



EXECUTIVE COMMITTEE MEETING

Wednesday, February 12, 2025 at 1:45 p.m.

Concho Valley Council of Governments
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.

Join By Zoom Teleconference - <https://us06web.zoom.us/j/89263858897>

*Meeting ID: **892 6385 8897** *Passcode: **476720**

833 548 0282 US Toll-free	877 853 5247 US Toll-free
888 788 0099 US Toll-free	833 548 0276 US Toll-free

Agenda

NOTICE: The Concho Valley Council of Governments may discuss, deliberate and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Executive Committee reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item.

BUSINESS

1. Determination of Quorum and Call to Order
2. Invocation and Pledge of Allegiance
3. Public Comment
4. Consent Agenda
 - a. Consider and take appropriate action concerning the minutes from the January 8, 2025 Meeting.
 - b. Consider and take appropriate action concerning the Staff Travel Report November 2024.
 - c. Consider and take appropriate action concerning the Staff Travel Report December 2024.

REGULAR AGENDA

5. Consider and take appropriate action concerning Checks in excess of \$2,000 for November 2024.
6. Consider and take appropriate action concerning Checks in excess of \$2,000 for December 2024.
7. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through November 30, 2024.
8. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through November 30, 2024.

9. Consider and take appropriate action concerning the Head Start Credit Card/Open Account Summary for November 2024.
10. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through December 31, 2024.
11. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through December 31, 2024.
12. Consider and take appropriate action concerning the Head Start Credit Card/Open Account Summary for December 2024.
13. Consider and take appropriate action concerning the Head Start Policies and Procedures 1302.102 Subpart J Program Goals.
14. Consider and take appropriate action concerning the Head Start School Readiness Beginning of the Year Program Data.
15. Consider and take appropriate action concerning the prioritization of State Homeland Security Preparedness funds, as prioritized by the Emergency Preparedness Advisory Committee (EPAC).
16. Consider and take appropriate action concerning the resolution for grant 5338401 for State Homeland Security Program State Homeland Security Program (SHSP) Regional Planning.
17. Consider and take appropriate action concerning the nomination of Judge Belinda Counts to the Emergency Preparedness Advisory Committee (EPAC).
18. Consider and take appropriate action concerning the revisions to Concho Valley Regional Law Enforcement Academy Policies and Procedures, as approved by the Criminal Justice Training Advisory Board.

19. INFORMATION ITEMS AND REPORTS

- a. Review of the CVCOG Monthly Financials for November 2024 (Balance Sheet, Schedule of Revenue by Source, and Cash Flow) – Michael Meek, Director of Finance
- b. Review of the CVCOG Monthly Financials for December 2024 (Balance Sheet, Schedule of Revenue by Source, and Cash Flow) – Michael Meek, Director of Finance
- c. CVCOG Head Start Director's Report for November 2024 – Carolina Raymond, Director of Head Start
- d. CVCOG Report – John Austin Stokes, Executive Director

20. Consideration of any other business.

21. ADJOURNMENT

The Concho Valley Council of Governments reserves the right to conduct an executive/closed session at any time during the course of this meeting to discuss any matter listed on the agenda posted for this meeting, as needed, pursuant to one or more authorized and applicable exceptions to an open meeting described in Chapter 551 of the Texas Government Code (the Texas Open Meeting Act), including but not limited to the following statutory exceptions: Texas Government Code Sections 551.071 and 551.129 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gift or Donation), 551.074 (Personnel Matters), 551.076 and 551.089 (Deliberation Regarding Security Devices or Security Audits), or 551.087 (Deliberation Regarding Economic Development Negotiations).

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this, 5th day of February 2025.

Erin Hernandez, Assistant Executive Director



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, January 8, 2025

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, January 8, 2025 at 1:45 p.m. at 5430 Link Rd., San Angelo, Texas 76904 and via Zoom Teleconference.

Members present were:

Hal Rose, Chairman, Kimble County Judge
Frank Tambunga, Vice-Chairman, Crockett County Judge
Sheree Hardin, Secretary, Mason County Judge
Charlie Bradley, Schleicher County Judge
Brandon Corbin, Menard County Judge
Belinda Counts, Sterling County Judge
Molly Criner, Irion County Judge
David Dillard, Concho County Judge
Lucy Gonzales, COSA Council Member, District 4
Souli Shanklin, Edwards County Judge
Hal Spain, Coke County Judge
Frank Trull, McCulloch County Judge via Zoom

Members absent were:

Lane Carter, Tom Green County Judge
Bill Dendle, San Angelo ISD Board Member
Jody Harris, Sutton County Judge
Jim O'Bryan, Reagan County Judge

Guests present were:

Cheryl deCordova, District Director for Senator Charles Perry
Kathy Keene, Regional Director for August Pfluger via Zoom
Lori Wilson, District Director for State Representative Drew Darby

BUSINESS

Chairman Judge Hal Rose announced the presence of a quorum and called the meeting to order at 1:45 p.m.

Judge Brandon Corbin gave the invocation and led the Pledge of Allegiance.

APPROVAL of the Consent Agenda

- a. Judge David Dillard made a motion to approve the Meeting Minutes from December 11, 2024. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.
- b. Judge David Dillard made a motion to approve the Staff Travel report from October 2024. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of Checks

Amber Williams, Finance Manager, presented the checks in excess of \$2,000 written for October 2024. Judge David Dillard made a motion to approve the checks as presented. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison for Head Start Grant H07

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through October 31, 2024 for approval. Judge Charlie Bradley made a motion to approve the Budget Comparison Report as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison for Head Start Nutrition Grant H08

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through October 31, 2024 for approval. Judge Charlie Bradley made a motion to approve the Budget Comparison Report as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Credit Card/Open Account Summary Transactions

Carolina Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of October 2024 for approval. Judge David Dillard made a motion to approve the summary of transactions as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Grant Funding Approval for a Total Funding Request of \$7,413,457.00

Carolina Raymond, Director of Head Start, presented the Head Start Grant Funding Approval for a Total Funding Request of \$7,413,457.00 (a. Program Operations: Head Start - \$4,994,244, Early Head Start - \$2,333,531; b. Training and Technical Assistance: Head Start - \$56,824, Early Head Start - \$28,858; and c. Federal Funded Enrollment: Head Start – 411, Early Head Start - 128) for approval. Judge David Dillard made a motion to approve the Head Start Grant Funding Approval as presented. Judge Frank Tambunga seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Change of Scope Request to the Office of Head Start

Carolina Raymond, Director of Head Start, presented the Change of Scope Request to the Office of Head Start for approval. Judge Souli Shanklin made a motion to approve the Change of Scope Request as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Corrective Action Plan finding of the area of noncompliance 1302.90(c)(1)(v).

Carolina Raymond, Director of Head Start, presented the Head Start Corrective Action Plan finding of the area of noncompliance 1302.90(c)(1)(v) for approval. Judge David Dillard made a motion to approve the Head Start Corrective Action Plan finding of the area of noncompliance as presented. Judge Molly Criner seconded the motion. No questions or discussion. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

- a. Amber Williams, Finance Manager, gave the report of the CVCOG Monthly Financials for October 2024. She gave an overview of the balance sheet, schedule of revenue and cash flow.

- b. Carolina Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers for the Head Start and Early Head Start Centers for the month of October 2024.
- c. Stacy Walker and Ofelia Barron conducted the Head Start Executive Board Training and the ERSEA Training.
- d. John Austin Stokes, Executive Director, gave a brief overview of items that the COG is working on. Mr. Stokes introduced Belinda Counts, Sterling County Judge to the Board as its newest member. Mr. Stokes then provided an overview of the upcoming legislative session, outlining key areas of focus and anticipated discussions. He emphasized the importance of the Chapter 391 Local Government Code, which governs regional planning commissions, councils of governments, and similar entities, and its potential implications for local governance and regional coordination. Finally, Mr. Stokes informed the committee that Representative August Pfluger had conveyed that the current period for grant requests is coming to an end. He urged the committee members to prioritize submitting grant applications for any unfinished or ongoing projects to ensure they can secure the necessary funding before the deadline.

ADJOURNMENT

There being no further business to discuss, Judge Souli Shanklin made a motion to adjourn the meeting. Judge Sheree Hardin seconded the motion. Judge Hal Rose adjourned the meeting at 2:32 p.m.

Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 12th day of February 2025.

Judge Hal Rose, Chairman

Judge Frank Tambunga, Vice-Chairman

**Concho Valley Council of Governments
Travel Report
For the month of November 2024**

[illegible]

Concho Valley Council of Governments
Travel Report
For the month of December 2024

Employee Name	Program	Nature of Travel	Destination	Dates	Estimated Travel Cost	Travel Advances
Sandra Villanueva (SV)	AaA	Housing Navigator Conference	Austin, TX	12/9 - 12/11	462.12	200.00
Toni Roberts (TPR)	AaA	Housing Navigator Conference	Austin, TX	12/9 - 12/11	729.92	467.80
					\$ 1,192.04	\$ 667.80

CVCOG
Check/Voucher Register
From 11/1/2024 Through 11/30/2024

Document Num	Document Date	Name	Transaction Description	Document Amount
196415	11/5/2024	ABILA, INC (Community Brands Holdco, LLC)	Microix hosting, MIP Cloud: Executive View User(s)-Subscript	2,523.49
196416	11/5/2024	AFLAC	J5711 Employees Premium 10/01/24-10/31/24	11,625.76
196417	11/5/2024	AMERITAS LIFE INSURANCE CORP	010-028641-00001 Employee Dental Premium 10/01/2024-10/31/20	9,246.80
	11/5/2024	AMERITAS LIFE INSURANCE CORP	010-028641-00002 10-24 Vision 10/01/2024-10/31/2024	2,010.92
196418	11/5/2024	AT&T -5001	911 91514006536056 Monitoring Srvc 09/01/24-09/30/24	2,070.00
	11/5/2024	AT&T -5001	911 91514006536056 Monitoring Srvc 10/01/24-10/31/24	2,070.00
196420	11/5/2024	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 10/01/2024-10/31/2024	139,753.66
196429	11/5/2024	Julie Schniers, LLC	Head Start purchase of consultant/speaker services for team	5,000.00
196434	11/5/2024	Napoli's Italian Restaurant	Appreciation lunch for Head Start Employees	2,640.00
196435	11/5/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 10/31/2024	3,327.50
196441	11/5/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items and kitchen sup	4,373.62
	11/5/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kite	4,103.46
196453	11/13/2024	ABILA, INC (Community Brands Holdco, LLC)	Microix hosting, MIP Cloud: Executive View User(s)-Subscript	2,523.49
196461	11/13/2024	CITY OF MENARD	Solid waste pass through grant	12,200.00
196462	11/13/2024	Cobb Fendley & Associates Inc	Phase 3 Project Development and Infrastructure Task 3 Review	7,888.00
196463	11/13/2024	CTWP	HS Copier Lease October 2024 - 09/30/24 to 10/29/24	2,602.88
196473	11/13/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 11/15/2024	3,327.50
196474	11/13/2024	Optimum B2B	Network account #7043367011 for service period 09/15/24-	2,290.80
196475	11/13/2024	Pina Plumbing LLC	1315842505 10-24 Res Repair (New gas line)	2,900.00
196477	11/13/2024	Roderick Mays dba Ready Maids Cleaning Services LLC	5430 Link - October 2024 Janitorial Svcs	11,666.63
196480	11/13/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,147.95
	11/13/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kite	4,781.71
196482	11/13/2024	TML INTERGOVERNMENTAL RISK POOL	October 2024 CVCOG Quarterly Insurance	34,799.00
	11/13/2024	TML INTERGOVERNMENTAL RISK POOL	10012024 Auto liability, errors & omissions, general liabili	14,283.20
196489	11/13/2024	WESTERN STATES COMMUNICATIONS, INC.	Annual Maintenance of 9-1-1 Systems 09/01/24-08/31/25	163,373.95
196498	11/19/2024	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 11/01/24-11/30/24	182,983.06
196503	11/19/2024	CITY OF MENARD	Solid waste pass through grant	12,200.00
196505	11/19/2024	CVCOG TRANSIT DISTRICT	AAA client urban bus trips for billing period 10/01/24-10/31	10,350.00
196522	11/19/2024	SNIDER TECHNOLOGY SERVICES, LLC	Monthly SOPHOS Firewall and Cloud Services Agreement for	3,076.00
196523	11/19/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	2,761.16
	11/19/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kite	3,068.08
	11/19/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	4,028.78
196525	11/19/2024	TXU ENERGY RETAIL COMPANY LLC	Electricity usage for Head Start sites: service range 09/12/	4,179.63
196532	11/25/2024	TEXAS DEPARTMENT OF INFORMATION RESOURCES	911 Cstmr Code PA30000TSD ESINet AVPN Managed Circuits and M	40,894.86
196534	11/25/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kite	3,936.20
Report Total				722,008.09

CVCOG
Checks in Excess of 2000
December 2024

Document Num	Document Date	Name	Transaction Description	Document Amount
196537	12/3/2024	AMERITAS LIFE INSURANCE CORP	010-028641-00001 Employee Dental Premium 11/01/2024-11/30/20	9,181.92
196544	12/3/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 11/30/2024	3,302.50
196547	12/3/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	4,319.01
	12/3/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,335.81
196551	12/10/2024	AFLAC	J5711 Employees Premium 11/01/24-11/30/24	11,075.00
196554	12/10/2024	AT&T -5001	911 91514006536056 Monitoring Srvc from September 2023-April	17,190.00
	12/10/2024	AT&T -5001	911 91514006536056 Monitoring Srvc 11/01/24-11/30/24	2,070.00
196585	12/10/2024	Roderick Mays dba Ready Maids Cleaning Services LLC	5430 Link - November 2024 Janitorial Srves	11,666.63
196589	12/10/2024	SNIDER TECHNOLOGY SERVICES, LLC	SOPHOS Firewall and Cloud Services Agreement for	3,076.00
196594	12/10/2024	TML INTERGOVERNMENTAL RISK POOL	11012024 Auto liability, errors & omissions, general liabili	15,099.20
196604	12/19/2024	ABILA, INC (Community Brands Holdco, LLC)	Microix Hosting, MIP Cloud: Executive View User(s)-Subscript	2,523.49
196609	12/19/2024	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 12/01/2024-12/31/2024	189,717.30
196612	12/19/2024	CTWP	HS Copier Lease November 2024 - 10/30/24 to 11/29/24	2,044.05
196613	12/19/2024	CVCOG TRANSIT DISTRICT	Urban trips for billing period 11/01/24-11/30/24	30,464.00
	12/19/2024	CVCOG TRANSIT DISTRICT	AAA Urban Trips 11/24	9,380.00
	12/19/2024	CVCOG TRANSIT DISTRICT	Urban trips for billing period 10/01/24-10/31/24	23,884.00
196626	12/19/2024	MOTOROLA SOLUTIONS, INC	Purchase of telecommunications equipment upgrade to be insta	44,429.60
196628	12/19/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 12/15/2024	3,552.50
196634	12/19/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,723.67
	12/19/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,435.08
	12/19/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,440.79
	12/19/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,454.09
2319	12/4/2024	CB Adobe	Purchase of Adobe Acrobat licenses (9 Standard and 12 PRO) f	5,073.48
2350	12/4/2024	CB Concho Valley Electric Cooperative, Inc.	Elec service for Link RD, CVT shop and light poles 8/20/24-9	2,713.32
2361	12/4/2024	CB Frontier Communications	911 Selective Routing 09/19/24 - 10/18/24 CBG	6,521.58
Report Total				416,673.02

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 11/30/2024

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Budget Used
H07	HHS-ACF Grant H07, Head Start FY 24-25				
004	Revenue				
4173000	HHS-ACF Head Start CFDA 93.600	7,905,077.00	3,638,066.75	(4,267,010.25)	46.02%
4411000	IK Contributions	1,853,365.00	521,408.15	(1,331,956.85)	28.13%
4523000	Local Revenue	9,201.11	7,060.64	(2,140.47)	76.73%
Total 004	Revenue	9,767,643.11	4,166,535.54	(5,601,107.57)	42.66%
400	Head Start CAN NO 9-G064122				
5110000	General Wages	2,429,666.00	1,209,092.50	1,220,573.50	49.76%
5119000	Holiday Work Time	3,160.02	1,316.44	1,843.58	41.65%
5150000	Vacation Time Allocation	27,297.70	13,814.85	13,482.85	50.60%
5151000	Medicare Tax	34,188.36	16,871.94	17,316.42	49.34%
5172000	Workers Comp Insurance	33,756.02	16,943.92	16,812.10	50.19%
5173000	SUTA	2,992.85	1,537.83	1,455.02	51.38%
5174000	Health Insurance Benefit	728,848.82	364,263.93	364,584.89	49.97%
5175000	Dental Insurance Benefit	25,892.54	12,236.04	13,656.50	47.25%
5176000	Life Insurance Benefit	17,047.55	8,563.34	8,484.21	50.23%
5177000	HSA Insurance Benefit	30,041.92	4,418.12	25,623.80	14.70%
5181000	Retirement	277,232.22	133,150.17	144,082.05	48.02%
5199000	Indirect Allocation	256,596.00	128,322.69	128,273.31	50.00%
5200000	Employee Health and Welfare	8,741.29	-	8,741.29	0.00%
5206000	HR Service Center	145,847.04	70,141.30	75,705.74	48.09%
5207000	Procurement Service Center	69,324.43	31,395.39	37,929.04	45.28%
5208000	Information Technology Service Center	86,760.16	75,756.98	11,003.18	87.31%
5291000	Contract Services	49,545.00	19,272.55	30,272.45	38.89%
5293000	HS Health & Disab Svc	6,451.18	132.66	6,318.52	2.05%
5294000	HS Policy Council	897.69	-	897.69	0.00%
5295000	HS Nutrition Service	6,058.40	-	6,058.40	0.00%
5296000	HS Parent Service	3,022.43	1,062.70	1,959.73	35.16%
5309000	Travel-In Region	1,872.68	204.75	1,667.93	10.93%
5310000	Travel-Out of Region	2,288.32	-	2,288.32	0.00%
5351000	Fuel	1,100.75	643.61	457.14	58.47%
5361000	Vehicle Maintenance	571.75	237.97	333.78	41.62%
5413000	HS Site Rent	90,000.15	71,579.35	18,420.80	79.53%
5433000	HS Site Center Utilities	77,615.59	38,584.23	39,031.36	49.71%
5451000	Facility Allocation	74,185.98	25,474.70	48,711.28	34.33%
5453000	HS Site Center Bldg Maint	106,151.90	46,939.38	59,212.52	44.21%
5506000	Janitorial and Facility Supplies	15,624.61	-	15,624.61	0.00%
5509000	HS Delegate Supplies	44,266.58	-	44,266.58	0.00%
5510000	Supplies	30,571.32	14,087.22	16,484.10	46.07%
5512000	HS Class Room Supplies	89,871.89	38,056.85	51,815.04	42.34%
5514000	HS Medical Supplies	6,491.42	1,304.85	5,186.57	20.10%

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 11/30/2024

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Budget Used
5515000	HS Disability Supplies	3,160.56	650.79	2,509.77	20.59%
5518000	HS Diapers and Wipes	16,441.06	2,753.35	13,687.71	16.74%
5622000	Internal Computer/Software	77,556.64	18,304.79	59,251.85	23.60%
5632000	Copier	28,874.03	12,214.24	16,659.79	42.30%
5711000	Insurance	8,617.60	2,526.24	6,091.36	29.31%
5721000	Printing	1,530.70	-	1,530.70	0.00%
5722000	Ads & Promotions	1,913.61	-	1,913.61	0.00%
5734000	HS Capital Playground	521,620.00	-	521,620.00	0.00%
5753000	Dues and fees	2,449.36	1,020.21	1,429.15	41.65%
5760000	HS Site Center Communications	19,458.54	9,746.36	9,712.18	50.08%
5762000	Postage/freight	1,148.71	255.88	892.83	22.27%
5791000	Other	3,489.89	-	3,489.89	0.00%
5796000	Safety	1,606.63	768.94	837.69	47.86%
Total 400	Head Start CAN NO 9-G064122	(5,471,847.89)	(2,393,647.06)	3,078,200.83	43.74%
401	Early Head Start CAN NO 9-G064122				
5110000	General Wages	1,323,896.89	662,585.98	661,310.91	50.04%
5119000	Holiday Work Time	1,232.11	513.11	719.00	41.64%
5150000	Vacation Time Allocation	6,044.79	2,839.49	3,205.30	46.97%
5151000	Medicare Tax	18,463.17	9,189.52	9,273.65	49.77%
5172000	Workers Comp Insurance	16,608.87	8,331.05	8,277.82	50.16%
5173000	SUTA	1,105.74	525.32	580.42	47.50%
5174000	Health Insurance Benefit	393,452.69	197,824.14	195,628.55	50.27%
5175000	Dental Insurance Benefit	13,417.18	6,793.24	6,623.94	50.63%
5176000	Life Insurance Benefit	9,623.00	4,873.35	4,749.65	50.64%
5177000	HSA Insurance Benefit	5,569.35	2,428.14	3,141.21	43.59%
5181000	Retirement	146,018.22	72,940.82	73,077.40	49.95%
5199000	Indirect Allocation	139,288.00	69,757.14	69,530.86	50.08%
5200000	Employee Health and Welfare	1,544.58	-	1,544.58	0.00%
5206000	HR Service Center	24,018.44	15,771.72	8,246.72	65.66%
5207000	Procurement Service Center	11,260.01	7,316.24	3,943.77	64.97%
5208000	Information Technology Service Center	28,906.96	18,776.58	10,130.38	64.95%
5291000	Contract Services	13,304.85	7,113.55	6,191.30	53.46%
5293000	HS Health & Disab Svc	46.85	46.85	-	100.00%
5294000	HS Policy Council	11.01	-	11.01	0.00%
5295000	HS Nutrition Service	42.23	-	42.23	0.00%
5296000	HS Parent Service	1,192.25	486.69	705.56	40.82%
5309000	Travel-In Region	88.03	-	88.03	0.00%
5310000	Travel-Out of Region	41.52	-	41.52	0.00%
5351000	Fuel	57.34	38.65	18.69	67.40%
5413000	HS Site Rent	31,111.09	26,999.65	4,111.44	86.78%
5433000	HS Site Center Utilities	29,350.96	14,449.28	14,901.68	49.22%
5451000	Facility Allocation	8,451.55	5,070.01	3,381.54	59.98%

