



## EXECUTIVE COMMITTEE MEETING

Wednesday, March 19, 2025 at 1:45 p.m.

Concho Valley Council of Governments  
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

*The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.*

Join By Zoom Teleconference - <https://us06web.zoom.us/j/82574429468>

\*Meeting ID: **825 7442 9468** \*Passcode: **506086**

833 548 0282 US Toll-free      877 853 5247 US Toll-free  
888 788 0099 US Toll-free      833 548 0276 US Toll-free

### Agenda

**NOTICE:** The Concho Valley Council of Governments may discuss, deliberate and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Executive Committee reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item.

### **BUSINESS**

1. Determination of Quorum and Call to Order
2. Invocation and Pledge of Allegiance
3. Public Comment
4. Consent Agenda
  - a. Consider and take appropriate action concerning the minutes from the February 12, 2025 Meeting.
  - b. Consider and take appropriate action concerning the Staff Travel Report January 2025.

### **REGULAR AGENDA**

5. Consider and take appropriate action concerning Checks in excess of \$2,000 for January 2025.
6. Presentation of the CVCOG Annual Financial Single Audit for FY 23-24 by Condley and Company, LLP.
7. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through January 31, 2025.
8. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through January 31, 2025.
9. Consider and take appropriate action concerning the Head Start Credit Card/Open Account Summary for January 2025.

10. Consider and take appropriate action concerning the Head Start Policies and Procedures 1302.45 Subpart D.
11. Consider and take appropriate action concerning the Head Start Self-Assessment Action Steps.
12. Consider and take appropriate action concerning the request to award and execute a contract with PS Commercial Play, LLC dba Play and Park Structures for the removal of old playground equipment and installation of new equipment and surfacing at Eldorado, Menard, and Ozona Head Start sites, not to exceed \$275,000.
13. Consider and take appropriate action concerning the prioritization of State Criminal Justice grants as designated by the Criminal Justice Advisory Committee (CJAC).
14. Consider and take appropriate action concerning the resolution for the Criminal Justice (CJ) Justice Assistance Grant (JAG) Academy Supplemental Grant #4720703.
15. Consider and take appropriate action concerning the resolution for the Criminal Justice (CJ) Violence Against Women Act (VAWA) Grant #3973006.
16. Consider and take appropriate action concerning the resolution for the Criminal Justice (CJ) Juvenile Justice Truancy Prevention (JJDP) Grant #1484326.
17. Consider and take appropriate action concerning the resolution for the Criminal Justice (CJ) Regional Law Enforcement Training Academy Grant #1480419.

18. INFORMATION ITEMS AND REPORTS

- a. Access and Assistance program updates – Toni Roberts, Director of Access and Assistance
- b. Review of the CVCOG Monthly Financials for January 2025 (Balance Sheet, Schedule of Revenue by Source, and Cash Flow) – Michael Meek, Director of Finance
- c. CVCOG Head Start Director's Report for December 2024 – Carolina Raymond, Director of Head Start
- d. CVCOG Report – John Austin Stokes, Executive Director

19. Consideration of any other business.

20. ADJOURNMENT

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**The Concho Valley Council of Governments** reserves the right to conduct an executive/closed session at any time during the course of this meeting to discuss any matter listed on the agenda posted for this meeting, as needed, pursuant to one or more authorized and applicable exceptions to an open meeting described in Chapter 551 of the Texas Government Code (the Texas Open Meeting Act), including but not limited to the following statutory exceptions: Texas Government Code Sections 551.071 and 551.129 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gift or Donation), 551.074 (Personnel Matters), 551.076 and 551.089 (Deliberation Regarding Security Devices or Security Audits), or 551.087 (Deliberation Regarding Economic Development Negotiations).

*Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this, 6<sup>th</sup> day of March 2025.*

  
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**John Austin Stokes, Executive Director**



## **EXECUTIVE COMMITTEE MEETING MINUTES**

### **Wednesday, February 12, 2025**

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, February 12, 2025 at 1:45 p.m. at 5430 Link Rd., San Angelo, Texas 76904 and via Zoom Teleconference.

Members present were:

**Hal Rose, Chairman**, Kimble County Judge  
**Frank Tambunga, Vice-Chairman**, Crockett County Judge  
**Sheree Hardin, Secretary**, Mason County Judge via Zoom  
**Charlie Bradley**, Schleicher County Judge  
**Lane Carter**, Tom Green County Judge  
**Brandon Corbin**, Menard County Judge  
**Belinda Counts**, Sterling County Judge  
**Molly Criner**, Irion County Judge  
**Bill Dendle**, San Angelo ISD Board Member  
**David Dillard**, Concho County Judge  
**Lucy Gonzales**, COSA Council Member, District 4  
**Jim O'Bryan**, Reagan County Judge  
**Souli Shanklin**, Edwards County Judge  
**Hal Spain**, Coke County Judge  
**Frank Trull**, McCulloch County Judge via Zoom

Members absent were:

**Jody Harris**, Sutton County Judge

Guests present were:

**Cheryl deCordova**, District Director for Senator Charles Perry  
**Kathy Keene**, Regional Director for Representative August Pfluger  
**Lori Wilson**, District Director for State Representative Drew Darby  
**Karin Kuykendall**, Regional Director for Representative August Pfluger  
**Bobbi Hanson**, Regional Director for Senator Ted Cruz

### **BUSINESS**

Chairman Judge Hal Rose announced the presence of a quorum and called the meeting to order at 1:47 p.m.

Judge Charlie Bradley gave the invocation and led the Pledge of Allegiance.

### **APPROVAL of the Consent Agenda**

- a. Judge Charlie Bradley made a motion to approve the Meeting Minutes from January 8, 2025. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.
- b. Judge Charlie Bradley made a motion to approve the Staff Travel report from November 2024. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

- c. Judge Charlie Bradley made a motion to approve the Staff Travel report from December 2024. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

#### **APPROVAL of Checks**

Michael Meek, Director of Finance, presented the checks in excess of \$2,000 written for November 2024. Judge Charlie Bradley made a motion to approve the checks as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

#### **APPROVAL of Checks**

Michael Meek, Director of Finance, presented the checks in excess of \$2,000 written for December 2024. Judge Souli Shanklin made a motion to approve the checks as presented. Judge Molly Criner seconded the motion. No questions or discussion. The motion passed unanimously.

#### **APPROVAL of the Budget Comparison for Head Start Grant H07**

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through November 30, 2024 for approval. Judge Charlie Bradley made a motion to approve the Budget Comparison Report as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

#### **APPROVAL of the Budget Comparison for Head Start Nutrition Grant H08**

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through November 30, 2024 for approval. Judge Charlie Bradley made a motion to approve the Budget Comparison Report as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

#### **APPROVAL of the Head Start Credit Card/Open Account Summary Transactions**

Carolina Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of November 2024 for approval. Judge David Dillard made a motion to approve the summary of transactions as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

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Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through December 31, 2024 for approval. Judge Charlie Bradley made a motion to approve the Budget Comparison Report as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

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#### **APPROVAL of the Head Start Credit Card/Open Account Summary Transactions**

Carolina Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of December 2024 for approval. Judge David Dillard made a motion to approve the summary of transactions as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Head Start Policies and Procedures 1302.102 Subpart J Program Goals**

Carolina Raymond, Director of Head Start, presented the Head Start Policies and Procedures 1302.102 Subpart J Program Goals for a for approval. Judge David Dillard made a motion to approve the Head Start Policies and Procedures Program Goals as presented. Judge Frank Tambunga seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Head Start School Readiness Beginning of the Year Program Data**

Carolina Raymond, Director of Head Start, presented the Head Start School Readiness Beginning of the Year Program Data for approval. Judge Souli Shanklin made a motion to approve the School Readiness Beginning of the Year Program Data as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the prioritization of State Homeland Security Preparedness funds, as prioritized by the Emergency Preparedness Advisory Committee (EPAC)**

Matty Davenport, Homeland Security Planner, presented the prioritization of State Homeland Security Preparedness funds, as prioritized by the Emergency Preparedness Advisory Committee (EPAC) for approval. Judge Hal Spain made a motion to approve the prioritization of State Homeland Security Preparedness funds as presented. Judge Jim O'Bryan seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the resolution for grant 5338401 for State Homeland Security Program State Homeland Security Program (SHSP) Regional Planning**

Matty Davenport, Homeland Security Planner, presented the resolution for grant 5338401 for State Homeland Security Program State Homeland Security Program (SHSP) Regional Planning for approval. Judge Sheree Hardin made a motion to approve the resolution as presented. Judge Hal Spain seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the nomination of Judge Belinda Counts to the Emergency Preparedness Advisory Committee (EPAC)**

Matty Davenport, Homeland Security Planner, presented the nomination of Judge Belinda Counts to the Emergency Preparedness Advisory Committee (EPAC) for approval. Judge Brandon Corbin made a motion to approve the nomination as presented. Judge Molly Criner seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the revisions to Concho Valley Regional Law Enforcement Academy Policies and Procedures, as approved by the Criminal Justice Training Advisory Board**

Gary Wolfe, Criminal Justice Planner, presented the revisions to Concho Valley Regional Law Enforcement Academy Policies and Procedures, as approved by the Criminal Justice Training Advisory Board for approval. Judge Molly Criner made a motion to approve the revisions as presented. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

**INFORMATION ITEMS & REPORTS**

- a. Michael Meek, Director of Finance, gave the report of the CVCOG Monthly Financials for November 2024. He gave an overview of the balance sheet, schedule of revenue and cash flow.
- b. Michael Meek, Director of Finance, gave the report of the CVCOG Monthly Financials for December 2024. He gave an overview of the balance sheet, schedule of revenue and cash flow.
- c. Carolina Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers for the Head Start and Early Head Start Centers for the month of November 2024.

- d. John Austin Stokes, Executive Director, gave a brief overview of items that the COG is working on. Mr. Stokes introduced all the guests in attendance: Cheryl deCordova, Kathy Keene, Lori Wilson, Karin Kuykendall, and Bobbi Hanson. Ms. Kuykendall discussed the impact of a federal funding freeze on Concho Valley, particularly affecting USDA programs and local ranchers. The freeze, linked to a review of the 2022 Inflation Reduction Act, has delayed financial assistance for conservation practices. Although an OMB memo pausing federal disbursements was rescinded, the freeze remains. Ms. Hanson echoed these concerns and offered support. Mr. Stokes also announced a \$500,000 Texas Space Commission grant for a feasibility study on a space launch site in Concho Valley, part of a broader initiative across four Texas locations.

### **CONSIDERATION OF ANY OTHER BUSINESS**

Erin Hernandez, Assistant Executive Director, announced that the next meeting for the Executive Committee will be moved to March 19, 2025.

### **ADJOURNMENT**

There being no further business to discuss, Judge Charlie Bradley made a motion to adjourn the meeting. Judge Frank Tambunga seconded the motion. Judge Hal Rose adjourned the meeting at 2:33 p.m.

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Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 19<sup>th</sup> day of March 2025.

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Judge Hal Rose, Chairman

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Judge Frank Tambunga, Vice-Chairman

**Concho Valley Council of Governments**  
**Travel Report**  
**For the month of January 2025**

Employee Name	Program	Nature of Travel	Destination	Dates	Estimated Travel Cost	Travel Advances
Hilda Arredondo-Garibay (HA) (trip cancelled)	PUB	911 Grantee Workshop, CSEC Meeting	Austin, TX	01/27/25-01/28/25	559.64	-
Mason Wheeler (MW) (trip cancelled)	PUB	911 grantee Workshop, CSEC Meeting	Austin, TX	01/27/25-01/28/25	347.00	-
Audrey Aguirre (AUA)	CVT	TTA Financial Management II	Laredo, TX	01/28/25-01/31/25	614.20	238.00
Jeff York (JY)	CVT	TTA Financial Management II	Laredo, TX	01/28/25-01/31/25	894.20	238.00
					\$ 2,415.04	\$ 476.00

**CVCOG**  
Check/Voucher Register  
From 1/1/2025 Through 1/31/2025

Document Num	Document Date	Name	Transaction Description	Document Amount
196647	1/7/2025	AFLAC	J5711 Employees Premium 12/1/24-12/31/24	10,854.32
196648	1/7/2025	AMERITAS LIFE INSURANCE CORP	010-028641-00001 Employee Dental Premium 12/01/2024-12/31/20	9,415.48
	1/7/2025	AMERITAS LIFE INSURANCE CORP	010-028641-00002 Employee Vision Premium 12/01/2024-12/31/20	2,052.76
196656	1/7/2025	CTWP	HS Copier Lease December 2024 - 11/30/24 to 12/29/24	2,015.41
196667	1/7/2025	MENARD COUNTY	Refund - Annual Allocation To Non Pro	2,000.00
196668	1/7/2025	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 12/31/2024	3,552.50
196669	1/7/2025	Proforma Promotions Group	Purchase of 50 9-1-1 public education supplies - branded bac	2,016.85
196672	1/7/2025	The Sanborn Map Company Inc.	MapGeo Subscription Year 1 of 2 07/01/24-06/30/25	5,924.10
196674	1/7/2025	SNIDER TECHNOLOGY SERVICES, LLC	Monthly SOPHOS Firewall and Cloud Services Agreement for	3,084.00
196675	1/7/2025	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	5,604.28
	1/7/2025	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,029.71
196679	1/7/2025	TXU ENERGY RETAIL COMPANY LLC	Electricity usage for Head Start sites: service range 10/11/	3,191.46
196684	1/14/2025	ABILA, INC (Community Brands Holdco, LLC)	Microix hosting, MIP Cloud: Executive View User(s)-Subscript	2,523.49
196685	1/14/2025	AFLAC	J5711 Employees Premium 12/01/2024-12/31/2024	11,145.26
196691	1/14/2025	CVCOG TRANSIT DISTRICT	Rural bus trips for billing period 12/01/2024-12/31/2024	7,918.00
	1/14/2025	CVCOG TRANSIT DISTRICT	Urban bus trips for billing period 12/01/2024-12/31/2024	33,824.00
196694	1/14/2025	DELL MARKETING LP	Head Start purchase of laptops and docking station for staff	11,153.18
196703	1/14/2025	Roderick Mays dba Ready Maids Cleaning Services LLC	5430 Link - December 2024 Janitorial Srves	11,666.63
196708	1/14/2025	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	2,584.43
196716	1/22/2025	AMERICAN UNITED LIFE INSURANCE COMPANY	G 00620509 Employees Life Premium 01/01/2025-01/31/2025	9,219.78
	1/22/2025	AMERICAN UNITED LIFE INSURANCE COMPANY	G 00620509 Employees Life Premium 11/01/2024-11/30/2024	7,850.15
	1/22/2025	AMERICAN UNITED LIFE INSURANCE COMPANY	G 006020509 Employees Life Premium 12/01/2024-12/31/2024	8,247.70
196719	1/22/2025	AT&T -5001	911 91514006536056 Monitoring Srvc 01/01/25-01/31/25	2,070.00
	1/22/2025	AT&T -5001	911 91514006536056 Monitoring Srvc 12/01/24-12/31/24	2,070.00
196731	1/22/2025	CVCOG TRANSIT DISTRICT	Bus trips for AAA clients for billing period 12/01/2024-12/3	8,380.00
196733	1/22/2025	TEXAS DEPARTMENT OF INFORMATION RESOURCES	911 Cstmr Code PA30000TSD ESINet AVPN Managed Circuits and M	40,142.50
196735	1/22/2025	Duncan Mechanical Services, Inc	Repair RTU 6 at COG Building	2,761.64
196744	1/22/2025	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 1/15/2025	3,552.50
196748	1/22/2025	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,761.93
	1/22/2025	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,345.00
	1/22/2025	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,673.99
196779	1/30/2025	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,126.28
	1/30/2025	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,492.56
196780	1/30/2025	TML INTERGOVERNMENTAL RISK POOL	12012024 Auto liability, errors & omissions, general liabili	14,510.20
196782	1/30/2025	TXU ENERGY RETAIL COMPANY LLC	Electricity usage for Head Start sites: service range 11/11/	2,825.45
Report Total				253,585.54

