent (incl encumbr)
Salaries	6100	132,765	43,904.61	0.00	88,860.39	33.07%
Benefits	614X	43,865	12,081.92	0.00	31,783.08	27.54%
Audit Fee	6212	0	-	0.00	-	0.00%
ESC Services	6239	0	-	0.00	-	
Contract Svc	6249	4,530	1,063.75	0.00	3,466.25	23.48%
Food Expense	6341	240,715	93,764.91	193,385.09	(46,435.00)	119.29%
Non-Food Supplies	6342	47,962	13,308.64	24,691.36	9,962.00	79.23%
Technology Equip	639X	0	-	0.00	-	0.00%
General Supplies	6399	593	-	0.00	593.00	0.00%
Travel	6411	0	-	0.00	-	0.00%
Fees & Misc Op Exp	6499	570	450.00	0.00	120.00	78.95%
Cafeteria Facility Maint	6639	0	-	0.00	-	0.00%
Total		471,000	164,573.83	218,076.45	88,349.72	81.24%

Head Start Credit Card/Open Account Summary Transactions (Detail Attached)
January 2019

Rural Head Start:

Ben E Keith Transactions: \$13,097.38
David S. Plum Perfect Transactions: \$0.00
Gandy's Dairies Transactions: \$2,015.37
John Deere Lumber-Junction Transactions: \$0.00
Lowe's Grocery Store Transactions: \$0.00
Mayfield Paper Transactions: \$0.00
P-Card Transactions: \$6,279.82
Sam's Card Transactions: \$0.00
Super H Grocery Store Transactions: \$126.70
Wal-Mart Card Transactions: \$0.00
West Enterprise Office Supply Transactions: \$0.00
West Texas Fire Extinguisher Transactions: \$2,003.49

SAISD Head Start:

FY 18-19 Credit Card Transactions \$2,316.06

SAISD Early Head Start:

FY 18-19 Credit Card Transactions \$53.30

CVCOG
 Vendor Activity - Head Start Ben E Keith
 765 - Grant 765, Head Start Nutrition FY 18-19
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5295	HS Nutrition Service	1/7/2019	18440291	Food for Meals-EL	717.79	
5295	HS Nutrition Service	1/8/2019	18423645	Food for Meals-ED	498.40	
5295	HS Nutrition Service	1/8/2019	18445042	Food for Meals-JN	1,812.24	
5295	HS Nutrition Service	1/9/2019	18447045	Food for Meals-MZ	988.25	
5295	HS Nutrition Service	1/9/2019	18447048	Food for Meals-OZ	1,056.57	
5295	HS Nutrition Service	1/9/2019	18447073	Food for Meals-BL	1,506.60	
5295	HS Nutrition Service	1/11/2019	18445031	Food for Meals-CH	660.53	
5295	HS Nutrition Service	1/16/2019	18460354	Food for Meals-BL	554.53	
5295	HS Nutrition Service	1/18/2019	18464969	Food for Meals-MN	646.40	
5295	HS Nutrition Service	1/21/2019	18467744	Food for Meals-EL	477.21	
5295	HS Nutrition Service	1/23/2019	18473440	Food for Meals-MZ	751.28	
5295	HS Nutrition Service	1/23/2019	18474225	Food for Meals-BL	862.58	
5295	HS Nutrition Service	1/25/2019	18478633	Food for Meals-EL	352.48	
5295	HS Nutrition Service	1/31/2019	18484896	Food for Meals-RL	528.96	
5513	HS Food Serv Sup	1/7/2019	18440290	Supplies for kitchen-EL	93.87	
5513	HS Food Serv Sup	1/8/2019	18423644	Supplies for Kitchen-ED	111.85	
5513	HS Food Serv Sup	1/8/2019	18445032	kitchen supplies-JN	352.07	
5513	HS Food Serv Sup	1/9/2019	18447047	kitchen supplies-MZ	97.76	
5513	HS Food Serv Sup	1/11/2019	18445033	Kitchen supplies-CH	145.83	
5513	HS Food Serv Sup	1/16/2019	18460353	Supplies for kitchen-BL	64.92	
5513	HS Food Serv Sup	1/21/2019	18467746	Kitchen Supplies-EL	30.72	
5513	HS Food Serv Sup	1/23/2019	18474223	Supplies for Kitchen-BL	57.80	
5513	HS Food Serv Sup	1/30/2019	18487722	Food for Meals-BL	646.00	
5513	HS Food Serv Sup	1/31/2019	18484897	Kitchen supplies-RL	82.74	
					13,097.38	Transaction Total
					13,097.38	Total 765 - Grant 765, Head Start Nutrition FY 18-19

Report
 Opening/Current
 Balance

CVCOG
 Vendor Activity - Head Start Gandy's Dairies
 765 - Grant 765, Head Start Nutrition FY 18-19
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	1/2/2019	650305219	Milk for Meals-MZ	55.02
5295	HS Nutrition Service	1/3/2019	650305262	Milk for Meals-BL	131.67
5295	HS Nutrition Service	1/3/2019	650305279	Milk for Meals-OZ	56.16
5295	HS Nutrition Service	1/4/2019	650305289	Milk for Meals-EL	37.44
5295	HS Nutrition Service	1/4/2019	650604304	Milk for Meals-ED	21.42
5295	HS Nutrition Service	1/4/2019	650604307	Milk for Meals-MN	35.70
5295	HS Nutrition Service	1/4/2019	650604317	Milk for Meals-JN	147.56
5295	HS Nutrition Service	1/7/2019	650305343	Milk for Meals-OZ	18.72
5295	HS Nutrition Service	1/8/2019	650604375	Milk for Meals-MN	71.40
5295	HS Nutrition Service	1/8/2019	650604378	Milk for Meal-ED	45.22
5295	HS Nutrition Service	1/9/2019	650305410	Milk for Meals-MZ	37.44
5295	HS Nutrition Service	1/14/2019	650305494	Milk for Meals-BL	131.67
5295	HS Nutrition Service	1/14/2019	650305513	Milk for Meals-OZ	56.16
5295	HS Nutrition Service	1/14/2019	650604495	Milk for Meals-JN	128.52
5295	HS Nutrition Service	1/15/2019	650305519	Milk for Meals-EL	37.44
5295	HS Nutrition Service	1/15/2019	650604525	Milk for Meals-MN	71.40
5295	HS Nutrition Service	1/15/2019	650604528	Milk for Meals-ED	69.02
5295	HS Nutrition Service	1/16/2019	650305588	Milk for Meals-MZ	43.30
5295	HS Nutrition Service	1/17/2019	650305610	Milk for Meals-BL	43.89
5295	HS Nutrition Service	1/21/2019	650305684	Milk for Meals-OZ	56.16
5295	HS Nutrition Service	1/21/2019	650604645	Milk for Meals-JN	95.20
5295	HS Nutrition Service	1/22/2019	650305691	Milk for Meals-EL	37.44
5295	HS Nutrition Service	1/22/2019	650604678	Milk for Meals-MN	64.26
5295	HS Nutrition Service	1/22/2019	650604681	Milk for Meals-ED	42.84
5295	HS Nutrition Service	1/23/2019	650305761	Milk for Meals-MZ	43.30
5295	HS Nutrition Service	1/28/2019	650305847	Milk for Meals-BL	117.04
5295	HS Nutrition Service	1/28/2019	650305865	Milk for Meals-OZ	65.52
5295	HS Nutrition Service	1/28/2019	650604805	Milk for Meals-JN	128.52
5295	HS Nutrition Service	1/29/2019	650305871	Milk for Meals-EL	28.08
5295	HS Nutrition Service	1/29/2019	650604839	Milk for Meals-MN	21.42
5295	HS Nutrition Service	1/29/2019	650604842	Milk for Meals-ED	21.42
5295	HS Nutrition Service	1/30/2019	650305937	Milk for Meals-MZ	55.02
					<u>2,015.37</u>
					Transaction Total

CVCOG
 Vendor Activity - Head Start Gandy's Dairies
 765 - Grant 765, Head Start Nutrition FY 18-19
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
				Total 765 - Grant 765, Head Start Nutrition FY 18-19	2,015.37

	Report Opening/Current Balance				-----
	Report Transaction Totals				2,015.37

	Report Current Balances				=====

CVCOG

Vendor Activity - Head Start P-Card Transactions
 754 - Grant 754, Head Start FY 18-19 06CH7116-05-00
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Vendor Name	Document Date	Document Number	Document Description	Expenses
5308	Head Start T & T A	WF CARE COURSES SCHOOL	1/4/2019	1419945	Management training booklets for Site Supervisor in JN	271.00
5308	Head Start T & T A	WF STEP PUBLISHERS	1/3/2019	2771	Parent Curriculum to meet revised standards for all sites	3,353.40
5308	Head Start T & T A	WF TOWNEPLACE SUITES	1/17/2019	154635569373	Hotel for Stephanie Steger-CLASS training	575.70
						<hr/>
						4,200.10
Total 5308	Head Start T & T A					4,200.10
5309	Travel-In Region	WF ALLSUP'S	1/8/2019	9050676	Fuel for rental car-Junction	22.00
5309	Travel-In Region	WF EAN HOLDINGS, LLC	1/8/2019	7PP669	Car Rental to travel to Junction-,mhusted	78.00
5309	Travel-In Region	WF EAN HOLDINGS, LLC	1/23/2019	7RHBLJ	Car Rental to monitor junction	156.00
5309	Travel-In Region	WF Pilot	1/22/2019	99038857	Fuel for rental car-Junction	34.01
5309	Travel-In Region	WF STRIPES	1/20/2019	683252	Fuel for rental car-Junction	15.76
						<hr/>
						305.77
Total 5309	Travel-In Region					305.77
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/10/2019	20056511	Pest Control EL #7 1-19	45.00
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/16/2019	20056875	Pest Control MN 1-19 #7	45.00
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/16/2019	20056876	Pest Control ED 1-19 #7	45.00
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/18/2019	20056923	pest control service for OZ on 1-19 #7	45.00
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/21/2019	20057067	Monthly Pest Control for CH on 1-19 #7	45.00
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/23/2019	20057192	Pest control MZ on 1-19 #7	45.00

CVCOG

Vendor Activity - Head Start P-Card Transactions
 754 - Grant 754, Head Start FY 18-19 06CH7116-05-00
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Vendor Name	Document Date	Document Number	Document Description	Expenses
5453	HS Site Center Bldg Maint	WF BUG EXPRESS PEST CONTROL	1/28/2019	20057461	Pest Control for Junction 1-19 #7	45.00
5453	HS Site Center Bldg Maint	WF LOWE'S HOME CENTER	1/9/2019	78677	Credit for hose not delivered with Dishwasher	(19.98)
5453	HS Site Center Bldg Maint	WF LOWE'S HOME CENTER	1/23/2019	92264331	Folding doors for J	87.46
						382.48
Total 5453	HS Site Center Bldg Maint					382.48
5510	Supplies	WF WALMART	1/31/2019	09388	calendar, vacuum, filing cabinet and port vacuum JN	325.85
						325.85
Total 5510	Supplies					325.85
5512	HS Class Room Supplies	WF DOLLAR GENERAL	1/29/2019	419272	Trash cans for classroom-JN	28.04
5512	HS Class Room Supplies	WF WALMART	1/8/2019	589008576434677	Folders-JN Thermometer-BL mhusted pcard	14.46
5512	HS Class Room Supplies	WF WALMART	1/14/2019	309014607821292	Clasroom supplies mhusted pcard	433.02
5512	HS Class Room Supplies	WF WALMART	1/23/2019	902300144337	Supplies for J & BL	191.07
						666.59
Total 5512	HS Class Room Supplies					666.59
5760	HS Site Center Communications	WF VONAGE	2/5/2019	1011886466 1-19	phone ser. for 1-5-19-2-4-19 in BL #8	68.40