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 11/30/2024

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Budget Used
5453000	HS Site Center Bldg Maint	31,600.55	14,266.73	17,333.82	45.14%
5506000	Janitorial and Facility Supplies	52.80	-	52.80	0.00%
5510000	Supplies	11,544.01	5,501.85	6,042.16	47.65%
5512000	HS Class Room Supplies	20,000.52	4,657.21	15,343.31	23.28%
5514000	HS Medical Supplies	680.91	431.84	249.07	63.42%
5515000	HS Disability Supplies	247.20	81.70	165.50	33.05%
5518000	HS Diapers and Wipes	3,440.48	1,404.08	2,036.40	40.81%
5622000	Internal Computer/Software	19,000.24	6,403.05	12,597.19	33.69%
5632000	Copier	7,665.28	3,193.46	4,471.82	41.66%
5711000	Insurance	1,615.20	427.10	1,188.10	26.44%
5721000	Printing	1,625.53	677.23	948.30	41.66%
5722000	Ads & Promotions	606.64	-	606.64	0.00%
5753000	Dues and fees	763.17	101.83	661.34	13.34%
5760000	HS Site Center Communications	5,249.33	2,616.33	2,633.00	49.84%
5762000	Postage/freight	664.42	-	664.42	0.00%
5796000	Safety	1,041.39	185.48	855.91	17.81%
Total 401	Early Head Start CAN NO 9-G064122	(2,329,945.35)	(1,174,618.41)	1,155,326.94	50.41%
402	Head Start T&TA CAN NO 9-G064120				
5308000	Head Start T & T A	56,824.00	41,063.67	15,760.33	72.26%
Total 402	Head Start T&TA CAN NO 9-G064120	(56,824.00)	(41,063.67)	15,760.33	72.26%
403	Early Head Start T&TA CAN NO 9-G064121				
5308000	Head Start T & T A	28,858.00	14,636.81	14,221.19	50.72%
Total 403	Early Head Start T&TA CAN NO 9-G064121	(28,858.00)	(14,636.81)	14,221.19	50.72%
407	Head Start Nutrition				
5295000	HS Nutrition Service	200.00	120.16	79.84	60.08%
5513000	HS Food Serv Sup	17,401.76	17,401.76	-	100.00%
Total 407	Head Start Nutrition	(17,601.76)	(17,521.92)	79.84	99.55%
409	Head Start InKind				
6791000	InKind Other	1,853,365.00	521,408.15	1,331,956.85	28.13%
Total 409	Head Start InKind	(1,853,365.00)	(521,408.15)	1,331,956.85	28.13%
997	Non Project				
5200000	Employee Health and Welfare	4,099.20	2,049.60	2,049.60	50.00%
5510000	Supplies	251.92	163.71	88.21	64.98%
5512000	HS Class Room Supplies	4,829.99	4,829.99	-	100.00%
5753000	Dues and fees	20.00	17.34	2.66	86.70%
Total 997	Non Project	(9,201.11)	(7,060.64)	2,140.47	76.73%
Total Expenditures		(9,767,643.11)	(4,169,956.66)	5,597,686.45	42.69%

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 11/30/2024

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Budget Used
	Head Start (Project 400, 402)	(7,801,793.24)	(3,568,265.47)	4,233,527.77	45.74%
	Early Head Start (Project 401, 403)	(2,358,803.35)	(1,189,255.22)	1,169,548.13	50.42%
	CACFP (Project 407)	(17,601.76)	(17,521.92)	79.84	99.55%
	Total Federal	(10,178,198.35)	(4,775,042.61)	5,403,155.74	46.91%
	Total Non-Federal, includes any Local Funds	(1,862,566.11)	(528,468.79)	1,334,097.32	28.37%
	Grand Total Head Start Expenditures	(12,040,764.46)	(5,303,511.40)	6,737,253.06	44.05%
	Non-Federal Percentage of Total Expenditures	9.96%	match of 20%		
	Head Start Admin Expenditures	376,035.83			
	Administrative Indirect Expenditures	198,079.83			
	Total Administrative Costs	574,115.66			
	Administrative Percentage of Approved Budge	10.83%	max of 15%		

CVCOG
Summary Budget Comparison - DIR-Grant H08, CACFP Head Start Nutrition 24-25
From 10/1/2024 Through 11/30/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
H08	Grant H08, CACFP Head Start Nutrition FY 24-25				
004	Revenue				
4221000	CACFP Nutrition CFDA 10.558	769,173.60	118,309.82	(650,863.78)	15.38%
Total 004	Revenue	769,173.60	118,309.82	(650,863.78)	15.38%
407	Head Start Nutrition				
5110000	General Wages	89,114.62	11,242.37	77,872.25	12.61%
5151000	Medicare Tax	1,292.00	138.28	1,153.72	10.70%
5172000	Workers Comp Insurance	3,433.00	563.04	2,869.96	16.40%
5173000	SUTA	61.00	49.46	11.54	81.08%
5174000	Health Insurance Benefit	35,668.00	2,938.33	32,729.67	8.23%
5175000	Dental Insurance Benefit	1,462.00	102.90	1,359.10	7.03%
5176000	Life Insurance Benefit	706.00	51.77	654.23	7.33%
5177000	HSA Insurance Benefit	3,868.00	16.46	3,851.54	0.42%
5181000	Retirement	9,912.00	1,236.66	8,675.34	12.47%
5199000	Indirect Allocation	5,025.00	1,176.44	3,848.56	23.41%
5291000	Contract Services	35,000.00	100.00	34,900.00	0.28%
5295000	HS Nutrition Service	482,431.98	77,785.99	404,645.99	16.12%
5513000	HS Food Serv Sup	101,000.00	13,022.19	87,977.81	12.89%
5761000	Communications	200.00	0.00	200.00	0.00%
Total 407	Head Start Nutrition	(769,173.60)	(108,423.89)	660,749.71	14.10%
Report Difference		0.00	9,885.93	9,885.93	100.00%

**Head Start Credit Card/Open Account Transactions Summary
(Detail Attached)**

Head Start Transactions	November, 2024
Citibank P-Card	11,243.57
Dean's Dairy	4,028.39
First Financial Credit Card	3,794.33
Lowes Pay and Save	685.01
Sysco Food Services	26,994.86
West Texas Fire Extinguisher	3,624.85
	<hr/>
	\$ 50,371.01
	<hr/>

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5293000	HS Health & Disab Svc	11/14/2024	004228	Head Start purchase of food for Health/Mental Health Advisory Committee meeting CB HS2	155.30
5293000	HS Health & Disab Svc	11/14/2024	71620721	Head Start purchase of drinks for Health/Mental Health Advisory Committee meeting CB HS2	24.21
5296000	HS Parent Service	11/1/2024	9809513-4414602 CM	Head Start credit for returned decoration not used for MHMR event CBG	(37.57)
5308000	Head Start T & T A	10/18/2024	001131887	Head Start annual license renewal of Quorum Admin Reporting (to track progress and assign training for on-line training platform) from 11/01/24 to 10/31/25	143.45
5308000	Head Start T & T A	10/30/2024	1803320	Rio Vista HS CDA renewal fee for B.C. CB HS2	125.00
5308000	Head Start T & T A	11/6/2024	1804939	Day HS CDA renewal fee for J.C. CB HS	125.00
5308000	Head Start T & T A	11/7/2024	024776	Rio Vista EHS purchase of cups and Head Start purchase of creamer for team building workshop CB HS	19.70
5308000	Head Start T & T A	11/12/2024	165535	CLASS certification extension for M.H. CB HS	80.00
5308000	Head Start T & T A	11/19/2024	165966	Observer recertification for C.M. CB HS2	135.00
5351000	Fuel	10/25/2024	009436	Eden HS and Menard HS/EHS purchase of fuel for program vehicle CB HS	42.21
5351000	Fuel	11/14/2024	025775	Head Start purchase of fuel for program vehicle CB HS	36.84
5433000	HS Site Center Utilities	10/15/2024	221727-180106 09-24	Day HS/EHS water utility service from 09/09/24 to 10/09/24 (acct# 221727-180106) CBG	218.83
5433000	HS Site Center Utilities	10/31/2024	0691-001322893	Rio Vista Head Start trash service for acct# 3-0691-2402993 from 11/01/24 to 11/30/24, including waste/recycling overages from 10/04/24 to 10/30/24 CBG	737.22

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5433000	HS Site Center Utilities	10/31/2024	0691-001323253	Day Head Start trash service for acct# 3-0691-2405694 from 11/01/24 to 11/30/24 CBG	947.94
5433000	HS Site Center Utilities	11/4/2024	221727-179684 10-24	Rio Vista HS/EHS water utility service from 09/27/24 to 10/25/24 (acct# 221727-179684) CBG	1,090.23
5453000	HS Site Center Bldg Maint	10/21/2024	029574	Rio Vista HS/EHS services, parts, and labor to repair washing machine that was not draining properly CBG2	284.04
5453000	HS Site Center Bldg Maint	10/30/2024	87096	Eden HS and Eldorado HS purchase of ceiling fans and mini blinds CB HS	421.90
5453000	HS Site Center Bldg Maint	11/1/2024	2yp25rjptvud	Professional Commercial Security Monitoring, Fire Alarm Monitoring, and Commercial Security Service Agreement for Day (Invoice I172445) and Rio Vista (Invoice I172510) Head Start sites from 10/01/24 to 10/31/24 CBG	155.00
5453000	HS Site Center Bldg Maint	11/20/2024	1709170	Rio Vista EHS purchase of sink faucet for room 2 CB FAC	39.60
5453000	HS Site Center Bldg Maint	11/20/2024	8565324-155063...	Rio Vista HS purchase of grabber tool CBG2	12.99
5453000	HS Site Center Bldg Maint	11/22/2024	33974	Rio Vista HS/EHS purchase of paint and supplies CB FAC	139.07
5453000	HS Site Center Bldg Maint	11/25/2024	5569415-6753831	Rio Vista HS purchase of diaphragm pump for sink CBG2	147.99
5453000	HS Site Center Bldg Maint	11/25/2024	84594	Rio Vista HS/EHS purchase of paint and supplies CB FAC	148.20
5510000	Supplies	10/3/2024	4524479-3656268 CM-1	Menard HS/EHS refund for trash can lost in shipment CBG	(49.00)
5510000	Supplies	10/25/2024	5646259-6546634	Eden HS purchase of laminating sheets, ink cartridges, and toner CBG2	32.99
5510000	Supplies	10/31/2024	10228140341	Rio Vista HS/EHS purchase of paper cups CBG2	269.60

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	10/31/2024	6665333-7939416	Head Start purchase of iPad case and chargers for Admin staff member M.R. CBG2	41.98
5510000	Supplies	11/4/2024	3636623-8844258	Day HS purchase of laptop charger/power cable replacement for staff member B.W. CBG2	17.99
5510000	Supplies	11/5/2024	062469	Head Start purchase of book rings for event CB HS2	14.82
5510000	Supplies	11/7/2024	9958839-7156264	Rio Vista EHS purchase of laptop charger for staff member A.T. CBG2	22.99
5510000	Supplies	11/14/2024	10232949164	Rio Vista HS/EHS purchase of shop rags - 8 boxes CBG2	45.28
5510000	Supplies	11/19/2024	3121329-2266635	Rio Vista EHS purchase of exam table paper - 6 cases CBG2	313.44
5510000	Supplies	11/20/2024	0789670-3213063	Head Start purchase of colored plastic folders for all centers CBG2	69.04
5510000	Supplies	11/20/2024	1154769-0853061	Head Start purchase of magnetic white board and cork bulletin board for Classroom Support Specialist CBG2	119.98
5510000	Supplies	11/21/2024	000778	Day HS, Rio Vista EHS, and Head Start purchase of nutrition items and office supplies CB HS	36.40
5510000	Supplies	11/29/2024	10785205076	Head Start purchase of laptop charger for Admin staff member CBG2	46.24
5512000	HS Class Room Supplies	10/25/2024	5646259-6546634	Eden HS purchase of laminating sheets, ink cartridges, and toner CBG2	72.94
5512000	HS Class Room Supplies	10/29/2024	5091883-8673820	Eden HS purchase of toner cartridge CBG2	21.59
5512000	HS Class Room Supplies	10/30/2024	030795	Eldorado HS purchase of trash cans for classroom CB HS2	68.92
5512000	HS Class Room Supplies	10/31/2024	10228140341	Rio Vista HS/EHS purchase of paper cups CBG2	269.60
5512000	HS Class Room Supplies	11/5/2024	10230036896	Menard HS purchase of Dyson V8 Origin Extra cordless vacuum cleaner CBG2	269.98

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5512000	HS Class Room Supplies	11/14/2024	034225	Rio Vista HS purchase of storage totes for room 19 CB HS2	48.79
5512000	HS Class Room Supplies	11/14/2024	082195	Rio Vista HS purchase of storage totes for room 19 CB HS	13.94
5512000	HS Class Room Supplies	11/14/2024	10232949164	Rio Vista HS/EHS purchase of shop rags - 8 boxes CBG2	45.28
5512000	HS Class Room Supplies	11/19/2024	165968	Head Start purchase of CLASS scoring sheets and Dimensions Guide for teaching staff CB HS2	210.00
5514000	HS Medical Supplies	11/20/2024	061628	Head Start purchase of storage bins for medical supplies CB HS2	56.81
5515000	HS Disability Supplies	11/20/2024	1306633-1061005	Day HS and Rio Vista HS purchase of disability supplies (seating - Sit 'n Spin) CBG2	36.07
5515000	HS Disability Supplies	11/20/2024	3563332-4039413	Day HS and Rio Vista HS purchase of disability supplies (seating - Teeter Popper) CBG2	49.95
5515000	HS Disability Supplies	11/20/2024	7012013-3370607	Day HS and Rio Vista HS purchase of disability supplies (seating - rocker board) CBG2	18.51
5518000	HS Diapers and Wipes	11/4/2024	10229765406	Eldorado HS purchase of Pull Ups (girls' 3T-4T and boys' 3T-4T and 4T-5T) CBG2	110.94
5760000	HS Site Center Communications	10/8/2024	0708195 10-24	Head Start rural phone/internet service from 10/08/24 to 11/07/24 CBG	561.53
5760000	HS Site Center Communications	11/10/2024	07710150890010 11-24	Day HS/EHS phone service for acct# 07710-150890-01-0 from 10/25/24 to 11/24/24 CBG	230.74
5760000	HS Site Center Communications	11/12/2024	52104-61 11-24	Eldorado HS, Menard HS/EHS, and Ozona HS internet service for acct# ACC-3331567-37502-10 from 11/12/24 to 12/12/24 CBG2	420.00
5760000	HS Site Center Communications	11/17/2024	07710150887017 11-24	Rio Vista HS/EHS internet/phone service for acct# 07710-150887-01-7 from 11/01/24 to 11/30/24 CBG	163.71

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5760000	HS Site Center Communications	11/25/2024	07710150503019 11-24	Rio Vista HS/EHS internet service for acct# 07710-150503-01-9 from 11/15/24 to 12/14/24 CBG	324.14
5760000	HS Site Center Communications	11/25/2024	07710150505015 11-24	Day HS/EHS phone/internet service for acct# 07710-150505-01-5 from 11/15/24 to 12/14/24 CBG	367.82
5796000	Safety	10/28/2024	405SP0000465842	Criminal history search for prospective new employee on V.R. (Day HS) CB HR	3.32
5796000	Safety	11/8/2024	405SP0000472695	Criminal history search for prospective new employee on M.G. (Rio Vista HS) CB HR	9.46
5796000	Safety	11/12/2024	405SP0000474283	Criminal history search for prospective new employee on M.B. (Day HS) CB HR	3.32
5796000	Safety	11/12/2024	405SP0000474287	Criminal history search for prospective new employee on V.V. (Day HS/EHS and Rio Vista HS/EHS) CB HR	3.32
5796000	Safety	11/21/2024	UZTX5S9Q68	Daycare licensing (fingerprinting) for prospective Head Start employee M.B. (Day HS) CB HR	40.58
					<hr/>
					9,595.16
					<hr/>
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					9,595.16

CVCOG
Vendor Activity - Head Start Citibank P-Card
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/15/2024	033611	Day HS/EHS purchase of lactose free milk, soymilk, and pediatric drinks CB HS2	115.06
5295000	HS Nutrition Service	10/31/2024	098227	Rio Vista HS/EHS purchase of lactose free milk CB HS	20.28
5295000	HS Nutrition Service	11/5/2024	087375	Rio Vista HS/EHS purchase of lactose free milk CB HS2	55.56
5295000	HS Nutrition Service	11/14/2024	042736	Rio Vista HS/EHS purchase of nutrition items and supplies CB HS2	229.87
5295000	HS Nutrition Service	11/18/2024	065540	Rio Vista HS purchase of nutrition items - 4 bags apples CB HS	13.92
5295000	HS Nutrition Service	11/21/2024	000778	Day HS, Rio Vista EHS, and Head Start purchase of nutrition items and office supplies CB HS	84.91
5513000	HS Food Serv Sup	11/7/2024	024776	Rio Vista EHS purchase of cups and Head Start purchase of creamer for team building workshop CB HS	64.32
5513000	HS Food Serv Sup	11/7/2024	6655175	Day HS/EHS purchase of return grills for kitchen vents CB FAC	119.33
5513000	HS Food Serv Sup	11/12/2024	1348279-7363456	Rio Vista EHS purchase of suction plates and bowls CBG2	94.65
5513000	HS Food Serv Sup	11/14/2024	042736	Rio Vista HS/EHS purchase of nutrition items and supplies CB HS2	66.23
5513000	HS Food Serv Sup	11/14/2024	10232949164	Rio Vista HS/EHS purchase of shop rags - 8 boxes CBG2	45.28
5513000	HS Food Serv Sup	11/19/2024	104737351	Ozona HS purchase of Edlund 203 115V electric can opener CBG	739.00
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					1,648.41
Report Opening/Current Balance					

CVCOG
Vendor Activity - Head Start Citibank P-Card
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Transaction Totals					11,243.57
Report Current Balances					

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	11/4/2024	652274450	Day HS/EHS purchase of milk for children - 54 whole 9/CS and 144 1% 9/CS	619.44
5295000	HS Nutrition Service	11/5/2024	650675991	Eden HS purchase of milk for children - 15 1% 9/CS	46.94
5295000	HS Nutrition Service	11/5/2024	652077371	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS, 198 1% 9/CS, and 12 2% lactose free 6BX	703.50
5295000	HS Nutrition Service	11/5/2024	652274478	Day HS/EHS purchase of milk for children - 18 1% lactose free 6BX	83.76
5295000	HS Nutrition Service	11/6/2024	650676000	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 18 1% 9/CS	65.70
5295000	HS Nutrition Service	11/6/2024	650676004	Eldorado HS purchase of milk for children - 12 1% 9/CS	37.55
5295000	HS Nutrition Service	11/6/2024	652274485	Ozona HS purchase of milk for children - 18 1% 9/CS	56.32
5295000	HS Nutrition Service	11/11/2024	652274760	Day HS/EHS purchase of milk for children - 54 whole 9/CS, 125 1% 9/CS, and 12 2% lactose free 6BX	615.81
5295000	HS Nutrition Service	11/12/2024	650676382	Eden HS purchase of milk for children - 9 1% 9/CS	28.16
5295000	HS Nutrition Service	11/12/2024	650676386	Menard HS/EHS purchase of milk for children - 4 whole 9/CS and 24 1% 9/CS	87.61
5295000	HS Nutrition Service	11/12/2024	652077662	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS, 162 1% 9/CS, and 6 2% lactose free 6BX	562.95
5295000	HS Nutrition Service	11/13/2024	650676391	Eldorado HS purchase of milk for children - 6 1% 9/CS	18.77
5295000	HS Nutrition Service	11/13/2024	652274795	Ozona HS purchase of milk for children - 9 1% 9/CS	28.16
5295000	HS Nutrition Service	11/18/2024	652275065	Day HS/EHS purchase of milk for children - 27 whole 9/CS, 126 1% 9/CS, and 11 2% lactose free 6BX	529.84
5295000	HS Nutrition Service	11/19/2024	650676765	Eden HS purchase of milk for children - 6 1% 9/CS	18.77

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	11/19/2024	652077955	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS, 90 1% 9/CS, and 12 2% lactose free 6BX	365.57
5295000	HS Nutrition Service	11/20/2024	650676791	Eldorado HS purchase of milk for children - 8 1% 9/CS	25.03
5295000	HS Nutrition Service	11/20/2024	652275101	Ozona HS purchase of milk for children - 15 1% 9/CS	46.94
5295000	HS Nutrition Service	11/20/2024	652275102	Ozona HS credit for returned milk - 2 1% 9/CS	(6.26)
5295000	HS Nutrition Service	11/21/2024	652275142	Day EHS purchase of milk for children - 18 whole 9/CS	56.29
5295000	HS Nutrition Service	11/26/2024	650677139	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 9 1% 9/CS	37.54
					<hr/>
					4,028.39
					<hr/>
					Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
					4,028.39
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					4,028.39
					<hr/>
Report Current Balances					<hr/>
					<hr/>