**Grant H07, Head Start FY 24-25**  
**Summary Budget**  
**Jun 1, 2024 through Jan 31, 2025**

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
<b>H07</b>	<b>HHS-ACF Grant H07, Head Start FY 24-25</b>					
<b>004</b>	<b>Revenue</b>					
4173000	HHS-ACF Head Start CFDA 93.600	7,905,077.00	4,830,613.72	4,830,613.72	(3,074,463.28)	61.10%
4411000	IK Contributions	1,853,365.00	824,790.82	824,790.82	(1,028,574.18)	44.50%
4523000	Local Revenue	9,201.11	7,060.94	7,060.94	(2,140.17)	76.74%
<b>Total 004</b>	<b>Revenue</b>	<b>9,767,643.11</b>	<b>5,662,465.48</b>	<b>5,662,465.48</b>	<b>(4,105,177.63)</b>	<b>57.97%</b>
<b>400</b>	<b>Head Start CAN NO 9-G064122</b>					
5110000	General Wages	2,429,666.00	1,641,084.13	1,641,084.13	788,581.87	67.54%
5119000	Holiday Work Time	3,160.02	1,435.10	1,435.10	1,724.92	45.41%
5150000	Vacation Time Allocation	27,297.70	18,748.31	18,748.31	8,549.39	68.68%
5151000	Medicare Tax	34,188.36	22,905.72	22,905.72	11,282.64	66.99%
5172000	Workers Comp Insurance	33,756.02	23,259.98	23,259.98	10,496.04	68.90%
5173000	SUTA	3,242.85	5,941.30	5,941.30	(2,698.45)	183.21%
5174000	Health Insurance Benefit	728,598.82	487,767.48	487,767.48	240,831.34	66.94%
5175000	Dental Insurance Benefit	25,892.54	16,474.13	16,474.13	9,418.41	63.62%
5176000	Life Insurance Benefit	17,047.55	11,580.68	11,580.68	5,466.87	67.93%
5177000	HSA Insurance Benefit	30,041.92	4,878.85	4,878.85	25,163.07	16.24%
5181000	Retirement	277,232.22	180,682.35	180,682.35	96,549.87	65.17%
5199000	Indirect Allocation	256,596.00	173,866.14	173,866.14	82,729.86	67.75%
5200000	Employee Health and Welfare	8,741.29	0.00	0.00	8,741.29	0.00%
5206000	HR Service Center	145,847.04	96,782.30	96,782.30	49,064.74	66.35%
5207000	Procurement Service Center	69,324.43	37,660.33	37,660.33	31,664.10	54.32%
5208000	Information Technology Service Center	86,760.16	92,397.71	92,397.71	(5,637.55)	106.49%
5291000	Contract Services	49,545.00	25,099.39	25,099.39	24,445.61	50.65%
5293000	HS Health & Disab Svc	6,451.18	132.66	132.66	6,318.52	2.05%
5294000	HS Policy Council	897.69	0.00	0.00	897.69	0.00%
5295000	HS Nutrition Service	6,058.40	0.00	0.00	6,058.40	0.00%
5296000	HS Parent Service	4,022.43	4,034.17	4,034.17	(11.74)	100.29%
5309000	Travel-In Region	1,872.68	257.69	257.69	1,614.99	13.76%
5310000	Travel-Out of Region	2,288.32	0.00	0.00	2,288.32	0.00%
5351000	Fuel	1,100.75	753.90	753.90	346.85	68.48%
5361000	Vehicle Maintenance	571.75	237.97	237.97	333.78	41.62%
5413000	HS Site Rent	90,000.15	74,359.35	74,359.35	15,640.80	82.62%
5433000	HS Site Center Utilities	77,615.59	54,379.70	54,379.70	23,235.89	70.06%
5451000	Facility Allocation	74,185.98	34,086.15	34,086.15	40,099.83	45.94%
5453000	HS Site Center Bldg Maint	106,151.90	60,415.48	60,415.48	45,736.42	56.91%

**Grant H07, Head Start FY 24-25**  
**Summary Budget**  
**Jun 1, 2024 through Jan 31, 2025**

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5506000	Janitorial and Facility Supplies	15,624.61	0.00	0.00	15,624.61	0.00%
5509000	HS Delegate Supplies	43,266.58	0.00	0.00	43,266.58	0.00%
5510000	Supplies	30,571.32	18,700.08	18,700.08	11,871.24	61.16%
5512000	HS Class Room Supplies	89,871.89	41,830.23	41,830.23	48,041.66	46.54%
5514000	HS Medical Supplies	6,491.42	2,442.49	2,442.49	4,048.93	37.62%
5515000	HS Disability Supplies	3,160.56	650.79	650.79	2,509.77	20.59%
5518000	HS Diapers and Wipes	16,441.06	3,738.50	3,738.50	12,702.56	22.73%
5622000	Internal Computer/Software	77,556.64	29,493.91	29,493.91	48,062.73	38.02%
5632000	Copier	28,874.03	18,179.46	18,179.46	10,694.57	62.96%
5711000	Insurance	8,617.60	3,632.71	3,632.71	4,984.89	42.15%
5721000	Printing	1,530.70	0.00	0.00	1,530.70	0.00%
5722000	Ads & Promotions	1,913.61	129.33	129.33	1,784.28	6.75%
5734000	HS Capital Playground	521,620.00	0.00	0.00	521,620.00	0.00%
5753000	Dues and fees	2,449.36	1,811.99	1,811.99	637.37	73.97%
5760000	HS Site Center Communications	19,458.54	13,184.61	13,184.61	6,273.93	67.75%
5762000	Postage/freight	1,148.71	346.33	346.33	802.38	30.14%
5791000	Other	3,489.89	0.00	0.00	3,489.89	0.00%
5796000	Safety	1,606.63	862.35	862.35	744.28	53.67%
<b>Total 400</b>	<b>Head Start CAN NO 9-G064122</b>	<b>(5,471,847.89)</b>	<b>(3,204,223.75)</b>	<b>(3,204,223.75)</b>	<b>2,267,624.14</b>	<b>58.56%</b>
<b>401</b>	<b>Early Head Start CAN NO 9-G064122</b>					
5110000	General Wages	1,323,896.89	894,814.40	894,814.40	429,082.49	67.58%
5119000	Holiday Work Time	1,232.11	540.82	540.82	691.29	43.89%
5150000	Vacation Time Allocation	6,044.79	3,847.52	3,847.52	2,197.27	63.65%
5151000	Medicare Tax	18,463.17	12,419.64	12,419.64	6,043.53	67.26%
5172000	Workers Comp Insurance	16,608.87	11,304.11	11,304.11	5,304.76	68.06%
5173000	SUTA	1,605.74	2,904.11	2,904.11	(1,298.37)	180.85%
5174000	Health Insurance Benefit	392,952.69	264,852.47	264,852.47	128,100.22	67.40%
5175000	Dental Insurance Benefit	13,417.18	9,214.47	9,214.47	4,202.71	68.67%
5176000	Life Insurance Benefit	9,623.00	6,589.88	6,589.88	3,033.12	68.48%
5177000	HSA Insurance Benefit	5,569.35	2,706.22	2,706.22	2,863.13	48.59%
5181000	Retirement	146,018.22	98,488.97	98,488.97	47,529.25	67.44%
5199000	Indirect Allocation	139,288.00	94,153.32	94,153.32	45,134.68	67.59%
5200000	Employee Health and Welfare	1,544.58	0.00	0.00	1,544.58	0.00%
5206000	HR Service Center	24,018.44	18,122.40	18,122.40	5,896.04	75.45%
5207000	Procurement Service Center	11,260.01	7,869.02	7,869.02	3,390.99	69.88%
5208000	Information Technology Service Center	28,906.96	20,244.88	20,244.88	8,662.08	70.03%

**Grant H07, Head Start FY 24-25**  
**Summary Budget**  
**Jun 1, 2024 through Jan 31, 2025**

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5291000	Contract Services	13,304.85	7,532.49	7,532.49	5,772.36	56.61%
5293000	HS Health & Disab Svc	46.85	46.85	46.85	0.00	100.00%
5294000	HS Policy Council	11.01	0.00	0.00	11.01	0.00%
5295000	HS Nutrition Service	42.23	0.00	0.00	42.23	0.00%
5296000	HS Parent Service	1,192.25	512.02	512.02	680.23	42.94%
5309000	Travel-In Region	88.03	0.00	0.00	88.03	0.00%
5310000	Travel-Out of Region	41.52	0.00	0.00	41.52	0.00%
5351000	Fuel	57.34	38.65	38.65	18.69	67.40%
5413000	HS Site Rent	31,111.09	27,319.65	27,319.65	3,791.44	87.81%
5433000	HS Site Center Utilities	29,350.96	16,392.16	16,392.16	12,958.80	55.84%
5451000	Facility Allocation	8,451.55	5,829.85	5,829.85	2,621.70	68.97%
5453000	HS Site Center Bldg Maint	31,600.55	15,669.31	15,669.31	15,931.24	49.58%
5506000	Janitorial and Facility Supplies	52.80	0.00	0.00	52.80	0.00%
5510000	Supplies	11,544.01	6,887.88	6,887.88	4,656.13	59.66%
5512000	HS Class Room Supplies	20,000.52	6,770.42	6,770.42	13,230.10	33.85%
5514000	HS Medical Supplies	680.91	537.20	537.20	143.71	78.89%
5515000	HS Disability Supplies	247.20	81.70	81.70	165.50	33.05%
5518000	HS Diapers and Wipes	3,440.48	2,376.99	2,376.99	1,063.49	69.08%
5622000	Internal Computer/Software	19,000.24	9,885.88	9,885.88	9,114.36	52.03%
5632000	Copier	7,665.28	4,196.96	4,196.96	3,468.32	54.75%
5711000	Insurance	1,615.20	550.91	550.91	1,064.29	34.10%
5721000	Printing	1,625.53	677.23	677.23	948.30	41.66%
5722000	Ads & Promotions	606.64	4.70	4.70	601.94	0.77%
5753000	Dues and fees	763.17	199.87	199.87	563.30	26.18%
5760000	HS Site Center Communications	5,249.33	2,987.82	2,987.82	2,261.51	56.91%
5762000	Postage/freight	664.42	0.00	0.00	664.42	0.00%
5796000	Safety	1,041.39	191.63	191.63	849.76	18.40%
<b>Total 401</b>	<b>Early Head Start CAN NO 9-G064122</b>	<b>(2,329,945.35)</b>	<b>(1,556,762.40)</b>	<b>(1,556,762.40)</b>	<b>773,182.95</b>	<b>66.82%</b>
<b>402</b>	<b>Head Start T&amp;TA CAN NO 9-G064120</b>					
5308000	Head Start T & T A	56,824.00	43,257.89	43,257.89	13,566.11	76.12%
<b>Total 402</b>	<b>Head Start T&amp;TA CAN NO 9-G064120</b>	<b>(56,824.00)</b>	<b>(43,257.89)</b>	<b>(43,257.89)</b>	<b>13,566.11</b>	<b>76.12%</b>
<b>403</b>	<b>Early Head Start T&amp;TA CAN NO 9-G064121</b>					
5308000	Head Start T & T A	28,858.00	15,908.10	15,908.10	12,949.90	55.12%

**Grant H07, Head Start FY 24-25**  
**Summary Budget**  
**Jun 1, 2024 through Jan 31, 2025**

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
<b>Total 403</b>	<b>Early Head Start T&amp;TA CAN NO 9-G064121</b>	<b>(28,858.00)</b>	<b>(15,908.10)</b>	<b>(15,908.10)</b>	<b>12,949.90</b>	<b>55.13%</b>
407	Head Start Nutrition					
5295000	HS Nutrition Service	200.00	120.16	120.16	79.84	60.08%
5513000	HS Food Serv Sup	17,401.76	17,401.76	17,401.76	0.00	100.00%
<b>Total 407</b>	<b>Head Start Nutrition</b>	<b>(17,601.76)</b>	<b>(17,521.92)</b>	<b>(17,521.92)</b>	<b>79.84</b>	<b>99.55%</b>
<b>409</b>	<b>Head Start InKind</b>					
6791000	InKind Other	1,853,365.00	824,790.82	824,790.82	1,028,574.18	44.50%
<b>Total 409</b>	<b>Head Start InKind</b>	<b>(1,853,365.00)</b>	<b>(824,790.82)</b>	<b>(824,790.82)</b>	<b>1,028,574.18</b>	<b>44.50%</b>
<b>997</b>	<b>Non Project</b>					
5200000	Employee Health and Welfare	4,099.20	2,049.60	2,049.60	2,049.60	50.00%
5510000	Supplies	251.92	163.71	163.71	88.21	64.98%
5512000	HS Class Room Supplies	4,829.99	4,829.99	4,829.99	0.00	100.00%
5753000	Dues and fees	20.00	17.64	17.64	2.36	88.20%
<b>Total 997</b>	<b>Non Project</b>	<b>(9,201.11)</b>	<b>(7,060.94)</b>	<b>(7,060.94)</b>	<b>2,140.17</b>	<b>76.73%</b>
<b>Report Difference</b>		<b>0.00</b>	<b>(7,060.34)</b>	<b>(7,060.34)</b>	<b>(7,060.34)</b>	<b>100.00%</b>