CVCOG

Vendor Activity - Head Start P-Card Transactions
754 - Grant 754, Head Start FY 18-19 06CH7116-05-00
From 1/1/2019 Through 1/31/2019

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Vendor Name</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
						<u>68.40</u>
Total 5760	HS Site Center Communications					68.40

CVCOG

Vendor Activity - Head Start P-Card Transactions
765 - Grant 765, Head Start Nutrition FY 18-19
From 1/1/2019 Through 1/31/2019

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Vendor Name</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	WF DOLLAR GENERAL	1/29/2019	419262	kitchen supplies-JN	134.23
5513	HS Food Serv Sup	WF SAM'S CLUB DISCOVER	1/31/2019	411373	Kitchen work table and utility cart-JN	189.96
5513	HS Food Serv Sup	WF WALMART	1/8/2019	589008576434677	Folders-JN Thermometer-BL mhusted pcard	6.44
						<hr/>
						330.63
						<hr/>
Total 5513	HS Food Serv Sup					330.63
						<hr/>
Report Opening/Current Balance						<hr/>
Report Transaction Totals						6,279.82
						<hr/>
Report Current Balances						<hr/> <hr/>

CVCOG

Vendor Activity - Head Start Super H Grocery Store
 765 - Grant 765, Head Start Nutrition FY 18-19
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5295	HS Nutrition Service	1/7/2019	571634	Food for Meals-RL	44.43	
5295	HS Nutrition Service	1/15/2019	572546	Food for Snack-RL	27.90	
5295	HS Nutrition Service	1/21/2019	573257	Food for Meals-RL	28.52	
5295	HS Nutrition Service	1/29/2019	574195	Food for Snack and Special diet-RL	20.04	
5295	HS Nutrition Service	1/30/2019	574302	Food for Snack-RL	5.81	
					<u>126.70</u>	Transaction Total
				Total 765 - Grant 765, Head Start Nutrition FY 18-19	126.70	
	Report Opening/Current Balance					
	Report Transaction Totals				126.70	
	Report Current Balances					

CVCOG

Vendor Activity - Head Start West Texas Fire Extinguisher
 754 - Grant 754, Head Start FY 18-19 06CH7116-05-00
 From 1/1/2019 Through 1/31/2019

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5453	HS Site Center Bldg Maint	1/8/2019	0186493	Cleaning Supplies-Junction	310.98	
5453	HS Site Center Bldg Maint	1/8/2019	0186601	Cleaning Supplies-Robert Lee	244.04	
5453	HS Site Center Bldg Maint	1/15/2019	0186959	Cleaning Supplies-Mertzon	257.34	
5453	HS Site Center Bldg Maint	1/15/2019	0186968	Cleaning Supplies-Christoval	476.75	
5453	HS Site Center Bldg Maint	1/18/2019	0187203	Cleaning Supply Credit-Eldorado	(6.64)	
5453	HS Site Center Bldg Maint	1/23/2019	0187372	Cleaning Supplies-Eden	482.62	
5453	HS Site Center Bldg Maint	1/29/2019	0187735	Cleaning Supplies-Big Lake	238.40	
					2,003.49	Transaction Total
					2,003.49	Total 754 - Grant 754, Head Start FY 18-19 06CH7116-05-00
Report Opening/Current Balance						
Report Transaction Totals					2,003.49	
Report Current Balances						

CREDIT CARD TRANSACTIONS
January, 2019

Headstart

Date	PO #	Check #	Vendor	Description	Exp/Rev	Account	Amount
1/17/2019	29103086	1174359	Citibank	2018 Family & Parent Conference	2059613088724000	64112002	956.60
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059613088724000	64112002	30.00
1/17/2019	29103086	1174359	Citibank	2018 Family & Parent Conference	2059323010924000	64112002	512.61
1/17/2019	29103086	1174359	Citibank	2018 Family & Parent Conference	2059323011724000	64112002	512.61
1/17/2019	29100469	1174359	Citibank	Fingerprinting Service	2059233088724000	62990002	39.31
1/17/2019	29100469	1174359	Citibank	Fingerprinting Service	2059233088724000	62990002	39.31
1/17/2019	29100469	1174359	Citibank	Fingerprinting Service	2059233088724000	62990002	39.31
1/17/2019	29100469	1174359	Citibank	Fingerprinting Service	2059233088724000	62990002	39.31
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059323011724000	64112002	30.00
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059323010924000	64112002	30.00
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059323011724000	64112002	30.00
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059613088724000	64112002	27.00
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2059323010924000	64112002	30.00

TOTAL HS

\$2,316.06

Early HS

Date	PO #	Check #	Vendor	Description	Exp/Rev	Account	Amount
1/17/2019	29103086	1174359	Citibank	2018 Parent & Family Conference	2819613088724000	64112002	50.30
1/17/2019	29103328	1174359	Citibank	Baggage Fee	2819613088724000	64112002	3.00

TOTAL EHS

\$53.30

Concho Valley Council of Governments
Grantee Head Start Program
T/TA Plan 2019-2020

SUMMARY OF TRAINING AND TECHNICAL ASSISTANCE NEEDS

2019-2020

The training needs outlined in our T/TA Plan addresses the goals identified from our Community Assessment and results of our annual Self-Assessment. It also addresses the on-going professional development needs of our staff.

The specific areas may be addressed with T/TA monies as follows:

Education and Child Development - Improve Teacher-Child Interactions to increase CLASS Scores

Training and Technical Assistance funds are also used for required annual and on-going trainings, such as but not limited to, blood borne pathogens and universal precautions, civil rights, medication administration, first aid and CPR, child abuse reporting and prevention, CLASS, child development and identifying children with disabilities or atypical behaviors, shared governance and roles and responsibilities for policy groups.

If training and technical assistance dollars are not adequate to meet the identified needs, we will use operational funds available to meet those needs.

Concho Valley Council of Governments
 Grantee Head Start Program
 T/TA Plan 2019-2020

GRANTEE			
Concho Valley Council of Governments			
Mailing Address	2801 W. Loop 306 Ste A San Angelo, TX 76904	Main Contact	Kathy Bennett Head Start Director
Office Number	325-944-9666	Main Contact Email	kbennett@cvcog.org
Fax Number	325-944-9925		
Overall Vision for Growth: We are committed to maintaining a quality program, productive partnerships, and to design and evaluate program systems to assure we are responsive to the needs of our children and families.		Resources Available: SAISD partnership Early Childhood Intervention Local Education Agencies Numerous other Community Partners Region VI T/TA Consultants	
Strengths: Our Administrative staff have over 100 years' cumulative experience in Head Start; COG and SAISD are local agencies and have strong connections with the communities we serve;		Growth Areas to be addressed: Meeting Disability Requirements Ongoing Professional Development to be addressed: CLASS Improving School Readiness/Child Outcomes Recruitment Promoting Healthy Lifestyles for Parents and Children Child Mental Health/Managing Challenging Behaviors Early Intervention for Children with possible Disabilities Parent, Family and Community Engagement Building strong Family Partnership Agreements Promoting strong Parent-Child Relationships	

Concho Valley Council of Governments
 Grantee Head Start Program
 T/TA Plan 2019-2020

Growth Area to be Addressed:					
Education and Child Development-Increase CLASS Scores					
Expected Outcomes (Short-term and/or Long-term)			Evaluation		
Improve Teacher-Child Interactions to increase CLASS Scores			CLASS scores will be within or above the National Average		
Strategies	Target Audience	Resource	Person(s) Responsible	Timeline	Estimated Cost
<ol style="list-style-type: none"> 1. Provide training to all teaching staff 2. Provide Practice-Based Coaching 	Head Start teachers and teacher assistants	Pre-Service Training CLASS Training	Education Manager PBC Coach Head Start Director T/TA System Consultants	July 2019	\$2500

Concho Valley Council of Governments
Grantee Head Start Program
T/TA Plan 2019-2020

Annual/On-going Training June 2019 through May 2020		* Pre-Service 5 days @ approximately \$500/day= \$2,500			
Training Topic	Content Area	Frequency	Responsible Person(s)	Provider	Estimated Cost
* Blood Borne Pathogens and Universal Precautions	Child Health and Safety Facilities, Materials, and Equipment	Annually As Necessary	Health Manager	In House	\$2,500 Pre-Service
* Civil Rights	CACFP	Annually As Necessary	Nutrition Manager	In House	Pre-Service
* Medication Administration	Child Health and Safety Facilities, Materials, and Equipment	Annually As Necessary	Health Manager On-Site Supervisor	In House	Pre-Service
* Emergency and Safety Procedures	Child Health and Safety Facilities, Materials, Equipment	Annually As Necessary	Health Manager Facilities Manager On-Site Supervisors	In House	Pre-Service
* Child Abuse Reporting and Prevention	Child Health and Safety	Annually As Necessary	Family & Community Partnership Manager	In House TDFPS	Pre-Service
* Child Development	Education and Childhood Development	Annually	Education Manager	Consultants T/TA System Community Partners	Pre-Service
* Code of Conduct and Confidentiality	Human Resources Management	Annually As Necessary	Head Start Director	In House	Pre-Service

Concho Valley Council of Governments
Grantee Head Start Program
T/TA Plan 2019-2020

Training Topic	Content Area	Frequency	Responsible Person(s)	Provider	Estimated Cost
* Head Start Performance Standards and Day Care Licensing Minimum Standards/Time Management and Stress Management	Human Resources Management	Annually	Content Area Managers	In House	Pre-Service
		As Necessary	On-Site Supervisors	Mental Health Professional	In Kind
* USDA Regulations	CACFP Regulations	Annually	Nutrition Manager	In House	Pre-Service
		As Necessary	On-Site Supervisors	Consultants Community Partners	
* Periodicity Requirements	Child Health and Developmental Services	Annually	Health Manager	In House	Pre-Service
		As Necessary	On-Site Supervisors	Health Department	
* Identifying Children with Disabilities/Brain Development / Young Children with Special Needs	Services for Children with Disabilities	Annually As Necessary	Disabilities Manager	In-House Mental Health Professional Consultants	Pre-Service In Kind
* Managing Challenging Behaviors / Behavioral Support Plans	Mental Health	Annually	Content Area Specialist	In House T/TA System Consultants Mental Health Professional	Pre-Service In Kind
Vision & Hearing Training	Child Health and Developmental Services	Annually	Health Manager	Region XV	Travel: \$800
First Aid	Child Health and Safety	Initial/Bi-Annual	Health Manager	American Heart Association	\$1,000
CPR	State Minimum Standards	Certification Renewal	Health Manager		Travel: \$500

Concho Valley Council of Governments
Grantee Head Start Program
T/TA Plan 2019-2020

Training Topic	Content Area	Frequency	Responsible Person(s)	Provider	Estimated Cost
Shared Governance; Roles and Responsibilities	Program Governance	Annually	Parent Involvement	In-House	Travel: \$300
CLASS Observation Reliability Recertification / CLASS Training Library Subscription	Education and Childhood Development	Annually	Education Manager Family & Community Partnership Manager Compliance Specialist	Teachstone	\$1,200
Site Supervisor / Teacher Meeting	Governance; ERSEA; Parent, Family, Community Engagement; Health; Education & Child Development; Teacher - Child Interactions; Disabilities; Nutrition	Throughout the Program Year	Head Start Director; Family & Community Partnership Manager; Education Manager, Health/Nutrition Manager; Compliance Specialist	In-House	Travel: \$800
Relationship Based Coaching	Education and Child Development	Throughout the Program Year	Family & Community Partnership Manager; Education Manager; Compliance Specialist	In-House	Travel: \$300
Credentials and Certifications for Teachers and Teacher Assistants	Human Resource Management	As Needed throughout the program year		Care Courses; Council for Professional Recognition	\$2,150
Health Advisory	Health	Two time a program year	Health/Nutrition Manager	In-House	\$100
Conscious Discipline	Education and Child Development	Annual	Education Manager	In-House; Consultant	\$2,500
Parent Curriculum Training	ERSEA	Annual	Family & Community Partnership Manager	In-House Consultant	\$2,000