CVCOG
Vendor Activity - Head Start First Financial Credit Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	10/17/2024	017163	Head Start purchase of fuel for return travel from Region VI Workforce Summit for S.L. SL FF	41.97
5308000	Head Start T & T A	10/17/2024	681377 A	Hotel stay for Region VI Workforce Summit for S.L. SL FF	403.41
5308000	Head Start T & T A	10/22/2024	10222024-1	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to dinner) SH FF	48.71
5308000	Head Start T & T A	10/22/2024	10222024-2	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to dinner) FF SH	25.96
5308000	Head Start T & T A	10/22/2024	10222024-3	Head Start Uber transportation during Elevate Conscious Discipline Conference (dinner to hotel) SH FF	20.98
5308000	Head Start T & T A	10/23/2024	10232024	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to breakfast) SH FF	14.96
5308000	Head Start T & T A	10/23/2024	10232024-1	Head Start Uber transportation during Elevate Conscious Discipline Conference (breakfast to hotel) SH FF	22.30
5308000	Head Start T & T A	10/23/2024	10232024-2	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to dinner) SH FF	18.98
5308000	Head Start T & T A	10/23/2024	10232024-3	Head Start Uber transportation during Elevate Conscious Discipline Conference (dinner to hotel) SH FF	14.96
5308000	Head Start T & T A	10/24/2024	10242024-1	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to dinner) FF SH	10.91
5308000	Head Start T & T A	10/24/2024	10242024-2	Head Start Uber transportation during Elevate Conscious Discipline Conference (dinner to hotel) FF SH	13.93
5308000	Head Start T & T A	10/25/2024	015230	Head Start purchase of resource books from conference SH FF	240.59

CVCOG
Vendor Activity - Head Start First Financial Credit Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	10/25/2024	10252024	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to lunch) SH FF	15.98
5308000	Head Start T & T A	10/25/2024	10252024-1	Head Start Uber transportation during Elevate Conscious Discipline Conference (lunch to hotel) SH FF	30.90
5308000	Head Start T & T A	10/25/2024	10252024-2	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to dinner) SH FF	19.81
5308000	Head Start T & T A	10/25/2024	10252024-3	Head Start Uber transportation during Elevate Conscious Discipline Conference (dinner to hotel) SH FF	17.89
5308000	Head Start T & T A	10/25/2024	315233	Head Start purchase of book for training - Managing Emotional Mayhem MM FF	34.68
5308000	Head Start T & T A	10/26/2024	10262024	Head Start Uber transportation during Elevate Conscious Discipline Conference (hotel to airport) SH FF	35.33
5308000	Head Start T & T A	10/26/2024	455865338666	Hotel stay for Elevate Conscious Discipline Conference for M.M. MM FF	822.37
5308000	Head Start T & T A	10/26/2024	455865338857	Hotel stay for Elevate Conscious Discipline Conference for S.H. SH FF	585.02
5308000	Head Start T & T A	10/26/2024	455865338993	Hotel stay for Elevate Conscious Discipline Conference for M.R. MR FF	585.02
5308000	Head Start T & T A	10/26/2024	4558655338714	Hotel stay for Elevate Conscious Discipline Conference for C.M. CM FF	585.02
5308000	Head Start T & T A	10/26/2024	516261	Head Start purchase of overnight airport parking to attend Elevate Conscious Discipline Conference MM FF	46.00
5351000	Fuel	10/22/2024	112283	Head Start purchase of fuel for program vehicle CM FF	35.37
5351000	Fuel	11/6/2024	516083	Head Start purchase of fuel for program vehicle CM FF	45.58
5351000	Fuel	11/13/2024	473190	Head Start purchase of fuel for program vehicle CM FF	41.35

CVCOG
Vendor Activity - Head Start First Financial Credit Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5753000	Dues and fees	10/23/2024	10232024-4	Head Start Uber cancellation fee during Elevate Conscious Discipline Conference SH FF	5.41
5753000	Dues and fees	11/3/2024	11032024	Head Start purchase of Uber transportation FF CR	10.94
					<hr/>
					3,794.33
					<hr/>
					Total H07 - HHS-ACF Grant H07, Head Start FY 24-25
					3,794.33
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					3,794.33
					<hr/>
Report Current Balances					<hr/>
					<hr/>

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	9/30/2024	240930-120-1-1-17	Eldorado HS purchase of nutrition items	12.25
					12.25
				Total H07 - HHS-ACF Grant H07, Head Start FY 24-25	12.25

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	10/2/2024	241002-21-1-1-20	Eldorado HS purchase of nutrition items	6.67
5295000	HS Nutrition Service	10/8/2024	241008-120-1-1-18	Eldorado HS purchase of nutrition items	23.94
5295000	HS Nutrition Service	10/11/2024	241011-120-1-1-6	Eldorado HS purchase of nutrition items	3.86
5295000	HS Nutrition Service	10/15/2024	241015-120-1-1-23	Eldorado HS purchase of nutrition items	15.06
5295000	HS Nutrition Service	10/16/2024	241016-21-1-1-21	Eldorado HS purchase of nutrition items	19.34
5295000	HS Nutrition Service	10/16/2024	241016-21-1-1-6	Eldorado HS purchase of nutrition items	4.68
5295000	HS Nutrition Service	10/21/2024	241021-120-1-1-15	Eldorado HS purchase of nutrition items	36.37
5295000	HS Nutrition Service	10/22/2024	241022-120-1-1-4	Eldorado HS purchase of nutrition items	7.45
5295000	HS Nutrition Service	10/28/2024	241028-192-2-2-11	Eden HS purchase of nutrition items	54.69
5295000	HS Nutrition Service	10/28/2024	241028-207-1-1-5	Ozona HS purchase of nutrition items	21.16
5295000	HS Nutrition Service	10/29/2024	241029-118-1-1-15	Eldorado HS purchase of nutrition items	20.59
5295000	HS Nutrition Service	10/29/2024	241029-357-3-3-18	Menard HS/EHS purchase of nutrition items	28.45
5295000	HS Nutrition Service	10/31/2024	241031-120-1-1-7	Eldorado HS purchase of nutrition items	4.49
5295000	HS Nutrition Service	11/1/2024	241101-239-3-3-2	Ozona HS purchase of nutrition items	2.39
5295000	HS Nutrition Service	11/1/2024	241101-239-3-3-30	Ozona HS purchase of nutrition items	55.27
5295000	HS Nutrition Service	11/5/2024	241105-374-1-1-16	Menard HS/EHS purchase of nutrition items	27.75
5295000	HS Nutrition Service	11/7/2024	241107-192-2-2-32	Eden HS purchase of nutrition items	27.12
5295000	HS Nutrition Service	11/7/2024	241107-239-3-3-37	Ozona HS purchase of nutrition items	57.50
5295000	HS Nutrition Service	11/13/2024	241113-207-1-1-38	Ozona HS purchase of nutrition items	3.03
5295000	HS Nutrition Service	11/13/2024	241113-428-1-1-...	Menard HS/EHS purchase of nutrition items	29.66
5295000	HS Nutrition Service	11/14/2024	241114-203-2-2-7	Eden HS purchase of nutrition items	49.13
5295000	HS Nutrition Service	11/15/2024	241115-311-2-2-4	Ozona HS purchase of nutrition items	71.07
5295000	HS Nutrition Service	11/19/2024	241119-192-2-2-84	Eden HS purchase of nutrition items	63.52
5295000	HS Nutrition Service	11/19/2024	241119-426-1-1-39	Menard HS/EHS purchase of nutrition items	24.12
5295000	HS Nutrition Service	11/20/2024	241120-192-2-2-20	Eden HS purchase of nutrition items	15.45
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	672.76

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Opening/Current Balance					
Report Transaction Totals					685.01
Report Current Balances					

CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	11/5/2024	278980149	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,275.85
5295000	HS Nutrition Service	11/7/2024	278981496	Rio Vista HS/EHS credit for sales error on pineapple	(19.85)
5295000	HS Nutrition Service	11/7/2024	278981649	Day HS/EHS purchase of nutrition items for children and kitchen supplies	2,555.10
5295000	HS Nutrition Service	11/7/2024	278981673	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	980.06
5295000	HS Nutrition Service	11/11/2024	278984165	Day HS/EHS purchase of nutrition items for children	108.40
5295000	HS Nutrition Service	11/11/2024	278984269	Rio Vista HS/EHS purchase of nutrition items for children	43.29
5295000	HS Nutrition Service	11/12/2024	278984809	Rio Vista HS/EHS purchase of nutrition items	43.29
5295000	HS Nutrition Service	11/12/2024	278985024	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	3,562.93
5295000	HS Nutrition Service	11/14/2024	278986371	Ozona HS purchase of nutrition items for children	978.20
5295000	HS Nutrition Service	11/14/2024	278986380	Eldorado HS purchase of nutrition items for children	683.76
5295000	HS Nutrition Service	11/14/2024	278986410	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,576.70
5295000	HS Nutrition Service	11/14/2024	278986434	Eden HS purchase of nutrition items for children and kitchen supplies	1,315.31
5295000	HS Nutrition Service	11/18/2024	278989068	Day HS/EHS purchase of nutrition items for children	121.52
5295000	HS Nutrition Service	11/19/2024	278989631	Day HS/EHS purchase of nutrition items for children	173.16
5295000	HS Nutrition Service	11/19/2024	278989838	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	4,094.70
5295000	HS Nutrition Service	11/21/2024	278991304	Day HS/EHS purchase of nutrition items for children and kitchen supplies	4,200.31
5513000	HS Food Serv Sup	11/5/2024	278980149	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	485.31

CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5513000	HS Food Serv Sup	11/7/2024	278981649	Day HS/EHS purchase of nutrition items for children and kitchen supplies	512.98
5513000	HS Food Serv Sup	11/7/2024	278981673	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	29.96
5513000	HS Food Serv Sup	11/12/2024	278985024	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	465.85
5513000	HS Food Serv Sup	11/14/2024	278986410	Day HS/EHS purchase of nutrition items for children and kitchen supplies	359.50
5513000	HS Food Serv Sup	11/14/2024	278986434	Eden HS purchase of nutrition items for children and kitchen supplies	139.88
5513000	HS Food Serv Sup	11/18/2024	278989013	Day HS/EHS purchase of kitchen supplies	24.30
5513000	HS Food Serv Sup	11/19/2024	278989838	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	224.31
5513000	HS Food Serv Sup	11/21/2024	278991123	Rio Vista HS/EHS credit for sales error on foam cups	(75.46)
5513000	HS Food Serv Sup	11/21/2024	278991304	Day HS/EHS purchase of nutrition items for children and kitchen supplies	135.50
					<hr/>
					26,994.86
					<hr/>
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					26,994.86
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					26,994.86
					<hr/>
Report Current Balances					<hr/> <hr/>

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	11/4/2024	306967-01	Rio Vista HS/EHS purchase of facial tissue and plastic cups	145.21
5510000	Supplies	11/13/2024	307801	Rio Vista HS/EHS purchase of laundry detergent, paper towels, trash can liners, glass cleaner, and facial tissue	139.14
5510000	Supplies	11/18/2024	308077	Eldorado HS purchase of paper towels, disinfectants, latex gloves, toilet brushes, trash can liners, mop heads, and plastic cups	673.11
5510000	Supplies	11/19/2024	308088	Ozona HS purchase of deck mop and facial tissue	41.41
5510000	Supplies	11/19/2024	308134	Ozona HS purchase of deck mop	9.28
5510000	Supplies	11/20/2024	306952-01	Day EHS purchase of feather duster	3.20
5510000	Supplies	11/20/2024	306967-02	Rio Vista HS/EHS purchase of reusable disposable towels	60.94
5510000	Supplies	11/20/2024	308182	Rio Vista HS/EHS purchase of wipes, paper towels, gloves, trash can liners, air spray, furniture polish, toilet tissue, and hand cleaner	503.14
5510000	Supplies	11/20/2024	308182-01	Rio Vista HS/EHS purchase of paper towels	39.29
5510000	Supplies	11/20/2024	308222	Day HS purchase of paper and reusable towels, trash can liners, toilet tissue, disinfectant/deodorant, and hand cleansers	761.62
5512000	HS Class Room Supplies	11/4/2024	306967-01	Rio Vista HS/EHS purchase of facial tissue and plastic cups	145.21
5512000	HS Class Room Supplies	11/13/2024	307801	Rio Vista HS/EHS purchase of laundry detergent, paper towels, trash can liners, glass cleaner, and facial tissue	139.15
5512000	HS Class Room Supplies	11/20/2024	304443-02	Day HS/EHS purchase of shop towels	198.00
5512000	HS Class Room Supplies	11/20/2024	306967-02	Rio Vista HS/EHS purchase of reusable disposable towels	60.94

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	11/20/2024	308182	Rio Vista HS/EHS purchase of wipes, paper towels, gloves, trash can liners, air spray, furniture polish, toilet tissue, and hand cleaner	498.82
5512000	HS Class Room Supplies	11/20/2024	308182-01	Rio Vista HS/EHS purchase of paper towels	39.29
					<hr/>
					3,457.75
					<hr/>
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					3,457.75

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 11/1/2024 Through 11/30/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	11/13/2024	307800	Day HS/EHS purchase of disinfecting wipes - 6 cases	68.52
5513000	HS Food Serv Sup	11/20/2024	306967-02	Rio Vista HS/EHS purchase of reusable disposable towels	60.94
5513000	HS Food Serv Sup	11/20/2024	308182	Rio Vista HS/EHS purchase of wipes, paper towels, gloves, trash can liners, air spray, furniture polish, toilet tissue, and hand cleaner	37.64
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	167.10
Report Opening/Current Balance					
Report Transaction Totals					3,624.85
Report Current Balances					

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 12/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
H07	HHS-ACF Grant H07, Head Start FY 24-25					
004	Revenue					
4173000	HHS-ACF Head Start CFDA 93.600	7,905,077.00	4,231,689.29	593,622.54	(3,673,387.71)	53.53%
4411000	IK Contributions	1,853,365.00	824,790.82	303,382.67	(1,028,574.18)	44.50%
4523000	Local Revenue	9,201.11	7,060.64	-	(2,140.47)	76.73%
Total 004	Revenue	9,767,643.11	5,063,540.75	897,005.21	(4,704,102.36)	51.84%
400	Head Start CAN NO 9-G064122					
5110000	General Wages	2,429,666.00	1,423,108.63	214,016.13	1,006,557.37	58.57%
5119000	Holiday Work Time	3,160.02	1,316.44	-	1,843.58	41.65%
5150000	Vacation Time Allocation	27,297.70	16,282.16	2,467.31	11,015.54	59.64%
5151000	Medicare Tax	34,188.36	19,860.25	2,988.31	14,328.11	58.09%
5172000	Workers Comp Insurance	33,756.02	20,078.00	3,134.08	13,678.02	59.47%
5173000	SUTA	3,242.85	3,156.99	1,619.16	85.86	97.35%
5174000	Health Insurance Benefit	728,598.82	425,840.93	61,577.00	302,757.89	58.44%
5175000	Dental Insurance Benefit	25,892.54	14,349.03	2,112.99	11,543.51	55.41%
5176000	Life Insurance Benefit	17,047.55	10,073.19	1,509.85	6,974.36	59.08%
5177000	HSA Insurance Benefit	30,041.92	4,649.25	231.13	25,392.67	15.47%
5181000	Retirement	277,232.22	156,691.97	23,541.80	120,540.25	56.52%
5199000	Indirect Allocation	256,596.00	150,872.93	22,550.24	105,723.07	58.79%
5200000	Employee Health and Welfare	8,741.29	-	-	8,741.29	0.00%
5206000	HR Service Center	145,847.04	82,961.89	12,820.59	62,885.15	56.88%
5207000	Procurement Service Center	69,324.43	35,026.07	3,630.68	34,298.36	50.52%
5208000	Information Technology Service Center	86,760.16	83,797.45	8,040.47	2,962.71	96.58%
5291000	Contract Services	49,545.00	21,578.05	2,305.50	27,966.95	43.55%
5293000	HS Health & Disab Svc	6,451.18	132.66	-	6,318.52	2.05%
5294000	HS Policy Council	897.69	-	-	897.69	0.00%
5295000	HS Nutrition Service	6,058.40	-	-	6,058.40	0.00%
5296000	HS Parent Service	4,022.43	1,190.51	127.81	2,831.92	29.59%
5309000	Travel-In Region	1,872.68	204.75	-	1,667.93	10.93%
5310000	Travel-Out of Region	2,288.32	-	-	2,288.32	0.00%
5351000	Fuel	1,100.75	753.90	110.29	346.85	68.48%
5361000	Vehicle Maintenance	571.75	237.97	-	333.78	41.62%
5413000	HS Site Rent	90,000.15	72,969.35	1,390.00	17,030.80	81.07%
5433000	HS Site Center Utilities	77,615.59	45,930.14	7,345.91	31,685.45	59.17%
5451000	Facility Allocation	74,185.98	29,115.28	3,640.58	45,070.70	39.24%
5453000	HS Site Center Bldg Maint	106,151.90	52,965.53	6,026.15	53,186.37	49.89%
5506000	Janitorial and Facility Supplies	15,624.61	-	-	15,624.61	0.00%
5509000	HS Delegate Supplies	43,266.58	-	-	43,266.58	0.00%
5510000	Supplies	30,571.32	15,738.29	1,651.07	14,833.03	51.48%
5512000	HS Class Room Supplies	89,871.89	39,403.84	1,346.99	50,468.05	43.84%
5514000	HS Medical Supplies	6,491.42	1,643.94	339.09	4,847.48	25.32%

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 12/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5515000	HS Disability Supplies	3,160.56	650.79	-	2,509.77	20.59%
5518000	HS Diapers and Wipes	16,441.06	3,199.93	446.58	13,241.13	19.46%
5622000	Internal Computer/Software	77,556.64	28,455.79	10,151.00	49,100.85	36.69%
5632000	Copier	28,874.03	15,823.13	3,608.89	13,050.90	54.80%
5711000	Insurance	8,617.60	1,765.24	(761.00)	6,852.36	20.48%
5721000	Printing	1,530.70	-	-	1,530.70	0.00%
5722000	Ads & Promotions	1,913.61	-	-	1,913.61	0.00%
5734000	HS Capital Playground	521,620.00	-	-	521,620.00	0.00%
5753000	Dues and fees	2,449.36	1,175.95	155.74	1,273.41	48.01%
5760000	HS Site Center Communications	19,458.54	11,380.24	1,633.88	8,078.30	58.48%
5762000	Postage/freight	1,148.71	289.62	33.74	859.09	25.21%
5791000	Other	3,489.89	-	-	3,489.89	0.00%
5796000	Safety	1,606.63	823.70	54.76	782.93	51.26%
Total 400	Head Start CAN NO 9-G064122	(5,471,847.89)	(2,793,493.78)	(399,846.72)	2,678,354.11	51.05%
401	Early Head Start CAN NO 9-G064122					
5110000	General Wages	1,323,896.89	776,172.59	113,586.61	547,724.30	58.62%
5119000	Holiday Work Time	1,232.11	513.11	-	719.00	41.64%
5150000	Vacation Time Allocation	6,044.79	3,349.13	509.64	2,695.66	55.40%
5151000	Medicare Tax	18,463.17	10,771.06	1,581.54	7,692.11	58.33%
5172000	Workers Comp Insurance	16,608.87	9,802.65	1,471.60	6,806.22	59.02%
5173000	SUTA	1,605.74	1,362.62	837.30	243.12	84.85%
5174000	Health Insurance Benefit	392,952.69	231,272.37	33,448.23	161,680.32	58.85%
5175000	Dental Insurance Benefit	13,417.18	8,002.23	1,208.99	5,414.95	59.64%
5176000	Life Insurance Benefit	9,623.00	5,729.64	856.29	3,893.36	59.54%
5177000	HSA Insurance Benefit	5,569.35	2,567.18	139.04	3,002.17	46.09%
5181000	Retirement	146,018.22	85,435.31	12,494.49	60,582.91	58.51%
5199000	Indirect Allocation	139,288.00	81,718.65	11,961.51	57,569.35	58.66%
5200000	Employee Health and Welfare	1,544.58	-	-	1,544.58	0.00%
5206000	HR Service Center	24,018.44	16,902.95	1,131.23	7,115.49	70.37%
5207000	Procurement Service Center	11,260.01	7,636.59	320.35	3,623.42	67.82%
5208000	Information Technology Service Center	28,906.96	19,486.03	709.45	9,420.93	67.40%
5291000	Contract Services	13,304.85	7,285.25	171.70	6,019.60	54.75%
5293000	HS Health & Disab Svc	46.85	46.85	-	-	100.00%
5294000	HS Policy Council	11.01	-	-	11.01	0.00%
5295000	HS Nutrition Service	42.23	-	-	42.23	0.00%
5296000	HS Parent Service	1,192.25	512.02	25.33	680.23	42.94%
5309000	Travel-In Region	88.03	-	-	88.03	0.00%
5310000	Travel-Out of Region	41.52	-	-	41.52	0.00%
5351000	Fuel	57.34	38.65	-	18.69	67.40%
5413000	HS Site Rent	31,111.09	27,159.65	160.00	3,951.44	87.29%
5433000	HS Site Center Utilities	29,350.96	15,563.78	1,114.50	13,787.18	53.02%