Head Start (Project 400, 402)	(5,528,671.89)	(3,247,481.64)	(3,247,481.64)	58.74%
Early Head Start (Project 401, 403)	(2,358,803.35)	(1,572,670.50)	(1,572,670.50)	66.67%
CACFP (Project 407)	(17,601.76)	(17,521.92)	(17,521.92)	99.55%
Total Federal	(7,905,077.00)	(4,837,674.06)	(4,837,674.06)	61.20%
Total Non-Federal, includes any Local Funds	(1,862,566.11)	(831,851.76)	(831,851.76)	44.66%
<b>Grand Total Head Start Expenditures</b>	<b>(9,767,643.11)</b>	<b>(5,669,525.82)</b>	<b>(5,669,525.82)</b>	<b>58.04%</b>
<b>Non-Federal Percentage of Total Expenditures</b>	<b>14.67%</b>	<b>match of 20%</b>		
Head Start Admin Expenditures	487,235.02			
Administrative Indirect Expenditures	268,019.46			
<b>Total Administrative Costs</b>	<b>755,254.48</b>			
<b>Administrative Percentage of Approved Budge</b>	<b>13.32%</b>	<b>max of 15%</b>		

**Grant H08, CACFP Head Start Nutrition FY 24-25**  
**Summary Budget**  
**Oct 1, 2024 through Jan 31, 2025**

<b>Account Code</b>	<b>Account Title</b>	<b>YTD Budget \$ - Original</b>	<b>YTD Actual</b>	<b>Current Period Actual</b>	<b>YTD Budget \$ Variance - Original</b>	<b>Percent Total Budget Used - Original</b>
<b>H08</b>	<b>Grant H08, CACFP Head Start Nutrition FY 24-25</b>					
<b>004</b>	<b>Revenue</b>					
4221000	CACFP Nutrition CFDA 10.558	769,173.60	215,084.22	215,084.22	(554,089.38)	27.96%
<b>Total 004</b>	<b>Revenue</b>	<b>769,173.60</b>	<b>215,084.22</b>	<b>215,084.22</b>	<b>(554,089.38)</b>	<b>27.96%</b>
<b>407</b>	<b>Head Start Nutrition</b>					
5110000	General Wages	89,114.62	19,125.80	19,125.80	69,988.82	21.46%
5151000	Medicare Tax	1,292.00	229.16	229.16	1,062.84	17.73%
5172000	Workers Comp Insurance	3,433.00	964.44	964.44	2,468.56	28.09%
5173000	SUTA	111.00	123.14	123.14	(12.14)	110.93%
5174000	Health Insurance Benefit	35,618.00	4,977.46	4,977.46	30,640.54	13.97%
5175000	Dental Insurance Benefit	1,462.00	174.47	174.47	1,287.53	11.93%
5176000	Life Insurance Benefit	706.00	87.04	87.04	618.96	12.32%
5177000	HSA Insurance Benefit	3,868.00	32.45	32.45	3,835.55	0.83%
5181000	Retirement	9,912.00	2,103.85	2,103.85	7,808.15	21.22%
5199000	Indirect Allocation	5,025.00	2,002.91	2,002.91	3,022.09	39.85%
5291000	Contract Services	35,000.00	125.00	125.00	34,875.00	0.35%
5295000	HS Nutrition Service	482,431.98	142,423.98	142,423.98	340,008.00	29.52%
5513000	HS Food Serv Sup	101,000.00	35,925.70	35,925.70	65,074.30	35.57%
5761000	Communications	200.00	0.00	0.00	200.00	0.00%
<b>Total 407</b>	<b>Head Start Nutrition</b>	<b>(769,173.60)</b>	<b>(208,295.40)</b>	<b>(208,295.40)</b>	<b>560,878.20</b>	<b>27.08%</b>
<b>Report Difference</b>		<b>0.00</b>	<b>6,788.82</b>	<b>6,788.82</b>	<b>6,788.82</b>	<b>100.00%</b>

**Head Start Credit Card/Open Account Transactions Summary  
(Detail Attached)**

<b>Head Start Transactions</b>	<b>January, 2025</b>
Citibank P-Card	21,677.30
Dean's Dairy	5,893.28
First Financial Credit Card	-
Lowes Pay and Save	556.18
Sysco Food Services	33,406.05
West Texas Fire Extinguisher	5,109.81
	<u>\$ 66,642.62</u>

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5296000	HS Parent Service	12/3/2024	28296490	Head Start purchase of outreach items - pens, tablecloth, adhesive notes, bandage dispensers, hot/cold packs, cups, beverage sleeves, building block stress relievers, coloring books, and crayons CBG	2,784.00
5296000	HS Parent Service	1/13/2025	071324	Head Start purchase of snacks and drinks for January parent meeting CB HS2	59.66
5308000	Head Start T & T A	11/18/2024	7129613-057781...	Head Start purchase of book Unpacking the Infant-Toddler Pyramid Model: A Practical Guide for Teachers and Providers CBG2	49.95
5308000	Head Start T & T A	12/10/2024	082559	Head Start purchase of food for site supervisor training CB HS2	231.74
5308000	Head Start T & T A	12/13/2024	167251	Observer recertification (preschool) for S.H. CB HS	135.00
5308000	Head Start T & T A	1/10/2025	O01140571	Head Start annual renewal of Quorum on-line learning platform for 4 staff members (12/01/24-11/30/25) CB HS2	359.80
5308000	Head Start T & T A	1/14/2025	038203	Rio Vista EHS purchase of snacks and drinks for pregnant moms training CB HS2	36.04
5308000	Head Start T & T A	1/14/2025	9707192	Rio Vista HS/EHS purchase of ServSafe Texas Food Handler online course and exam (SSECT6TX) CB HS	15.00
5308000	Head Start T & T A	1/15/2025	536261	Head Start purchase of food for family service worker training CB HS2	346.00
5308000	Head Start T & T A	1/30/2025	1822643	Rio Vista EHS CDA renewal for V.E. CB HS	125.00
5433000	HS Site Center Utilities	12/11/2024	221727-180106 11-24	Day HS/EHS water utility service from 11/07/24 to 12/05/24 (acct# 221727-180106) CBG	175.63

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5433000	HS Site Center Utilities	12/31/2024	0691-001335331	Rio Vista Head Start trash service for acct# 3-0691-2402993 from 01/01/25 to 01/31/25, including waste recycling overages from 12/06/24 to 12/20/24 CBG	737.22
5433000	HS Site Center Utilities	12/31/2024	0691-001335691	Day Head Start trash service for acct# 3-0691-2405694 from 01/01/25 to 01/31/25, including waste/recycling overage from 12/05/24 CBG	986.42
5433000	HS Site Center Utilities	1/3/2025	221727-179684 12-24	Rio Vista HS/EHS water utility service from 11/25/24 to 12/31/24 (acct# 221727-179684) CBG	399.03
5433000	HS Site Center Utilities	1/15/2025	05-0560-02 12-24	Eden HS water, garbage, and sewer service from 12/15/24 to 01/15/25 CBG	237.03
5453000	HS Site Center Bldg Maint	12/30/2024	6217084-1645049	Rio Vista HS/EHS purchase of ramp for threshold near office CBG2	175.44
5453000	HS Site Center Bldg Maint	12/30/2024	65900	Rio Vista HS/EHS purchase of screws, drill bits, and wasp spray CB FAC	68.68
5453000	HS Site Center Bldg Maint	1/1/2025	8kwcnpjvt4f1	Professional Commercial Security Monitoring, Fire Alarm Monitoring, and Commercial Security Service Agreement for Day (Invoice I180206) and Rio Vista (Invoice I180199) Head Start sites from 01/01/25 to 01/31/25 CBG	155.00
5453000	HS Site Center Bldg Maint	1/2/2025	09925	Eden HS purchase of paint, outlet covers, and supplies CB FAC	104.80
5453000	HS Site Center Bldg Maint	1/3/2025	2219	Rio Vista HS/EHS service to install new water heater, valve, and mop sink faucet and remove/dispose of old unit CBG2	2,139.75
5453000	HS Site Center Bldg Maint	1/8/2025	5299710-5426619	Rio Vista HS/EHS purchase of threshold ramp CBG2	89.91
5453000	HS Site Center Bldg Maint	1/14/2025	33511	Day HS purchase of light bulbs for restroom CB FAC	16.48

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5453000	HS Site Center Bldg Maint	1/16/2025	2315	Rio Vista HS/EHS service to install trap seals on 4 floor drains CBG	585.00
5453000	HS Site Center Bldg Maint	1/20/2025	97181	Rio Vista HS/EHS purchase of heat gun to thaw pipes and insulation for water pipes CB FAC	162.02
5453000	HS Site Center Bldg Maint	1/21/2025	99419	Rio Vista HS/EHS purchase of insulation for water pipes CB FAC	36.29
5453000	HS Site Center Bldg Maint	1/23/2025	00597	Rio Vista HS/EHS purchase of door stops, flood light, and softener salt CB FAC	124.72
5510000	Supplies	12/17/2024	2669331	Eldorado HS purchase of toner cartridge CBG2	79.00
5510000	Supplies	1/2/2025	065107	Head Start purchase of coffee creamer for meeting CB HS	31.88
5510000	Supplies	1/6/2025	1639319-0605844	Day HS purchase of replacement laptop chargers/power cables CBG2	35.18
5510000	Supplies	1/6/2025	1897182-8136245	Menard HS/EHS purchase of toner cartridges (2) CBG2	195.54
5510000	Supplies	1/8/2025	3114509-0355468	Rio Vista HS purchase of dry erase board and 2 shelves CBG2	42.76
5510000	Supplies	1/9/2025	0951875-9184253	Head Start purchase of replacement charger/power cable for Admin staff member CBG2	17.59
5510000	Supplies	1/14/2025	8522959-9013052	Rio Vista HS/EHS purchase of docking station for receptionist laptop CBG2	114.99
5510000	Supplies	1/16/2025	7725615-0723408	Rio Vista HS/EHS purchase of printable labels and tape CBG2	84.50
5510000	Supplies	1/17/2025	062088	Head Start Admin purchase of calendars, dividers, and push pins CB HS2	17.36
5510000	Supplies	1/24/2025	8803772-0075458	Rio Vista HS purchase of replacement dock for site supervisor laptop CBG2	138.00
5510000	Supplies	1/29/2025	10259096679	Rio Vista HS/EHS purchase of shop rags - 24 boxes CBG2	203.76

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	12/13/2024	3916533-6223429	Ozona HS purchase of whisks, trash cans, hole punch, and privacy curtain CBG2	131.66
5512000	HS Class Room Supplies	1/27/2025	3898614-2760258	Eden HS purchase of ink cartridges, baby wipes, batteries, and dry erase markers CBG2	119.76
5512000	HS Class Room Supplies	1/29/2025	10259096679	Rio Vista HS/EHS purchase of shop rags - 24 boxes CBG2	203.76
5512000	HS Class Room Supplies	1/30/2025	1266220-0895446	Rio Vista EHS purchase of newborn laundry detergent (5) CBG2	124.70
5514000	HS Medical Supplies	1/17/2025	2889	Head Start purchase of lead testing kits (96 tests total) for centers CBG2	869.00
5518000	HS Diapers and Wipes	1/6/2025	10251150287	Day HS/EHS purchase of size 7 diapers and baby wipes CBG2	554.74
5518000	HS Diapers and Wipes	1/8/2025	10251883921	Eden HS purchase of Pull Ups and wipes CBG2	56.72
5518000	HS Diapers and Wipes	1/17/2025	10255160461	Rio Vista EHS purchase of diapers (4 Pampers swaddlers sz 3) CBG2	178.92
5518000	HS Diapers and Wipes	1/24/2025	10257431516	Menard EHS purchase of assorted sized diapers and wipes CBG2	391.56
5622000	Internal Computer/Software	12/9/2024	2617835-3133058	Head Start purchase of power adapters for staff computers CBG2	89.98
5622000	Internal Computer/Software	12/9/2024	2617835-313305...	Head Start purchase of power adapter for staff computer CBG2	44.99
5753000	Dues and fees	1/2/2025	739406294	Day HS/EHS - TX HHSC Child Care Licensing Fee CB HS	340.75
5753000	Dues and fees	1/6/2025	740473740	Rio Vista HS/EHS - TX HHSC Child Care Licensing Fee CB HS2	307.01
5753000	Dues and fees	1/15/2025	422-1-15-2025	Menard HS/EHS annual post office box fee - Box #422 CBG	58.00
5753000	Dues and fees	1/27/2025	016294	Day HS purchase of nutrition items for special diet needs CB HS2	0.30
5760000	HS Site Center Communications	12/8/2024	0708195 12-24	Head Start rural phone/internet service from 12/08/24 to 01/07/25 CBG	433.21