Concho Valley Council of Governments
 Grantee Head Start Program
 T/TA Plan 2019-2020

Training Topic	Content Area	Frequency	Responsible Person(s)	Provider	Estimated Cost
National Head Start Association Conference		Annual TBD	3- Managers	Conference Cost	\$1,650
				Travel Expense (Airfare)	\$2,003
				Hotel Cost (4 nights)	\$2,000
				Per Diem	\$1,000
Family Service Workers Credential	Parent, Family, Community Engagement	Initial	Family & Community Partnership Manager	TBD	\$3,575
CACFP National Conference	Nutrition	Annual	Nutrition Manager	CACFP Consultant	Travel: \$1,474
TOTAL ESTIMATED COST FOR TRAINING & TECHNICAL ASSISTANCE					\$28,352

San Angelo Independent School District – Delegate Agency T/TA Plan	
GRANTEE	T/TA SPECIALIST
Concho Valley Council of Governments	

General Information

Mailing Address	2801 W. Loop 306 Ste A San Angelo, TX 76904	Main Contact	Kathy Bennett
		Title	Head Start Director
Office Number	325-944-9666	Main Contact Email	kbennett@cvcog.org
FAX Number	325-944-9255	T/TA Specialist Office Number	

<p>Overall Vision for Growth: Provide high quality services to children and families to ensure school readiness and to empower families for success by developing building blocks of self-reliance and stability.</p>	<p>Resources Available:</p> <ul style="list-style-type: none"> • COG partnership • Implementation Plan • Parent, Family and Community Engagement (PFCE) • Conscious Discipline/Classroom Management • Angelo State University • Region XV Education Service Center • West Texas Rehabilitation Center • Early Childhood Intervention • Adult Basic Education • Children’s Advocacy Center • Pregnancy Help Center • Lion’s Club Charities, Inc. • WIC • SAISD Technology Department • SAISD Special Education Department • SAISD PIT Crew (Positive Intervention Team) • SAISD PAYS (Alternative Education) • Small Schools Co-Op • Three Rivers Co-Op • Numerous other Community Partners
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Strengths:

- Strong support for SAISD School Board and Upper Management
- High number of Health Care Partners
- SAISD is a local agency with strong connections In the community we serve
- Increase in parent engagement including involvement of fathers/father figures
- Contracted Mental Health Professional readily available for children, parents and staff
- Strong support from SAISD Fiscal Officers
- Continued progress with School Readiness Goals
- Strong Community Agency Partnerships
- Numerous Staff participating in College Coursework
- On-line CDA course for staff
- Electronic Database
- Contracted Registered Dietician
- Contracted Special Ed/Behavior Consultant
- Partnership with Texas Agri-Life
- Partnership with ASU Education Department
- Partnership with Howard College
- Partnership with SAISD Special Education Department
- Partnership with Early Childhood Intervention (RgXV)
- Partnership with West Texas Rehabilitation Center

Growth Areas to be addressed:

- Recruitment of four-year-old children/children with disabilities
- Increase each child's progress towards mastery of school readiness goals
- Retaining/recruiting qualified staff, including increasing pay
- Increase teacher CLASS scores
- Extend hours of operation

Ongoing Professional Development to be addressed:

- Curriculum/Individualization
- Leadership training
- CLASS
- New Performance Standards/Improving Head Start for School Readiness Act
- Active Supervision
- Practice Based Coaching
- Social-Emotional Development
- Developmentally Appropriate Practice
- Implementation Plan
- Parent Education Training/Parent Education Curriculum
- CCL Minimum Standards
- CACFP Standards
- Implementing technology in the classroom as a learning tool
- Parent, Family and Community Engagement
- Classroom management/Conscious Discipline
- CPR/ First Aid
- Instructor CPR/First Aid
- Vision/Hearing Certification
- CDA Course packets and certification fee
- Child Plus Software System (replacing PROMIS)
- Teaching Strategies Gold
- Professional Development On-Line Licenses
- Professional Library Materials for Teacher Resources (ECKLC)
- Story Maps
- ERSEA Training
- SPLASH
- CACFP Conference
- Disability Conference
- National Head Start Conference

Area to be addressed: Recruitment of four-year-old children					
Expected Outcomes (Short-term and/or Long-term)			Evaluation		
Continue to Increase enrollment of 4-year-old children			Program fully enrolled and meeting our funded enrollment, including 4-year old children.		
Strategies	Target Audience	Resource	Person(s) Responsible	Timeline	Estimated Cost
<p>Increase recruitment efforts in our community.</p> <p>Increase opportunity for Dual Enrollment with SAISD PK.</p>	Parents of children in our service area.	<p>Recruitment flyers, health fairs, advertising on Channel 4, SAISD website, newspaper, radio station, TV station, and SA Family Magazine.</p> <p>Parent Communication</p>	<p>ERSEA Specialist FAMCO Specialist All Content Area All HS staff</p>	April 2019	<p>HS – \$449.70</p> <p>EHS - \$224.85 (Estimated costs for printing materials/supplies)</p>

Area to be addressed: Disability Enrollment					
Expected Outcomes (Short-term and/or Long-term)			Evaluation		
Increase the number of disability children served in our programs.			Our program will meet or exceed the required 10% enrollment.		
Strategies	Target Audience	Resource	Person(s) Responsible	Timeline	Estimated Cost
Increase disability recruitment efforts in our community.	Parents of children in our service area.	Recruitment flyers, health fairs, advertising on Channel 4, SAISD website, newspaper, radio station, TV station, and SA Family Magazine.	Program Director Asst. Program Director/Curr Coord ERSEA Specialist FAMCO Specialist All Content Area All HS staff	April 2019	(Estimated costs for printing materials/supplies included with regular recruitment)
Continue to provide additional training for staff on identification and early detection of children with disabilities.	Head Start/Early Head Start staff	ECI Representatives SAISD Special Ed Representatives Contracted Professionals	Program Director Asst. Program Director/Curr Coord All Content Area Specialist	June 2019-May 2020	\$0

Area to be addressed: Continue to recruit and retain qualified staff and increase qualified teaching staff that meet all Head Start requirements

Expected Outcomes (Short-term and/or Long-term)		Evaluation			
Compliance with Head Start Act for Teachers and Teacher Assistants		Teachers will have required credentials: Baccalaureate Degree, Associates Degree or CDA			
Increase the number of employees with an associate or baccalaureate degree in Early Childhood Education and Child Development Associate		Certificates, Employee roster, course schedule			
Strategies	Target Audience	Resource	Person(s) Responsible	Timeline	Estimated Cost
Assist teachers in locating financial assistance to help them continue their education.	Teachers	Federal Programs Community Resources Scholarships On-line Courses Howard College/Stephen F. Austin	Program Director Asst. Director/Curriculum Coordinator Compliance Specialist	June 2019-May 2020	\$0
Assist teacher assistants in obtaining a CDA. Collaborate with High Schools/Howard College to offer Child Development classes.	Teacher Assistants	On-Line Courses Howard College	District HR Staff Program Director District Federal Programs Executive Director Asst. Director/Curriculum Coordinator	June 2019-May 2020	\$0
Continue to meet with District staff to create pay scales for: CDA/Associates/Bachelors/Bachelors with Certification	Teachers	District Personnel Salary Study Results	District HR Staff Program Director District Federal Programs Executive Director Asst. Director/Curriculum Coordinator	June 2019	\$0

Area to be addressed: Continue to Increase each child's progress towards mastery of school readiness goals and increase CLASS scores through Practice-Based Coaching					
Expected Outcomes (Short-term and/or Long-term)			Evaluation		
Assessment data will be measured and disaggregated for each assessment period			Data graphs showing results for each child		
Monitor teacher/child/parent interaction in the classroom using the CLASS tool and providing guidance on developmentally appropriate practices and social emotional development			CLASS observations, monthly monitoring/Coaching opportunities		
Goals written for each child are supported by outcome data and IEPs.			Individualization goals sheets		
Increase HS program service hours			Extended service hours allow for extended instructional time		
Strategies	Target Audience	Resource	Person(s) Responsible	Timeline	Estimated Cost
Receive training on EHS research-based curriculum.	Curriculum Coordinator, Teaching Staff	EHS, ECLKC, 0-3, Birth – 5 Consultants	Curriculum Coordinator, Center Directors	June 2019–May 2020	(Consulting Dollars/Materials) EHS – \$1450.00
Receive training on the TSG system/Child Plus.	Teaching Staff	Teaching Strategies Gold Child Plus	Asst. Director/Curriculum Coordinator, Compliance Specialist, Center Directors	June 2019	(Consulting Dollars) HS – \$3636.25 EHS - \$ 1,330.70
Use CLASS observations/Coaching to increase emotional support, classroom organization, and instructional support in each HS classroom/regular monitoring.	Teaching Staff	TEACHSTONE Practice-Based Coaching	CLASS reliable observers, Center Directors. Compliance Specialist, Program Director/Disability Specialist, Asst. Director/Curriculum Coordinator.	June 2019-May 2020	HS - \$ 150.00 (materials)
Classroom Developmentally appropriate practice—	Teaching Staff Content Area Program Directors	Annually	Professional Staff Development or Bringing in Consultants	June 2019–May 2020	Attend/Consulting HS – \$2,991.70

<p>trainings like SPLASH or other conferences that focus on these practices and social emotional development.</p>				<p>This is an estimate for meals, hotel, and registration for staff that will attend...TBD or to bring in Consultants</p>	<p>Attend/Consulting EHS – \$1,321.80</p>
<p>Continue to increase learning opportunities in classroom/home by promoting social-emotional development.</p>	<p>Teachers, Teacher Assistants</p>	<p>Texas Registry of Trainers</p>	<p>Asst. Director/Curriculum Coordinator, Compliance Specialist, Center Directors</p>	<p>June 2019-May 2020</p>	<p>HS - \$150.00 EHS - <u>\$0</u></p>

EXTENDED GOALS AND ONGOING TRAINING

Training Topic	Content Area	Performance Standard	Frequency	Provider	Estimated Cost	Responsible Person(s)
Blood Borne Pathogens and Universal Precautions	SAISD Human Resources/ Health Services Prevention	1302.47(4)(i)(A)(H)	Annually	In house—District HR dept.	In-Kind	HR/ Staff Development Coordinator Health Coordinator Nurse
Civil Rights	Human Resources Nutrition Services	Section 6000 Civil Rights	Annually	In house T/TA System	\$0	Nutrition Specialist Human Resources Coordinator
Sudden Infant Death Syndrome; Shaken Baby Syndrome and Brain Development	Curriculum Coordinator Health Coordinator HR/Staff Dev. Coordinator Center Directors	1302.47 (4)(i)(B)(F)	Annually	TDFCPRS Certified Center Directors Community Partners T/TA System	Consulting Dollars EHS - \$300.00	Curriculum Coordinator Health Service Coordinator HR/Staff Dev. Coordinator Center Directors
Medication Administration	Health Services Coordinator, Nurse	1302.47(4)(i)(C)(7)(iv)	Annually As Necessary	In house T/TA System	\$0	Health Services Coordinator Nurse Center Directors
Emergency and Safety Procedures	SAISD Human Resources Center Directors Health Services Coordinator	1302.47(4)(i)(E)(G) (9)(1)(i)-(ix) (2)(i)-(v) (5)(i)-(v) (7)(i)-(vi) (8)	Annually/quarterly Annually (does not count towards annual training hours)	In house/ Edwards Risk Management Community Partners T/TA System Department of Family and Protective Services	In-kind (Edwards Risk Management holds quarterly trainings regarding workplace safety)	Content Area Specialists Center Directors Nurse Compliance Specialist