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 12/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5451000	Facility Allocation	8,451.55	5,391.24	321.23	3,060.31	63.78%
5453000	HS Site Center Bldg Maint	31,600.55	15,026.50	759.77	16,574.05	47.55%
5506000	Janitorial and Facility Supplies	52.80	-	-	52.80	0.00%
5510000	Supplies	11,544.01	6,162.85	661.00	5,381.16	53.38%
5512000	HS Class Room Supplies	20,000.52	5,265.56	608.35	14,734.96	26.32%
5514000	HS Medical Supplies	680.91	466.75	34.91	214.16	68.54%
5515000	HS Disability Supplies	247.20	81.70	-	165.50	33.05%
5518000	HS Diapers and Wipes	3,440.48	1,733.62	329.54	1,706.86	50.38%
5622000	Internal Computer/Software	19,000.24	9,509.03	3,105.98	9,491.21	50.04%
5632000	Copier	7,665.28	3,977.74	784.28	3,687.54	51.89%
5711000	Insurance	1,615.20	427.10	-	1,188.10	26.44%
5721000	Printing	1,625.53	677.23	-	948.30	41.66%
5722000	Ads & Promotions	606.64	-	-	606.64	0.00%
5753000	Dues and fees	763.17	130.15	28.32	633.02	17.05%
5760000	HS Site Center Communications	5,249.33	2,852.28	235.95	2,397.05	54.33%
5762000	Postage/freight	664.42	-	-	664.42	0.00%
5796000	Safety	1,041.39	187.65	2.17	853.74	18.01%
Total 401	Early Head Start CAN NO 9-G064122	(2,329,945.35)	(1,363,217.71)	(188,599.30)	966,727.64	58.51%
402	Head Start T&TA CAN NO 9-G064120					
5308000	Head Start T & T A	56,824.00	41,936.54	872.87	14,887.46	73.80%
Total 402	Head Start T&TA CAN NO 9-G064120	(56,824.00)	(41,936.54)	(872.87)	14,887.46	73.80%
403	Early Head Start T&TA CAN NO 9-G064121					
5308000	Head Start T & T A	28,858.00	15,519.34	882.53	13,338.66	53.77%
Total 403	Early Head Start T&TA CAN NO 9-G06412	(28,858.00)	(15,519.34)	(882.53)	13,338.66	53.78%
407	Head Start Nutrition					
5295000	HS Nutrition Service	200.00	120.16	-	79.84	60.08%
5513000	HS Food Serv Sup	17,401.76	17,401.76	-	-	100.00%
Total 407	Head Start Nutrition	(17,601.76)	(17,521.92)	-	79.84	99.55%
409	Head Start InKind					
6791000	InKind Other	1,853,365.00	824,790.82	303,382.67	1,028,574.18	44.50%
Total 409	Head Start InKind	(1,853,365.00)	(824,790.82)	(303,382.67)	1,028,574.18	44.50%
997	Non Project					
5200000	Employee Health and Welfare	4,099.20	2,049.60	-	2,049.60	50.00%
5510000	Supplies	251.92	163.71	-	88.21	64.98%
5512000	HS Class Room Supplies	4,829.99	4,829.99	-	-	100.00%
5753000	Dues and fees	20.00	17.34	-	2.66	86.70%
Total 997	Non Project	(9,201.11)	(7,060.64)	-	2,140.47	76.73%

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 12/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
Report Totals		(0.00)	0.00	3,421.12	(0.00)	0.00%
	Head Start (Project 400, 402)	(7,801,793.24)	(4,156,711.49)	(588,446.02)		53.28%
	Early Head Start (Project 401, 403)	(2,358,803.35)	(1,378,737.05)	(189,481.83)		58.45%
	CACFP (Project 407)	(17,601.76)	(17,521.92)	-		99.55%
	Total Federal	(10,178,198.35)	(5,552,970.46)	(777,927.85)		54.56%
	Total Non-Federal, includes any Local Funds	(1,862,566.11)	(831,851.46)	(303,382.67)		44.66%
	Grand Total Head Start Expenditures	(12,040,764.46)	(6,384,821.92)	(1,081,310.52)		53.03%
	Non-Federal Percentage of Total Expenditures	13.03%	match of 20%			
	Head Start Admin Expenditures	430,295.40				
	Administrative Indirect Expenditures	232,591.58				
	Total Administrative Costs	662,886.98				
	Administrative Percentage of Approved Budget	10.38%	max of 15%			

CVCOG

Summary Budget Comparison - DIR-Grant H08, CACFP Head Start Nutrition 24-25
From 10/1/2024 Through 12/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used -
H08	Grant H08, CACFP Head Start Nutrition FY 24-25					
004	Revenue					
4221000	CACFP Nutrition CFDA 10.558	769,173.60	165,766.10	47,456.28	(603,407.50)	21.55%
Total 004	Revenue	769,173.60	165,766.10	47,456.28	(603,407.50)	21.55%
407	Head Start Nutrition					
5110000	General Wages	89,114.62	15,556.32	4,313.95	73,558.30	17.45%
5151000	Medicare Tax	1,292.00	190.02	51.74	1,101.98	14.70%
5172000	Workers Comp Insurance	3,433.00	779.90	216.86	2,653.10	22.71%
5173000	SUTA	111.00	76.73	27.27	34.27	69.12%
5174000	Health Insurance Benefit	35,618.00	4,186.54	1,248.21	31,431.46	11.75%
5175000	Dental Insurance Benefit	1,462.00	146.62	43.72	1,315.38	10.02%
5176000	Life Insurance Benefit	706.00	73.70	21.93	632.30	10.43%
5177000	HSA Insurance Benefit	3,868.00	23.69	7.23	3,844.31	0.61%
5181000	Retirement	9,912.00	1,711.20	474.54	8,200.80	17.26%
5199000	Indirect Allocation	5,025.00	1,637.63	461.19	3,387.37	32.58%
5291000	Contract Services	35,000.00	125.00	25.00	34,875.00	0.35%
5295000	HS Nutrition Service	482,431.98	105,239.22	27,453.23	377,192.76	21.81%
5513000	HS Food Serv Sup	101,000.00	23,030.21	10,008.02	77,969.79	22.80%
5761000	Communications	200.00	-	-	200.00	0.00%
Total 407	Head Start Nutrition	(769,173.60)	(152,776.78)	(44,352.89)	616,396.82	19.86%
Report Difference		-	12,989.32	3,103.39	12,989.32	100.00%

**Head Start Credit Card/Open Account Transactions Summary
(Detail Attached)**

Head Start Transactions	December, 2024
Citibank P-Card	16,194.63
Dean's Dairy	4,277.23
First Financial Credit Card	86.90
Lowes Pay and Save	753.67
Sysco Food Services	25,660.91
West Texas Fire Extinguisher	2,785.23
	<u>\$ 49,758.57</u>

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5296000	HS Parent Service	11/19/2024	089304	Day HS/EHS purchase of snacks and drinks for November parent meeting CB HS2	31.68
5296000	HS Parent Service	12/9/2024	082478	Day HS/EHS and Rio Vista HS/EHS purchase of snacks and drinks for December parent meeting CB HS	67.52
5296000	HS Parent Service	12/10/2024	055929	Day HS/EHS purchase of trash bags CB HS	53.94
5308000	Head Start T & T A	11/18/2024	7129613-0577814	Head Start purchase of book Unpacking the Pyramid Model: A Practical Guide for Preschool Teachers CBG2	41.18
5308000	Head Start T & T A	11/18/2024	7129613-057781...	Head Start purchase of book Unpacking the Infant-Toddler Pyramid Model: A Practical Guide for Teachers and Providers (2) CBG2	99.90
5308000	Head Start T & T A	11/19/2024	165976	Observer recertification for O.B. CB HS2	135.00
5308000	Head Start T & T A	12/17/2024	047391	Day EHS purchase of snacks and drinks for pregnant moms training CB HS	23.76
5308000	Head Start T & T A	12/17/2024	SO22893227	Head Start purchase of books with web apps (pregnancy, birth, and infant care) CBG2	724.57
5351000	Fuel	12/3/2024	875344	Head Start purchase of fuel for program vehicle CB HS	23.39
5433000	HS Site Center Utilities	11/12/2024	221727-180106 10-24	Day HS/EHS water utility service from 10/09/24 to 11/07/24 (acct# 221727-180106) CBG	204.43
5433000	HS Site Center Utilities	11/15/2024	05-0560-02 10-24	Eden HS water, garbage, and sewer service from 10/15/24 to 11/15/24 CBG	240.25
5433000	HS Site Center Utilities	11/30/2024	0691-001329140	Rio Vista Head Start trash service for acct# 3-0691-2402993 from 12/01/24 to 12/31/24, including waste/recycling overages from 11/01/24 to 11/20/24 CBG	814.18

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5433000	HS Site Center Utilities	11/30/2024	0691-001329500	Day Head Start trash service for acct# 3-0691-2405694 from 12/01/24 to 12/31/24 CBG	947.94
5433000	HS Site Center Utilities	12/3/2024	221727-179684 11-24	Rio Vista HS/EHS water utility service from 10/25/24 to 11/25/24 (acct# 221727-179684) CBG	550.23
5433000	HS Site Center Utilities	12/31/2024	05-0560-02 11-24	Eden HS water, garbage, and sewer service from 11/15/24 to 12/15/24 CBG	237.64
5453000	HS Site Center Bldg Maint	11/19/2024	84898	Day HS purchase of outlet cover for room 11 and materials to repair portable sink CB FAC	32.58
5453000	HS Site Center Bldg Maint	11/20/2024	8565324-1550634	Rio Vista HS purchase of outdoor power equipment fuel CBG2	83.76
5453000	HS Site Center Bldg Maint	12/1/2024	oz366ip6kvtvx	Professional Commercial Security Monitoring, Fire Alarm Monitoring, and Commercial Security Service Agreement for Day (Invoice I176186) and Rio Vista (Invoice I176158) Head Start sites from 12/01/24 to 12/31/24 CBG	155.00
5453000	HS Site Center Bldg Maint	12/3/2024	1534048708	Rio Vista HS purchase of replacement faucet CBG2	156.50
5453000	HS Site Center Bldg Maint	12/8/2024	24723876	Rio Vista HS/EHS purchase of handicap sign replacements CBG	135.64
5453000	HS Site Center Bldg Maint	12/11/2024	1711603	Day HS purchase of faucet and basin wrench CB FAC	165.67
5453000	HS Site Center Bldg Maint	12/12/2024	2108	Day EHS service to repair clogged toilet in room 23	177.10
5453000	HS Site Center Bldg Maint	12/12/2024	83073	Eden HS purchase of ceiling fan, lumber, and supplies CB FAC	251.72
5453000	HS Site Center Bldg Maint	12/13/2024	5753071-3352266	Rio Vista HS/EHS purchase of 4 sets fence clips CBG2	36.64
5453000	HS Site Center Bldg Maint	12/18/2024	8376530-7560245	Rio Vista HS/EHS purchase of submersible pump, hose, extension cord, and ramp CBG2	343.84

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5510000	Supplies	11/20/2024	1033419-3043465	Head Start purchase of staple cartridges for all centers CBG2	25.29
5510000	Supplies	11/21/2024	082807	Head Start purchase of mounting putty and tape CB HS	40.19
5510000	Supplies	12/2/2024	7194636-0084202	Head Start Admin purchase of magnetic chalk calendar board and markers CBG2	40.70
5510000	Supplies	12/4/2024	7232445-2687414	Day HS/EHS purchase of file holders/organizers for substitute binders CBG2	101.56
5510000	Supplies	12/30/2024	085006	Head Start purchase of calendars for Admin planning CB HS2	255.73
5512000	HS Class Room Supplies	11/23/2024	CINV000162471	Day EHS, Menard EHS, and Rio Vista EHS purchase of fluoride free toothpaste CBG2	157.49
5512000	HS Class Room Supplies	12/3/2024	10239625535	Rio Vista HS purchase of storage cabinet and wheels for room 19 CBG2	319.96
5512000	HS Class Room Supplies	12/3/2024	10239720224	Day EHS purchase of Tide Pods (6 containers) CBG2	149.88
5512000	HS Class Room Supplies	12/6/2024	10240888146	Rio Vista HS purchase of wheels for storage cabinet for RM 19 and Tide pods CBG2	53.96
5512000	HS Class Room Supplies	12/13/2024	83077422	Rio Vista HS purchase of kids play couch CBG2	65.00
5512000	HS Class Room Supplies	12/17/2024	2429994-3602665	Day HS/EHS purchase of laminating film - 12 500' rolls CBG2	408.12
5514000	HS Medical Supplies	12/3/2024	AED-44316	Day HS/EHS and Rio Vista HS/EHS purchase of adult defibrillator pads and pediatric electrode pads CBG	374.00
5518000	HS Diapers and Wipes	12/2/2024	10239314297	Menard HS/EHS purchase of Pull Ups and wipes CBG2	211.40
5518000	HS Diapers and Wipes	12/6/2024	10240839838	Day HS/EHS purchase of size 6 Pampers for student in RM 17 and size 5 diapers for general use CBG2	564.72
5622000	Internal Computer/Software	12/9/2024	2617835-313305...	Head Start purchase of solid state drives for Admin computers CBG2	419.94

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5622000	Internal Computer/Software	12/9/2024	7034712-5529068	Head Start purchase of RAM upgrades for computers CBG2	405.92
5753000	Dues and fees	10/31/2024	1267787606	Head Start program vehicle toll charges during travel for Region VI Workforce Summit CBG	76.70
5753000	Dues and fees	12/5/2024	735026800	Rio Vista HS/EHS - TX HHSC Child Care Licensing Fee CB HS2	43.20
5753000	Dues and fees	12/5/2024	735031076	Day HS/EHS - TX HHSC Child Care Licensing Fee CB HS2	51.38
5753000	Dues and fees	12/5/2024	735096652	Eldorado HS - TX HHSC Child Care Licensing Fee CB HS2	10.48
5753000	Dues and fees	12/5/2024	735101966	Ozona HS - TX HHSC Child Care Licensing Fee CB HS2	2.30
5760000	HS Site Center Communications	11/8/2024	0708195 11-24	Head Start rural phone/internet service from 11/08/24 to 12/07/24 CBG	363.42
5760000	HS Site Center Communications	12/10/2024	07710150890010 12-24	Day HS/EHS phone service for acct# 07710-150890-01-0 from 11/25/24 to 12/24/24 CBG	230.74
5760000	HS Site Center Communications	12/11/2024	69372-90 12-24	Eldorado HS, Menard HS/EHS, and Ozona HS internet service for acct# ACC-3331567-37502-10 from 12/12/24 to 01/12/24 CBG2	420.00
5760000	HS Site Center Communications	12/17/2024	07710150887017 12-24	Rio Vista HS/EHS internet/phone service for acct# 07710-150887-01-7 from 12/01/24 to 12/31/24 CBG	163.71
5760000	HS Site Center Communications	12/25/2024	07710150503019 12-24	Rio Vista HS/EHS internet service for acct# 07710-150503-01-9 from 12/15/24 to 01/14/25 CBG	324.14
5760000	HS Site Center Communications	12/25/2024	07710150505015 12-24	Day HS/EHS phone/internet service for acct# 07710-150505-01-5 from 12/15/24 to 01/14/25 CBG	367.82
5796000	Safety	12/5/2024	405SP0000485819	Criminal history search for prospective new employee on C.N. (Rio Vista HS) CB HR	3.32

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5796000	Safety	12/5/2024	405SP0000486244	Criminal history search for prospective new employee on M.C. (Day HS/EHS and Rio Vista HS/EHS) CB HR	6.39
5796000	Safety	12/16/2024	405SP0000491347	Criminal history search for prospective new employee on L.V. (Eldorado HS) CB HR	3.32
5796000	Safety	12/16/2024	UZX5T9Z69	Daycare licensing (fingerprinting) for prospective Head Start employee C.N. (Rio Vista HS) CB HR	40.58
5796000	Safety	12/19/2024	405SP0000493247	Criminal history search for prospective new employee on S.M. (Day HS/EHS and Rio Vista HS/EHS) CB HR	3.32
					<hr/>
					11,438.74
					<hr/>
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					11,438.74

CVCOG
Vendor Activity - Head Start Citibank P-Card
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	11/22/2024	077438	Rio Vista HS/EHS purchase of lactose free and oat milk CB HS	48.04
5295000	HS Nutrition Service	12/6/2024	007588	Rio Vista HS/EHS purchase of lactose free and oat milk CB HS2	30.04
5295000	HS Nutrition Service	12/6/2024	082467	Rio Vista HS/EHS purchase of lactose free milk CB HS2	63.80
5295000	HS Nutrition Service	12/10/2024	017399	Rio Vista HS/EHS purchase of lactose free and oat milk CB HS	57.80
5295000	HS Nutrition Service	12/10/2024	084159	Day HS/EHS purchase of lactose free and almond milk CB HS	57.32
5513000	HS Food Serv Sup	12/6/2024	10925	Day HS/EHS purchase of AROE 300 GPD RO system to replace smaller output system CBG	2,768.00
5513000	HS Food Serv Sup	12/12/2024	8402454	Rio Vista HS/EHS purchase of brick to repair wall in kitchen CB FAC	10.00
5513000	HS Food Serv Sup	12/13/2024	1178	Rio Vista HS/EHS service to add electrical circuits in kitchen for ice machine and coolers CBG	1,485.00
5513000	HS Food Serv Sup	12/17/2024	056677	Eden HS and Menard HS/EHS purchase of kitchen supplies CB HS	205.90
5513000	HS Food Serv Sup	12/17/2024	4356303-8798610	Rio Vista HS/EHS purchase of food pan lids (15) CBG2	29.99
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					4,755.89
Report Opening/Current Balance					
Report Transaction Totals					16,194.63

CVCOG
Vendor Activity - Head Start Citibank P-Card
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Current Balances					<u><u> </u></u>

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	12/2/2024	652275770	Day HS/EHS purchase of milk for children - 45 whole 9/CS, 171 1% 9/CS, and 18 2% lactose free 6BX	753.47
5295000	HS Nutrition Service	12/3/2024	650677519	Eden HS purchase of milk for children - 22 1% 9/CS	68.24
5295000	HS Nutrition Service	12/3/2024	650677523	Menard HS/EHS purchase of milk for children - 4 whole 9/CS and 24 1% 9/CS	86.86
5295000	HS Nutrition Service	12/3/2024	652078641	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS, 216 1% 9/CS, and 12 2% lactose free 6BX	781.42
5295000	HS Nutrition Service	12/4/2024	650677530	Eldorado HS purchase of milk for children - 12 1% 9/CS	37.22
5295000	HS Nutrition Service	12/4/2024	652275804	Ozona HS purchase of milk for children - 18 1% 9/CS	55.83
5295000	HS Nutrition Service	12/9/2024	652276078	Day HS/EHS purchase of milk for children - 45 whole 9/CS and 180 1%9/CS	698.10
5295000	HS Nutrition Service	12/10/2024	650677910	Eden HS purchase of milk for children - 5 1% 9/CS	15.51
5295000	HS Nutrition Service	12/10/2024	650677915	Menard HS/EHS purchase of milk for children - 6 whole 9/CS and 12 1% 9/CS	55.86
5295000	HS Nutrition Service	12/10/2024	652078932	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS, 198 1% 9/CS, and 6 2% lactose free 6BX	697.83
5295000	HS Nutrition Service	12/11/2024	650677924	Eldorado HS purchase of milk for children - 10 1% 9/CS	31.02
5295000	HS Nutrition Service	12/11/2024	650677941	Menard HS/EHS purchase of milk for children - 24 1% 9/CS	74.44
5295000	HS Nutrition Service	12/11/2024	652276113	Ozona HS purchase of milk for children - 18 1% 9/CS	55.83
5295000	HS Nutrition Service	12/16/2024	652276395	Day HS/EHS purchase of milk for children - 36 whole 9/CS and 135 1% 9/CS	530.56
5295000	HS Nutrition Service	12/17/2024	650678293	Eden HS purchase of milk for children - 9 1% 9/CS	27.92

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	12/17/2024	652079230	Rio Vista HS/EHS purchase of milk for children - 90 1% 9/CS	279.16
5295000	HS Nutrition Service	12/20/2024	652276486	Day EHS purchase of milk for children - 9 whole 9/CS	27.96
					<hr/>
					4,277.23
					<hr/>
					4,277.23
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					4,277.23
					<hr/>
Report Current Balances					<hr/>
					<hr/>

CVCOG
Vendor Activity - Head Start First Financial Credit Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5351000	Fuel	12/17/2024	5726	Head Start purchase of fuel for program vehicle CM FF	43.82
5351000	Fuel	12/17/2024	5727	Head Start purchase of fuel for program vehicle CM FF	43.08
					<hr/>
					86.90
					<hr/>
					86.90
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					86.90
					<hr/>
Report Current Balances					<hr/> <hr/>

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	11/5/2024	241105-168-1-1-42	Eldorado HS purchase of nutrition items	30.41
5295000	HS Nutrition Service	11/7/2024	241107-21-1-1-12	Eldorado HS purchase of nutrition items	5.98
5295000	HS Nutrition Service	11/14/2024	241114-21-1-1-26	Eldorado HS purchase of nutrition items	12.93
5295000	HS Nutrition Service	11/18/2024	241118-21-1-1-26	Eldorado HS purchase of nutrition items	17.66
5295000	HS Nutrition Service	11/19/2024	241119-207-1-1-15	Ozona HS purchase of nutrition items	60.04
5295000	HS Nutrition Service	11/21/2024	241121-120-1-1-6	Eldorado HS purchase of nutrition items	21.19
5295000	HS Nutrition Service	12/2/2024	241202-192-2-2-11	Eden HS purchase of nutrition items	90.08
5295000	HS Nutrition Service	12/2/2024	241202-311-2-2-9	Ozona HS purchase of nutrition items	74.00
5295000	HS Nutrition Service	12/2/2024	241202-382-2-2-10	Menard HS/EHS purchase of nutrition items	48.58
5295000	HS Nutrition Service	12/3/2024	241203-203-2-2-8	Eden HS purchase of nutrition items	18.30
5295000	HS Nutrition Service	12/5/2024	241205-192-2-2-5	Eden HS purchase of nutrition items	18.09
5295000	HS Nutrition Service	12/5/2024	241205-207-1-1-41	Ozona HS purchase of nutrition items	77.52
5295000	HS Nutrition Service	12/9/2024	241209-147-2-2-72	Eden HS purchase of nutrition items	87.67
5295000	HS Nutrition Service	12/11/2024	241211-428-1-1-48	Menard HS/EHS purchase of nutrition items	52.69
5295000	HS Nutrition Service	12/12/2024	241212-207-1-1-70	Ozona HS purchase of nutrition items	49.89
5295000	HS Nutrition Service	12/13/2024	241213-203-2-2-4	Eden HS purchase of nutrition items	6.57
5295000	HS Nutrition Service	12/16/2024	241216-203-2-2-5	Eden HS purchase of nutrition items	62.52
5295000	HS Nutrition Service	12/18/2024	241218-333-1-1-28	Menard HS/EHS purchase of nutrition items	19.55
					<hr/>
					753.67
					<hr/>
					Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
					753.67
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					753.67
					<hr/>