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5760000	HS Site Center Communications	1/10/2025	07710150890010 01-25	Day HS/EHS phone service for acct# 07710-150890-01-0 from 12/25/24 to 01/24/25 CBG	230.74
5760000	HS Site Center Communications	1/12/2025	39904-92 01-25	Eldorado HS, Menard HS/EHS, and Ozona HS internet service for acct# ACC-3331567-37502-10 from 01/12/25 to 02/12/25 CBG2	420.00
5760000	HS Site Center Communications	1/17/2025	07710150887017 01-25	Rio Vista HS/EHS internet/phone service for acct# 07710-150887-01-7 from 01/01/25 to 01/31/25 CBG	163.93
5760000	HS Site Center Communications	1/25/2025	07710150503019 01-25	Rio Vista HS/EHS internet service for acct# 07710-150503-01-9 from 01/15/25 to 02/14/25 CBG	324.14
5760000	HS Site Center Communications	1/25/2025	07710150505015 01-25	Day HS/EHS phone/internet service for acct# 07710-150505-01-5 from 01/15/25 to 02/14/25 CBG	367.89
5796000	Safety	1/29/2025	UZX5XF16Z	Daycare licensing (fingerprinting) for prospective Head Start employee O.S. (Day HS/EHS and Rio Vista HS/EHS) CB HR	39.31
5796000	Safety	1/30/2025	405SP0000515273	Criminal history search for prospective new employee on O.S. (Day HS/EHS and Rio Vista HS/EHS) CB HR	3.32
					16,750.56
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					16,750.56

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	1/6/2025	091038	Day HS/EHS and Rio Vista HS/EHS purchase of lactose free milk CB HS	63.80
5295000	HS Nutrition Service	1/7/2025	026880	Rio Vista HS/EHS purchase of yogurt and lactose free milk CB HS	73.28
5295000	HS Nutrition Service	1/8/2025	017346	Rio Vista EHS purchase of formula, bibs, bottles, nipples, and cups CB HS	643.35
5295000	HS Nutrition Service	1/13/2025	004565	Rio Vista HS/EHS purchase of lactose free and plant based milk CB HS	29.28
5295000	HS Nutrition Service	1/15/2025	090952	Rio Vista EHS purchase of nutrition items, bottles, and drying rack	304.10
5295000	HS Nutrition Service	1/16/2025	032134	Rio Vista HS/EHS purchase of lactose free milk CB HS	38.28
5295000	HS Nutrition Service	1/21/2025	025099	Rio Vista HS/EHS purchase of whole and lactose free milk CB HS	43.32
5295000	HS Nutrition Service	1/22/2025	062874	Day HS/EHS and Rio Vista HS/EHS purchase of lactose free milk, Pediasure, and food items CB HS	163.78
5295000	HS Nutrition Service	1/27/2025	006539	Day HS purchase of tortillas CB HS2	2.98
5295000	HS Nutrition Service	1/27/2025	016294	Day HS purchase of nutrition items for special diet needs CB HS2	23.62
5295000	HS Nutrition Service	1/27/2025	030778-1	Day HS purchase of almond milk CB HS2	5.96
5295000	HS Nutrition Service	1/27/2025	041696	Rio Vista HS/EHS purchase of whole and lactose free milk CB HS2	44.04
5295000	HS Nutrition Service	1/28/2025	084118	Rio Vista EHS purchase of oat milk CB HS2	6.76
5295000	HS Nutrition Service	1/29/2025	060782	Rio Vista HS/EHS purchase of lactose free milk CB HS	63.80
5295000	HS Nutrition Service	1/31/2025	056671	Rio Vista HS/EHS purchase of nutrition items and kitchen supplies CB HS2	39.04
5513000	HS Food Serv Sup	12/13/2024	3916533-6223429	Ozona HS purchase of whisks, trash cans, hole punch, and privacy curtain CBG2	9.99
5513000	HS Food Serv Sup	12/19/2024	6220636-6108252	Menard EHS purchase of cups and suction plates CBG2	75.81

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	12/19/2024	7317732-7058649	Eden HS purchase of batteries for kitchen thermometer CBG2	6.29
5513000	HS Food Serv Sup	1/7/2025	4744523-9047433	Rio Vista EHS purchase of bibs for rooms 4 and 5	32.99
5513000	HS Food Serv Sup	1/8/2025	017346	Rio Vista EHS purchase of formula, bibs, bottles, nipples, and cups CB HS	368.62
5513000	HS Food Serv Sup	1/15/2025	090952	Rio Vista EHS purchase of nutrition items, bottles, and drying rack	30.40
5513000	HS Food Serv Sup	1/15/2025	1402005-0345862	Rio Vista EHS purchase of 4 8-pk bib sets CBG2	64.45
5513000	HS Food Serv Sup	1/16/2025	1580721-1185802	Rio Vista HS/EHS purchase of 4 silverware racks for dishwasher CBG2	111.96
5513000	HS Food Serv Sup	1/20/2025	1204	Rio Vista HS/EHS service to install GFCI outlets with stainless steel covers for food prep and cable for kitchen alarm system CBG	1,278.78
5513000	HS Food Serv Sup	1/21/2025	003047	Rio Vista HS/EHS purchase of pizza cutter and swivel peelers CB HS2	33.82
5513000	HS Food Serv Sup	1/21/2025	012102	Rio Vista EHS purchase of baby bottles and nipples CB HS	46.90
5513000	HS Food Serv Sup	1/22/2025	1206	Rio Vista HS/EHS service to connect power to new garbage disposal in kitchen CBG2	150.00
5513000	HS Food Serv Sup	1/23/2025	7559267-9675431	Eden HS purchase of cooking pots and sauce pans CBG2	434.92
5513000	HS Food Serv Sup	1/24/2025	8994054-6451460	Eden HS purchase of baking sheets and tongs CBG2	125.41
5513000	HS Food Serv Sup	1/24/2025	9465081-6968248	Rio Vista HS/EHS purchase of food shears and tongs CBG2	49.92
5513000	HS Food Serv Sup	1/27/2025	2005625-9404212	Eden HS purchase of baking sheets CBG2	32.49
5513000	HS Food Serv Sup	1/31/2025	0074011-0323448	Menard HS/EHS purchase of meat chopper/masher and dishwasher rinsing/drying aid CBG2	29.93

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	1/31/2025	0329390-6763408	Rio Vista HS/EHS purchase of vinyl letter stickers CBG2	13.98
5513000	HS Food Serv Sup	1/31/2025	056671	Rio Vista HS/EHS purchase of nutrition items and kitchen supplies CB HS2	35.90
5513000	HS Food Serv Sup	1/31/2025	6043488-1677062	Rio Vista EHS purchase of long sleeve bibs (16) CBG2	207.84
5513000	HS Food Serv Sup	1/31/2025	7342236-8876205	Menard HS/EHS purchase of toddler plates, cups, and utensils and dishwasher detergent booster/stain remover CBG2	185.69
5513000	HS Food Serv Sup	1/31/2025	8517573-9133016	Rio Vista HS/EHS purchase of plastic utility scoops (3) for kitchen CBG2	55.26
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					4,926.74
Report Opening/Current Balance					
Report Transaction Totals					21,677.30
Report Current Balances					

CVCOG  
Vendor Activity - Head Start Deans Dairy Corporate  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	1/6/2025	652277413	Day HS/EHS purchase of milk for children - 45 whole 9/CS and 180 1% 9/CS	691.27
5295000	HS Nutrition Service	1/7/2025	650679534	Eden HS purchase of milk for children - 20 1% 9/CS	61.49
5295000	HS Nutrition Service	1/7/2025	650679535	Menard HS/EHS purchase of milk for children - 4 whole 9/CS and 23 1% 9/CS	82.96
5295000	HS Nutrition Service	1/7/2025	652080213	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS, 216 1% 9/CS, and 6 2% lactose free 6BX	746.79
5295000	HS Nutrition Service	1/7/2025	652277432	Day HS/EHS purchase of milk for children - 12 2% lactose free 6BX	55.12
5295000	HS Nutrition Service	1/8/2025	650679544	Eldorado HS purchase of milk for children - 11 1% 9/CS	33.82
5295000	HS Nutrition Service	1/8/2025	652277451	Ozona HS purchase of milk for children - 18 1% 9/CS	55.34
5295000	HS Nutrition Service	1/13/2025	652277730	Day HS/EHS purchase of milk for children - 36 whole 9/CS, 177 1% 9/CS, and 12 2% lactose free 6BX	709.60
5295000	HS Nutrition Service	1/14/2025	650679912	Eden HS purchase of milk for children - 9 1% 9/CS	27.67
5295000	HS Nutrition Service	1/14/2025	650679916	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 24 1% 9/CS	82.98
5295000	HS Nutrition Service	1/14/2025	652080517	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS and 178 1% 9/CS	574.83
5295000	HS Nutrition Service	1/15/2025	650679923	Eldorado HS purchase of milk for children - 12 1% 9/CS	36.89
5295000	HS Nutrition Service	1/15/2025	652277762	Ozona HS purchase of milk for children - 18 1% 9/CS	55.34
5295000	HS Nutrition Service	1/17/2025	652277818	Day HS/EHS purchase of milk for children - 36 whole 9/CS, 162 1% 9/CS, and 12 2% lactose free 6BX	663.48
5295000	HS Nutrition Service	1/21/2025	650680294	Eden HS purchase of milk for children - 9 1% 9/CS	27.67

CVCOG  
Vendor Activity - Head Start Deans Dairy Corporate  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	1/21/2025	652080805	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS, 158 1% 9/CS, and 6 2% lactose free	568.47
5295000	HS Nutrition Service	1/22/2025	652278069	Ozona HS purchase of milk for children - 4 1% 9/CS	12.30
5295000	HS Nutrition Service	1/23/2025	650680339	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 24 1% 9/CS	82.98
5295000	HS Nutrition Service	1/27/2025	652278248	Day HS/EHS purchase of milk for children - 45 whole 9/CS, 153 1% 9/CS, and 6 2% lactose free 6BX	635.82
5295000	HS Nutrition Service	1/28/2025	650680677	Eden HS purchase of milk for children - 20 1% 9/CS	61.49
5295000	HS Nutrition Service	1/28/2025	650680682	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 10 1% 9/CS	39.94
5295000	HS Nutrition Service	1/28/2025	652081002	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS and 179 1% 9/CS	605.48
5295000	HS Nutrition Service	1/28/2025	652081003	Rio Vista HS/EHS credit for returned milk - 36 1% 9/CS	(110.68)
5295000	HS Nutrition Service	1/29/2025	650680688	Eldorado HS purchase of milk for children - 12 1% 9/CS	36.89
5295000	HS Nutrition Service	1/29/2025	652278284	Ozona HS purchase of milk for children - 18 1% 9/CS	55.34
					<hr/> 5,893.28
Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25					<hr/> 5,893.28
Report Opening/Current Balance					<hr/>
					<hr/>

CVCOG  
Vendor Activity - Head Start Deans Dairy Corporate  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Transaction Totals					5,893.28
Report Current Balances					

CVCOG  
Vendor Activity - Head Start Lowes Pay and Save  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	12/3/2024	241203-120-1-1-4	Eldorado HS purchase of nutrition items	27.79
5295000	HS Nutrition Service	12/10/2024	241210-168-1-1-7	Eldorado HS purchase of nutrition items	17.20
5295000	HS Nutrition Service	12/18/2024	241218-198-2-2-9	Eldorado HS purchase of nutrition items	4.12
5295000	HS Nutrition Service	12/19/2024	241219-21-1-1-14	Eldorado HS purchase of nutrition items	11.97
5295000	HS Nutrition Service	12/20/2024	241220-21-1-1-4	Eldorado HS purchase of nutrition items	2.68
5295000	HS Nutrition Service	1/6/2025	250106-203-2-2-9	Eden HS purchase of nutrition items	45.86
5295000	HS Nutrition Service	1/6/2025	250106-399-1-1-39	Menard HS/EHS purchase of nutrition items	38.68
5295000	HS Nutrition Service	1/9/2025	250109-428-1-1-22	Menard HS/EHS purchase of nutrition items	6.71
5295000	HS Nutrition Service	1/13/2025	250113-202-2-2-9	Eden HS purchase of nutrition items	35.16
5295000	HS Nutrition Service	1/13/2025	250113-239-3-3-22	Ozona HS purchase of nutrition items	49.77
5295000	HS Nutrition Service	1/13/2025	250113-399-1-1-24	Menard HS/EHS purchase of nutrition items	7.16
5295000	HS Nutrition Service	1/15/2025	250115-422-3-3-43	Menard HS/EHS purchase of nutrition items	24.69
5295000	HS Nutrition Service	1/21/2025	250121-192-2-2-15	Eden HS purchase of nutrition items	76.40
5295000	HS Nutrition Service	1/21/2025	250121-239-3-3-26	Ozona HS purchase of nutrition items	79.53
5295000	HS Nutrition Service	1/22/2025	250122-400-1-1-34	Menard HS/EHS purchase of nutrition items	19.29
5295000	HS Nutrition Service	1/27/2025	250127-203-2-2-6	Eden HS purchase of nutrition items	84.08
5295000	HS Nutrition Service	1/27/2025	250127-399-1-1-33	Menard HS/EHS purchase of nutrition items	25.09
					<hr/>
					556.18
					<hr/>
					Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
					556.18
					<hr/>
Report Opening/Current Balance					
					<hr/>

CVCOG  
Vendor Activity - Head Start Lowes Pay and Save  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Transaction Totals					556.18
Report Current Balances					

CVCOG  
Vendor Activity - Head Start Sysco  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	1/7/2025	378021804	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,011.93
5295000	HS Nutrition Service	1/9/2025	378022961	Ozona HS purchase of nutrition items for children	1,080.88
5295000	HS Nutrition Service	1/9/2025	378023003	Eden HS purchase of nutrition items for children and kitchen supplies	1,175.47
5295000	HS Nutrition Service	1/9/2025	378023017	Eldorado HS purchase of nutrition items for children and kitchen supplies	842.79
5295000	HS Nutrition Service	1/13/2025	378025228	Rio Vista HS/EHS purchase of nutrition items for children	86.58
5295000	HS Nutrition Service	1/13/2025	378025311	Eldorado HS purchase of nutrition items for children	43.29
5295000	HS Nutrition Service	1/13/2025	378025436	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,296.19
5295000	HS Nutrition Service	1/14/2025	378025823	Day HS/EHS purchase of nutrition items for children	173.16
5295000	HS Nutrition Service	1/14/2025	378026050	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,868.51
5295000	HS Nutrition Service	1/16/2025	378027273	Rio Vista HS/EHS credit for almond milk short on truck	(39.02)
5295000	HS Nutrition Service	1/16/2025	378027440	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,366.53
5295000	HS Nutrition Service	1/16/2025	378027470	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	1,314.82
5295000	HS Nutrition Service	1/16/2025	378027480	Eldorado HS purchase of nutrition items for children and kitchen supplies	354.68
5295000	HS Nutrition Service	1/21/2025	378030542	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,914.04
5295000	HS Nutrition Service	1/23/2025	378031942	Day HS/EHS purchase of nutrition items for children and kitchen supplies	2,997.06
5295000	HS Nutrition Service	1/28/2025	378035315	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,806.17
5295000	HS Nutrition Service	1/29/2025	378036168	Rio Vista HS/EHS credit for returned bananas	(46.98)