Child Abuse Reporting and Prevention	Human Resources Center Directors Family and Community Partnership Specialist	1302.47(4)(i)(K)(5)(i)	Annually As Necessary	TDFPS In house T/TA System Children's Advocacy Center	In-kind	HR/Staff Development Coordinator Center Directors Family and Community Partnership Specialist Health Coordinator Nurse
Classroom Developmentally Appropriate Practices/disability individualization, etc— Mentoring/Coaching	Asst. Director/Curriculum Coordinator, Disability Specialist, Compliance Specialist, Center Directors	1302.31(a)(1)(i)(iv) (b) (2)(i)-(iii) (c)(1)(2)(d)(e)(i)-(4) 1302.32(a)(1)(i)-(iii) (2)(b) 1302.33(a)(1)- (3)(i)(4)(5)(i)-(ii) (A)(B)(b)(c)(d)	Annually As Necessary	Community Partner Consultants/Retired- Teachers as Mentors T/TA System Region XV ECI	Consulting Fees HS - \$3,000 Consulting Fees EHS - \$2,200 In-kind	Curriculum Coordinator HR/Staff Development Coordinator
Home Visit Safety	HR/Staff Development Coordinator Family Partnership Specialist	1304.40(i)(4) 1306.23	Annually	In house T/TA System Community Partners	In-kind	Family and Community Partnership Specialist, ERSEA, Center Directors
CLASS Reliability Certification/ Re-certification	Curriculum Coordinator	1302.91(e)(5) 1302.92 (b)(A)(b)(5)(c)	Annually	Teach-Stone	HS – 1950.00 (estimated costs for renewal fees for CLASS re- certification)	Program Director/Disability, Asst. Director/Curriculum Coordinator, Compliance Specialist
Code of Conduct and Confidentiality	HR /Staff Development Coordinator	1302.90(2)(c) 1302.20 1302.21(a)(b)	Annually	In house T/TA System	\$0	HS Director

						Asst. Director/Curriculum Coordinator, Center Director
Use of technology in the classroom	Curriculum Coordinator	State Standards for Pre-K programs SAISD Curriculum Guide Scholastic	Annually As Necessary	In house/ SAISD technology Region XV	In-Kind	SAISD Staff Development Coordinator Asst. Director/Curriculum Coordinator
Technology Proficiency Plan	HR/Staff Dev. Coordinator	SAISD Requirement	Annually	SAISD Technology	In-Kind	SAISD HR/Staff Development Coordinator
Head Start Performance Standards, Child Care Licensing Minimum Standards (Active Supervision/Proper Lifting and Handling Young Children), and Implementation Plan	HR/Staff Develop Coordinator, All Content Area	1301 1302 1303 1304	Annually As Necessary	In house Office of Head Start T/TA System TDFPS	In-Kind	HR /Staff Development Coordinator All Content Area Center Directors
USDA CACFP Requirements	Nutrition Specialist	1302.44 CACFP Standards	Annually As Necessary	T/TA System In house Community Partners Consultant	In-kind	Nutrition Specialist Center Director
Periodicity Requirements	Health Services Coordinator	1302.42(b)(i)(c)	Annually As Necessary	T/TA System In house Health Department	In-kind	Health Service Coordinator, Family Service Reps, Center Director

Serving Children with Disabilities	All Content Area Center Director	1302.60 1302.61 1302.63	Annually As Necessary	T/TA System OHS Region XV In house Community Partners	In-kind	Program Director/Disability, Asst. Director/Curr Coordinator, Center Director
Conscious Discipline	All Content Area Center Directors SAISD HS/EHS Compliance Specialist	1302.31 1302.32 1302.45	Annually	Annual Conference	HS-\$8,352.00 EHS-\$7,568.00 (Estimated total costs for 3 staff to attend: (3) Registration @ \$949.00 (3)Hotel@\$700.00 (3)Meals \$450.00 (3)Travel \$1600.00 (3) CEUs \$85	Compliance Specialist Center Directors
Child Development Associate Certification Classes/Fees and Renewal Certification Fees	Curriculum Coordinator, HR/Staff Development Coordinator	1302.90 Head Start Act	Annually	Care Courses (The Care Course School, Inc / Council for Professional Recognition	HS - \$3,925.00 EHS - \$ 2,730.00 (fees for re-certification & Career Course books)	Program Director, Center Director, Asst. Director/Curriculum Coordinator
National Head Start Conference	Child Outcomes: Developmentally Appropriate Practices/Social Emotional Development	1302.31 1302.32 1302.33	Annually	Annual Conference	HS—6,787.50 EHS—7,312.50 (Estimated total costs for registration)	Program Director, Asst. Director/Curriculum Coordinator, Center Directors, Content Specialist

Family Partnership Training	Family Partnerships	1302.52	Annually	TTAS @Western Kentucky University	In-Kind HS - \$413.75 EHS - \$886.25 (Estimated Training Costs)	ERSEA Specialist, Family and Community Partnership Specialist Center Director
Vision and Hearing Certification	Human Resources	1302.90	As needed	Department of State Health and Human Services	HS - \$150	HR/Staff Dev. Coordinator
CPR Instructor Certification	Health Coordinator Nurse	1302.90	As Needed	American Red Cross	HS - \$129.10 EHS - \$70.90 (estimated costs for training)	Health Coordinator Nurse Compliance Specialist
Child Food Allergies	Health Coordinator Nurse	1302.47(4)(i)(D) (7)(vi)	Annually (does not count towards annual training hours)	Department of Family and Protective Services	\$0	Health Coordinator Nurse Compliance Specialist
Handling, Storage, and Disposal of Hazardous Material	Compliance Specialist	Child Care Minimum Standards	Annually (does not count towards annual training hours)	Department of Family and Protective Services	\$0	Compliance Specialist District Compliance Specialist
GRAND TOTALS						HS - \$31,935 EHS - \$25,395

Corporation for National & Community Service Petty Cash Fund Policy

Effective Date: February 1, 2019

1. PURPOSE

The CNCS Petty Cash Fund Policy (“policy”) is to ensure that all petty cash funds are clearly identified to the awarding agency, Corporation for National & Community Services (CNCS), and its purpose, are operated in an approved manner, and are protected against loss. The CNCS Petty Cash Fund is established for facilitating the fingerprinting of Foster Grandparent (FGP) and Senior Companion (SCP) volunteers and staff, as required by CNCS.

2. APPLICATION AND SCOPE

This policy applies to all employees who hold or use petty cash funds, including the security, disbursement, reimbursement and use of these funds.

3. DEFINITIONS

“CVCOG” means Concho Valley Council of Governments.

“Petty cash fund” means a small amount of cash advanced to an authorized employee(s) (designated custodian) for the purchase or payment of fingerprinting, where a cash transaction is required by the San Angelo Police Department (SAPD).

“Designated custodian” means any employee(s), who have been approved by the Executive Director to safeguard and administer a petty cash fund in accordance with this policy. Designated custodian(s) include the Assistant Director of Finance, Human Resources Specialist / Communications Coordinator, Human Resources Specialist, and/or Director of Administration.

4. PRINCIPLES

A. Accountability – CVCOG is accountable for public funds used to purchase goods. All expenses must support program objectives. Since expense accounts can become matters of public record through audit or other means, expenses should be incurred and claimed in a manner that is publicly defensible and will not harm CVCOG’s reputation as a good manager of its resources.

B. Transparency – CVCOG & its programs, which include SCP/FGP are transparent to members of the community who it serves. The rules for the use of petty cash funds are clear, easily understood, and available for review, if considered necessary.

C. Fairness – Expenses incurred during the course of the program for SCP/FGP are legitimate, authorized and documented.

5. ACCOUNTABILITY AND COMPLIANCE

5.1 Accountability Framework – This policy has been approved by the CVCOG Governing Board.

5.2 Compliance – The Executive Director is authorized to ensure that information within this policy is applied.

5.3 The authorized balance should not exceed one month’s salary of the staff with access to funds.

5.4 On at least a monthly basis, the funds should be reconciled to the authorized balance. This reconciliation is to be conducted by the Finance Manager, someone other than those authorized to disburse funds.

5.5 No receipts may be deposited to the fund other than approved replenishments and increases authorized by the Executive Director.

5.6 Whenever the petty cash fund is abolished or an individual with access is terminated, the fund must be reviewed, certified and replenished to the authorized amount.

5.7 A list of all Petty Cash funds should be maintained. At a minimum, this list should include purpose, authorized balance, staff with access, and which entity and account the cash is reported in. This list acts as support for controls and for CVCOG reconciliation.

6. RULES

6.1 Requesting Petty Cash

Requests for petty cash funds must be approved by the custodian.

Refer to Petty Cash Procedure – Appendix A.

Petty Cash Request / Return – Appendix B.

6.2 Security of Petty Cash Funds

Petty cash funds must be stored in a locked cash box during working hours and placed in a locked cabinet, vault or safe for overnight safekeeping.

6.3 Disbursement of Petty Cash Funds

Each petty cash transaction must involve CNCS staff. Individual purchase of fingerprinting will not exceed \$10 per individual.

Petty cash will not be used for any purchase other than SAPD Fingerprinting.

All disbursements of petty cash should be supported by original **Petty Cash Log Sheet for Fingerprinting**. See appendix C.

The receipt should clearly indicate the details of the purchase.

At all times, the total of cash on hand plus petty cash receipts must equal the authorized petty cash fund amount.

Surplus cash or shortages must be reported immediately in writing, including any relevant details, to the Director of Finance, Director of Human Resources, and Executive Director.

7. BUDGETING

Petty Cash is not budgeted because it represents working capital for expenditures that are properly budgeted in other funds.

8. ACCOUNTING

The authorized balance of the Petty Cash funds are reported as cash in the general ledger. Expenditures are recorded when funds are replenished.

9. ATTACHMENTS

Appendix A – Petty Cash Procedures

Appendix B – Petty Cash Request / Return

Appendix C – Petty Cash Log Sheet for Fingerprinting

PURPOSE

CNCS Petty Cash Funds are to be utilized for FGP/SCP Program ONLY.

REQUESTING FUNDS

On an as needed daily basis, FGP/SCP Staff will complete the top portion of Appendix B – Petty Cash Request at the beginning of the day. FGP/SCP staff is to request funds from the Assistant Director of Finance. Once documentation is completed and funds are disbursed, the FGP/SCP is solely responsible for funds. See FGP/SCP Cash Procedures.

In the event of the absence of the Assistant Director of Finance, the next available person will be held responsible to Petty Cash Handling. 1) Human Resources Specialist / Communications Coordinator; 2) Human Resources Specialist; or 3) Director of Administration

RETURNING FUNDS

At the end of each business day, FGP/SCP staff will return all unused funds and Petty Cash Log Sheet for Fingerprinting to Assistant Director of Finance for proper storing of funds and record keeping. FGP/SCP staff will complete the bottom portion of Appendix B – Petty Cash Return. Assistant Director of Finance is responsible for returning funds to Cash Box, and filing Petty Cash Log sheet.

REPLENISHING FUNDS

Replenishing of funds is required when balance falls at or below \$50. To complete the replenishment of funds, the Director of Finance will conduct a purchase order. Balance of Petty Cash should not be greater than \$300, unless prior approval has been received from Executive Director.