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Current Balances					<u><u> </u></u>

CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	12/2/2024	278999299	Rio Vista HS/EHS purchase of nutrition items for children	88.56
5295000	HS Nutrition Service	12/2/2024	278999300	Rio Vista HS/EHS purchase of nutrition items	93.68
5295000	HS Nutrition Service	12/3/2024	278999612	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,626.31
5295000	HS Nutrition Service	12/5/2024	378001054	Day HS/EHS purchase of nutrition items for children and kitchen supplies	2,973.38
5295000	HS Nutrition Service	12/5/2024	378001081	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	836.10
5295000	HS Nutrition Service	12/10/2024	378004433	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	3,155.47
5295000	HS Nutrition Service	12/12/2024	378005676	Rio Vista HS/EHS credit for crackers damaged on truck	(47.99)
5295000	HS Nutrition Service	12/12/2024	378005826	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,934.55
5295000	HS Nutrition Service	12/17/2024	378009202	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	5,317.00
5295000	HS Nutrition Service	12/19/2024	378010258	Rio Vista HS/EHS credit for sales error on steak fingers	(389.73)
5295000	HS Nutrition Service	12/19/2024	378010390	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,351.24
5295000	HS Nutrition Service	12/21/2024	378011864	Day HS/EHS purchase of nutrition items for children	108.40
5295000	HS Nutrition Service	12/23/2024	378012843	Rio Vista HS/EHS purchase of nutrition items for children	118.36
5513000	HS Food Serv Sup	12/3/2024	278999612	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	827.78
5513000	HS Food Serv Sup	12/5/2024	378001054	Day HS/EHS purchase of nutrition items for children and kitchen supplies	750.29
5513000	HS Food Serv Sup	12/5/2024	378001081	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	131.36
5513000	HS Food Serv Sup	12/10/2024	378004433	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	279.61

CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	12/12/2024	378005826	Day HS/EHS purchase of nutrition items for children and kitchen supplies	506.24
5513000	HS Food Serv Sup	12/17/2024	378009202	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	287.28
5513000	HS Food Serv Sup	12/19/2024	378010390	Day HS/EHS purchase of nutrition items for children and kitchen supplies	678.47
5513000	HS Food Serv Sup	12/21/2024	378011847	Day HS/EHS purchase of kitchen supplies	34.55
					<hr/>
					25,660.91
					<hr/>
					Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
					25,660.91
					<hr/>
Report Opening/Current Balance					
					<hr/>
Report Transaction Totals					25,660.91
					<hr/>
Report Current Balances					<hr/>
					<hr/>

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	12/3/2024	308077-01	Eldorado HS purchase of paper and reusable towels, toilet tissue, and plastic cups	593.50
5510000	Supplies	12/3/2024	308077-02	Eldorado HS purchase of dishwasher tablets	44.56
5510000	Supplies	12/3/2024	308088-01	Ozona HS purchase of plastic cups	43.07
5510000	Supplies	12/3/2024	308664	Menard HS/EHS purchase of toilet cleaner, dish and laundry detergents, sanitizer, hand soap, facial tissue, paper towels, nitrile gloves, and trash can liners	111.81
5510000	Supplies	12/3/2024	308722	Rio Vista HS/EHS purchase of paper and reusable towels, Consume multipurpose, toilet tissue, trash can liners, and hand cleaner	180.30
5510000	Supplies	12/3/2024	308743	Day EHS purchase of disinfectants/cleaners, nitrile gloves, trash can liners, paper towels, toilet tissue, and hand cleaner	432.68
5510000	Supplies	12/5/2024	308664-01	Menard HS/EHS purchase of bleach and reusable towels	22.43
5510000	Supplies	12/10/2024	309141	Rio Vista HS/EHS purchase of paper towels, trash can liners, and hand cleaner	143.48
5510000	Supplies	12/11/2024	308743-01	Day EHS purchase of 2 quarts sanitizer	9.70
5510000	Supplies	12/12/2024	309141-01	Rio Vista HS/EHS purchase of microfiber mop heads	20.40
5510000	Supplies	12/17/2024	308088-02	Ozona HS purchase of plastic cups	43.20
5510000	Supplies	12/17/2024	309406	Ozona HS purchase of mops, trash can liners, and disinfecting cleaner	103.78
5510000	Supplies	12/19/2024	308664-02	Menard HS/EHS purchase of sanitizer	14.55
5510000	Supplies	1/2/2025	308722-01	Rio Vista HS/EHS purchase of reusable towels	20.34

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 12/1/2024 Through 12/31/2024

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5512000	HS Class Room Supplies	12/3/2024	308664	Menard HS/EHS purchase of toilet cleaner, dish and laundry detergents, sanitizer, hand soap, facial tissue, paper towels, nitrile gloves, and trash can liners	105.29
5512000	HS Class Room Supplies	12/3/2024	308722	Rio Vista HS/EHS purchase of paper and reusable towels, Consume multipurpose, toilet tissue, trash can liners, and hand cleaner	180.30
5512000	HS Class Room Supplies	12/4/2024	307714	Rio Vista HS purchase of paper towel dispenser for room 15	49.55
5512000	HS Class Room Supplies	12/5/2024	308664-01	Menard HS/EHS purchase of bleach and reusable towels	22.43
5512000	HS Class Room Supplies	12/10/2024	309141	Rio Vista HS/EHS purchase of paper towels, trash can liners, and hand cleaner	143.48
5512000	HS Class Room Supplies	12/12/2024	309141-01	Rio Vista HS/EHS purchase of microfiber mop heads	20.40
5512000	HS Class Room Supplies	12/13/2024	309378	Rio Vista EHS purchase of paper towel dispenser for room 5	49.61
5512000	HS Class Room Supplies	12/19/2024	308664-02	Menard HS/EHS purchase of sanitizer	14.55
5512000	HS Class Room Supplies	1/2/2025	308722-01	Rio Vista HS/EHS purchase of reusable towels	20.34
					<hr/> 2,389.75
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					<hr/> 2,389.75

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 12/1/2024 Through 12/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	12/3/2024	308664	Menard HS/EHS purchase of toilet cleaner, dish and laundry detergents, sanitizer, hand soap, facial tissue, paper towels, nitrile gloves, and trash can liners	79.70
5513000	HS Food Serv Sup	12/3/2024	308722	Rio Vista HS/EHS purchase of paper and reusable towels, Consume multipurpose, toilet tissue, trash can liners, and hand cleaner	138.08
5513000	HS Food Serv Sup	12/5/2024	308664-01	Menard HS/EHS purchase of bleach and reusable towels	22.43
5513000	HS Food Serv Sup	12/12/2024	309141-01	Rio Vista HS/EHS purchase of microfiber mop heads	20.39
5513000	HS Food Serv Sup	12/13/2024	309386	Eden HS semi-annual vent and hood inspection	100.00
5513000	HS Food Serv Sup	12/19/2024	308664-02	Menard HS/EHS purchase of sanitizer	14.55
5513000	HS Food Serv Sup	1/2/2025	308722-01	Rio Vista HS/EHS purchase of reusable towels	20.33
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					395.48
Report Opening/Current Balance					
Report Transaction Totals					2,785.23
Report Current Balances					



REFERENCE	1302 Subpart J – Program Management and Quality Improvement		
APPROVAL/EFFECTIVE	July 10, 2024 / July 10, 2024, February 12, 2025/February 12, 2025		Pages: 1-2
SUBJECT	Achieving Program Goals	STANDARD	1302.102

Establishing Program Goals

The Concho Valley Council of Governments (CVCOG) Head Start Program in collaboration with the Executive Committee (EC) and Policy Council (PC) will establish strategic goals for the five-year grant period. These goals are established through results of the Community Assessment, Self-Assessment, data collection related to all program areas, school readiness, and health and safety.

Monitoring Program Performance

The Head Start Program will develop and implement a process of ongoing monitoring and continuous improvement of the service delivery area and program operation. The program will abide by all local, state, and federal regulations. We will provide high-quality program services, share strategies, and communicate plans to ensure child and staff safety.

Monitoring Systems:

Ongoing monitoring continues to provide recommendations to enhance the quality of care and services to children and to provide safe and healthy environments through the following service areas:

- Compliance of Health and Safety
- Education Services
- Health /Mental Health Services
- Nutrition
- Disabilities
- Family & Community Support
- ERSEA

The CVCOG Head Start Program will utilize the results of monitoring efforts and activities to further evaluate compliance with Head Start Performance Standards and regulations.

- Administrative Management Staff will provide ongoing monitoring to include regular site visits to all Head Start sites and classrooms.
- Site visits to all sites will be announced and unannounced.
- Management staff will complete the **Monitoring Protocol** related to their content area at least twice a year and as needed.



- The Site Supervisor will be responsible for completing the **Compliance Monitoring** at their site at least twice a year and as needed.
- All data will be aggregated and strategies for improvement will be shared with site supervisors, all site staff, content area managers and Head Start director. Corrective action plans will be implemented, when necessary.
- Any deficiencies, safety incidents, or audit findings will lead to additional training, when necessary, or as stated in the corrective action plan.
- The Policy Council and Executive Committee will be aware of any major findings, or any incidents reported to the Office of Head Start or Child Care Regulation.
- Content area reports will be due on the 10th of every month to the Head Start director
 - Monthly disability numbers
 - Monthly enrollment numbers
 - Monthly physicals and dentals – completed percentages
 - Monthly 45-day reports – completed percentages
 - Monthly classroom observations (after 45 days of the start of school)
 - Child assessment data (quarterly)
 - Monthly nutrition reports
 - Monthly parent education participation
 - Monthly behavior observations / number of behavior plans in place
 - Monthly mental health referrals initiated
 - Monthly developed goal/achievement
- Site Supervisors will do daily rounds of their entire campus including walking into all classrooms.

Ongoing Assessment of Program Goals

- EC and PC approve the self-assessment outline then parents and staff participate in assessment results in all content areas.
- Data is collected from all program content areas; **enhancement action steps** are created that encompass all content areas. EC and PC approve program **enhancement action steps** before they are put in place.
- **Enhancement action step progress and completion will be updated in 1 year on the self-assessment report.**

Data for Continuous Improvement

- Content area managers will meet with the Head Start director three times per year to analyze collected data to identify risks and inform strategies in all program areas.

Reporting

- EC and PC will receive program data on a semi-annual basis from content areas.

Reporting Health and Safety Procedure



- The Site Supervisor will report any incidents that need to be reported to the Office of Head Start (OHS) or Child Care Regulation (CCR), to the Head Start director as soon as possible. Parents/guardians will be notified of the incident as soon as possible, but no later than 24 hours after the site supervisor has been made aware of the incident.
- Site Supervisor will notify CCR of the incident as soon as possible and provide any information requested. The Head Start director will notify the OHS Program Specialist of the reportable incident as soon as possible, but no later than seven days after the incident. The program will provide all requested information.

The below are reportable incidents:

A critical incident includes, but is not limited to:

- Suspected child abuse which may or may not have occurred during service hours.
- Allegations of child abuse/neglect against any staff member, volunteer or contractor, injury to a child due to lack of supervision or unacceptable methods of child guidance
- Incidents which may have placed a child, family member or staff in danger, including any incidents in which a child was left unsupervised

Health Incidents, which includes, but not limited to:

- Injuries that require urgent medical attention by a health-care professional
- Child or staff member leaving by emergency medical transport
- Contagious diseases that could lead to an outbreak
- Child receiving outside medical attention at any point in time for an injury sustained during program hours

Other:

- Any incident which has the potential to generate negative media coverage
- Unplanned interruption in program services or closure of any site. Parents will be notified 24 hours in advance, when possible.

Memo

To: Executive Committee

From: Carolina Raymond, Director of Head Start

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 13

ITEM 13

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start Policies and Procedures 1302.102 Subpart J Program Goals.

Approved at the Executive Committee Meeting on February 12, 2025.



Beginning of Year: School Readiness Data 2024-2025 Pre-K 3-4

Approaches to Learning: Sub-Domain: Initiative and Curiosity, Flexibility, Art/Creativity and Dramatic Play of all children:

94% On Track	6% Need Support/Monitor	0% Out of Range
--------------	-------------------------	-----------------

Social & Emotional Development: Sub-Domain: Positive Social Behaviors, Classroom Community and Safety, Emotion and Behavior Regulation, Self-Care, Approaches to Learning of all children:

98% On Track	2% Need Support/Monitor	0% Out of Range
--------------	-------------------------	-----------------

Language and Communication/Literacy: Sub-Domain: Phonological Awareness of all children:

84% On Track	16% Need Support/Monitor	0% Out of Range
--------------	--------------------------	-----------------

Language and Communication/Literacy: Sub-Domain: Book and Print Knowledge of all children:

91% On Track	9% Need Support/Monitor	0% of Out of Range
--------------	-------------------------	--------------------

Cognitive Development: Sub-Domain: Math: Rote Counting, Shape Naming, Number Discrimination, Number Naming, Shape Discrimination, Counting Sets, Operations of all children:

93% On Track	7% Need Support/Monitor	0% Out of Range
--------------	-------------------------	-----------------

Cognitive Development: Sub-Domain: Science of all children:

93% On Track	7% Need Support/Monitor	0% Out of Range
--------------	-------------------------	-----------------

Perceptual, Motor, and Physical Development: Sub-Domain: Physical Development and Health: Fine and Visual Motor, Gross Motor, Health Status of all children:

93% On Track	7% Need Support/Monitor	0% Out of Range
--------------	-------------------------	-----------------

Young three old children (birthdays after September 1) were assessed using the Developmental Milestone Checklist – this does not generate an average score for the program.

Memo

To: Executive Committee

From: Carolina Raymond, Director of Head Start

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 14

ITEM 14

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start School Readiness Beginning of the Year Program Data.

Approved at the Executive Committee Meeting on February 12, 2025.

Memo

To: Executive Committee

From: Mattye Davenport, Homeland Security Planner

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 15

ITEM 15

Mattye Davenport, Homeland Security Planner, is seeking consideration and approval concerning the prioritization of State Homeland Security Preparedness funds, as prioritized by the Emergency Preparedness Advisory Committee (EPAC).

Approved at the Executive Committee Meeting on February 12, 2025.



Resolution

Whereas, The Concho Valley Council of Governments finds it in the best interest of the citizens of the Concho Valley region that the CVCOG Regional Planning grant be operated for the FY2025-26; and

Whereas, The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the FY26 State Homeland Security Program (SHSP) application; and

Whereas, The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full; and

Whereas, the Concho Valley Council of Governments designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

Now Therefore, Be It Resolved that the Concho Valley Council of Governments approves submission of the grant application for CVCOG Regional Planning grant to the Office of the Governor.

Signed by

Executive Committee Chair

Executive Committee Vice-Chair

Passed and Approved this 12th of February, 2025

Grant Number: 5338401

Memo

To: Executive Committee

From: Mattye Davenport, Homeland Security Planner

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 16

ITEM 16

Mattye Davenport, Homeland Security Planner, is seeking consideration and approval concerning the resolution for grant 5338401 for State Homeland Security Program State Homeland Security Program (SHSP) Regional Planning.

Approved at the Executive Committee Meeting on February 12, 2025.

Memo

To: Executive Committee

From: Mattye Davenport, Homeland Security Planner

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 17

ITEM 17

Mattye Davenport, Homeland Security Planner, is seeking consideration and approval concerning the nomination of Judge Belinda Counts to the Emergency Preparedness Advisory Committee (EPAC).

Approved at the Executive Committee Meeting on February 12, 2025.

Concho Valley Regional Law Enforcement Academy

Policies and Procedures

In accordance with TCOLE Rule 215.7 and 215.9, the Concho Valley Criminal Justice Training Advisory Board has formulated and adopted the following rules and regulations, which shall apply to all students attending the Concho Valley Regional Law Enforcement Academy:

BPOC

The mission of the Concho Valley Regional Law Enforcement Academy (CVRLEA) is to mold, train, develop, and produce the finest police officers possible for the State of Texas.

The accomplishment of this goal will require that cadets maintain and display the highest order of discipline, intelligence, sound and prudent judgment, and integrity.

The Concho Valley Regional Law Enforcement Academy is fully accredited by the Texas Commission on Law Enforcement and will enforce all standards set by the Commission. The following rules and regulations will apply to each cadet for the duration of the Academy. They will provide the foundation for an effective learning environment and the discipline required in law enforcement. Cadets will be familiarized with and held responsible for adherence to these regulations.

Class Schedule

Academy hours are from 6:30pm to 10:30pm, Monday - Thursday, as a general rule, although classes may be extended to meet mandated training hours, and 8:00am to 5:00pm on the designated Saturdays. Schedule may be adjusted to accommodate the training curriculum.

Classes start promptly at 6:30pm or 8:00am (Saturday Classes). You will need to be in your assigned seat, with class material ready for class.

Attendance

No absence is permitted unless approved by the Academy Director. Absences for **any reason** other than actual emergencies are not permitted. Cadets are expected to maintain an exemplary attendance record. Dependability is a required trait of a public servant. Incidents of unauthorized absence or tardiness are detrimental to the learning process and will not be tolerated. A record is kept on each incident, including the cadet's written explanation.

* Emergencies are defined as unforeseen incidents that cannot be anticipated by the student.

Unauthorized Absence

This is defined as any absence without prior approval of the Academy personnel. If a cadet is unable to report to duty, and prior approval for the absence has not been granted, the cadet must personally notify the Academy supervisory personnel prior to the day of the absence.

Cadets are reminded that all leave, other than prior approvals, are considered unauthorized.

The following schedule is a guideline for handling unauthorized absenteeism, provided however; any unauthorized absence may be grounds for disciplinary action, including termination.

1st Occasion – Memorandum from cadet and documented counseling session with the Public Safety Director (Academy Director) or Criminal Justice Instructor/Training Specialist.

2nd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director).

3rd Occasion – Termination from the Academy.

Late Reporting – Tardiness

Cadets reporting to class after the scheduled starting time will submit a memorandum to document the reason for tardiness. **Tardiness due to employment related reasons may require the cadet and the cadet's supervisor to provide the academy staff with written (email) acknowledgment and reason for the cadet's tardiness. The following schedule is a guideline for handling tardiness:**

1st Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist.

2nd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist.

3rd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist.

4th Occasion – Terminated from Academy.

The Criminal Justice Instructor/Training Specialist and/or the Public Safety Director (Academy Director) will exercise discretion in this area depending upon the infraction.

Injuries or Illness

Cadets incurring on or off duty injury or illness are required to notify the Public Safety Director (Academy Director) or a Training Officer, in writing, by the next working day. Failure to notify supervisory personnel of any injury or illness, whether or not a doctor's care is required, is grounds for disciplinary action or termination.

All sick leave in excess of one (1) day requires a doctor's letter of explanation. Upon returning to the Academy, the cadet submits the doctor's explanation and writes a report outlining the reason for the absence.

The Academy shall have the right to require a physician's excuse or statement of any student who is absent due to illness. Absence due to minor illness will not be approved. Approved absence requires make-up work, to be determined by individual instructors.

Bereavement Leave

A cadet may be granted three (3) consecutive days' bereavement, for immediate family only, if approved by the Public Safety Director (Academy Director) in advance.

Inclement Weather

We want to ensure the safety of our cadets. The Criminal Justice Instructor/Training Specialist or the Public Safety Director (Academy Director) will notify the cadets if class will be rescheduled due to inclement weather.

Catastrophic Illness

A severe illness requiring prolonged hospitalization or recovery will be taken into consideration by the Public Safety Director (Academy Director). The ability to catch up with the assigned class instruction is imperative.

Military Service

Military service includes the national guard, state guard, and all branches of service whether part-time or reserve. CVRLEA will make every accommodation for leave in order to make them available for service that arises from emergencies. Some courses during the academy are hands on and cannot be made up by catch-up work done outside the classroom. In this instance, the issue will be made known to the cadet and their commanders. If the emergency leave must take place during such a time the cadet is expected to repeat the portion of the instruction by attending a duplicate or equal training approved by the Training Coordinator.

In the event that emergency deployment exceeds two (2) weeks but less than one (1) month, continuation of the academy for the individual will be the decision of the Public Safety Director.

The decision to allow the individual to continue or not will be evaluated by the type of material missed and the section of time during the academy that the absence takes place.

Deployment in a length of more than one (1) month will be cause to remove the individual from the academy class. In the event that the individual is removed from the current academy, that individual will be allowed to enroll in the next academy class at no cost. The cadet must repeat the academy in its entirety.

Concho Valley Regional Law Enforcement Academy Academy Rules

Basic Peace Officer Course

1. Classes start at 6:30pm or 8:00am (Saturday classes). Breaks are provided as needed during class work. Cadets are expected to be in their assigned places at the beginning of each class and again after each instruction break
2. Lunch break for Saturday will normally be from 11:30am to 1:00pm.
3. Attendance at all classes is required. Cadets are expected to maintain an exemplary attendance record. Dependability is a required trait of a public servant. Incidents of unauthorized absence or tardiness are detrimental to the learning process and will not be tolerated. A record is kept of each incident, including the cadet's written explanation.
4. All cadets will be required to take notes. These notes must be typed or plainly written in ink and placed in a permanent notebook. These notebooks will be periodically graded and each cadet will be accountable for the completeness and efficiency of their notes.
5. Cadets are expected to give their fullest cooperation and participation. No talking in class except to the instructor or class as a whole on the subject being discussed.
6. Examinations will be given periodically. Grades will be posted.
7. No cadet may use the phones without the knowledge and/or permission of the training staff. No pagers and/or cellular phones or any device able to link to such a device will be allowed in the classroom or at any off-site training functions.
8. Should medical attention be needed, the cadet will contact a member of the training staff.
9. Since cadets are not peace officers, they will not represent themselves as peace officers.