CVCOG  
Vendor Activity - Head Start Sysco  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	1/30/2025	378036634	Eldorado HS purchase of nutrition items for children and kitchen supplies	628.30
5295000	HS Nutrition Service	1/30/2025	378036650	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,315.51
5513000	HS Food Serv Sup	11/19/2024	278989838a	Rio Vista HS/EHS purchase of kitchen supplies	77.00
5513000	HS Food Serv Sup	1/7/2025	378021804	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	572.50
5513000	HS Food Serv Sup	1/9/2025	378023003	Eden HS purchase of nutrition items for children and kitchen supplies	192.07
5513000	HS Food Serv Sup	1/9/2025	378023017	Eldorado HS purchase of nutrition items for children and kitchen supplies	88.19
5513000	HS Food Serv Sup	1/13/2025	378025436	Day HS/EHS purchase of nutrition items for children and kitchen supplies	465.74
5513000	HS Food Serv Sup	1/14/2025	378026050	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	476.49
5513000	HS Food Serv Sup	1/16/2025	378027440	Day HS/EHS purchase of nutrition items for children and kitchen supplies	307.46
5513000	HS Food Serv Sup	1/16/2025	378027470	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	92.76
5513000	HS Food Serv Sup	1/16/2025	378027480	Eldorado HS purchase of nutrition items for children and kitchen supplies	49.05
5513000	HS Food Serv Sup	1/21/2025	378030542	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	212.24
5513000	HS Food Serv Sup	1/23/2025	378031942	Day HS/EHS purchase of nutrition items for children and kitchen supplies	495.50
5513000	HS Food Serv Sup	1/28/2025	378035315	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	485.36
5513000	HS Food Serv Sup	1/30/2025	378036634	Eldorado HS purchase of nutrition items for children and kitchen supplies	62.49
5513000	HS Food Serv Sup	1/30/2025	378036650	Day HS/EHS purchase of nutrition items for children and kitchen supplies	639.29
					<hr/> 33,406.05 <hr/>

CVCOG  
Vendor Activity - Head Start Sysco  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	33,406.05
	Report Opening/Current Balance				
	Report Transaction Totals				33,406.05
	Report Current Balances				

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5453000	HS Site Center Bldg Maint	1/14/2025	310597	Menard HS/EHS annual fire extinguisher inspection, maintenance, recharge, new valve, and O-ring	136.62
5510000	Supplies	1/7/2025	310281	Day HS/EHS purchase of disinfecting wipes and deodorant, paper towels, toilet tissue, trash can liners, and hand cleaner	581.53
5510000	Supplies	1/8/2025	310278	Eden HS purchase of dust mop frames, bleach, and reusable towels	172.12
5510000	Supplies	1/8/2025	310286	Rio Vista HS/EHS purchase of glass cleaner, cleaners/disinfectants, paper and reusable towels, trash can liners, and toilet tissue	308.44
5510000	Supplies	1/8/2025	310374	Eden HS credit for returned dust mop frames	(12.42)
5510000	Supplies	1/14/2025	310555	Rio Vista HS/EHS purchase of heavy duty doormat and broom	5.85
5510000	Supplies	1/14/2025	310624	Rio Vista HS/EHS purchase of disinfectant cleaners, facial tissue, paper towels, nitrile gloves, and trash can liners	218.02
5510000	Supplies	1/15/2025	310624-01	Rio Vista HS/EHS purchase of nitrile gloves (M & L - 7 boxes each)	53.45
5510000	Supplies	1/21/2025	310961	Rio Vista HS/EHS purchase of paper towels, toilet tissue, and Peroxy cleaner	138.02
5510000	Supplies	1/22/2025	310375	Eden HS purchase of mop heads (2)	13.46
5510000	Supplies	1/22/2025	310624-02	Rio Vista HS/EHS purchase of nitrile gloves (20 M, 20 L, & 3 XL)	164.17
5510000	Supplies	1/29/2025	310624-03	Rio Vista HS/EHS purchase of nitrile gloves (17)	77.66
5510000	Supplies	1/29/2025	311447	Rio Vista HS/EHS purchase of trash can, lid, dolly, and liners, paper towels, and hand cleaner	260.92

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	1/29/2025	311450	Day EHS purchase of nitrile gloves, trash can liners, hand soap/cleaner, paper towels, and toilet tissue	585.87
5510000	Supplies	1/30/2025	310624-04	Rio Vista HS/EHS purchase of reusable towels	30.50
5512000	HS Class Room Supplies	1/7/2025	310281	Day HS/EHS purchase of disinfecting wipes and deodorant, paper towels, toilet tissue, trash can liners, and hand cleaner	228.40
5512000	HS Class Room Supplies	1/8/2025	310286	Rio Vista HS/EHS purchase of glass cleaner, cleaners/disinfectants, paper and reusable towels, trash can liners, and toilet tissue	308.44
5512000	HS Class Room Supplies	1/14/2025	310555	Rio Vista HS/EHS purchase of heavy duty doormat and broom	5.85
5512000	HS Class Room Supplies	1/14/2025	310575	Day HS/EHS purchase of nitrile gloves	152.72
5512000	HS Class Room Supplies	1/14/2025	310624	Rio Vista HS/EHS purchase of disinfectant cleaners, facial tissue, paper towels, nitrile gloves, and trash can liners	218.02
5512000	HS Class Room Supplies	1/15/2025	310624-01	Rio Vista HS/EHS purchase of nitrile gloves (M & L - 7 boxes each)	53.45
5512000	HS Class Room Supplies	1/21/2025	310961	Rio Vista HS/EHS purchase of paper towels, toilet tissue, and Peroxy cleaner	138.03
5512000	HS Class Room Supplies	1/22/2025	310575-01	Day HS/EHS purchase of nitrile gloves (5)	38.18
5512000	HS Class Room Supplies	1/22/2025	310624-02	Rio Vista HS/EHS purchase of nitrile gloves (20 M, 20 L, & 3 XL)	164.18
5512000	HS Class Room Supplies	1/29/2025	310575-02	Day HS/EHS purchase of nitrile gloves (15)	169.20
5512000	HS Class Room Supplies	1/29/2025	310624-03	Rio Vista HS/EHS purchase of nitrile gloves (17)	77.66

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	1/29/2025	311447	Rio Vista HS/EHS purchase of trash can, lid, dolly, and liners, paper towels, and hand cleaner	260.92
5512000	HS Class Room Supplies	1/30/2025	310624-04	Rio Vista HS/EHS purchase of reusable towels	30.51
					<hr/> 4,579.77
				Total H07 - HHS-ACF Grant H07, Head Start FY 24-25	<hr/> 4,579.77

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 1/1/2025 Through 1/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	1/8/2025	310286	Rio Vista HS/EHS purchase of glass cleaner, cleaners/disinfectants, paper and reusable towels, trash can liners, and toilet tissue	102.56
5513000	HS Food Serv Sup	1/14/2025	310555	Rio Vista HS/EHS purchase of heavy duty doormat and broom	116.14
5513000	HS Food Serv Sup	1/14/2025	310602	Day HS/EHS purchase of paper and disposable towels and disinfecting wipes	177.25
5513000	HS Food Serv Sup	1/21/2025	310961	Rio Vista HS/EHS purchase of paper towels, toilet tissue, and Peroxy cleaner	30.32
5513000	HS Food Serv Sup	1/29/2025	311447	Rio Vista HS/EHS purchase of trash can, lid, dolly, and liners, paper towels, and hand cleaner	42.76
5513000	HS Food Serv Sup	1/30/2025	310602-01	Day HS/EHS purchase of reusable towels	61.01
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	530.04
Report Opening/Current Balance					
Report Transaction Totals					5,109.81
Report Current Balances					



CONCHO VALLEY COUNCIL OF GOVERNMENTS  
HEAD START/EARLY HEAD START  
Policies & Procedures



REFERENCE	1302 Health Program Services Subpart D		
APPROVAL/EFFECTIVE	July 10, 2024, August 14, 2024 / August 14, 2024, November 13, 2024 / November 13, 2024		Pages:1-2
SUBJECT	Child Mental Health and Social and Emotional Well-being	STANDARD	1302.45

### Policy:

Concho Valley Council of Governments Head Start will promote children's mental health, social and emotional well-being, and overall health. We will provide support for effective classroom management and positive learning environments, supportive teaching practices, strategies for supporting children with challenging behaviors and other social, emotional, and mental health concerns.

Programs must use a multidisciplinary approach to mental health and mental wellness. Mental health consultations services must be available at a frequency of at least once a month; if a mental health consultant is not available to provide services at least once a month, programs must use other licensed mental health professionals or behavior health support specialists who coordinate with a mental health consultant.

1. Mental Health Manager will secure a contract with a Mental Health Consultant to provide services or consultations to staff, children, and families.
2. Family Service Worker (FSW) will secure Memorandum of Understanding (MOU) with community agencies to help provide mental health services directly or indirectly.
3. **Mental Wellness Checklist** will be done two times a year. First time with the FSW at enrollment with parents/guardians, and the second time teacher will do one with parents/guardians in January.
4. FSW and/or data clerk will enter **Mental Wellness Checklist** date completed into ChildPlus, and file in the child's federal file.
5. If staff and/or parents/guardians have concerns about a child's mental health, the Mental Health Manager and Mental Health Consultant will be informed.
6. Referrals will be made by the FSW, and/or Health/Mental Health Manager for any services regarding mental health and emotional needs for children, families, and staff with parents/guardians' permission.
7. The Mental Health Consultant does observations throughout the year and talks with teaching staff regarding skills that can help them in the classroom.
8. The FSW will enter the referral information into ChildPlus.
9. The Health/Mental Health Manager will keep track of referrals in ChildPlus.

The implementation of the policies to limit suspension and prohibit expulsion as described in 1301.17.

1. For children with consistent challenging behaviors Teachers/Teacher Assistants will complete at least five **Behavior Observation Notes**.
2. **Behavior Observation Notes** will be sent to the Mental Health Manager.



CONCHO VALLEY COUNCIL OF GOVERNMENTS  
HEAD START/EARLY HEAD START  
Policies & Procedures



3. The Mental Health Manager will review the notes and send them to the Mental Health Consultant to schedule an observation.
4. The Mental Health Manager, Education Manager and Classroom Support Specialist will make several observations regarding the child in question and give strategies and/resources to the teaching staff.
5. Once teaching staff have implemented strategies provided by Mental Health Consultant, Education Manager, Health/Mental Health Manager, and Classroom Support Specialist and the child continues to have consistent challenging behaviors, a meeting with the parents/guardians, teacher, teacher assistant, FSW, and Site Supervisor will take place to discuss referral for outside services.
6. If outside services are not obtained, another meeting will be set up with parents/guardians to discuss the child being put on a **Behavior Plan**.
7. Children on a **Behavior Plan** will be reevaluated monthly and/or as needed.
8. **Behavior Plans** will be put in place as needed. Suspension will only be used as a last resort when children and staff are at risk. If suspension is necessary, it will have to be approved by the Head Start Program director.
9. FSW and/or data clerk will upload all notes into ChildPlus.
10. FSW will file **Behavior Plans** in the child's federal file.
11. If a child is hurting other children/staff and the **Behavior Plan** meeting has not been held, staff may send the child home for the day with the approval from Mental Health Manager, or anyone in Admin.
12. If a child needs to be placed on a **Behavior Plan** and staff are unable to contact parents/guardians. Actions for the **Behavior Plan** will proceed.

**Early Head Start:**

1. Teachers will complete a mental wellness checklist with the parents every 4 months.
2. Teachers will file them in the child's federal folder.

**Mental Health Consultants:**

1. Mental health consultants must be able to provide services to the parents/guardians who have children enrolled in the Head Start Program.
2. Mental health consultants must include social and emotional development in children when providing services to parents/guardians.

# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 10

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## ITEM 10

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start Policies and Procedures 1302.45 Subpart D.

*Approved at the Executive Committee Meeting on March 19, 2025.*

## Administration

### Areas of Strength

1. Demonstrated a strong commitment to professional growth, with multiple staff members achieving their CDA credentials and even earning degrees in recent years, enhancing program quality and expertise.
2. Proactively researched and identified strategies to increase compensation, ensuring competitive and equitable pay structures to attract and retain top talent.
3. We offer a comprehensive and competitive benefits package, providing exceptional support to staff and contributing to their overall well-being and job satisfaction.
4. Successfully obtained new appraisals for all rural counties, ensuring accurate accounting of differences in non-federal shares for improved financial tracking and transparency.
5. Revamped the procurement process enhancing efficiency, accuracy, and financial accountability and completed an audit of expenditures.
6. Successfully updated and implemented all policies and procedures, ensuring enhanced compliance, efficiency, and alignment with organizational standards.
7. The program's data collection process has been significantly strengthened, improving the ability to track, analyze, and apply data effectively to support informed decisionmaking and drive ongoing program enhancements.
8. Currently parenting with the IT department producing the Head Start Program Confidentiality, Cybersecurity, and IDEA Compliance Procedure.
9. Successfully hired classroom floaters and optimized the classroom structures maintaining appropriate classroom ratios to enhance staff well-being and student support.

### Action Item 1

<b>Enhancement:</b> Seek employees with basic qualifications , for teachers, teacher assistants, and substitutes	<b>Action Plan:</b> Foster Collaborations with local school districts, Angelo State University, and Howard College to support partnerships and CDA accomplishment
<b>Assigned Entity</b> Human Resources	<b>Timeline</b> School Year 2025 -2026

### Action Item 2

<b>Enhancement:</b> Enhance strategies for monitoring and addressing teacher burnout to improve retention and job satisfaction	<b>Action Plan:</b> Regularly administer well -being surveys to monitor and evaluate burnout levels. Offer professional development programs that emphasize stress management and promoting a healthy work - life balance.
<b>Assigned Entity</b> Human Resources	<b>Timeline</b> School Year 2025 -2026

### Action Item 3

**Enhancement:**

Revise the budget worksheet to streamline processes for improved efficiency and better financial management.