RECONCILIATION

On a monthly basis, Finance Manager will be held responsible for conducting a reconciliation of Petty Cash funds.

To complete the reconciliation, the Finance Manager will complete the following:

1) Verify the opening cash balance, by checking the previous petty cash reconciliation or totaling the amount of cash checks written since the last reconciliation was done. For this example, a check for \$100 was issued to petty cash and there was no previous cash balance.

2) List and total the amount of cash expense receipts in the petty cash lock box. For example, there are expense receipts totaling \$30 in the box. The total cash disbursed is therefore \$30.

3) Deduct the sum of the expenses from the opening balance or from the total cash issued to the box to determine the cash that should be on hand. In our example, \$100 cash issued minus \$30 disbursements means a cash balance of \$70 should remain.

4) Count the remaining cash in the petty cash lock box and compare it with the cash balance calculated in the previous step. Investigate any difference. For example, if the cash on hand is less than \$70, a receipt may not have been supplied, the custodian may have issued the wrong amount, or cash may have been stolen from the box. If the lock box contains more than \$70, it may be that the custodian may have made an error or an employee may have provided a receipt but not yet collected the funds.

5) Record the reconciliation. Using the figures from this example:

Opening balance: \$100.00 Less receipted expenses: \$30.00 Closing balance calculated: \$70.00 Cash counted on hand \$70.00 Difference: \$0.00

6) Request a petty cash purchase order of \$30 to replace the cash issued.

Petty Cash Daily Request

I, _____, FGP/SCP Staff Member, am requesting \$ _____ on ____ / ____ / ____ for the use of FGP/SCP Fingerprinting for Volunteers.

By signing below, I recognize that I am solely responsible for all funds once in my possession. I understand that the misuse of funds may receive disciplinary action, up to and including termination. In addition, it will require procedures to be updated in which funds will only be disbursed on an “as needed” basis.

In addition, I am responsible for returning all unused funds to the Petty Cash Box prior to my departure at the end of each business day. Unused funds must be returned with copy of Petty Cash Log Sheet for reconciliation purposes.

FGP/SCP Staff

Administration Staff

Petty Cash Daily Return

I, _____, FGP/SCP Staff Member, am returning \$ _____ on ____ / ____ / ____ to the FGP/SCP Petty Cash Fund maintained for Fingerprinting of Volunteers.

By signing below, I agree that the funds provided to me at the start of the business day were used solely for required purposes. I am returning all unused funds to the Petty Cash Box, along with a copy of Petty Cash Log Sheet for reconciliation purposes. See Attachment for listing of Volunteers.

FGP/SCP Staff

Administration Staff

Appendix C
Petty Cash Log Sheet for Fingerprinting

PETTY CASH LOG SHEET FOR FINGERPRINTING

I certify that I have received \$10.00 from my program and understand that it is to be used solely for the purpose of obtaining fingerprinting service at the San Angelo Police Department. It is my responsibility to obtain the fingerprints, mail the fingerprints in the envelope provided to me, and to return a receipt to the FGP/SCP staff within 2 working days of me receiving the fingerprinting service. Should I fail to do any of these items, I will be responsible for the \$10.00 and may be dismissed from the program in which I serve.

	Volunteer Name	\$10 Received	Signature	Date	Receipt Returned	Date	Staff Initials
1		Yes / No			Yes / No		
2		Yes / No			Yes / No		
3		Yes / No			Yes / No		
4		Yes / No			Yes / No		
5		Yes / No			Yes / No		
6		Yes / No			Yes / No		
7		Yes / No			Yes / No		
8		Yes / No			Yes / No		
9		Yes / No			Yes / No		
10		Yes / No			Yes / No		

Concho Valley Council of
Governments-Head Start

March 2019

Director's Newsletter

DISABILITY-CHERYL MAYBERRY

The Head Start program is required to make available no less than 10% of our enrollment opportunities available to children with disabilities.

At the end of Januray 2018, the Concho Valley Head Start has served 16 children with a disability 8% of current enrollment. The Delegate Head Start has served 20 children with a disability, 4% of current enrollment. The Delegate Early Head Start has served 16



children with a disability to-date, 16% of their current enrollment. Program-wide the percentage is 7%.



HEAD START STAFF

- Kathy Bennett-Head Start Director
- Cheryl Mayberry-Education, Mental Health & Disability Manager
- Ofelia Barron-ERSEA, Family & Community & Facility Manager
- Stephanie Steger-Health, Nutrition & Parent Engagement Manager
- Mary Husted-Compliance Specialist



ENROLLMENT-OFELIA BARRON

The Head Start office requires our program to report enrollment statistics to determine if programs have achieved and maintained enrollment levels. Enrollment data will be

collected every month. This information will be combined enrollment for Concho Valley Council of Governments Head Start, SAISD Head Start, Early Head Start and Pregnant Mom's Program.

“Children are like wet cement. Whatever fall on them makes an impression”

Enrollment for January 2019

Head Start

Funded Enrollment: 693

Reported Enrollment: 693

Percent Enrolled: 100%

Early Head Start

Funded Enrollment: 108

Reported Enrollment: 108

Percent Enrolled: 100%

head start

Registration

Quality preschool for

3 and 4-year-old children

Register your child for 2018-2019 School Year

Concho Valley Council of Governments

Head Start Center/Site Supervisor	Dates	Time	Telephone
Big Lake Head Start Andrea Acosta	Monday-Friday	9:00AM-3:00PM	262-4487
Christoval Head Start Griselda Martinez	Monday-Friday	9:00AM-3:00PM	896-7281
Eden Head Start Mary Torres	Monday-Friday	9:00AM-3:00PM	869-8703
Eldorado Head Start Courtney Arnold	Monday-Friday	9:00AM-3:00PM	853-3366
Junction Head Start Brandy O'Neal	Monday-Friday	9:00AM-3:00PM	446-2155
Menard Head Start Bertha DeAnda	Monday-Friday	9:00AM-3:00PM	396-2885
Mertzon Head Start Antoinette Gonzales	Monday-Friday	9:00AM-3:00PM	835-2007
Ozona Head Start Tracy Ybarra	Monday-Friday	9:00AM-3:00PM	392-3429
Robert Lee Head Start Maria Vasquez	Monday-Friday	9:00AM-3:00PM	453-4555

**If you have any questions feel free to contact the
ERSEA Manager Ofelia Barron @ 325-944-9666.**

**Child & Adult Care Food Program
Claim For Reimbursement Summary for January 2019**

02121 Status: Active
CONCHO VALLEY COUNCIL OF GOVERNMENTS
 DBA:
 2801 WEST LOOP 306 STE A
 SAN ANGELO, TX 76904-9978
 County District Code: 226
 ESC: 15 TDA Region: 4

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jan 2019	0	02/13/2019	02/13/2019	02/14/2019	Original

Head Start

Contracting Entity Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Breakfast			
Free	3,130	1.7900	5,602.70
Reduced	0	1.4900	0.00
Paid	0	0.3100	0.00
Total	3,130		5,602.70
Lunch			
Free	3,135	3.3100	10,376.85
Reduced	0	2.9100	0.00
Paid	0	0.3100	0.00
CIL	3,135	0.2350	736.73
Total	3,135		11,113.58
PM Snack			
Free	2,933	0.9100	2,669.03
Reduced	0	0.4500	0.00
Paid	0	0.0800	0.00
Total	2,933		2,669.03
Claim Reimbursement Total			19,385.31

Contracting Entity Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	Totals
Current Claim Reimbursement Total	18,648.58	736.73	19,385.31
Previous Claim Reimbursement Total	0.00	0.00	0.00
Net Claim Reimbursement Total	18,648.58	736.73	19,385.31

Show Site Meal Details

Created By: KBennett11 on: 2/13/2019 12:06:41 PM Modified By: KBennett11 on: 2/13/2019 12:18:36 PM



NUTRITION JANUARY 2019 SAISD HEAD START/EARLY HEAD START-STEPHANIE STEGER

**Child & Adult Care Food Program
Claim For Reimbursement Summary for January 2019**

01051 Status: Active
SAN ANGELO ISD
 DBA:
 1621 University
 San Angelo, TX 76904-5199
 County District Code: 226-903
 ESC: 15TDA Region: 4

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jan 2019	0	02/20/2019	02/20/2019		Original

Head Start

Contracting Entity Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Breakfast			
Free	7,784	1.7900	13,933.36
Reduced	0	1.4900	0.00
Paid	0	0.3100	0.00
Total	7,784		13,933.36
Lunch			
Free	8,140	3.3100	26,943.40
Reduced	0	2.9100	0.00
Paid	0	0.3100	0.00
CIL	8,140	0.2350	1,912.90
Total	8,140		28,856.30
PM Snack			
Free	6,414	0.9100	5,836.74
Reduced	0	0.4500	0.00
Paid	0	0.0800	0.00
Total	6,414		5,836.74
Claim Reimbursement Total			48,626.40

Contracting Entity Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	Totals
Current Claim Reimbursement Total	46,713.50	1,912.90	48,626.40
Previous Claim Reimbursement Total	0.00	0.00	0.00
Net Claim Reimbursement Total	46,713.50	1,912.90	48,626.40

CVCOG
Balance Sheet - CVCOG Balance Sheet
As of 1/31/2019

Current Period Balance

Assets

First Financial General Bank Acct	609,383.90
CNCS Petty Cash	1,200.00
Business Credit Card	269.19
HSGD Contract	2,931.00
Grant Receivable, 2-1-1	28,807.66
Grant Receivable, AAA	207,309.00
State Contract, CJ Planning	7,495.36
Grant Receivable, CJ Training	6,475.29
Grant Receivable, Foster Grandparent	32,899.96
Grant Receivable, Senior Companion	19,822.46
Homeland Security SHSP	10,785.79
Grant Receivable, CACFP Head Start	19,385.31
Grant Receivable, Head Start HHS	530,469.85
Economic Development District	11,937.33
CV Transit District AR	167,204.58
Accounts Receivable-General	529.97
Staff Travel Advance	55.00
Accounts Receivable-Intrado Services	34.22
Prpd Worker's Comp	3,128.92
First Financial 911 Investment	523,819.43
CVCOG Investment Account	50,096.45
Leasehold Improvements	75,000.00
Other Assets - Project Equipment	<u>623,083.68</u>
Total Assets	<u>2,932,124.35</u>

Liabilities

AP	446,456.43
AP Clearing	33,959.14
AP Business Credit Card	8,648.16
Payroll Payable - Administration	178,990.01
Federal Withholding Tax	16,151.01
Medicare Payable	6,405.85
SUTA Payable	3,936.62
Health Insurance Payable	16,739.99
Health Savings Account	797.85
Employer Pension Plan Payable	75,180.98
Employee Contr to Pension Plan	45,762.18
Deferred Income Plan Withheld	2,425.00
United Way Payable	557.00
Child Support Payable	1,305.56
Accrued Annual Leave	110,998.31
Deferred Income-General Fund	51,115.39
Deferred Income - 911 Program	369,102.81
Deferred Income-Solid Waste	<u>125,626.77</u>
Total Liabilities	<u>1,494,159.06</u>