10. Cadets will refer to the training staff and other guest instructors as Mr. Mrs., or by rank.
11. The use of all tobacco products is prohibited in the building.
12. No food or beverage will be allowed in the classroom unless authorized by the Public Safety Director (Academy Director).
13. Firearms are not permitted in the classroom unless they are required by an instructor. In such cases, the firearms are to be unloaded and no live ammunition is allowed in the classroom.
14. Cadets are required to be neat and clean at all times.
15. The classroom must be kept clean and in an orderly manner at all times.
16. Cadets will not deface name tags, desks, walls, or other Academy property.
17. Cadets will not sit with their feet propped on the desks or chairs.
18. No magazines, newspapers, and other materials, which do not pertain to the classroom instruction, will be brought into the classroom.
19. The heads of the law enforcement agencies providing the cadets for the course, may be informed periodically of the progress of their cadets.
20. All cadets are expected to do their own work. Dishonesty in the pursuit of academic excellence is totally unacceptable. Violations of these rules will result in disciplinary action.
21. No gambling will be permitted on the Academy grounds.
22. No intoxicating liquor will be permitted or consumed on the Academy grounds. An exception to this is for bona fide training purposes only.
23. The success of the course will depend largely upon the attitude, cooperation, and participation of the cadets. The cadets attending the Academy will be expected to behave in the manner expected of adult, professional peace officers while attending and traveling to and from classes. Any behavior, which, in the opinion of the Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist, that is dangerous, detrimental to class welfare and/or effective instruction, or not up to professional standards of a peace officer will be grounds for expulsion from the course.

24. Cadets will be evaluated by means of written examination, performance tests and classroom participation. Written examinations will be graded by use of numerical grades. Participation will be on a “Pass and Fail” basis.

To satisfactorily complete the Basic Peace Officer Course the cadet must:

- A. Achieve a ~~n overall average grade of~~ at least 80% on all written tests. A cadet that ~~falls below an~~ **receives a grade below an 80% average** will be placed on probation until their next test. **The cadet will be given a maximum of two re-tests.** ~~The cadet will be expected to bring their overall average up to 80% by the next test.~~ If the cadet fails to ~~maintain an overall average of score~~ 80% after the two re-tests ~~being placed on probation~~, then the cadet will be subject to termination from the academy. ~~The cadet cannot be on probation more than three times.~~ The Public Safety Director (Academy Director) and the Criminal Justice Instructor/Training Specialist will have discretion as to placing or removing a cadet on academic probation.
- B. Demonstrate firearms proficiency by achieving a minimum passing score of 75% of the total possible score of the course and type of target being used by the firearm instructor; and qualify with a passing score and show proficiency in handling any firearm (handgun and shotgun). The cadet will receive three attempts to qualify. If the cadet does not qualify after the third attempt, it will be grounds for termination.
- C. **Cadets must pass with minimum skills on the driving course designed by the driving instructor. If a cadet does not pass, it will be grounds for termination.**
- D. **Cadets must pass all skills portion of Defensive Tactics. The pass/failure will be determined by the Defensive Tactics Instructor and the Training Coordinator. If a cadet does not pass, it will be grounds for termination.**
- E. **Cadets will not be passed through the course simply because they are in attendance. Cadets need to master the skills to transition to the next chapter/topic in the BPOC. Once a cadet shows mastery of each topic/chapter, they can be endorsed to take the licensing exam. Assessments should happen on a regular basis to test the mastery of topics/chapters. Failure to meet any of the aforementioned standards will result in termination from the BPOC.**

***Skills include, but are not limited to; SFST, Driving Course, Firearms, and Defensive Tactics.**

25. Cadets must pass the comprehensive final examination with a grade of 80% or more to graduate from the Academy. There will be three (3) attempts to pass this test. Cadets who fail to achieve an 80% on the final will not graduate from the Academy.

*The Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist retains the right, in the best interest of the student, to assign a state testing date and/or time.

26. The overall grade average will be determined by averaging the grade of the notebook, the final exam, and the average score of the subject exams given during the course. The exception to this rule will be the firearms training and driving.
27. Cadets are encouraged to consult with the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director) concerning any matter which is unclear to him/her about the course or any subject with which he/she may have difficulty. Some situations which seem most difficult can sometimes be cleared up with a few minutes of conversation.
28. Participation in physical training is mandatory.

Personal Attire

Cadets must wear closed toe shoes, long pants and the required class shirt.

Grooming

Unnatural hair colors are forbidden. Hair is to be worn in styles that permit wearing prescribed headgear.

Male cadet's hair will be worn neat and trimmed.

Female cadet's hair is to be in a neat fashion. Make-up is to be conservative.

Jewelry

Rings may be worn but one on each hand is permitted. A wedding set is considered one ring. Visible necklines and other decorative jewelry are prohibited. For female cadets, only one set of stud earrings is acceptable.

Personal Conduct

As a police cadet, you will now come under the public eye. Cadets are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, cadets should remember that these same high ethical standards

likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or the Academy may result in disciplinary action up to and including termination.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, cadets are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommendation for termination from the program.

- A. Any cadet found to have obtained his/her appointment to the Academy by means of willful misrepresentation or false statement concerning a material fact is terminated.
- B. Cadets are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism, copying or any method of circumventing prescribed instructions) is considered intolerable.
- C. Cadets are to be truthful at all times. Any cadet who is found to be untruthful at any time through oral or written communication is subject to immediate termination.
- D. Cadets shall obey all laws of the United States, and the State of Texas. Cadets employed by a law enforcement agency must obey their department's policy and procedures. A cadet found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as termination.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation.

General Provisions

- A. It is the responsibility of the CVRLEA to ensure that each cadet receives every opportunity to contribute their maximum effort during the program in order to become an effective peace officer. Likewise, it is of utmost importance that the staff maintain optimum channels of communication and instruction with each cadet to enhance their successful entry into the field of law enforcement. Cadets are assigned staff training officers who will assist them during their academy learning experience.
- B. The Academy office phone number is 325-944-9666. Only messages of an emergency nature will be accepted on behalf of cadets, and it is advisable to remind family and

friends not to violate this order. Pagers and/or cellular telephones are not permitted in classrooms.

- C. Recording devices are prohibited in cadet classrooms.
- D. Visitors will check in at the office upon arrival. Visitors will not be allowed onto the training grounds unless approved by the Public Safety Director (Academy Director).
- E. Cadets will provide current status of residence, phone numbers, and emergency notification numbers. Academy offices are to be entered only on official business, and with permission. Cadets are encouraged to bring any problems which may affect them during the course of the academy, to the attention of the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director), who will handle the situation or refer the matter as necessary.

Concho Valley Regional Law Enforcement Academy **Policies and Procedures**

Basic Licensing Course – Corrections/Telecommunicator

In accordance with Texas Commission on Law Enforcement Rule 215.7 and 215.9, the Concho Valley Criminal Justice Training Advisory Board has formulated and adopted the following rules and regulations, which shall apply to all students attending the Concho Valley Regional Law Enforcement Academy:

****Non-contracted training hours with CVRLEA will only be submitted (to TCOLE) if hosted by a governmental agency. All instructors will complete CVRLEA Instructor or Subject Matter Expert Vetting Sheet (Attachment A). ****

Class Schedule

Classes are scheduled quarterly in what is believed to be the best response to the training needs of law enforcement agencies within the Concho Valley Council of Governments. CVRLEA will review all requests for classes and may add to the schedule as is permitted in order to provide any training sought.

The Academy Director and/or the Criminal Justice Instructor/Training Specialist retains the right, in the best interest of the student, to assign a state testing date and/or time.

Attendance

Any class requires complete attendance during instruction.

Unauthorized Absence

This is defined as any absence without prior approval of the Instructor and/or the Training Academy personnel. The duration of any class is too short and the make-up of any missed work can be detrimental to any other student, any unauthorized absence is a disqualifier and will remove the student from training.

Late Reporting – Tardiness

Students who report late can disrupt training to the point that the quality of instruction suffers. Incidents of tardiness will be assessed by the instructor and it is solely the instructors' responsibility. The instructor will adhere to standards set forth by TCOLE as the minimum acceptable standard of the CVRLEA and all facets of the lessons must be fully met.

Tardiness due to employment related issues may require the cadet and the cadet's supervisor to provide the academy staff with written (email) acknowledgment and reason for the tardiness.

Grades

Corrections Course

Cadets must pass the skills portion of Defensive Tactics. The pass/failure will be determined by the Defensive Tactics Instructor and the Training Coordinator. If a cadet does not pass, it will be grounds for termination.

Cadets must pass the weekly assessments with a grade of 80% or more to remain in the Basic County Corrections Course. Cadets are required to pass the comprehensive final examination with a grade of 80% or more. There will be three (3) attempts to pass this test. Cadets who fail to achieve 80% will be removed from the Course.

Telecommunicator Course

Cadets must pass the weekly assessments with a grade of 80% or more to remain in the Basic Telecommunicator Course. Cadets are required to pass the comprehensive final examination with a grade of 80% or more. There will be three (3) attempts to pass this test. Cadets who fail to achieve 80% will be removed from the Course.

Cadets in the Corrections or the Telecommunicator Courses will not be passed through the courses listed above simply because they are in attendance. Cadets need to master the skills to transition to the next chapter/topic in their respective course. Once the student shows mastery of each topic/chapter, they can be endorsed to take the licensing exam.

Assessments should happen on a regular basis to test the mastery of topics/chapters. Failure to meet any of the aforementioned standards will result in termination from the Academy.

Inservice Training

Students must pass all written evaluations with a minimum of 70% unless standards are set higher as indicated by the curriculum. All skills assessments will be scored as pass or fail by the instructor. TCOLE credit will not be given to those who fail to achieve 70% on final exam.

Since mandated training courses have been implemented there are still occasions when an officer is in need of one of these classes. The list of classes are:

1850 CIT

1849 De-escalation

2067 SFST

3275 Missing and Exploited Children

4065 Canine Encounters

4068 CSCAL

7887 Interacting with Deaf & Hard of Hearing

30418 Civilian Interaction

Due to the requirements of training mandated by TCOLE that have currently been instructed for the majority of licensed officers, those requiring these classes may attend the portion of the BPOC in order to satisfy the requirements.

All licensed officers attending are required to have permission from the academy training coordinator before attending.

Injuries or Illness

Officers incurring any injury during training at the CVRLEA must report the injury to the instructor or academy personnel as soon as practical. Injuries that limit any instruction to the point that it limits the student from satisfying any training objective will be cause to remove the student from the class.

Bereavement Leave

Due to the duration of instruction any absence will be a decision of the instructor and the instructor will determine if any time may be missed. Any missed instruction must be made up. The Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist may, at any time, override any instructor's decision.

Inclement Weather

Any inclement weather that affects the quality and completeness of lesson instruction will cause for the training to be cancelled.

Personal Attire

Officers are to dress business casual. Officers are asked that shirts for men have a collar. Officers are asked not to wear, shorts, T-shirts, flip flops or sandals.

Personal Conduct

As a peace officer, you will now come under the public eye. Officers are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, officers should remember that these same high ethical standards likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or agency or CVRLEA Academy may result in disciplinary action up to and including dismissal.

Tobacco Products

The use of all tobacco products is prohibited in the building. Electronic cigarettes and/or Vaping devices are prohibited in the CVCOG building.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, officers are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommending for removal from training and notification to the persons employing agency.

- A. Any officer found to have falsified information to the academy by means of willful misrepresentation or false statement concerning a material fact will not be allowed to attend training and the officer's agency will be contacted.
- B. Officers are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism,

Copying or any method of circumventing prescribed instructions) is considered intolerable.

- C. Officers are to be truthful at all times. Any officer who is found to be untruthful at any time through oral or written communication is subject to immediate discipline and removal from training.
- D. Officers shall obey all laws of the United States, and the State of Texas. Officers employed by a law enforcement agency must obey their department's policy and procedures. An officer found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as removal from training.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation.

Committee Chair
Judge Jim O'Bryan
Date:

Executive Vice Chair
Judge Brandon Corbin
Date:

Memo

To: Executive Committee

From: Gary Wolfe, Criminal Justice Planner

Date: 02/12/2025

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 18

ITEM 18

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval concerning the revisions to Concho Valley Regional Law Enforcement Academy Policies and Procedures, as approved by the Criminal Justice Training Advisory Board.

Approved at the Executive Committee Meeting on February 12, 2025.

CVCOG
Balance Sheet - CVCOG Balance Sheet
As of 11/30/2024

	Current Period Balance	
Assets		
First Financial General Bank Acct	620,421.15	1112000
CitiBank Credit Card	100,659.45	1198000
Grant Receivable, CJ VAWA	1,332.45	1203000
State Contract, HSGD	2,916.70	1204000
Grant Receivable, 2-1-1	44,868.01	1205000
Grant Receivable, 9-1-1	27,890.06	1211000
Grant Receivable, AAA	240,182.00	1212000
State Contract, CJ Planning	7,083.60	1214000
Grant Receivable, CJ Training	16,895.74	1215000
Grant Receivable, RSVP	2,658.60	1216000
Grant Receivable, Foster Grandparent	27,953.90	1219000
Grant Receivable, Senior Companion	15,377.54	1220000
Grant Receivable, ADRC	24,538.01	1221000
State Contract, CEDAF	9,025.00	1224000
Grant Receivable, Homeland Security SHSP	988.09	1232000
Grant Receivable, CACFP Head Start	118,309.82	1243000
Grant Receivable, Head Start HHS	563,494.01	1249000
Economic Development District	38,418.05	1290000
CV Transit District AR	433,153.71	1329000
Accounts Receivable-General	765.71	1391000
Staff Travel Advance	423.00	1392000
Accts Receivable-CVCOG Membership Dues	858.50	1396000
Prpd Health Insurance	187.97	1592000
Prepaid General Expenses	162.79	1593000
Prepaid AFLAC	1,076.59	1598000
First Financial 911 Investment	185,250.02	1614000
CVCOG Investment Account	316,885.68	1618000
Leasehold Improvements	85,951.58	1730000
Facility Improvements	170,941.59	1732000
Other Assets - Project Equipment	1,241,306.87	1811000
Total Assets	4,299,976.19	
Liabilities		
AP	181,572.39	2111000
AP Clearing	36,048.52	2112000
AP First Financial Credit Card	9,980.96	2114000
AP CitiBank Credit Card	159,949.31	2117000
Payroll Payable - Administration	352,223.36	2151000
Federal Withholding Tax	30,505.29	2311000
Medicare Payable	12,474.39	2321000
SUTA Payable	540.21	2323000
Employee Wellness Benefits Payable	40,144.22	2412000
Health Savings Account	3,154.52	2413000
Dental Insurance Payable	36.44	2415000
Life Insurance Payable	8,120.94	2418000
Vision Insurance Payable	9.10	2419000
Employer Pension Plan Payable	137,229.65	2422000
Employee Contr to Pension Plan	87,327.87	2423000
Deferred Income Plan Withheld	3,472.50	2431000
Workers Comp Ins Payable	176,522.28	2432000
State Comptroller Unclaimed	160.14	2434000
United Way Payable	526.28	2441000
Child Support Payable	1,933.50	2442000
Accrued Vacation Leave	195,316.94	2521000
Inter-Fund Payable CVTD	615,040.17	2600000
Unearned Revenue General Fund	56,394.12	2911000
Unearned Revenue- 911 Program	68,546.45	2917000
Unearned Revenue-VISTA	2,500.00	2918000
Unearned Revenue-Head Start	18,963.80	2919000

CVCOG
Balance Sheet - CVCOG Balance Sheet
As of 11/30/2024

	Current Period Balance	
Liabilities continued ...		
Unearned Revenue- Area on Aging	4,696.69	2924000
Unearned Revenue - Senior Companion	2,257.73	2925000
Unearned Revenue - Regional Law Academy Tuition	31,313.62	2926000
Unearned Revenue- RSVP	22,239.92	2929000
Unearned Revenue-Solid Waste	110,383.27	2938000
Unearned Revenue Regional Broadband Initiative	(26,145.67)	2943000
Total Liabilities	2,343,438.91	
Fund Balance		
General Unrestricted Fund Balance	510,270.06	3000000
Long Term Debt - Annual Leave	(195,316.94)	3105000
Long Term Debt - Inter-Fund CVTD	(615,040.17)	3107000
Investment - Capital Assets	1,498,200.04	3110000
Restricted - USDA Note Available	23,850.00	3202000
Restrict - Regional Assistance Corp 501c3	35,286.51	3204000
Restricted - CV Medical Reserve Corp	3,765.02	3205000
Assigned - Area Agency on Aging	21,509.22	3401000
Assigned - SCP Visiting Program	8,255.76	3402000
Assigned - Caregiver	2,213.65	3403000
Assigned - Housing Finance	94,212.18	3404000
Assigned - Homeland Security	26,137.04	3405000
Assigned - CJ Planning	117,064.27	3406000
Assigned - CJ Law Enf Academy	187,620.09	3407000
Assigned - 211 Information Referral	34,629.64	3408000
Assigned - CEDAF	35,449.54	3409000
Total Fund Balance	1,788,105.91	
Excess Revenue	168,431.37	
Total Liabilities and Fund Balance	4,299,976.19	

CVCOG

Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 11/30/2024

	Current Period	
	Actual	
Revenue		
CNCS Senior Companion CFDA 94.016	29,213.62	4164000
CNCS Foster Grandparent CFDA 94.011	54,844.37	4165000
CNCS RSVP CFDA 94.002	3,295.55	4167000
HHS-ACF Head Start CFDA 93.600	1,261,208.14	4173000
AAA - Title IIIB CFDA 93.044	127,459.00	4201000
AAA - Title IIIC1 CFDA 93.045	16,184.00	4205000
AAA - Title IIIC-2 CFDA 93.045	7,211.00	4207000
AAA - Title IIIE CFDA 93.052	29,969.00	4215000
AAA - Title VII EAP CFDA 93.041	1,768.00	4216000
AAA - Title VI OM CFDA 93.042	8,089.00	4218000
CACFP Nutrition CFDA 10.558	118,309.82	4221000
Off Gov-Violence Against Women Act CFDA 16.588	1,332.45	4222000
AAA - HICAP CFDA 93.324	39,336.00	4225000
211 TANF OPS FED CFDA 93.558	19,429.48	4231000
211 FD RIDER 28 HB1	2,933.32	4231100
ADRC Housing Navigator Sept to Dec CFDA 93.791	10,683.81	4274000
ADRC Local Contact Agency Sept to Dec CFDA 93.791	2,637.30	4275000
AAA State General	9,767.00	4301000
TCEQ Solid Waste State	20,334.79	4302000
Off Gov - CJ Academy State	16,295.74	4307000
CJ Academy Supplemental	600.00	4307100
TxHHS-RSVP State	26,487.36	4309000
Off Gov - HSGD Contract State	2,916.70	4311000
TxHHS - 211 State Funds	19,163.21	4312000
211 SGR RIDER 28	2,893.14	4312100
Grant Z02, NG911 Project SB8	55,780.12	4314000
Off Gov, CJ Planning Services	7,083.60	4315000
CSEC 911 ER Communications State	405,010.47	4316000
ADRC State General Revenue	9,124.17	4325000
ADRC State Promoting Independence	966.74	4331000
ADRC State Respite	1,126.00	4332000
TXHHS-FGP State	5,316.48	4335000
TXHHS-SCP State	4,533.75	4336000
IK Contributions	206,041.55	4411000
CVCOG Membership Dues	2,853.66	4511000
CJ Membership Dues	45,500.00	4513000
Program Income	1,885.00	4522000
Local Revenue	22,544.36	4523000
Interest Income General	2,166.55	4731000
Economic Development District Pass-Thru	54,816.49	4760000
Concho Valley Transit District Pass-Thru	831,194.85	4761000
Vacation Accrual Allocation	71,427.63	4911000
Indirect Cost Allocations	156,261.86	4912000
Information Technology Services	87,481.66	4913000
Human Resources Allocation	58,617.80	4914000
Procurement Dept Allocation	67,538.01	4915000
Property Management Allocation	76,179.32	4916000
Total Revenue	4,005,811.87	
Expenditures		
General Wages	1,304,513.00	5110000
General Overtime Hours	624.75	5118000
Vacation Time Allocation	71,427.65	5150000
Medicare Tax	23,255.54	5151000
Workers Comp Insurance	49,492.70	5172000
SUTA	2,120.35	5173000
Health Insurance Benefit	347,128.20	5174000
Dental Insurance Benefit	12,360.43	5175000
Life Insurance Benefit	10,218.62	5176000