**Action Plan:**

Build a budget worksheet to identify areas for simplification, and produce a user-friendly budget layout.

**Assigned Entity** Michael Meeks Finance Director

**Timeline** January 2026

### Action Item 4

**Enhancement:**

Improve data collection and reporting accuracy within the ChildPlus system to ensure reliable program tracking and compliance or research and implement a new software system.

**Action Plan:**

Choose a newly researched software, complete the purchase, train staff, launch the program, and offer ongoing support to ensure effective usage of accurate data collection.

**Assigned Entity** Head Start Administration

**Timeline** School Year 2025-2026

### Action Item 5

**Enhancement:**

Enhance the quality of staff training to ensure a more effective learning and development outcomes.

**Action Plan:**

Implementation of The Academy, a new home for professional learning aligned with the Head Start Standards.

**Assigned Entity** Head Start Administration

**Timeline** Fall 2025-2026 School Year

### Action Item 6

**Enhancement:**

Write a comprehensive policy and procedure focused on the protection and privacy of children for safeguarding sensitive information.

**Action Plan:**

Set a meeting with Administration team using HS Standards, Minimum Standards, and HS Program Confidentiality, Cybersecurity, and IDEA Compliance Procedures to produce clear guidelines for staff to safeguarding sensitive information for CVCOG Head Start Policies and Procedures.

**Assigned Entity** Head Start Administration and IT Department

**Timeline:** School Year 2025-2026

### Action Item 7

**Enhancement:**

Enhance the WWW form by transforming it into a user friendly and comprehensive Admin Yearly Calendar for improved accessibility and usability.

**Action Plan:**

Set up a meeting to rewrite the WWW form by, simplifying language, organizing information logically, using visuals and examples, providing clear instructions, ensuring accessibility, and testing with users for feedback to make it user-friendly and comprehensive.

**Assigned Entity** Head Start Administration

**Timeline** August 2025

# ERSEA Transitions Custodian Staff

## Areas of Strength

1. Cleaning tasks are completed on time, meet required standards, and maintain an organized inventory of cleaning supplies and equipment.
2. Staff follow safety protocols when handling cleaning chemicals and equipment, and that custodians are responsive to special cleaning requests and emergencies.
3. Policies and procedures align with the McKinney-Vento Act, and program leadership and staff receive training to ensure a consistent, appropriate, and equitable enrollment process.
4. Parents are educated on the importance of regular attendance through various communication methods, and families are provided with the necessary information for a successful transition.

## Action Item 1

### Enhancement:

Enhance job-specific training for custodians to improve their skills, efficiency, and adherence to best practices.

### Action Plan:

Conduct a survey to identify training needs and develop or utilize online courses to address essential topics for custodians.

**Assigned Entity:** ERSEA Manager

**Timeline:** Fall Semester 2025 -2026 School Year

## Action Item 2

### Enhancement:

Assess and enhance the exchange of valuable information to better support families in successfully navigating their transition experience

### Action Plan:

Gather feedback from families through surveys following key information exchanges to assess effectiveness and identify areas for improvement.

**Assigned Entity:** ERSEA Manager & Family Service Workers

**Timeline:** On-Going

## Action Item 3

### Enhancement:

Evaluate collaboration with community partners to strengthen their role in promoting and supporting CVCOG Head Start's outreach and recruitment efforts.

### Action Plan:

Improve collaboration with community partners by conducting surveys to assess their understanding and effectiveness in communicating Head Start outreach efforts for recruitment.

**Assigned Entity:** ERSEA Manager

**Timeline:** 2025-2026 School Year

## Action Item 4

### Enhancement:

Enhance understanding of family experiences in EHS by holding focus group discussions to gain deeper insights into how information exchanges have impacted their ability to navigate the transition process.

### Action Plan:

Gather feedback from families through surveys following key information exchanges to assess effectiveness and identify areas for improvement.

**Assigned Entity:** ERSEA Manager & Family Service Workers

**Timeline:** On-Going

## Education Disability Classroom Support Specialist

### Areas of Strength

1. Well-equipped learning environments that show stocked classrooms with ample education materials and supplies, allowing children to explore and actively engage in learning.
2. Diverse and Inclusive resources that reflect cultural, linguistic, and developmental diversity, fostering an inclusive and supportive learning environment.
3. Improved the process of referring and tracking children with suspected and identified disabilities providing targeted resources and individualized support to meet each child's unique need effectively.
4. Strong collaborative approach with lead teachers and other staff, sharing insights and strategies to support the needs of children promoting a positive and structured classroom environment.
5. Proactively developing and maintaining a shared folder of teacher resources to enhance classroom environments, engagement and support instructional practices.
6. Demonstrates comprehensive knowledge and understanding of the frog street curriculum, along with the necessary tools for its successful implementation.
7. Exhibits the ability to individualize learning experiences for children, using specific tools and assessments to identify and address each child's unique needs effectively.

### Action Item 1

**Enhancement:**

Improving CLASS Scores in Instructional Support by strengthen instructional strategies to enhance teacher effectiveness in supporting children's cognitive and language development.

**Action Plan:**

Provide Targeted Coaching by Implement a coaching program focused on improving instructional support, offering individualized guidance and feedback to teachers. Organize professional development sessions to enhance teachers' skills in fostering critical thinking, language development, and engagement.

**Assigned Entity** HS Education Manager

**Timeline** July 2025

### Action Item 2

**Enhancement:**

Enhancing Teacher Confidence in Lesson Planning providing classroom structure and organization and enhancing classroom management.

**Action Plan:**

Develop and provide 80% of the yearly lesson plans for teachers while offering targeted training on lesson plan development. Additionally, conduct professional development sessions on effectively implementing the curricula, including Frog Street and Second Step Social -Emotional Skills for Preschoolers, to ensure high -quality instruction and student engagement.

**Assigned Entity** HS Education Manager

**Timeline** On-Going

### Action Item 3

**Enhancement:**

Establish positive reinforcement and redirect strategies to help children manage their behavior and create a calm and focused classroom atmosphere.

**Action Plan:**

Collaborate with Mental Health Manager on Behavior Plans to establish researched strategies for the teacher to implement in the classroom.

**Assigned Entity** Classroom Support Specialist, Health/Mental Health Manager, HS Education Manager, and EHS Education Manager/Assistant Director

**Timeline** 2025-2026 School Year

### Action Item 4

**Enhancement:**

Ensure productive transitions by overseeing classroom setups and supplying the necessary materials and resources for teacher implementation.

**Action Plan:**

Provide training and demonstrate to teacher on how to coordinate classroom setups and assist teachers in implementing seamless transitions between activities

**Assigned Entity** Classroom Support Specialist, HS Education Manager, & EHS Education Manager/ Assistant Program Director

**Timeline** 2025-2026 School Year

### Action Item 5

**Enhancement:**

Improve the consistency and frequency of outdoor playtime for children, ensuring that teachers incorporate daily outdoor activities into their schedules to support children's physical health, social development, and overall well-being.

**Action Plan:**

- Provide sites with appropriate toys and equipment to create an inviting and engaging outdoor environment for children.
- Implement a system to regularly monitor classrooms, ensuring that outdoor playtime is integrated into the daily schedule and that children are actively participating in outdoor activities.
- Conduct training sessions for teachers on the importance of outdoor time for children's physical, social, and cognitive development. Emphasize best practices for integrating outdoor activities into the daily curriculum and fostering an enthusiasm for outdoor play.

**Assigned Entity** EHS Education Manager/Assistant Program Dir

**Timeline** Fall Semester 2025-2026 School Year

# Family Engagement Community Partnerships Governance

## Areas of Strength

1. Executive Committee and Policy Council demonstrate informed decisionmaking achieved through training research, and discussion, ensuring a strong understanding of all items presented for vote, with clear and open communication amongst all members.
2. Family Service Workers believe that their contributions, ideas, and concerns are valued and acknowledged within the FAMCO environment and in collaboration the development and implementation of forms and processes are produced to meet and exceed Head Start standards.
3. FAMCO data collection provides insights into our performance, including areas of strength, weakness and unmet needs.
4. Through our strong established partnerships with community organization, we are able to leverage resources, expertise, and networks to provide comprehensive support to program families.

## Action Item 1

<b>Enhancement:</b> Increase recruitment and participation of parent and program volunteers.	<b>Action Plan:</b> Define volunteer roles and responsibilities, offer ongoing support, and create avenues for feedback to ensure a positive volunteer experience. Explore and implement new outreach tools to enhance recruitment efforts.
<b>Assigned Entity</b> FAMCO Manager & Family Service Worker	<b>Timeline</b> Fall Semester 2025-2026 School Year

## Action Item 2

<b>Enhancement:</b> Develop a standard set of data collection items for program engagement activities	<b>Action Plan:</b> Introduce a new method for gathering engagement data to measure program success.
<b>Assigned Entity</b> FAMCO Manager	<b>Timeline</b> August 2025

## Action Item 3

<b>Enhancement:</b> Enlist Family Service Workers in researching and incorporating new parent education tools to promote connections and family empowerment	<b>Action Plan:</b> Research and evaluate various parent education tools that align with program requirements an implement within the school year.
<b>Assigned Entity</b> FAMCO Manager & Family Service Worker	<b>Timeline</b> Fall Semester 2025-2026 School Year

## Action Item 4

<b>Enhancement:</b> Establish a centralized system for entering referrals to streamline the collection of resource and agency information across all program areas.	<b>Action Plan:</b> Implement the GoEngage software to centralize referral entries and data collection. Provide training for staff on how to effectively use the platform to track and manage referrals.
<b>Assigned Entity</b> FAMCO Manager & ERSEA Manager	<b>Timeline</b> August 2025

# Health Nutrition Pregnant Women

## Areas of Strength

1. Ensures children receive necessary follow-up care for identified health concerns, promoting overall well-being.
2. Fosters social-emotional development through structured activities that build essential skills.
3. Provides comprehensive support for children with special healthcare needs, ensuring inclusive and individualized care.
4. Promotes preventive care by facilitating access to vaccines and health screenings, ensuring overall child well-being.
5. Ensures expectant mothers receive regular prenatal check-ups and essential health screenings
6. Provides comprehensive support for both prenatal and postnatal care to promote maternal and infant well-being.
7. Educates mothers on pregnancy, labor stages, breastfeeding, newborn care, and postpartum depression awareness.
8. Our staff possess a high level of knowledge and skills in meal preparation, including understanding the quantities needed, the necessary components for balanced meals, and selecting recipes that are both nutritious and enjoyable for the children.

## Action Item 1

### Enhancement:

Area on Non-Compliance Safety Practices 1302.90c(1)v

### Action Plan:

Write and implement a corrective action plan for program and complete follow-up call with OHS.

**Assigned Entity** HS Administrative Team

**Timeline** May 2025

## Action Item 2

### Enhancement:

Expand mental health professional staffing within the Head Start program to better support children and families

### Action Plan:

Collaborate with Angelo State University to place students under supervision at sites to support student mental health needs.

**Assigned Entity** Health/Mental Health Manager

**Timeline** On-Going

## Action Item 2

### Enhancement:

Promote positive mental health in all staff members.

### Action Plan:

Implement mental health first-aid training for staff to enhance their ability to support children's well-being

**Assigned Entity** Health/Mental Health Manager

**Timeline** On-Going

### Action Item 3

<b>Enhancement:</b> Increase early intervention services for children experiencing behavioral or emotional challenges to support their development and well-being.	<b>Action Plan:</b> Research and teach trauma-informed care resources and training opportunities with staff.
<b>Assigned Entity</b> Health/Mental Health Manager	<b>Timeline</b> Fall Semester 2025-2026 School Year

### Action Item 4

<b>Enhancement:</b> Support teachers on student behavioral and emotional challenges.	<b>Action Plan:</b> Explore, identify, teach, and share additional training opportunities on behavioral and emotional challenges for staff .
<b>Assigned Entity</b> Health/Mental Health Manager	<b>Timeline</b> Fall Semester 2025-2026 School Year

### Action Item 5

<b>Enhancement:</b> Expand access to educational classes by offering alternative attendance options for mothers.	<b>Action Plan:</b> Create and provide recorded educational classes for mothers who are unable to attend in person.
<b>Assigned Entity</b> Health/Mental Health Manager	<b>Timeline</b> Upcoming Pregnant Women Class 2025 -2026 School Year

### Action Item 6

<b>Enhancement:</b> Have teachers participate in educational classes to build stronger relationships with parents.	<b>Action Plan:</b> Share the Pregnant Women's class schedule with teachers and designate specific sessions for them to attend, engage with families, and answer questions.
<b>Assigned Entity</b> Health/Mental Health Manager	<b>Timeline</b> Upcoming Pregnant Women Class 2025 -2026 School Year

### Action Item 7

<b>Enhancement:</b> Accurate document and track milk quantities to included usage and recycled	<b>Action Plan:</b> Establish clear procedures, train and educate, and have staff utilize tracking tools of the milk recycling process.
<b>Assigned Entity</b> Nutrition/Compliance Manager	<b>Timeline</b> July 2025

### Action Item 8

<b>Enhancement:</b> Address the correct and precise completion of production records.	<b>Action Plan:</b> Establish clear procedures, train and educate staff on the correct completion of production records.
<b>Assigned Entity</b> Nutrition/Compliance Manager	<b>Timeline</b> On-Going

### Action Item 9

<b>Enhancement:</b> Enhance knowledge and understanding of grain requirements	<b>Action Plan:</b> Organize hands-on training workshops and seminars. Create comprehensive educational materials, including handouts, presentations, and online resources, that cover the nutritional guidelines and standards for grains.
<b>Assigned Entity</b> Nutrition/Compliance Manager	<b>Timeline</b> Twice a Year



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS  
5430 Link Road • San Angelo, TX 76904  
325-944-9666

To: Executive Board and Policy Council

From: Carolina Raymond – Director of Head Start

Date: Policy Council - March 12, 2025  
Executive Committee – March 19, 2025

Re: Self-Assessment Action Plans

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Approval of the 2024-2025 CVCOG Head Start Self-Assessment action plans.

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EC Chairman

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Date

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Policy Council Chair

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Date

# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 11

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## ITEM 11

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start Self-Assessment Action Steps.