CVCOG
Balance Sheet - CVCOG Balance Sheet
As of 1/31/2019

Current Period Balance

Fund Balance

Unassigned fund balance	222,797.20
Long Term Debt - Annual Leave	(110,998.31)
Investment - Capital Assets	698,083.68
Restricted - USDA Note Available	23,850.00
Assigned - CEDAF	24,629.11
Assigned - Faith in Action	35,283.38
Assigned - Information Referral 211	41,898.30
Assigned - Area Agency on Aging	3,602.35
Assigned - SCP Visiting Program	9,847.56
Assigned - Caregiver	2,213.65
Assigned - Housing Finance	93,876.41
Assigned - Homeland Security	13,108.82
Assigned - CJ Planning	88,828.58
Assigned - CJ Law Enf Academy	138,361.19
Restricted - CV Medical Reserve Corp	<u>3,765.02</u>
Total Fund Balance	<u>1,289,146.94</u>
Excess Revenue over Expenditures FY 18-19	<u>148,818.35</u>
Total Liabilities and Fund Balance	<u>2,932,124.35</u>

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2018 Through 1/31/2019

	<u>Current Period Actual</u>	
Revenue		
HHS-ACF Head Start CFDA 93.600	2,029,052.88	4120
CNCS SCP State Only CFDA 94.016	4,853.12	4126
CNCS FGP State Only CFDA 94.011	5,000.00	4127
CNCS Senior Companion CFDA 94.016	69,220.87	4164
CNCS Foster Grandparent CFDA 94.011	122,533.85	4165
AAA - Title IIIB CFDA 93.044	51,587.00	4201
TxHHS - 2-1-1 Operations SAF	39,126.80	4202
AAA - Title IIIC1 CFDA 93.045	77,724.00	4205
AAA - Title IIIC-2 CFDA 93.045	31,604.00	4207
AAA - Title IIID CFDA 93.043	1,703.00	4208
AAA - Title IIIE CFDA 93.052	20,485.00	4215
AAA - Title VII EAP CFDA 93.041	1,981.00	4216
AAA - Title VI OM CFDA 93.042	11,726.00	4218
AAA - NSIP CFDA 93.053	21,448.00	4219
CACFP Nutrition CFDA 10.558	78,867.89	4221
Tx Dept Rural Affairs, CEDAF State	(846.38)	4264
CF - CMS Basic CFDA 93.324	47,405.00	4267
Off Gov-Homeland Security SHSP CFDA 97.067	41,938.23	4294
DADS - AAA MIPPA CFDA 93.071	485.00	4297
AAA State General	36,652.00	4301
TCEQ Solid Waste State	38,743.74	4302
AAA - State Title III E Match	13,512.00	4306
Off Gov - CJ Academy State	25,005.05	4307
AAA - State OMB ALF	3,922.00	4308
Off Gov - HSGD Contract State	6,051.61	4311
TxHHS - 211 State Funds	24,875.33	4312
Off Gov, CJ Planning Services	15,142.42	4315
CSEC 911 ER Communications State	584,406.61	4316
IK Contributions	352,354.03	4411
Delegate InKind	430,583.36	4414
Senior Center Program Income-Tracking Only	32,469.08	4416
Senior Center Local Revenue-Tracking Only	64,831.08	4417
CVCOG Membership Dues	9,359.40	4511
Area Agency on Aging Membership Dues	28,333.60	4512
CJ Membership Dues	52,500.00	4513
Program Income	36,411.64	4522
Local Revenue	30,978.43	4523
Interest Income General	368.18	4731
Economic Development District Pass-Thru	145,376.34	4760
Concho Valley Transit District Pass-Thru	1,250,260.54	4761
Fringe Benefit Allocations	95,702.06	4911
Indirect Cost Allocations	296,175.13	4912
Information Technology Services	72,649.03	4913
Property Management Allocation	<u>38,198.83</u>	4916
Total Revenue	<u><u>6,340,756.75</u></u>	
Expenditures		
General Wages	595,692.80	5110
Management Salaries	264,609.81	5111
Administration Wages	229,365.53	5112
Sick Leave	41,581.74	5113
Emergency Leave	4,641.03	5114

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2018 Through 1/31/2019

	<u>Current Period Actual</u>	
Jury Duty	115.60	5115
Delegate Salaries	854,566.90	5116
General Overtime Hours	675.76	5118
Holiday Work Time	9,700.86	5119
Holiday Leave	126,024.23	5120
Head Start Paid Time Off	11,470.54	5122
Vacation Time Allocation	95,702.06	5150
Medicare Tax	24,394.09	5151
Delegate Fringe Benefits	222,381.91	5153
Worker's Comp Insurance	28,796.49	5172
SUTA	13,793.15	5173
Health Insurance Benefit	390,881.68	5174
Dental Insurance Benefit	14,612.40	5175
Life Insurance Benefit	17,284.85	5176
Retirement	199,718.12	5181
Indirect Allocation	296,175.13	5199
Stipend - FGP Volunteers	73,801.72	5201
Stipend - SCP Volunteers	38,739.78	5202
Uniforms	496.16	5203
Recognition	8,730.57	5205
Driver Wages	404,991.40	5210
Dispatch/Customer Service Wages	39,954.01	5217
Driver Overtime Hours	7,623.88	5218
Dispatch/Customer Service Overtime Wages	72.13	5219
Driver Double Time	155.39	5222
Network/MIS/Web Indirect	72,649.03	5230
Audit & Legal	23,052.91	5231
HS Delegate Contract Services	361.40	5290
Contract Services	165,135.00	5291
HS Policy Council	1,643.94	5294
HS Nutrition Service	55,880.81	5295
HS Delegate Health & Disb	5,552.20	5297
HS Delegate Nutrition Svc	389.40	5298
HS Delegate Parent Svc	1,437.84	5299
AAA Congregate Meals	109,080.46	5301
AAA Home Delivered Meals	86,661.31	5302
HS Delegate T & TA	25,787.18	5306
Head Start T & T A	8,679.18	5308
Travel-In Region	8,032.39	5309
Travel-Out of Region	17,817.41	5310
Meals	1,946.88	5312
Travel-Volunteer	19,170.06	5313
HS Delegate Travel	1,912.72	5316
Travel Advisory Council	1,541.82	5317
Fuel	215.24	5351
Unscheduled Vehicle Maintenance	561.60	5361
HS Delegate Vehicle Maint	17.85	5364
Rent	104,000.00	5411
County Facility Rent	383.63	5412
HS Site Rent	9,200.00	5413
Utilities	12,992.61	5431
HS Delegate Utilities/Phone	45,238.81	5432
HS Site Center Utilities	9,202.61	5433

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2018 Through 1/31/2019

	<u>Current Period Actual</u>	
Facility Maintenance	42,117.76	5451
HS Site Center Bldg Maint	17,416.22	5453
HS Delegate Bldg Maint	16,194.21	5455
HS Delegate Disability Supplies	258.72	5507
HS Delegate Class Room Supplies	25,241.13	5508
HS Delegate Supplies	9,482.26	5509
Supplies	26,806.40	5510
HS Class Room Supplies	(5,929.72)	5512
HS Food Serv Sup	5,877.73	5513
HS Medical Supplies	42.97	5514
Supplies - Bus/Service Vehicles	761.26	5516
HS Delegate Technology/Imaging	3,574.86	5517
Parts Supply	231.13	5520
Internal Computer/Software	1,535.20	5622
County Project Equipment	18,073.38	5627
Copier	3,246.82	5632
Insurance	6,569.50	5711
Communications - Bus	6,725.54	5712
Cell Phones	3,613.05	5713
Internet	132.70	5714
HS Delegate Printing	793.63	5720
Printing	3,986.40	5721
Ads & Promotions	767.68	5722
Publications	450.44	5723
HS Delegate Training	908.00	5750
Training	5,810.77	5751
HS Delegate Dues & Fees	3,536.46	5752
Dues and fees	17,238.22	5753
Vehicle Registration	31.00	5754
HS Site Center Communications	2,790.34	5760
Communications	14,867.51	5761
Postage/freight	7,037.55	5762
911 Wireless	62,665.38	5763
911 Database	19,060.53	5764
911 Language Line	193.98	5766
911 Equipment Maintenance	2,700.00	5767
911 PUB ED	3,457.50	5771
911 PSAP Room Prep	14,482.46	5773
911 Network Reliability	1,621.60	5774
911 Network	76,343.57	5775
9-1-1 MIS	23,413.92	5776
9-1-1 ESInet	146,942.52	5777
Other	4,142.84	5791
Coffee Expense	532.46	5792
Physicals	510.00	5793
General Assembly Costs	2,035.95	5794
Safety	3,728.85	5796
Multi-Modal Supplies	803.87	5810
Multi-Modal Utilities	308.80	5831
Multi-Modal Building Maintenance	444.00	5851
Multi-Modal Communications	129.65	5861
InKind Volunteer Hours	2,320.62	6206
InKind Head Start Delegate Agency	274,914.05	6298

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2018 Through 1/31/2019

	<u>Current Period Actual</u>	
InKind EarlyHead Start Delegate	155,669.31	6299
InKind Travel	27,592.50	6310
InKind Other	321,720.91	6791
InKind Physicals	<u>720.00</u>	6793
Total Expenditures	<u>6,191,938.40</u>	
Excess Revenue over Expenditures	<u><u>148,818.35</u></u>	

CVCOG
Expenditure Journal - All Grant Exp Recap YTD
From 10/1/2018 Through 1/31/2019

Grant Code	Grant Title	General Ledger Expenditures	Account Payable Expenditures	Total
010	ICB Program	22,396.26	254.42	22,650.68
015	CVTD Procurement Services	573.50	0.00	573.50
018	Pass-Thru CVTD Medicaid	9,484.00	0.00	9,484.00
021	CVEDD TXDOT Transportation 18-19	0.00	63,002.00	63,002.00
028	CVEDD TXDOT Transportation Year 2018	0.00	37,959.00	37,959.00
040	Pass-Thru CV Economic Development Dist	38,846.23	5,569.11	44,415.34
094	Information Technology	54,387.07	13,306.53	67,693.60
096	Property Management	14,814.35	26,171.07	40,985.42
097	Non-Project Expenses	333.00	3,920.37	4,253.37
098	FRINGE BENEFITS	69,765.97	0.00	69,765.97
099	INDIRECT COSTS	236,087.63	65,004.03	301,091.66
101	Project 101, AAA Non-Project	(1,083.00)	602.99	(480.01)
582	Community and Economic Development Assistance Fund	2,019.65	291.20	2,310.85
739	Grant 739, CJ Law Enf Academy FY 17-19	40,240.71	18,392.79	58,633.50
745	Grant 745, Solid Waste FY 17-19	19,771.76	18,971.98	38,743.74
748	Pass-Thru, RCTP-2018-CVTD-00008	14,457.91	12.35	14,470.26
751	Pass-Thru Grant 751, Mobility Urban 5310-2017-00029	9,109.30	0.00	9,109.30
752	Pass-Thru Grant 752, Mobility Rural 5310-2017-00029	850.65	0.00	850.65
754	Grant 754, Head Start FY 18-19 06CH7116-05-00	1,456,629.18	1,325,173.61	2,781,802.79
755	CNCS Foster Grandparent 18-19 Y3 16SFWTX005	127,642.50	13,999.35	141,641.85
756	CNCS Senior Companion 18-19 Y3 16SCWTX004	65,796.57	8,966.30	74,762.87
757	Grant 757, 2-1-1 Info Services FY 18-19	57,298.94	6,703.19	64,002.13
758	Grant 758, 911 ER Communications 18-19	190,246.01	394,667.07	584,913.08
759	Grant 759, CJ Planning FY 18-19	11,616.29	1,361.20	12,977.49
760	Grant 760, HSGD FY 18-19	5,089.57	178.00	5,267.57
761	Grant 761, CVTD Urban FY 18-19	737,133.93	22,416.66	759,550.59
762	Grant 762, CVTD Rural FY 18-19	399,805.90	9,908.79	409,714.69
764	Grant 764, Homeland Security SHSP FY 18-19	35,073.89	6,864.34	41,938.23
765	Grant 765, Head Start Nutrition FY 18-19	12,106.56	59,942.26	72,048.82
766	Grant 766, Area Agency on Aging FY 18-19	275,726.89	148,368.58	424,095.47
767	Pass-Thru Grant 767, Mobility Urban 5310-2017-2021-044	12,518.12	0.00	12,518.12
768	Pass-Thru Grant 768, Mobility Rural 5310-2017-2021-044	11,338.75	0.00	11,338.75
770	Grant 770, Foster Grandparent State Y2 18-19 17SFWTX008	5,000.00	0.00	5,000.00
771	Grant 771, Senior Companion State Y2 18-19 17SCWTX006	4,853.12	0.00	4,853.12
	Report Total	<u>3,939,931.21</u>	<u>2,252,007.19</u>	<u>6,191,938.40</u>