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 11/30/2024

	Current Period	
	Actual	
Expenditures continued ...		
HSA Insurance Benefit	1,285.20	5177000
Retirement	181,262.12	5181000
Indirect Allocation	156,261.82	5199000
Stipend - FGP Volunteers	39,103.00	5201000
Stipend - SCP Volunteers	17,219.00	5202000
Uniforms	173.55	5203000
Recognition	6,848.79	5205000
HR Service Center	57,916.23	5206000
Procurement Service Center	64,350.36	5207000
Information Technology Service Center	84,395.17	5208000
Driver Wages	297,744.44	5210000
Dispatch/Customer Service Wages	21,254.39	5217000
Driver Overtime Hours	23,880.52	5218000
Dispatch/Customer Service Overtime Wages	443.51	5219000
Counseling Services	1,500.00	5251000
Contract Services	168,325.65	5291000
HS Health & Disab Svc	179.51	5293000
HS Nutrition Service	77,906.15	5295000
HS Parent Service	620.79	5296000
Head Start T & T A	21,965.06	5308000
Travel-In Region	2,879.93	5309000
Travel-Out of Region	11,309.46	5310000
Meals	871.53	5312000
Travel-Volunteer	11,358.25	5313000
Fuel	1,156.72	5351000
Lubricant	188.13	5352000
Vehicle Maintenance	58.85	5361000
Non-Vehicle Maintenance	941.50	5366000
Other Facility Rent	400.00	5412000
HS Site Rent	92,379.00	5413000
Utilities	6,436.60	5431000
HS Site Center Utilities	17,500.51	5433000
Link Road Building Maintenance	5,769.92	5448000
Facility Allocation	82,300.83	5451000
HS Site Center Bldg Maint	10,763.77	5453000
Supplies	21,262.48	5510000
HS Class Room Supplies	4,604.89	5512000
HS Food Serv Sup	13,022.19	5513000
HS Medical Supplies	56.81	5514000
HS Disability Supplies	578.49	5515000
Supplies - Bus/Service Vehicles	260.39	5516000
HS Diapers and Wipes	2,343.42	5518000
Parts Supply	1,085.79	5520000
Internal Computer/Software	18,414.17	5622000
County Project Equipment	12,200.00	5627000
Tools	641.96	5629000
Copier	2,589.95	5632000
Copier Lease	3,010.32	5633000
Copier Paper	910.00	5634000
Insurance	32,192.63	5711000
Cell Phones	1,569.87	5713000
Printing	1,195.62	5721000
Publications	360.00	5723000
Training	2,764.00	5751000
Dues and fees	10,784.26	5753000
Vehicle Registration	55.00	5754000
HS Site Center Communications	4,132.56	5760000
Communications	3,950.61	5761000
Postage/freight	2,911.34	5762000

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 11/30/2024

	Current Period	
	Actual	
Expenditures continued ...		
911 PSAP Services	308.84	5766000
911 Equipment Maintenance	163,583.06	5767000
911 Network Reliability	2,584.20	5774000
911 Network	19,352.04	5775000
911 PSAP Network	48,883.83	5777000
911 Text-to-911	24,090.00	5779000
911 Geographic Information Systems	3,803.50	5780000
911 Core Functions	55,780.12	5781000
Coffee Expense	566.09	5792000
Physicals	90.00	5793000
General Assembly Costs	3,204.54	5794000
Safety	1,966.07	5796000
Multi-Modal Supplies	256.95	5810000
Multi-Modal Building Insurance	3,604.42	5811000
Multi-Modal Internet	130.30	5814000
Multi-Modal Utilities	3,008.78	5831000
Multi-Modal Building Maintenance	497.59	5851000
Shop Christoval Rd Utilities	475.52	5876000
Link Road Amortization	5,833.34	5901000
InKind Travel	9,083.39	6310000
InKind Other	196,958.16	6791000
Total Expenditures	3,973,048.99	
Excess Revenue over Expenditures	32,762.88	

SCHEDULE OF REVENUE BY SOURCE

October 1, 2024 - November 30, 2024

CVCOG			ARP	State						Pass Thru						
Grant No	Grant Name	Federal	COVID-19 CARES Act	Administered Federal	State	Program Income	Local Revenue	In-kind	Membership	Sr. Centers & CVEDD & CVTD	Fringe Benefit & Indirect	Total Revenue	Total Expenditures	Excess Revenue over Expenditures		Notes
033	TDHCA Housing	-	-	-	-	-	-	-	-	-	-	-	-	-		
043	CVEDD Pass-Thru Revolving Loan	-	-	-	-	-	-	-	-	-	-	-	-	-		
052	Economic Development District	-	-	-	-	-	-	-	-	30,710.49	-	30,710.49	30,710.49	-		
830	ARPA Regional Broadband Initiative	-	-	-	-	-	12,573.45	-	-	-	-	12,573.45	12,573.45	-		
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	-	831,194.85	-	831,194.85	831,194.85	-		
A04	Area Agency on Aging FY 24-25	-	-	230,016.00	9,767.00	50.00	227.75	-	-	-	-	240,060.75	240,016.77	43.98		billed in December
C05	CJ Academy FY 23-25	-	-	-	16,295.74	1,835.00	-	-	45,500.00	-	-	63,630.74	34,139.39	29,491.35		academy revenue
C08	CJD Planning FY 24-25	-	-	-	7,083.60	-	-	-	-	-	-	7,083.60	3,398.80	3,684.80		contract billing
C09	CJ Academy Supplemental	-	-	-	600.00	-	-	-	-	-	-	600.00	1,080.00	(480.00)		billed in December
D04	ADRC FY 24-25	-	-	13,321.11	11,216.91	-	-	-	-	-	-	24,538.02	24,515.21	22.81		interest
F07	Foster Grandparent FY 24-25	54,844.37	-	-	-	-	4.18	3,553.86	-	-	-	58,402.41	58,402.41	-		
F08	FGP HHSC State	-	-	-	5,316.48	-	-	-	-	-	-	5,316.48	5,316.48	-		
G06	RSVP Federal FY 24-25	3,295.55	-	-	-	-	7.60	-	-	-	-	3,303.15	3,303.15	-		
G07	RSVP HHSC State	-	-	-	26,487.36	-	-	-	-	-	-	26,487.36	26,487.36	-		
H07	Head Start FY 24-25	1,261,208.14	-	-	-	-	16.35	196,958.16	-	-	-	1,458,182.65	1,461,603.77	(3,421.12)		billed in December
H08	CACFP Head Start Nutrition FY 24-25	-	-	118,309.82	-	-	-	-	-	-	-	118,309.82	108,423.89	9,885.93		CACFP billing
I06	CVEDD Pass-Thru TXDOT Rural	-	-	-	-	-	-	-	-	23,884.00	-	23,884.00	23,884.00	-		
I07	CVEDD Pass-Thru TXDOT Urban	-	-	-	-	-	-	-	-	222.00	-	222.00	222.00	-		
J04	Juvenile Justice Services FY 24-25	-	-	-	-	-	-	-	-	-	-	-	2,848.47	(2,848.47)		billed in December
Q03	CEDAF FY 24-25	-	-	-	-	-	-	-	-	-	-	-	2,173.15	(2,173.15)		billed annually in August
S08	Senior Companion Federal FY 24-25	29,213.62	-	-	-	-	3.42	5,529.53	-	-	-	34,746.57	34,746.57	-		
S09	SCP HHSC State	-	-	-	4,533.75	-	-	-	-	-	-	4,533.75	4,533.75	-		
T04	211 Information & Referral FY 24-25	-	-	22,362.80	22,056.35	-	360.19	-	-	-	-	44,779.34	44,778.78	0.56		supplemental billing in December
V04	Violence Against Women FY 24-25	-	-	1,332.45	-	-	-	-	-	-	-	1,332.45	3,547.50	(2,215.05)		billed in December
W03	TCEQ Solid Waste FY 23-25, 2nd Yr	-	-	-	20,334.79	-	-	-	-	-	-	20,334.79	20,334.79	-		
X10	HSGD FY 24-25	-	-	-	2,916.70	-	-	-	-	-	-	2,916.70	1,240.17	1,676.53		contract billing
X11	Homeland Security HSGP FY 24-25	-	-	-	-	-	-	-	-	-	-	-	17,966.00	(17,966.00)		billed in December
X12	CV Communications Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-		
Z02	Next Generation 911 Fund, ARP	-	-	-	55,780.12	-	-	-	-	-	-	55,780.12	55,780.12	-		
Z05	911 CSEC FY 25, 2nd Yr Biennium	-	-	-	405,010.47	-	-	-	-	-	-	405,010.47	411,532.05	(6,521.58)		awaiting quarterly payment
K03	Head Start Site Maintenance	-	-	-	-	-	3,821.28	-	-	-	-	3,821.28	3,821.28	-		XXXXX
L04	Facility	-	-	-	-	-	-	-	-	-	76,179.32	76,179.32	76,179.33	(0.01)		rounding
092	Procurement Services	-	-	-	-	-	-	-	-	-	67,538.01	67,538.01	67,538.03	(0.02)		rounding
093	Human Resources Services	-	-	-	-	-	-	-	-	-	58,617.80	58,617.80	58,617.78	0.02		rounding
094	Information Technology Services	-	-	-	-	-	-	-	-	-	87,481.66	87,481.66	87,481.64	0.02		rounding
095	Engagement Committee	-	-	-	-	-	5,000.00	-	1,819.87	-	-	6,819.87	3,180.13	3,639.74		excess revenue, will use through the year
097	Non Project Expenses	-	-	-	-	-	2,696.69	-	1,033.79	-	-	3,730.48	3,730.48	-		
098	Vacation Accrual	-	-	-	-	-	-	-	-	-	71,427.63	71,427.63	64,922.54	6,505.09		allocation billing - will fluctuate through the year
099	Indirect	-	-	-	-	-	-	-	-	-	156,261.86	156,261.86	142,824.41	13,437.45		allocation billing - will fluctuate through the year
		1,348,561.68	-	385,342.18	587,399.27	1,885.00	24,710.91	206,041.55	48,353.66	886,011.34	517,506.28	4,005,811.87	3,973,048.99	32,762.88		
		0.58	-	0.17	0.25											
	Total Government Grants Spent	2,321,303.13											General	23,582.30	60%	
	Total Program	1,885.00											Dedicated	15,702.17	40%	
	Total Local	73,064.57												39,284.47		
	Total In-Kind	206,041.55														
	Total Pass-Thru	886,011.34														
	Total Cost Allocation	517,506.28														
		4,005,811.87														

Concho Valley Council of Governments Cash Flow

	First Financial			First Financial				First Financial				First Financial				First Financial			First Financial							
	CVCOG General Fund (000's)			9-1-1 Trust Account (000's)				General Investment Savings				CVCOG	CVTD (000's)			CVTD-ICB (000's)			Square Credit Card			CVEDD (000's)			Total	
Beginning Balance:	\$ 1,013,689			\$ 118,626				\$ 314,720					\$ 642,184			\$ 33,245			1,204			\$ 536,605				
FY 24-25	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance	
October	2,095,728	(2,020,375)	1,089,042	359,171	1,035	-	478,831	-	1,114	-	315,833	1,883,707	683,070	(412,635)	912,619	2,845	(1,448)	34,641	597	-	1,801	14,155	(10,717)	540,043	3,372,811	
November	1,595,941	(1,838,990)	845,994	-	1,026	(294,607)	185,250	-	1,052	-	316,886	1,348,129	290,393	(515,444)	687,567	1,833	(2,469)	34,006	515	-	2,316	3,175	(68,041)	475,177	2,547,195	
December			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
January			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
February			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
March			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
April			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
May			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
June			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
July			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
August			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
September			845,994				185,250				316,886	1,348,129			687,567			34,006			2,316			475,177	2,547,195	
	Interest Rate at 4.177300% as of 10/01/24							Interest Rate at 4.177300% as of 10/01/24							Account opened to segregate Flix Funds											

First Financial				First Financial				First Financial				First Financial				First Financial				First Financial				First Financial				First Financial	
CVCOG General Fund (000's)				9-1-1 Trust Account (000's)				General Investment Savings				CVCOG		CVTD (000's)			CVTD-ICB (000's)			Square Credit Card			CVEDD (000's)			Total			
Beginning Balance: \$ 973,339				\$ 676				\$ 283,993				CVCOG		\$ 1,666,792			\$ 27,165			-			\$ 538,422						
FY 23-24	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance				
October	2,757,004	(2,562,497)	1,167,846	436,720	449	-	437,845	-	1,087	-	285,080	1,890,771	199,943	(980,629)	886,106	2,280	(1,950)	27,496	-	-	-	19,149	(8,900)	548,670	3,353,043				
November	1,817,090	(2,219,059)	765,877	-	1,406	(153,867)	285,383	-	1,095	-	286,175	1,337,435	367,786	(506,797)	747,096	2,163	(1,718)	27,940	-	-	-	6,357	(5,566)	549,461	2,661,931				
December	1,401,334	(1,406,172)	761,040	-	952	(70,918)	215,417	9,590	1,149	-	296,914	1,273,371	416,649	(595,492)	568,253	3,022	-	30,962	-	-	-	2,254	(54,468)	497,247	2,369,833				
January	1,741,775	(1,452,332)	1,050,483	-	673	(66,645)	149,444	-	1,158	-	298,073	1,497,999	504,152	(494,515)	577,889	3,745	(4,314)	30,394	-	-	-	51,768	(74,401)	474,614	2,580,897				
February	1,680,391	(1,366,438)	1,364,436	-	398	(76,741)	73,101	-	1,082	-	299,155	1,736,692	1,000,783	(652,433)	926,240	795	(2,841)	28,349	-	-	-	67,286	(67,121)	474,779	3,166,060				
March	1,423,127	(2,029,865)	757,697	371,206	1,120	-	445,427	-	1,160	-	300,315	1,503,439	889,887	(445,650)	1,370,477	3,244	(518)	31,074	20	(20)	-	68,989	(57,726)	486,043	3,391,034				
April	1,807,497	(1,740,774)	824,420	-	1,514	(78,394)	368,547	-	1,127	-	301,442	1,494,409	579,540	(510,578)	1,439,440	3,115	(2,667)	31,522	120	(20)	100	87,033	(46,854)	526,222	3,491,693				
May	1,540,682	(1,582,153)	782,949	125,972	1,804	-	496,323	-	1,244	-	302,686	1,581,958	290,255	(645,528)	1,084,167	3,055	(2,712)	31,865	-	-	100	15,398	(40,274)	501,346	3,199,437				
June	1,275,113	(1,509,549)	548,513	-	1,605	(83,568)	414,360	7,404	1,079	-	311,169	1,274,041	2,116,911	(1,938,558)	1,262,528	3,822	(2,485)	33,202	158	0	258	56,402	(5,625)	552,123	3,122,152				
July	2,112,398	(1,734,998)	925,914	-	1,391	(108,248)	307,503	-	1,208	-	312,376	1,545,793	485,268	(426,305)	1,321,490	4,038	(3,061)	34,179	289	-	547	3,975	(8,875)	547,223	3,449,231				
August	2,349,558	(3,032,076)	243,396	-	1,108	(82,602)	226,009	-	1,282	-	313,659	783,063	318,643	(497,955)	1,142,178	2,825	(3,208)	33,795	318	-	865	2,070	(7,627)	541,666	2,501,567				
September	2,151,434	(1,381,140)	1,013,689	-	530	(107,912)	118,626	-	1,061	-	314,720	1,447,035	269,580	(769,574)	642,184	1,978	(2,528)	33,245	339	-	1,204	3,775	(8,836)	536,605	2,660,272				

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

 CVCOG Executive Director/Investment Officer	 CVCOG Director of Finance
12-4-24	12-4-24
Date	Date

CVCOG

Balance Sheet - CVCOG Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2024

	Current Period Balance	
Assets		
First Financial General Bank Acct	659,815.05	1112000
CitiBank Credit Card	73,486.69	1198000
Grant Receivable, CJ VAWA	1,697.51	1203000
State Contract, HSGD	2,916.70	1204000
Grant Receivable, 2-1-1	47,891.46	1205000
Grant Receivable, 9-1-1	55,780.12	1211000
Grant Receivable, AAA	199,204.00	1212000
State Contract, CJ Planning	3,541.80	1214000
Grant Receivable, CJ Training	18,279.29	1215000
Grant Receivable, RSVP	13,579.68	1216000
Grant Receivable, Juvenile Justice Services	4,413.20	1217000
Grant Receivable, Foster Grandparent	30,136.79	1219000
Grant Receivable, Senior Companion	15,869.44	1220000
Grant Receivable, ADRC	36,901.28	1221000
OOG CV Communications Upgrade	46,563.86	1225000
Grant Receivable, Homeland Security SHSP	25,229.68	1232000
Grant Receivable, CACFP Head Start	47,465.80	1243000
Grant Receivable, Head Start HHS	593,622.54	1249000
Economic Development District	88,548.72	1290000
CV Transit District AR	380,735.44	1329000
Accounts Receivable-General	31,202.66	1391000
Staff Travel Advance	423.00	1392000
Prpd Health Insurance	2,190.81	1592000
Prepaid General Expenses	162.79	1593000
Prepaid Vision Insurance	29.06	1596000
Prepaid Dental Insurance	105.18	1597000
Prepaid AFLAC	12,071.85	1598000
Prepaid MASA Insurance	16.75	1599000
First Financial 911 Investment	68,935.17	1614000
CVCOG Investment Account	329,190.87	1618000
Leasehold Improvements	85,951.58	1730000
Facility Improvements	170,941.59	1732000
Other Assets - Project Equipment	1,241,306.87	1811000
Total Assets	4,288,207.23	
Liabilities		
AP	225,421.26	2111000
AP Clearing	36,612.52	2112000
AP First Financial Credit Card	6,663.81	2114000
AP CitiBank Credit Card	124,941.86	2117000
Payroll Payable - Administration	337,453.77	2151000
Federal Withholding Tax	25,413.56	2311000
Medicare Payable	11,841.52	2321000
SUTA Payable	5,464.15	2323000
Employee Wellness Benefits Payable	40,144.22	2412000
Health Savings Account	1,565.85	2413000
Life Insurance Payable	16,736.32	2418000
Employer Pension Plan Payable	136,235.75	2422000
Employee Contr to Pension Plan	86,695.49	2423000
Deferred Income Plan Withheld	3,552.50	2431000
Workers Comp Ins Payable	200,187.71	2432000
State Comptroller Unclaimed	160.14	2434000
United Way Payable	526.28	2441000
Child Support Payable	1,933.50	2442000
Accrued Vacation Leave	195,316.94	2521000
Inter-Fund Payable CVTD	612,123.50	2600000
Unearned Revenue General Fund	55,535.62	2911000
Unearned Revenue- 911 Program	68,935.17	2917000
Unearned Revenue-VISTA	2,500.00	2918000

CVCOG**Balance Sheet - CVCOG Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2024**

	Current Period Balance	
Liabilities continued ...		
Unearned Revenue-Head Start	18,963.80	2919000
Unearned Revenue- Area on Aging	4,696.69	2924000
Unearned Revenue - Senior Companion	828.23	2925000
Unearned Revenue - Regional Law Academy Tuition	31,256.81	2926000
Unearned Revenue- RSVP	22,239.92	2929000
Unearned Revenue-Solid Waste	107,872.05	2938000
Unearned Revenue Regional Broadband Initiative	139.48	2943000
Total Liabilities	2,381,958.42	
Fund Balance		
General Unrestricted Fund Balance	510,270.06	3000000
Long Term Debt - Annual Leave	(195,316.94)	3105000
Long Term Debt - Inter-Fund CVTD	(612,123.50)	3107000
Investment - Capital Assets	1,498,200.04	3110000
Restricted - USDA Note Available	23,850.00	3202000
Restrict - Regional Assistance Corp 501c3	35,286.51	3204000
Restricted - CV Medical Reserve Corp	3,765.02	3205000
Assigned - Area Agency on Aging	21,509.22	3401000
Assigned - SCP Visiting Program	8,255.76	3402000
Assigned - Caregiver	2,213.65	3403000
Assigned - Housing Finance	94,212.18	3404000
Assigned - Homeland Security	26,137.04	3405000
Assigned - CJ Planning	117,064.27	3406000
Assigned - CJ Law Enf Academy	187,620.09	3407000
Assigned - 211 Information Referral	34,629.64	3408000
Assigned - CEDAF	35,449.54	3409000
Total Fund Balance	1,791,022.58	
Excess Revenue	115,226.23	
Total Liabilites and Fund Balance	4,288,207.23	

CVCOG

Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 12/31/2024

	Current Period	
	Actual	
Revenue		
CNCS Senior Companion CFDA 94.016	45,083.06	4164000
CNCS Foster Grandparent CFDA 94.011	84,981.16	4165000
CNCS RSVP CFDA 94.002	16,875.23	4167000
HHS-ACF Head Start CFDA 93.600	1,854,830.68	4173000
AAA - Title IIIB CFDA 93.044	146,766.00	4201000
AAA - Title IIIC1 CFDA 93.045	21,180.00	4205000
Off Gov-CJ Juvenile Justice Service CFDA 16.523	4,413.20	4206000
AAA - Title IIIC-2 CFDA 93.045	9,658.00	4207000
AAA - Title IIIE CFDA 93.052	40,341.00	4215000
AAA - Title VII EAP CFDA 93.041	1,768.00	4216000
AAA - Title VI OM CFDA 93.042	13,997.00	4218000
CACFP Nutrition CFDA 10.558	165,766.10	4221000
Off Gov-Violence Against Women Act CFDA 16.588	2,127.76	4222000
AAA - HICAP CFDA 93.324	48,349.00	4225000
211 TANF OPS FED CFDA 93.558	30,024.97	4231000
211 FD RIDER 28 HB1	4,280.40	4231100
ADRC Housing Navigator Sept to Dec CFDA 93.791	12,400.76	4274000
ADRC Local Contact Agency Sept to Dec CFDA 93.791	4,384.00	4275000
Off Gov-Homeland Security SHSP CFDA 97.067	25,229.68	4294000
AAA-MIPPA CY CFDA 93.071	807.00	4296000
AAA State General	18,795.00	4301000
TCEQ Solid Waste State	22,846.01	4302000
Off Gov - CJ Academy State	24,240.05	4307000
CJ Academy Supplemental	1,740.00	4307100
TxHHS-RSVP State	26,487.36	4309000
Off Gov - HSGD Contract State	4,375.05	4311000
TxHHS - 211 State Funds	29,613.48	4312000
211 SGR RIDER 28	4,221.76	4312100
Grant Z02, NG911 Project SB8	83,670.18	4314000
Off Gov, CJ Planning Services	10,625.40	4315000
CSEC 911 ER Communications State	405,010.47	4316000
ADRC State General Revenue	16,367.08	4325000
Grant X07, OOG CV Communications Upgrade 4467201	46,563.86	4327000
ADRC State Promoting Independence	4,878.44	4331000
ADRC State Respite	6,614.37	4332000
TXHHS-FGP State	5,316.48	4335000
TXHHS-SCP State	5,963.25	4336000
IK Contributions	542,139.70	4411000
CVCOG Membership Dues	2,853.66	4511000
CJ Membership Dues	53,500.00	4513000
Program Income	1,920.00	4522000
Local Revenue	30,574.88	4523000
Interest Income General	3,190.53	4731000
Credit Card Cash Rewards Redemption	11,281.21	4737000
Economic Development District Pass-Thru	143,365.21	4760000
Concho Valley Transit District Pass-Thru	1,214,846.96	4761000
Vacation Accrual Allocation	105,312.19	4911000
Indirect Cost Allocations	232,930.55	4912000
Information Technology Services	120,381.38	4913000
Human Resources Allocation	85,018.95	4914000
Procurement Dept Allocation	97,859.53	4915000
Property Management Allocation	107,563.29	4916000
Total Revenue	6,003,329.28	
Expenditures		
General Wages	1,937,337.02	5110000
General Overtime Hours	840.03	5118000
Vacation Time Allocation	105,312.21	5150000
Medicare Tax	34,446.41	5151000