*Approved at the Executive Committee Meeting on March 19, 2025.*



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS  
5430 Link Road • San Angelo, TX 76904  
325-944-9666

To: Executive Board and Policy Council

From: Carolina Raymond – Director of Head Start

Date: Policy Council - March 12, 2025  
Executive Committee – March 19, 2025

Re: Approval to Execute contract with PS Commercial Play LLC

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Consider and take appropriate action concerning the request to award and execute a contract with PS Commercial Play, LLC dba Play and Park Structures for the removal of old playground equipment and installation of new equipment and surfacing at Eldorado, Menard, and Ozona Head Start sites, not to exceed \$275,000.

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EC Chairman

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Date

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Policy Council Chair

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Date

# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 12

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## ITEM 12

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the request to award and execute a contract with PS Commercial Play, LLC dba Play and Park Structures for the removal of old playground equipment and installation of new equipment and surfacing at Eldorado, Menard, and Ozona Head Start sites, not to exceed \$275,000.

*Approved at the Executive Committee Meeting on March 19, 2025.*

# Memo

**To:** Executive Committee

**From:** Gary Wolfe, Criminal Justice Planner

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 13

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## ITEM 13

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval of the prioritization of Criminal Justice grants as recommended by the Criminal Justice Advisory Committee (CJAC).

### VOCA

1. Tom Green County/119th DA's Office – VOCA Project and recommended funding at 100% to a total of \$44,738.25
2. City of San Angelo Police Department – VOCA Purple Heart Initiative funding at 100% to a total of \$92,918.00
3. The Institute of Cognitive Development, Inc. (The Family Shelter of San Angelo) – partially funded at 61%
4. The Family Shelter (Haven) of McCulloch County- partially funded at 61%.
5. Open Arms & LGBT+ Services – partially funded at 61%

A motion was approved to fund other 3 applicants with remaining balance in equal percentage of 61%. Any decrease or increase in funding would be increased or decreased by equal percentage. Amount requested as priority (3) Hope Haven (4) Reaching Out (5) Open Arms.

### VAWA

1. CVCOG – VAWA Training Project funded at 100% to a total of \$24,736.26

## JJDP

1. CVCOG – JJDP (Juvenile Justice) funded at 100% to a total of \$27,515.27

## JAG

1. Tom Green County Sherriff's Office – Fully funded to the total of \$36,554.00
2. Concho Valley Council of Governments CVRLEA – Fully funded to the total of \$21,750.00
3. Edwards County Sherriff's Office – Partially funded to the total of \$45,000
4. Crockett County – Partially funded to the total of \$90,353

A motion presented from Tim Timmerman for prioritization and TGC to get fully funded at 100% (1), COG gets fully funded at 100% (2), priority 3 Edwards funded at \$45,000, priority 4 would be Ozona radios at \$90,353. Whatever is left over 3 and 4 would get (fund 3 at fully funded before funding 4 any further) Motion was seconded by Jody Upham. Motion carried 5/2.

*Approved at the Executive Committee Meeting on March 19, 2025.*



## Resolution

**Whereas,** The Concho Valley Council of Governments finds it in the best interest of the citizens of the Concho Valley region that the Concho Valley Academy Supplemental grant be operated for the FY2025-26; and

**Whereas,** The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the Criminal Justice Program, FY26 grant application; and

**Whereas,** The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full; and

**Whereas,** the Concho Valley Council of Governments designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**Now Therefore, Be It Resolved** that the Concho Valley Council of Governments approves submission of the grant application for Concho Valley Academy Supplemental to the Office of the Governor.

Signed by

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Executive Committee Chair

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Executive Committee Vice-Chair

Passed and Approved this 19 of March, 2025

Grant Number: 4720703

# Memo

**To:** Executive Committee

**From:** Gary Wolfe, Criminal Justice Planner

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 14

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## ITEM 14

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval concerning the resolution for the Criminal Justice (CJ) Justice Assistance Grant (JAG) Academy Supplemental Grant #4720703.

*Approved at the Executive Committee Meeting on March 19, 2025.*



## Resolution

**Whereas,** The Concho Valley Council of Governments finds it in the best interest of the citizens of the Concho Valley region that the Concho Valley VAWA Training Project grant be operated for the FY2025-26; and

**Whereas,** The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the Violence Against Women Justices and Training, FY26 grant application; and

**Whereas,** The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full; and

**Whereas,** the Concho Valley Council of Governments designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**Now Therefore, Be It Resolved** that the Concho Valley Council of Governments approves submission of the grant application for Concho Valley VAWA Training Project to the Office of the Governor.

Signed by

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Executive Committee Chair

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Executive Committee Vice-Chair

Passed and Approved this 19 of March, 2025

Grant Number: 3973006

# Memo

**To:** Executive Committee

**From:** Gary Wolfe, Criminal Justice Planner

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 15

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## ITEM 15

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval concerning the resolution for the resolution for the Criminal Justice (CJ) Violence Against Women Act (VAWA) Grant #3973006.

*Approved at the Executive Committee Meeting on March 19, 2025.*



## Resolution

**Whereas,** The Concho Valley Council of Governments finds it in the best interest of the citizens of the Concho Valley region that the Concho Valley Juvenile Justice Services grant be operated for the FY2025-26; and

**Whereas,** The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the State Criminal Justice Planning funds- Juvenile Justice & Truancy Prevention Grant Program, FY26 grant application; and

**Whereas,** The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full; and

**Whereas,** the Concho Valley Council of Governments designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**Now Therefore, Be It Resolved** that the Concho Valley Council of Governments approves submission of the grant application for Concho Valley Juvenile Justice Services to the Office of the Governor.

Signed by

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Executive Committee Chair

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Executive Committee Vice-Chair

Passed and Approved this 19 of March, 2025

Grant Number: 1484326

# Memo

**To:** Executive Committee

**From:** Gary Wolfe, Criminal Justice Planner

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 16

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## ITEM 16

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval concerning the resolution for the Criminal Justice (CJ) Juvenile Justice Truancy Prevention (JJDP) Grant #1484326.

*Approved at the Executive Committee Meeting on March 19, 2025.*



## Resolution

**Whereas,** The Concho Valley Council of Governments finds it in the best interest of the citizens of the Concho Valley region that the Concho Valley Regional Law Enforcement Academy grant be operated for the FY2025-26; and

**Whereas,** The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the Criminal Justice Program, FY26 grant application; and

**Whereas,** The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full; and

**Whereas,** the Concho Valley Council of Governments designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**Now Therefore, Be It Resolved** that the Concho Valley Council of Governments approves submission of the grant application for Concho Valley Regional Law Enforcement Academy to the Office of the Governor.

Signed by

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Executive Committee Chair

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Executive Committee Vice-Chair

Passed and Approved this 19 of March, 2025

Grant Number: 1480419

# Memo

**To:** Executive Committee

**From:** Gary Wolfe, Criminal Justice Planner

**Date:** 03/19/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 17

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## ITEM 17

Gary Wolfe, Criminal Justice Planner, is seeking consideration and approval concerning the resolution for the Criminal Justice (CJ) Regional Law Enforcement Training Academy Grant #1480419.

*Approved at the Executive Committee Meeting on March 19, 2025.*

**CVCOG**  
**Balance Sheet**  
**As of 1/31/2025**

	<b>Current Period</b>	
	<b>Balance</b>	
<b>Assets</b>		
First Financial General Bank Acct	1,130,435.94	1112000
CitiBank Credit Card	62,005.85	1198000
Grant Receivable, CJ VAWA	996.04	1203000
State Contract, HSGD	1,458.35	1204000
Grant Receivable, 2-1-1	47,551.39	1205000
Grant Receivable, 9-1-1	55,780.12	1211000
Grant Receivable, AAA	307,950.00	1212000
State Contract, CJ Planning	3,541.80	1214000
Grant Receivable, CJ Training	12,916.05	1215000
Grant Receivable, RSVP	2,332.13	1216000
Grant Receivable, Juvenile Justice Services	6,148.56	1217000
Grant Receivable, Foster Grandparent	21,235.33	1219000
Grant Receivable, Senior Companion	9,114.51	1220000
Grant Receivable, ADRC	37,132.17	1221000
OOG CV Communications Upgrade	4,320.15	1225000
Grant Receivable, Homeland Security SHSP	9,982.75	1232000
Grant Receivable, CACFP Head Start	49,327.64	1243000
Grant Receivable, Head Start HHS	327,725.90	1249000
Economic Development District	8,619.14	1290000
CV Transit District AR	419,603.45	1329000
Accounts Receivable-General	31,234.51	1391000
Staff Travel Advance	899.00	1392000
Prpd Health Insurance	5,288.24	1592000
Prepaid General Expenses	162.79	1593000
Prepaid Vision Insurance	50.24	1596000
Prepaid Dental Insurance	259.78	1597000
Prepaid MASA Insurance	29.50	1599000
First Financial 911 Investment	69,168.75	1614000
CVCOG Investment Account	331,581.80	1618000
Leasehold Improvements	85,951.58	1730000
Facility Improvements	170,941.59	1732000
Other Assets - Project Equipment	1,241,306.87	1811000
<b>Total Assets</b>	<b>4,455,051.92</b>	
<b>Liabilities</b>		
AP	570,186.49	2111000
AP Clearing	36,544.02	2112000
AP First Financial Credit Card	5,166.32	2114000
AP CitiBank Credit Card	117,576.08	2117000
Payroll Payable - Administration	330,926.57	2151000
Federal Withholding Tax	24,775.05	2311000
Medicare Payable	11,576.04	2321000
SUTA Payable	4,904.17	2323000
Employee Wellness Benefits Payable	40,144.22	2412000
Health Savings Account	1,655.03	2413000
AFLAC Payable	9,886.44	2416000
Life Insurance Payable	272.67	2418000
Employer Pension Plan Payable	134,555.45	2422000
Employee Contr to Pension Plan	85,626.16	2423000
Deferred Income Plan Withheld	3,587.50	2431000
Workers Comp Ins Payable	195,710.63	2432000
State Comptroller Unclaimed	160.14	2434000
United Way Payable	203.44	2441000
Child Support Payable	1,933.50	2442000
Accrued Vacation Leave	195,316.94	2521000
Inter-Fund Payable CVTD	609,206.83	2600000
Unearned Revenue General Fund	55,535.62	2911000

**CVCOG**  
**Balance Sheet**  
**As of 1/31/2025**

	<b>Current Period</b>	
	<b>Balance</b>	
<b>Liabilities continued ...</b>		
Unearned Revenue- 911 Program	(135,192.53)	2917000
Unearned Revenue-VISTA	2,500.00	2918000
Unearned Revenue-Head Start	18,963.50	2919000
Unearned Revenue- Area on Aging	4,696.69	2924000
Unearned Revenue - Regional Law Academy Tuition	31,200.00	2926000
Unearned Revenue- RSVP	22,239.92	2929000
Unearned Revenue-Solid Waste	106,558.39	2938000
Unearned Revenue Regional Broadband Initiative	(1,086.83)	2943000
<b>Total Liabilities</b>	<b>2,485,328.45</b>	
<b>Fund Balance</b>		
General Unrestricted Fund Balance	510,270.06	3000000
Long Term Debt - Annual Leave	(195,316.94)	3105000
Long Term Debt - Inter-Fund CVTD	(609,206.83)	3107000
Investment - Capital Assets	1,498,200.04	3110000
Restricted - USDA Note Available	23,850.00	3202000
Restrict - Regional Assistance Corp 501c3	35,286.51	3204000
Restricted - CV Medical Reserve Corp	3,765.02	3205000
Assigned - Area Agency on Aging	21,509.22	3401000
Assigned - SCP Visiting Program	8,255.76	3402000
Assigned - Caregiver	2,213.65	3403000
Assigned - Housing Finance	94,212.18	3404000
Assigned - Homeland Security	26,137.04	3405000
Assigned - CJ Planning	117,064.27	3406000
Assigned - CJ Law Enf Academy	187,620.09	3407000
Assigned - 211 Information Referral	34,629.64	3408000
Assigned - CEDAF	35,449.54	3409000
<b>Total Fund Balance</b>	<b>1,793,939.25</b>	
Excess Revenue	175,784.22	
<b>Total Liabilites and Fund Balance</b>	<b>4,455,051.92</b>	

**CVCOG**  
**Statement of Revenues and Expenditures**  
**10/1/2024 through 1/31/2025**

	<b>Current Period</b>	
	<b>Actual</b>	
<b>Revenue</b>		
CNCS Senior Companion CFDA 94.016	57,286.73	4164000
CNCS Foster Grandparent CFDA 94.011	110,331.41	4165000
CNCS RSVP CFDA 94.002	23,447.09	4167000
HHS-ACF Head Start CFDA 93.600	2,453,755.11	4173000
AAA - Title IIIB CFDA 93.044	181,640.00	4201000
AAA - Title IIIC1 CFDA 93.045	100,730.00	4205000
Off Gov-CJ Juvenile Justice Service CFDA 16.523	6,148.56	4206000
AAA - Title IIIC-2 CFDA 93.045	107,598.00	4207000
AAA - Title IIIE CFDA 93.052	56,543.00	4215000
AAA - Title VII EAP CFDA 93.041	1,768.00	4216000
AAA - Title VI OM CFDA 93.042	13,997.00	4218000
CACFP Nutrition CFDA 10.558	215,084.22	4221000
Off Gov-Violence Against Women Act CFDA 16.588	3,123.80	4222000
AAA - HICAP CFDA 93.324	-	4225000
211 TANF OPS FED CFDA 93.558	40,762.02	4231000
211 FD RIDER 28 HB1	5,540.53	4231100
CF - HICAP Basic CFDA 93.324	50,907.00	4267000
ADRC Housing Navigator Sept to Dec CFDA 93.791	12,400.76	4274000
ADRC Local Contact Agency Sept to Dec CFDA 93.791	4,384.00	4275000
ADRC MIPPA CFDA 93.071	2,770.85	4279000
Off Gov-Homeland Security SHSP CFDA 97.067	35,212.43	4294000
AAA-MIPPA CY CFDA 93.071	5,199.00	4296000
AAA State General	29,351.00	4301000
TCEQ Solid Waste State	24,159.67	4302000
Off Gov - CJ Academy State	32,176.10	4307000
CJ Academy Supplemental	4,980.00	4307100
TxHHS-RSVP State	26,487.36	4309000
Off Gov - HSGD Contract State	5,833.40	4311000
TxHHS - 211 State Funds	40,203.37	4312000
211 SGR RIDER 28	5,464.62	4312100
Grant Z02, NG911 Project SB8	111,560.24	4314000
Off Gov, CJ Planning Services	14,167.20	4315000
CSEC 911 ER Communications State	596,860.75	4316000
ADRC State General Revenue	24,628.32	4325000
Grant X07, OOG CV Communications Upgrade 4467201	50,884.01	4327000
ADRC State Promoting Independence	7,975.90	4331000
ADRC State Respite	9,510.37	4332000
TXHHS-FGP State	5,316.48	4335000
TXHHS-SCP State	6,791.48	4336000
IK Contributions	567,792.95	4411000
Senior Center Program Income-Tracking Only	26,221.58	4416000
Senior Center Local Revenue-Tracking Only	45,455.29	4417000
CVCOG Membership Dues	2,853.66	4511000
CJ Membership Dues	53,500.00	4513000
Program Income	1,920.00	4522000
Local Revenue	35,182.69	4523000
Interest Income General	16,842.62	4731000
Credit Card Cash Rewards Redemption	12,556.21	4737000
Economic Development District Pass-Thru	151,984.35	4760000
Concho Valley Transit District Pass-Thru	1,637,367.08	4761000
Vacation Accrual Allocation	139,498.37	4911000
Indirect Cost Allocations	310,433.17	4912000
Information Technology Services	157,037.89	4913000
Human Resources Allocation	113,402.43	4914000
Procurement Dept Allocation	132,102.30	4915000
Property Management Allocation	150,415.15	4916000
<b>Total Revenue</b>	<b>8,039,545.52</b>	