SCHEDULE OF REVENUE BY SOURCE
October 1, 2018 - January 31, 2019

CVCOG	Grant No	Grant Name	State		Program	Local			Pass Thru	Fringe Benefit	Total	Total	Excess Revenue	Notes	
			Federal	Administered		State	Income	Revenue	In-kind						Membership
	033	TDHCA Housing	-	-	-	-	97.51	-	-	-	97.51	-	97.51	Excess funds to be used through year	
	021/028	Economic Development District-TXDOT	-	-	-	-	-	-	100,961.00	-	100,961.00	100,961.00	-		
	040	Economic Development District	-	-	-	-	-	-	44,415.34	-	44,415.34	44,415.34	-		
	582	CEDAF	-	(846.38)	-	-	-	-	-	-	(846.38)	2,310.85	(3,157.23)	Will bill one time annually in August	
	588	CV Medical Reserve Corp Contract	-	-	-	-	-	-	-	-	-	-	-		
	707	CSEC-911 FY 16-17	-	-	-	-	-	-	-	-	-	-	-		
	739	CJ Law Enf Training FY 17-19	-	-	25,005.05	32,576.00	18,610.00	-	52,500.00	-	128,691.05	58,633.50	70,057.55	Excess funds to be used through year	
	745	Solid Waste FY 17-19	-	-	38,743.74	-	-	-	-	-	38,743.74	38,743.74	-		
	754	Head Start FY 18-19	2,029,052.88	-	-	805.64	-	321,360.91	-	430,583.36	-	2,781,802.79	2,781,802.79	-	
	755	Foster Grandparent FY 18-19	122,533.85	-	-	-	-	19,108.00	-	-	-	141,641.85	141,641.85	-	
	756	Senior Companion FY 18-19	69,220.87	-	-	-	-	5,542.00	-	-	-	74,762.87	74,762.87	-	
	757	TXHHS-211 Operations FY 18-19	-	39,126.80	24,875.33	-	70.56	-	-	-	64,072.69	64,002.13	70.56	Interest earned from TIRN	
	758	CSEC 9-1-1 FY 18-19	-	-	584,406.61	-	506.47	-	-	-	584,913.08	584,913.08	-		
	759	Off Gov-CJ Planning FY 18-19	-	-	15,142.42	-	-	-	-	-	15,142.42	12,977.49	2,164.93	Excess funds to be used through year	
	760	Off Gov-HSGD FY 18-19	-	-	6,051.61	-	-	-	-	-	6,051.61	5,267.57	784.04	Excess funds to be used through year	
	764	Homeland Security SHSP FY 18-19	-	41,938.23	-	-	-	-	-	-	41,938.23	41,938.23	-		
	765	Head Start NTR FY 18-19	-	78,867.89	-	-	-	-	-	-	78,867.89	72,048.82	6,819.07	Excess funds to be used through year	
	766	Area Agency on Aging FY 18-19	-	266,148.00	54,086.00	3,030.00	-	6,343.12	28,333.60	97,300.16	-	455,240.88	424,095.47	31,145.41	Membership dues/Donations to be used end of year
	770	Foster Grandparent STATE FY 18-19	5,000.00	-	-	-	-	-	-	-	5,000.00	5,000.00	-		
	771	Senior Companion STATE FY 18-19	4,853.12	-	-	-	-	-	-	-	4,853.12	4,853.12	-		
		CVTD AR Expenses	-	-	-	-	-	-	1,250,260.54	-	1,250,260.54	1,250,260.54	-		
	101	AAA Non Project Expenses	-	-	-	-	50.00	-	-	-	50.00	(480.01)	530.01	Excess funds to be used through year	
	094	Information Technology Services	-	-	-	-	-	-	-	72,649.03	72,649.03	67,693.60	4,955.43	Excess funds to be used through year	
	095	Engagement Committee	-	-	-	-	325.17	-	-	-	325.17	-	325.17	Excess funds to be used through year	
	096	Property Management	-	-	-	-	11,200.00	-	-	38,198.83	49,398.83	40,985.42	8,413.41	Excess funds to be used through year	
	097	Non Project Expenses	-	-	-	-	-	-	9,359.40	-	9,359.40	4,253.37	5,106.03	Excess funds to be used through year	
	098	Fringe Benefit	-	-	-	-	-	-	-	95,702.06	95,702.06	69,765.97	25,936.09	Excess funds to be used through year	
	099	Management & Administration	-	-	-	-	154.25	-	-	332.65	296,175.13	296,662.03	301,091.66	Expenses should average out next month	
			<u>2,230,660.72</u>	<u>425,234.54</u>	<u>748,310.76</u>	<u>36,411.64</u>	<u>31,013.96</u>	<u>352,354.03</u>	<u>90,193.00</u>	<u>1,923,853.05</u>	<u>502,725.05</u>	<u>6,340,756.75</u>	<u>6,191,938.40</u>	<u>148,818.35</u>	

Concho Valley Council of Governments Cash Flow

FY 18-19	First Financial CVCOG General Fund (000's)			Senior Companion (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)		
	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
Beginning Balance:	\$ 422,124			\$ -			\$ 755,459				\$ 49,764				\$ 768,881			\$ 9,625			\$ 208,540			
October	1,314,423	(1,224,296)	512,251	Account Closed			-	1,045	(150,533)	605,971	-	80	-	49,843	1,168,065	736,983	(485,436)	1,020,428	9,411	(8,075)	10,961	13,771	(47,697)	174,614
November	1,324,336	(976,119)	860,468				-	787	(247,928)	358,830	-	85	-	49,928	1,269,227	433,399	(405,306)	1,048,521	8,705	(5,159)	14,506	40,324	(42,607)	172,331
December	1,649,406	(1,181,028)	1,328,846				-	392	(133,156)	226,066	-	80	-	50,009	1,604,921	568,264	(413,848)	1,202,936	9,800	(9,390)	14,915	135,465	(187,902)	119,894
January	1,257,912	(1,919,331)	667,427				398,617	964	(101,828)	523,819	-	88	-	50,096	1,241,343	757,544	(560,756)	1,399,725	10,754	(14,094)	11,575	80,199	(62,930)	137,163
February	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Interest Rate at 1.884500% as of 10/01/18
 Interest Rate at 1.944400% as of 11/01/18
 Interest Rate at 2.025200% as of 12/03/18
 Interest Rate at 2.065900% as of 01/02/19

Account opened to segregate Greyhound Funds
 Approximately \$9,089 belongs to CVTD Local Cash

FY 17-18	First Financial CVCOG General Fund (000's)			Wells Fargo Senior Companion (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment CD (000's)				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)		
	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
Beginning Balance:	\$ -			\$ -			\$ -				\$ -				\$ -			\$ -			\$ -			
October	-	-	-	Account Closed			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
January	-	-	-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	50,000	-	50,000				-	-	-	-	-	-	-	-	50,000	50,000	-	50,000	-	-	-	10,000	-	10,000
March	550,785	(333,163)	267,621				200,000	152	-	200,152	49,348	18	-	49,366	517,140	728,705	(10)	778,695	8,189	(4,223)	3,965	226,281	(26,462)	209,819
April	1,603,391	(1,508,916)	362,096				386,259	636	(78,962)	508,086	-	58	-	49,424	919,605	642,616	(359,412)	1,061,899	6,021	(7,109)	2,877	3,227	(12,214)	200,831
May	1,452,067	(1,275,045)	539,118				-	511	(166,785)	341,813	-	64	-	49,488	930,418	450,797	(354,818)	1,157,878	6,644	(7,607)	1,914	707	(40,570)	160,968
June	1,606,144	(1,307,736)	837,525				-	374	(155,451)	186,736	-	68	-	49,556	1,073,817	402,037	(345,619)	1,214,296	7,150	(7,591)	1,474	48,813	(14,515)	195,266
July	1,184,661	(1,674,661)	347,525				388,852	700	(119,244)	457,044	-	67	-	49,623	854,193	372,134	(508,568)	1,077,863	18,885	(9,872)	10,486	139,898	(133,460)	201,704
August	1,373,037	(1,083,992)	636,569				-	572	(179,670)	277,946	-	78	-	49,701	964,217	606,357	(464,953)	1,219,266	7,849	(6,496)	11,839	52,763	(33,243)	221,225
September	1,645,577	(1,860,022)	422,124				642,267	551	(165,306)	755,459	-	62	-	49,764	1,227,347	166,828	(617,213)	768,881	7,465	(9,679)	9,625	600	(13,285)	208,540

Note: Interest Rate at 1.324700% as of 3/12/18
 Note: Interest Rate at 1.697900% as of 9/30/18

Account opened for Greyhound Money

FY 17-18	Wells Fargo CVCOG General Fund (000's)			Wells Fargo Senior Companion (000's)			Wells Fargo 9-1-1 Trust Account (000's)				Texas Bank General Investment CD (000's)				CVCOG Balance	Wells Fargo CVTD (000's)			Wells Fargo CVTD-ICB (000's)			Wells Fargo CVEDD (000's)		
	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
Beginning Balance:	\$ 671,637			\$ 257,124			\$ 351,441				\$ 49,298				\$ 939,961			\$ 9,564			\$ 170,224			
October	1,191,906	(1,338,005)	525,538	58,809	(30,008)	285,926	584,683	28	(281,089)	655,063	-	-	-	49,298	1,515,825	203,190	(377,369)	765,782	8,249	(6,549)	11,265	2,849	-	173,073
November	1,354,242	(1,409,093)	470,687	32,699	(65,398)	253,227	1,741	18	(304,720)	352,101	-	-	-	49,298	1,125,313	332,717	(297,851)	800,648	5,610	(11,323)	5,551	17,095	(11,757)	178,411
December	1,261,397	(1,072,110)	659,974	129,435	(120,832)	261,830	-	11	(131,358)	220,753	-	25	-	49,323	1,191,881	230,582	(698,062)	333,169	9,078	(8,378)	6,252	2,736	(15,470)	165,677
January	2,120,661	(1,671,000)	1,109,636	81,282	(117,684)	225,428	347,213	17	(31,969)	536,015	-	-	-	49,323	1,920,401	1,023,323	(277,540)	1,078,951	5,505	(6,707)	5,049	125,484	(20,835)	270,326
February	709,499	(1,694,581)	124,553	35,034	(70,068)	190,394	-	17	(163,068)	372,965	-	-	-	49,323	737,234	348,996	(401,233)	1,026,714	4,547	(5,702)	3,895	2,095	(100,000)	172,421
March	1,197,250	(1,240,009)	81,795	30,298	(220,692)	(0)	-	6	(372,965)	6	-	25	(49,348)	81,800	170,318	(890,856)	306,177	1,925	(5,819)	-	-	-	(172,421)	(0)
April	1,516	(82,990)	320	32,425	(32,425)	(0)	-	-	(6)	0	-	-	-	320	121	(305,930)	368	60	(60)	-	-	-	-	-
May	1,059	(1,380)	(0)	-	-	-	-	-	-	-	-	-	-	-	-	-	(368)	(0)	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Closed Account
 Closed Account Funds were moved to General Acct
 Note: Interest Rate at .05% eff. 10/01/11
 Closed Account, Funds moved to General Acct
 CD Closed, opened Investment account at First Financial
 Closed Account
 Account Closed, Funds moved to First Financial
 Account Closed, Funds moved to First Financial