CVCOG

Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 12/31/2024

	Current Period	
	Actual	
Expenditures continued ...		
Workers Comp Insurance	73,158.13	5172000
SUTA	7,997.37	5173000
Health Insurance Benefit	523,947.78	5174000
Dental Insurance Benefit	18,670.01	5175000
Life Insurance Benefit	15,441.87	5176000
HSA Insurance Benefit	1,927.80	5177000
Retirement	268,777.89	5181000
Indirect Allocation	232,930.50	5199000
Stipend - FGP Volunteers	57,288.00	5201000
Stipend - SCP Volunteers	26,101.00	5202000
Uniforms	173.55	5203000
Recognition	9,321.99	5205000
HR Service Center	84,317.38	5206000
Procurement Service Center	94,671.88	5207000
Information Technology Service Center	117,294.89	5208000
Driver Wages	437,356.79	5210000
Dispatch/Customer Service Wages	30,727.27	5217000
Driver Overtime Hours	36,943.29	5218000
Dispatch/Customer Service Overtime Wages	721.42	5219000
Driver Double Time	132.00	5222000
Audit & Legal	1,000.00	5231000
Counseling Services	2,400.00	5251000
Contract Services	266,997.54	5291000
HS Health & Disab Svc	179.51	5293000
HS Nutrition Service	105,359.38	5295000
HS Parent Service	773.93	5296000
Head Start T & T A	23,720.46	5308000
Travel-In Region	4,853.37	5309000
Travel-Out of Region	15,080.44	5310000
Meals	2,641.49	5312000
Travel-Volunteer	15,219.25	5313000
Fuel	1,611.97	5351000
Lubricant	188.13	5352000
Vehicle Maintenance	58.85	5361000
Tires	20.00	5363000
Non-Vehicle Maintenance	1,253.45	5366000
Other Facility Rent	600.00	5412000
HS Site Rent	93,929.00	5413000
Utilities	9,283.31	5431000
HS Site Center Utilities	25,960.92	5433000
Link Road Building Maintenance	6,346.06	5448000
Facility Allocation	113,684.80	5451000
HS Site Center Bldg Maint	17,549.69	5453000
Supplies	34,887.29	5510000
HS Class Room Supplies	6,560.23	5512000
HS Food Serv Sup	23,030.21	5513000
HS Medical Supplies	430.81	5514000
HS Disability Supplies	578.49	5515000
Supplies - Bus/Service Vehicles	301.77	5516000
HS Diapers and Wipes	3,119.54	5518000
Parts Supply	1,172.42	5520000
Internal Computer/Software	36,069.03	5622000
County Project Equipment	56,629.60	5627000
Tools	1,397.31	5629000
Copier	6,537.88	5632000
Copier Lease	4,674.96	5633000
Copier Paper	1,820.00	5634000
Insurance	31,431.63	5711000
Cell Phones	1,895.04	5713000

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2024 Through 12/31/2024

	Current Period	
	Actual	
Expenditures continued ...		
Printing	1,349.65	5721000
Publications	360.00	5723000
Training	2,764.00	5751000
Dues and fees	15,386.90	5753000
Vehicle Registration	64.50	5754000
HS Site Center Communications	6,002.39	5760000
Communications	5,370.67	5761000
Postage/freight	3,495.34	5762000
911 PSAP Services	705.07	5766000
911 Equipment Maintenance	163,583.06	5767000
911 PUB ED	2,016.85	5771000
911 Network Reliability	3,043.00	5774000
911 Network	38,736.96	5775000
911 PSAP Network	61,253.39	5777000
911 Text-to-911	24,090.00	5779000
911 Geographic Information Systems	9,727.60	5780000
911 Core Functions	83,670.18	5781000
Coffee Expense	775.99	5792000
Physicals	90.00	5793000
General Assembly Costs	3,473.54	5794000
Safety	2,023.00	5796000
Multi-Modal Supplies	276.45	5810000
Multi-Modal Building Insurance	3,604.42	5811000
Multi-Modal Internet	1,130.30	5814000
Multi-Modal Utilities	3,500.60	5831000
Multi-Modal Building Maintenance	737.59	5851000
Shop Christoval Rd Utilities	566.14	5876000
Link Road Amortization	8,750.01	5901000
InKind Travel	41,798.87	6310000
InKind Other	500,340.83	6791000
Total Expenditures	6,023,771.54	
Excess Revenue over Expenditures	(20,442.26)	

SCHEDULE OF REVENUE BY SOURCE

October 1, 2024 - December 31, 2024

CVCOG			ARP	State						Pass Thru						
Grant No	Grant Name	Federal	COVID-19 CARES Act	Administered Federal	State	Program Income	Local Revenue	In-kind	Membership	Sr. Centers & CVEDD & CVTD	Fringe Benefit & Indirect	Total Revenue	Total Expenditures	Excess Revenue over Expenditures		Notes
033	TDHCA Housing	-	-	-	-	-	-	-	-	-	-	-	-	-		
043	CVEDD Pass-Thru Revolving Loan	-	-	-	-	-	-	-	-	-	-	-	-	-		
052	Economic Development District	-	-	-	-	-	-	-	-	46,757.21	-	46,757.21	46,757.21	-		
830	ARPA Regional Broadband Initiative	-	-	-	-	-	16,926.25	-	-	-	-	16,926.25	16,926.25	-		
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	-	1,214,846.96	-	1,214,846.96	1,214,846.96	-		
A04	Area Agency on Aging FY 24-25	-	-	282,866.00	18,795.00	50.00	227.75	18,787.96	-	-	-	320,726.71	320,683.61	43.10		excess used in January
C05	CJ Academy FY 23-25	-	-	-	24,240.05	1,870.00	-	-	43,419.98	-	-	69,530.03	50,803.81	18,726.22		academy revenue
C08	CJD Planning FY 24-25	-	-	-	10,625.40	-	-	-	-	-	-	10,625.40	6,096.84	4,528.56		contract billing
C09	CJ Academy Supplemental	-	-	-	1,740.00	-	-	-	-	-	-	1,740.00	2,220.00	(480.00)		will bill in January
D04	ADRC FY 24-25	-	-	16,784.76	27,859.89	-	-	-	-	-	-	44,644.65	44,644.71	(0.06)		rounding
F07	Foster Grandparent FY 24-25	84,981.16	-	-	-	-	4.18	9,088.56	-	-	-	94,073.90	94,073.90	-		
F08	FGP HHSC State	-	-	-	5,316.48	-	-	-	-	-	-	5,316.48	5,316.48	-		
G06	RSVP Federal FY 24-25	16,875.23	-	-	-	-	7.60	-	-	-	-	16,882.83	16,882.83	-		
G07	RSVP HHSC State	-	-	-	26,487.36	-	-	-	-	-	-	26,487.36	26,487.36	-		
H07	Head Start FY 24-25	1,854,830.68	-	-	-	-	16.35	500,340.83	-	-	-	2,355,187.86	2,355,187.86	-		
H08	CACFP Head Start Nutrition FY 24-25	-	-	165,766.10	-	-	-	-	-	-	-	165,766.10	152,776.78	12,989.32		CACFP billing
I06	CVEDD Pass-Thru TXDOT Rural	-	-	-	-	-	-	-	-	88,172.00	-	88,172.00	88,172.00	-		
I07	CVEDD Pass-Thru TXDOT Urban	-	-	-	-	-	-	-	-	8,436.00	-	8,436.00	8,436.00	-		
J04	Juvenile Justice Services FY 24-25	-	-	4,413.20	-	-	-	-	-	-	-	4,413.20	4,544.43	(131.23)		will bill in January
Q03	CEDAF FY 24-25	-	-	-	-	-	-	-	-	-	-	-	3,845.51	(3,845.51)		billed annually in August
S08	Senior Companion Federal FY 24-25	45,083.06	-	-	-	-	3.42	13,922.35	-	-	-	59,008.83	59,008.83	-		
S09	SCP HHSC State	-	-	-	5,963.25	-	-	-	-	-	-	5,963.25	5,963.25	-		
T04	211 Information & Referral FY 24-25	-	-	34,305.37	33,835.24	-	360.19	-	-	-	-	68,500.80	68,500.24	0.56		interest
V04	Violence Against Women FY 24-25	-	-	2,127.76	-	-	-	-	10,080.02	-	-	12,207.78	5,225.53	6,982.25		excess will be used during the year
W03	TCEQ Solid Waste FY 23-25, 2nd Yr	-	-	-	22,846.01	-	-	-	-	-	-	22,846.01	22,846.01	-		
X07	CV Communications Upgrade	-	-	-	46,563.86	-	-	-	-	-	-	46,563.86	46,563.86	-		
X10	HSGD FY 24-25	-	-	-	4,375.05	-	-	-	-	-	-	4,375.05	2,202.89	2,172.16		contract billing
X11	Homeland Security HSGP FY 24-25	-	-	25,229.68	-	-	-	-	-	-	-	25,229.68	25,229.68	-		
X12	CV Communications Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-		
Z02	Next Generation 911 Fund, ARP	-	-	-	83,670.18	-	-	-	-	-	-	83,670.18	83,670.18	-		
Z05	911 CSEC FY 25, 2nd Yr Biennium	-	-	-	405,010.47	-	-	-	-	-	-	405,010.47	513,654.19	(108,643.72)		awaiting quarterly payment
K03	Head Start Site Maintenance	-	-	-	-	-	5,938.48	-	-	-	-	5,938.48	5,938.48	-		
L04	Facility	-	-	-	-	-	-	-	-	-	107,563.29	107,563.29	107,563.28	0.01		rounding
092	Procurement Services	-	-	-	-	-	-	-	-	-	97,859.53	97,859.53	97,859.53	-		
093	Human Resources Services	-	-	-	-	-	-	-	-	-	85,018.95	85,018.95	85,018.94	0.01		rounding
094	Information Technology Services	-	-	-	-	-	-	-	-	-	120,381.38	120,381.38	120,381.38	-		
095	Engagement Committee	-	-	-	-	-	6,367.96	-	1,819.87	-	-	8,187.83	5,128.10	3,059.73		excess revenue, will use through the year
097	Non Project Expenses	-	-	-	-	-	15,194.44	-	1,033.79	-	-	16,228.23	8,819.36	7,408.87		excess revenue, will use through the year
098	Vacation Accrual	-	-	-	-	-	-	-	-	-	105,312.19	105,312.19	92,384.92	12,927.27		allocation billing - will fluctuate through the year
099	Indirect	-	-	-	-	-	-	-	-	-	232,930.55	232,930.55	209,110.35	23,820.20		allocation billing - will fluctuate through the year
		2,001,770.13	-	531,492.87	717,328.24	1,920.00	45,046.62	542,139.70	56,353.66	1,358,212.17	749,065.89	6,003,329.28	6,023,771.54	(20,442.26)		
		0.62	-	0.16	0.22											
	Total Government Grants Spent	3,250,591.24											General	47,216.08	54%	
	Total Program	1,920.00											Dedicated	40,985.37	46%	
	Total Local	101,400.28														
	Total In-Kind	542,139.70														
	Total Pass-Thru	1,358,212.17														
	Total Cost Allocation	749,065.89														
		6,003,329.28														

Concho Valley Council of Governments Cash Flow

	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings					First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial Square Credit Card			First Financial CVEDD (000's)			
Beginning Balance:	\$	1,013,689		\$	118,626			\$	314,720			CVCOG	\$	642,184		\$	33,245		1,204			\$	536,605		Total
FY 24-25	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance
October	2,095,728	(2,020,375)	1,089,042	359,171	1,035	-	478,831	-	1,114	-	315,833	1,883,707	683,070	(412,635)	912,619	2,845	(1,448)	34,641	597	-	1,801	14,155	(10,717)	540,043	3,372,811
November	1,595,941	(1,838,990)	845,994	-	1,026	(294,607)	185,250	-	1,052	-	316,886	1,348,129	290,393	(515,444)	687,567	1,833	(2,469)	34,006	515	-	2,316	3,175	(68,041)	475,177	2,547,195
December	1,486,913	(1,665,930)	666,977	-	389	(116,704)	68,935	11,281	1,024	-	329,191	1,065,103	669,413	(603,742)	753,238	2,375	(1,348)	35,033	2,276	-	4,592	23,650	(38,418)	460,408	2,318,374
January			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
February			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
March			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
April			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
May			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
June			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
July			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
August			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
September			666,977				68,935				329,191	1,065,103			753,238			35,033			4,592			460,408	2,318,374
				Interest Rate at 4.177300% as of 10/01/24				Interest Rate at 4.177300% as of 10/01/24								Account opened to segregate Flx Funds									
																\$21,997.39 belongs to CVTD									

First Financial				First Financial				First Financial				First Financial				First Financial				First Financial				First Financial			
CVCOG General Fund (000's)				9-1-1 Trust Account (000's)				General Investment Savings				CVCOG	CVTD (000's)			CVTD-ICB (000's)			Square Credit Card			CVEDD (000's)			Total		
Beginning Balance: \$ 973,339				\$ 676				\$ 283,993				CVCOG	\$ 1,666,792			\$ 27,165			-			\$ 538,422					
FY 23-24	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance		
October	2,757,004	(2,562,497)	1,167,846	436,720	449	-	437,845	-	1,087	-	285,080	1,890,771	199,943	(980,629)	886,106	2,280	(1,950)	27,496	-	-	-	19,149	(8,900)	548,670	3,353,043		
November	1,817,090	(2,219,059)	765,877	-	1,406	(153,867)	285,383	-	1,095	-	286,175	1,337,435	367,786	(506,797)	747,096	2,163	(1,718)	27,940	-	-	-	6,357	(5,566)	549,461	2,661,931		
December	1,401,334	(1,406,172)	761,040	-	952	(70,918)	215,417	9,590	1,149	-	296,914	1,273,371	416,649	(595,492)	568,253	3,022	-	30,962	-	-	-	2,254	(54,468)	497,247	2,369,833		
January	1,741,775	(1,452,332)	1,050,483	-	673	(66,645)	149,444	-	1,158	-	298,073	1,497,999	504,152	(494,515)	577,889	3,745	(4,314)	30,394	-	-	-	51,768	(74,401)	474,614	2,580,897		
February	1,680,391	(1,366,438)	1,364,436	-	398	(76,741)	73,101	-	1,082	-	299,155	1,736,692	1,000,783	(652,433)	926,240	795	(2,841)	28,349	-	-	-	67,286	(67,121)	474,779	3,166,060		
March	1,423,127	(2,029,865)	757,697	371,206	1,120	-	445,427	-	1,160	-	300,315	1,503,439	889,887	(445,650)	1,370,477	3,244	(518)	31,074	20	(20)	-	68,989	(57,726)	486,043	3,391,034		
April	1,807,497	(1,740,774)	824,420	-	1,514	(78,394)	368,547	-	1,127	-	301,442	1,494,409	579,540	(510,578)	1,439,440	3,115	(2,667)	31,522	120	(20)	100	87,033	(46,854)	526,222	3,491,693		
May	1,540,682	(1,582,153)	782,949	125,972	1,804	-	496,323	-	1,244	-	302,686	1,581,958	290,255	(645,528)	1,084,167	3,055	(2,712)	31,865	-	-	100	15,398	(40,274)	501,346	3,199,437		
June	1,275,113	(1,509,549)	548,513	-	1,605	(83,568)	414,360	7,404	1,079	-	311,169	1,274,041	2,116,911	(1,938,550)	1,262,528	3,822	(2,485)	33,202	158	0	258	56,402	(5,625)	552,123	3,122,152		
July	2,112,398	(1,734,998)	925,914	-	1,391	(108,248)	307,503	-	1,208	-	312,376	1,545,793	485,268	(426,305)	1,321,490	4,038	(3,061)	34,179	289	-	547	3,975	(8,875)	547,223	3,449,231		
August	2,349,558	(3,032,076)	243,396	-	1,108	(82,602)	226,009	-	1,282	-	313,659	783,063	318,643	(497,955)	1,142,178	2,825	(3,208)	33,795	318	-	865	2,070	(7,627)	541,666	2,501,567		
September	2,151,434	(1,381,140)	1,013,689	-	530	(107,912)	118,626	-	1,061	-	314,720	1,447,035	269,580	(769,574)	642,184	1,978	(2,528)	33,245	339	-	1,204	3,775	(8,836)	536,605	2,660,273		
				Interest Rate at 4.658900% as of 10/02/23				Interest Rate at 4.658900% as of 10/02/23								Account opened to segregate Greyhound Funds											
				Interest Rate at 4.672200% as of 11/01/23				Interest Rate at 4.672200% as of 11/01/23								\$21,972.39 belongs to CVTD											
				Interest Rate at 4.632500% as of 12/01/23				Interest Rate at 4.632500% as of 12/01/23																			
				Interest Rate at 4.604700% as of 01/02/24				Interest Rate at 4.604700% as of 01/02/24																			
				Interest Rate at 4.582400% as of 02/01/24				Interest Rate at 4.582400% as of 02/01/24																			
				Interest Rate at 4.579500% as of 03/01/24				Interest Rate at 4.579500% as of 03/01/24																			
				Interest Rate at 4.577700% as of 04/01/24				Interest Rate at 4.577700% as of 04/01/24																			
				Interest Rate at 4.576600% as of 05/01/24				Interest Rate at 4.576600% as of 05/01/24																			
				Interest Rate at 4.585600% as of 06/03/24				Interest Rate at 4.585600% as of 06/03/24																			
				Interest Rate at 4.582400% as of 07/01/24				Interest Rate at 4.582400% as of 07/01/24																			
				Interest Rate at 4.553000% as of 08/01/24				Interest Rate at 4.553000% as of 08/01/24																			
				Interest Rate at 4.421700% as of 9/03/24				Interest Rate at 4.421700% as of 9/03/24																			

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

	1-6-2025
CVCOG Executive Director/Investment Officer	Date
	Jan 6, 2025
CVCOG Director of Finance	Date



February 2025

Director's Report



Attendance - November	Funded Enrollment	Reported Enrollment	Percent Enrollment
Head Start Funded	411	391	95%
Early Head Start Funded	120	120	100%
Pregnant Moms Funded	8	8	100%

*3% of enrollment slots are held for homelessness and foster care students.

Disability - November	Current	Funded Enrollment
HS # of Children with IEP	14	380
Percentage this month	4%	
EHS Children with IFSP	9	120
Percentage this month	7.5%	
Total # of children with IEP/IFSP	23	499
Program wide % this month	5%	

Nutrition - November	Meals Served	Reimbursement Amount
	16,580	\$48,869.88

HEAD START STAFF

Administrative Office
 5430 Link Road
 Phone (325)944-9666

Carolina Raymond
 Director

Stephanie Hernandez
 Assistant Director / Early Head Start
 Education Manager

Cheryl Mayberry
 Education & Disability Manager

Ofelia Barron
 ERSEA & Facility Manager

Mary Husted
 Compliance & Nutrition Specialist

Stacy Walker
 Family & Community, Parent
 Engagement Manager

Melissa Miranda
 Health & Mental Health Manager

HE
 re



low-income families through education, health, social and other services.

Early Head Start (EHS) provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.



To complete an application please contact the following sites below:



School	Director	Family Service Workers	Hours Operation	Phone
Day Head Start Early Head Start	Comoshontai Hollis	Madelyn Herrera Nelda Garza Lori Palacios	7:45 am - 4:00 pm	325-481-3395
Eden Head Start	Mary Torres	Mary Torres	7:45 am - 3:30 pm	325-869-8703
Eldorado Head Start	Abigail Ussery	Abigail Ussery	7:45 am - 3:30 pm	325-853-3366
Menard Head Start Early Head Start	Bertha DeAnda	Bertha DeAnda	7:45 am - 3:30 pm	325-396-2885
Ozona Head Start	Tracy Ybarra	Tracy Ybarra	7:45 am - 3:30 pm	325-392-3429
Rio Vista Head Start Early Head Start	Michelle Aguirre	Kristy Geary Rebecca Salinas Maria Vasquez Emily Ceballos	7:45 am - 4:00 pm	325-659-3670



Program News

- Family Service Workers are currently checking in with Families to see how they are doing on Family Partnership Goals families set in September.
- Grant is due March 1st.
- Self-Assessment is completed and we are currently looking at data.
- Follow up call regarding Corrective Action Plan is scheduled with OHS for April.

**February 2025**
Updated Monthly

**WE ARE
HIRING!!!**
JOIN US!

@ CVCOG Head Start/Early Head

Job Positions Available

1. Day Head Start Family Service Worker @ Day Head Start
2. Rio Vista Early Head Start Teacher@ Rio Vista Head Start
3. Universal Substitutes San Angelo @ Day and Rio Vista Head Start
3. Early Head Start/Head Start Cook/Custodian Substitute Day Head Start
4. Universal Substitutes@ Eldorado, Eden, Menard, Ozona Head Start

To Apply: Scan the QR Code or Contact us At!
CVCOG Head Start/Early Head Start
325-944-9666 / <https://www.cvcog.org/cvcog/>
5430 Link Rd. San Angelo, TX 76903