In compliance with PFA 2256.023 and CVCOG Investment Policy section XI

Signature on Hard Copy
 CVCOG Executive Director/Investment Officer

Signature on Hard Copy
 CVCOG Director of Finance

2/7/2019
 Date

	Wells Fargo CVCOG General Fund (000's)			Wells Fargo Senior Companion (000's)			Wells Fargo 9-1-1 Trust Account (000's)				Texas Bank General Investment CD (000's)				CVCOG Balance	Texas Bank CVTD (000's)			Wells Fargo CVTD (000's)			Wells Fargo CVEDD (000's)					
Beginning Balance:	\$ 774,142			\$ 241,979			\$ 908,430				\$ 49,224					\$ -			\$ 401,257			\$ -			\$ 166,303		
FY 16-17	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
October	754,465	(1,265,755)	262,852	59,543	(58,001)	243,521	-	34	(68,057)	840,407	-	-	-	49,224	1,396,003	-	-	-	143,009	(219,923)	324,343	-	-	-	12,587	-	178,890
November	1,303,497	(769,640)	796,708	47,716	(63,939)	227,297	-	24	(370,009)	470,421	-	-	-	49,224	1,543,651	-	-	-	284,223	(357,148)	251,419	-	-	-	2,445	(8,418)	172,916
December	1,342,313	(1,193,543)	945,478	74,829	(117,836)	184,290	-	16	(92,400)	378,038	-	-	12	49,236	1,557,041	-	-	-	767,719	(336,447)	682,691	-	-	-	16,544	(8,125)	181,335
January	1,033,328	(1,365,455)	613,351	120,686	(60,494)	244,482	312,993	21	(114,784)	576,268	-	-	-	49,236	1,483,337	-	-	-	88,400	(449,387)	321,704	-	-	-	113,877	(116,229)	178,983
February	951,062	(1,404,252)	160,160	77,580	(63,956)	258,106	-	17	(127,288)	448,997	-	-	-	49,236	916,500	-	-	-	620,942	(382,842)	559,805	-	-	-	1,318	(7,497)	172,804
March	1,479,558	(1,104,450)	535,269	71,096	(57,539)	271,664	-	14	(101,090)	347,922	-	-	12	49,248	1,204,103	-	-	-	1,083,993	(308,341)	1,335,456	-	-	-	4,421	(8,652)	168,573
April	1,089,823	(1,296,655)	328,437	87,655	(117,978)	241,341	264,591	20	(26,488)	586,045	-	-	-	49,248	1,205,071	-	-	-	77,570	(328,407)	1,084,620	-	-	-	13,871	(2,016)	180,428
May	1,077,083	(1,098,340)	307,181	76,091	(61,935)	255,496	-	17	(196,729)	389,333	-	-	-	49,248	1,001,258	-	-	-	355,003	(439,155)	1,000,467	-	-	-	16,166	(5,975)	190,619
June	1,545,724	(975,060)	877,844	74,590	(52,877)	277,209	-	13	(65,555)	323,791	-	-	25	49,273	1,528,117	-	-	-	466,072	(197,617)	1,268,922	-	-	-	2,095	(10,533)	182,181
July	993,041	(1,736,160)	134,724	201,218	(241,598)	236,829	535,687	21	-	859,498	-	-	-	49,273	1,280,325	-	-	-	156,853	(417,151)	1,008,624	-	-	-	12,036	(8,905)	185,311
August	2,412,956	(1,886,687)	660,993	46,120	(31,392)	251,558	-	25	(410,542)	448,981	-	-	-	49,273	1,410,806	-	-	-	1,106,015	(1,162,239)	952,400	-	-	-	129,502	(142,092)	172,720
September	1,236,441	(1,225,797)	671,637	72,239	(66,673)	257,124	-	15	(97,555)	351,441	-	-	25	49,298	1,329,501	-	-	-	-	-	-	9,564	-	9,564	10,899	(13,396)	170,224

Note: Interest Rate at .05% eff. 10/01/11

Note: Interest Rate at 0.2% eff. 03/20/17, maturity date 03/20/18

Note: Opened for Greyhound Lines

	Wells Fargo CVCOG General Fund (000's)			Wells Fargo Senior Companion (000's)			Wells Fargo 9-1-1 Trust Account (000's)				Texas Bank General Investment CD (000's)				CVCOG Balance	Texas Bank CVTD (000's)			Wells Fargo CVTD (000's)			Wells Fargo CVEDD (000's)					
Beginning Balance:	\$ 478,773			\$ 177,776			\$ 711,527				\$ 49,175					\$ 104,122			\$ 614,574			\$ 145,391					
FY 15-16	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
October	1,184,486	(1,211,048)	452,211	111,739	(62,622)	226,894	-	23	(221,621)	489,929	-	-	-	49,175	1,218,209	-	(104,122)	(0)	373,109	(464,685)	522,998	4,402	-	149,793	2,247	(14,446)	137,594
November	1,058,911	(998,310)	512,812	31,146	(99,560)	158,480	-	17	(107,895)	382,051	-	-	-	49,175	1,102,518	-	-	-	144,550	(300,175)	367,372	2,247	(14,446)	137,594	30,450	(23,936)	144,108
December	1,368,215	(816,755)	1,064,272	122,699	(67,813)	213,366	-	13	(104,447)	277,616	-	-	12	49,188	1,604,442	-	-	-	690,559	(480,657)	577,274	12,739	(6,961)	149,885	104,327	(100,000)	154,212
January	850,015	(1,272,412)	641,874	82,629	(105,139)	190,856	309,768	21	(15,768)	571,637	-	-	-	49,188	1,453,554	-	-	-	674,422	(548,252)	703,444	27,728	(16,191)	165,749	27,728	(16,191)	165,749
February	911,635	(945,719)	607,790	30,115	(60,231)	160,740	-	18	(187,356)	384,298	-	-	-	49,188	1,202,016	-	-	-	67,085	(254,446)	516,083	2,246	(15,439)	152,556	104,327	(100,000)	154,212
March	1,399,451	(1,725,939)	281,302	118,059	(61,245)	217,554	297,179	13	(86,806)	594,685	-	-	12	49,200	1,142,740	-	-	-	876,835	(389,021)	1,003,897	3,539	(13,944)	142,150	27,728	(16,191)	165,749
April	1,091,777	(1,208,137)	164,942	80,239	(66,270)	231,523	-	19	(100,830)	493,874	-	-	-	49,200	939,539	-	-	-	283,678	(391,515)	896,060	2,246	(15,439)	152,556	2,246	(15,439)	152,556
May	1,007,270	(617,465)	554,747	71,384	(56,587)	246,320	-	18	(54,148)	439,744	-	-	-	49,200	1,290,011	-	-	-	299,064	(413,396)	781,728	3,539	(13,944)	142,150	3,539	(13,944)	142,150
June	1,156,733	(1,388,831)	322,649	76,263	(126,020)	196,562	-	14	(83,991)	355,767	-	-	12	49,212	924,191	-	-	-	538,468	(329,701)	990,495	15,944	(13,390)	144,704	15,944	(13,390)	144,704
July	1,513,823	(1,273,874)	562,599	182,228	(158,296)	220,495	156,168	17	(20,592)	491,361	-	-	-	49,212	1,323,666	-	-	-	268,167	(740,508)	518,154	13,093	(4,911)	152,886	13,093	(4,911)	152,886
August	1,931,476	(1,846,980)	647,094	55,696	(42,103)	234,088	-	16	(99,572)	391,805	-	-	-	49,212	1,322,199	-	-	-	278,115	(375,942)	420,327	107,883	(105,254)	155,515	107,883	(105,254)	155,515
September	1,883,169	(1,756,121)	774,142	72,463	(64,573)	241,979	675,156	20	(158,551)	908,430	-	-	12	49,224	1,973,775	-	-	-	410,293	(429,363)	401,257	17,246	(6,457)	166,303	17,246	(6,457)	166,303

Note: Interest Rate at .05% eff. 10/01/11

Note: Interest Rate at 0.1% eff. 09/26/14, maturity date 3/25/15

Note: Interest Rate at 0.1% eff. 09/21/15, maturity date 3/19/16

	Wells Fargo CVCOG General Fund (000's)			Wells Fargo Senior Companion (000's)			Wells Fargo 9-1-1 Trust Account (000's)				Texas Bank General Investment CD (000's)				CVCOG Balance	Texas Bank CVTD (000's)			Wells Fargo CVTD (000's)			Wells Fargo CVEDD (000's)					
Beginning Balance:	\$ 469,279			\$ 129,601			\$ 651,675				\$ 49,127					\$ 531,695			\$ -			\$ 142,465					
FY 14-15	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance
October	1,240,864	(1,154,266)	555,877	83,105	(74,708)	137,998	-	20	(392,736)	258,959	-	-	-	49,127	1,001,962	130,704	(329,835)	332,564	-	-	-	3,308	(15,241)	130,531	1,344	(43,500)	88,375
November	977,171	(1,231,882)	301,166	93,088	(59,155)	171,932	-	8	(73,961)	185,007	-	-	-	49,127	707,232	198,461	(193,275)	337,750	-	-	-	1,344	(43,500)	88,375	133,714	(104,641)	117,448
December	1,093,350	(975,096)	419,420	105,496	(96,987)	180,441	-	2	(168,111)	16,897	-	-	12	49,139	665,897	320,002	(452,441)	205,311	-	-	-	12,939	-	130,387	4,147	(31,706)	102,828
January	1,153,687	(1,163,731)	409,376	25,627	(51,376)	154,692	391,081	11	(126,278)	281,711	-	-	-	49,139	894,918	1,098,838	(986,259)	317,890	-	-	-	4,147	(31,706)	102,828	43,987	(22,968)	123,846
February	1,151,802	(1,175,069)	386,109	101,835	(73,971)	182,556	-	8	(110,022)	171,698	-	-	-	49,139	789,502	463,244	(437,446)	343,688	-	-	-	4,147	(31,706)	102,828	104,416	(107,733)	120,529
March	1,646,173	(1,527,444)	504,838	57,680	(46,639)	193,596	500,000	5	(98,760)	572,943	-	-	12	49,151	1,320,528	632,001	(263,253)	712,435	-	-	-	43,987	(22,968)	123,846	43,987	(22,968)	123,846
April	884,708	(1,052,201)	337,345	70,138	(60,679)	203,055	91,492	22	(115,439)	549,018	-	-	-	49,151	1,138,569	354,096	(322,804)	743,727	-	-	-	104,416	(107,733)	120,529	104,416	(107,733)	120,529
May	1,071,011	(995,892)	412,464	85,100	(90,011)	198,144	-	18	(146,332)	402,704	-	-	-	49,151	1,062,463	348,484	(153,162)	939,049	-	-	-	2,247	(4,869)	117,906	2,247	(4,869)	117,906
June	1,390,839	(1,195,090)	608,213	65,094	(52,084)	211,154	370,941	12	(131,462)	642,195	-	-	12	49,164	1,510,726	327,867	(450,774)	816,142	-	-	-	16,868	(151)	134,623	16,868	(151)	134,623
July	1,129,244	(1,011,692)	725,765	149,810	(168,490)	192,474	-	24	(61,710)	580,509	-	-	-	49,164	1,547,912	198,269	(474,081)	540,329	363,312	-	363,312	12,904					