**CVCOG**  
**Statement of Revenues and Expenditures**  
**10/1/2024 through 1/31/2025**

	<b>Current Period</b>	
	<b>Actual</b>	
<b>Expenditures</b>		
General Wages	2,578,709.78	5110000
General Overtime Hours	840.03	5118000
Holiday Work Time	146.37	5119000
Vacation Time Allocation	139,498.39	5150000
Medicare Tax	45,716.19	5151000
Workers Comp Insurance	96,861.30	5172000
SUTA	17,926.61	5173000
Health Insurance Benefit	705,839.94	5174000
Dental Insurance Benefit	25,158.01	5175000
Life Insurance Benefit	20,821.99	5176000
HSA Insurance Benefit	2,621.40	5177000
Retirement	357,099.31	5181000
Indirect Allocation	310,433.12	5199000
Stipend - FGP Volunteers	75,492.00	5201000
Stipend - SCP Volunteers	34,292.00	5202000
Uniforms	741.95	5203000
Recognition	9,321.99	5205000
HR Service Center	112,700.86	5206000
Procurement Service Center	128,914.65	5207000
Information Technology Service Center	153,951.40	5208000
Driver Wages	578,424.70	5210000
Dispatch/Customer Service Wages	40,433.37	5217000
Driver Overtime Hours	47,511.93	5218000
Dispatch/Customer Service Overtime Wages	781.21	5219000
Driver Double Time	132.00	5222000
Audit & Legal	21,000.00	5231000
Counseling Services	3,050.00	5251000
Contract Services	315,085.15	5291000
HS Health & Disab Svc	179.51	5293000
HS Nutrition Service	142,544.14	5295000
HS Parent Service	3,617.59	5296000
AAA Congregate Meals	103,097.34	5301000
AAA Home Delivered Meals	130,555.79	5302000
Head Start T & T A	25,430.57	5308000
Travel-In Region	6,687.28	5309000
Travel-Out of Region	17,183.61	5310000
Meals	3,294.50	5312000
Travel-Volunteer	20,349.25	5313000
Fuel	2,074.59	5351000
Lubricant	226.08	5352000
Vehicle Maintenance	84.80	5361000
Tires	20.00	5363000
Non-Vehicle Maintenance	1,253.45	5366000
Other Facility Rent	800.00	5412000
HS Site Rent	95,479.00	5413000
Utilities	11,882.89	5431000
HS Site Center Utilities	35,238.86	5433000
Link Road Building Maintenance	11,256.08	5448000
Facility Allocation	156,536.66	5451000
HS Site Center Bldg Maint	25,642.45	5453000
Supplies	42,349.76	5510000
HS Class Room Supplies	10,491.48	5512000
HS Food Serv Sup	35,925.70	5513000
HS Medical Supplies	1,299.81	5514000
HS Disability Supplies	578.49	5515000
Supplies - Bus/Service Vehicles	673.46	5516000
HS Diapers and Wipes	4,301.48	5518000
Parts Supply	1,250.93	5520000

**CVCOG**  
**Statement of Revenues and Expenditures**  
**10/1/2024 through 1/31/2025**

	<b>Current Period</b>	
	<b>Actual</b>	
<b>Expenditures continued ...</b>	-	
Internal Computer/Software	41,976.50	5622000
County Project Equipment	60,949.75	5627000
Tools	1,413.50	5629000
Copier	8,871.54	5632000
Copier Lease	6,165.80	5633000
Copier Paper	1,820.00	5634000
Insurance	63,494.89	5711000
Cell Phones	2,220.21	5713000
Printing	1,831.14	5721000
Ads & Promotions	134.03	5722000
Publications	360.00	5723000
Training	2,764.00	5751000
Dues and fees	20,903.87	5753000
Vehicle Registration	123.00	5754000
HS Site Center Communications	7,942.30	5760000
Communications	6,829.03	5761000
Postage/freight	4,995.77	5762000
911 PSAP Services	1,118.28	5766000
911 Equipment Maintenance	163,795.53	5767000
911 PUB ED	2,016.85	5771000
911 Network Reliability	3,913.80	5774000
911 Network	52,332.99	5775000
911 PSAP Network	78,254.91	5777000
911 Text-to-911	24,090.00	5779000
911 Geographic Information Systems	9,727.60	5780000
911 Core Functions	111,560.24	5781000
Coffee Expense	1,002.62	5792000
Physicals	90.00	5793000
General Assembly Costs	3,473.54	5794000
Safety	4,160.42	5796000
Multi-Modal Supplies	346.73	5810000
Multi-Modal Building Insurance	7,208.84	5811000
Multi-Modal Internet	3,260.68	5814000
Multi-Modal Utilities	5,111.25	5831000
Multi-Modal Building Maintenance	737.59	5851000
Multi-Modal Communications	165.00	5861000
Shop Christoval Rd Supplies	12.00	5870000
Shop Christoval Rd Utilities	984.76	5876000
Link Road Amortization	11,666.68	5901000
InKind Travel	67,452.12	6310000
InKind Other	500,340.83	6791000
<b>Total Expenditures</b>	<b>7,999,429.79</b>	
<b>Excess Revenue over Expenditures</b>	<b>40,115.73</b>	

## SCHEDULE OF REVENUE BY SOURCE

**October 1, 2024 - January 31, 2025**

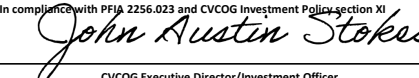
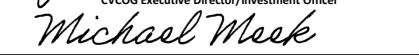
CVCOG			ARP	State						Pass Thru						
Grant No	Grant Name	Federal	COVID-19 CARES Act	Administered Federal	State	Program Income	Local Revenue	In-kind	Membership	Sr. Centers & CVEDD & CVTD	Fringe Benefit & Indirect	Total Revenue	Total Expenditures	Excess Revenue over Expenditures		Notes
033	TDHCA Housing	-	-	-	-	-	-	-	-	-	-	-	-	-		
043	CVEDD Pass-Thru Revolving Loan	-	-	-	-	-	-	-	-	-	-	-	-	-		
052	Economic Development District	-	-	-	-	-	-	-	-	55,376.35	-	55,376.35	55,376.35	-		
830	ARPA Regional Broadband Initiative	-	-	-	-	-	18,152.56	-	-	-	-	18,152.56	18,152.56	-		
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	-	1,637,367.08	-	1,637,367.08	1,637,367.08	-		
A04	Area Agency on Aging FY 24-25	-	-	518,382.00	29,351.00	50.00	227.75	37,912.22	-	71,676.87	-	657,599.84	657,559.01	40.83	interest	
C05	CJ Academy FY 23-25	-	-	-	32,176.10	1,870.00	-	-	43,419.98	-	-	77,466.08	68,232.58	9,233.50	academy revenue	
C08	CJD Planning FY 24-25	-	-	-	14,167.20	-	-	-	-	-	-	14,167.20	9,416.03	4,751.17	contract billing	
C09	CJ Academy Supplemental	-	-	-	4,980.00	-	-	-	-	-	-	4,980.00	4,980.00	-		
D04	ADRC FY 24-25	-	-	19,555.61	42,114.59	-	-	-	-	-	-	61,670.20	65,340.26	(3,670.06)	will bill in February	
F07	Foster Grandparent FY 24-25	110,331.41	-	-	-	-	4.18	11,575.68	-	-	-	121,911.27	126,026.19	(4,114.92)	will bill in February	
F08	FGP HHSC State	-	-	-	5,316.48	-	-	-	-	-	-	5,316.48	5,316.48	-		
G06	RSVP Federal FY 24-25	23,447.09	-	-	-	-	7.60	-	-	-	-	23,454.69	27,694.42	(4,239.73)	will bill in February	
G07	RSVP HHSC State	-	-	-	26,487.36	-	-	-	-	-	-	26,487.36	26,487.36	-		
H07	Head Start FY 24-25	2,453,755.11	-	-	-	-	16.65	500,340.83	-	-	-	2,954,112.59	2,961,172.93	(7,060.34)	will bill in February	
H08	CACFP Head Start Nutrition FY 24-25	-	-	215,084.22	-	-	-	-	-	-	-	215,084.22	208,295.40	6,788.82	CACFP billing	
I06	CVEDD Pass-Thru TXDOT Rural	-	-	-	-	-	-	-	-	88,172.00	-	88,172.00	88,172.00	-		
I07	CVEDD Pass-Thru TXDOT Urban	-	-	-	-	-	-	-	-	8,436.00	-	8,436.00	8,436.00	-		
J04	Juvenile Justice Services FY 24-25	-	-	6,148.56	-	-	-	-	-	-	-	6,148.56	6,148.56	-		
Q03	CEDAF FY 24-25	-	-	-	-	-	-	-	-	-	-	-	4,713.34	(4,713.34)	billed annually in August	
S08	Senior Companion Federal FY 24-25	57,286.73	-	-	-	-	3.42	17,964.22	-	-	-	75,254.37	78,343.53	(3,089.16)	will bill in February	
S09	SCP HHSC State	-	-	-	6,791.48	-	-	-	-	-	-	6,791.48	6,791.48	-		
T04	211 Information & Referral FY 24-25	-	-	46,302.55	45,667.99	-	385.35	-	-	-	-	92,355.89	92,330.17	25.72	interest	
V04	Violence Against Women FY 24-25	-	-	3,123.80	-	-	-	-	10,080.02	-	-	13,203.82	7,149.04	6,054.78	excess will be used during the year	
W03	TCEQ Solid Waste FY 23-25, 2nd Yr	-	-	-	24,159.67	-	-	-	-	-	-	24,159.67	24,159.67	-		
X07	CV Communications Upgrade	-	-	-	50,884.01	-	-	-	-	-	-	50,884.01	50,884.01	-		
X10	HSGD FY 24-25	-	-	-	5,833.40	-	-	-	-	-	-	5,833.40	3,194.22	2,639.18	contract billing	
X11	Homeland Security HSGP FY 24-25	-	-	35,212.43	-	-	-	-	-	-	-	35,212.43	35,212.43	-		
X12	CV Communications Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-		
Z02	Next Generation 911 Fund, ARP	-	-	-	111,560.24	-	-	-	-	-	-	111,560.24	111,560.24	-		
Z05	911 CSEC FY 25, 2nd Yr Biennium	-	-	-	596,860.75	-	12,511.00	-	-	-	-	609,371.75	609,371.75	-		
K03	Head Start Site Maintenance	-	-	-	-	-	8,987.06	-	-	-	-	8,987.06	8,987.06	-		
L04	Facility	-	-	-	-	-	-	-	-	-	150,415.15	150,415.15	150,415.16	(0.01)	rounding	
092	Procurement Services	-	-	-	-	-	-	-	-	-	132,102.30	132,102.30	132,102.28	0.02	rounding	
093	Human Resources Services	-	-	-	-	-	-	-	-	-	113,402.43	113,402.43	113,402.44	(0.01)	rounding	
094	Information Technology Services	-	-	-	-	-	-	-	-	-	157,037.89	157,037.89	157,037.89	-		
095	Engagement Committee	-	-	-	-	-	6,367.96	-	1,819.87	-	-	8,187.83	5,130.48	3,057.35	excess revenue, will use through the year	
097	Non Project Expenses	-	-	-	-	-	17,917.99	-	1,033.79	-	-	18,951.78	8,946.36	10,005.42	excess revenue, will use through the year	
098	Vacation Accrual	-	-	-	-	-	-	-	-	-	139,498.37	139,498.37	114,349.16	25,149.21	allocation billing - will fluctuate through the year	
099	Indirect	-	-	-	-	-	-	-	-	-	310,433.17	310,433.17	311,175.87	(742.70)	allocation billing - will fluctuate through the year	
		2,644,820.34	-	843,809.17	996,350.27	1,920.00	64,581.52	567,792.95	56,353.66	1,861,028.30	1,002,889.31	8,039,545.52	7,999,429.79	40,115.73		
		0.59	-	0.19	0.22											
	Total Government Grants Spent	4,484,979.78											General	37,469.29	93%	
	Total Program	1,920.00											Dedicated	2,646.45	7%	
	Total Local	120,935.18														
	Total In-Kind	567,792.95														
	Total Pass-Thru	1,861,028.30														
	Total Cost Allocation	1,002,889.31														
		8,039,545.52														

Concho Valley Council of Governments Cash Flow

First Financial CVCOG General Fund (000's)				First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial Square Credit Card			First Financial CVEDD (000's)			Total
Beginning Balance: \$ 1,013,689				\$ 118,626				\$ 314,720				Balance	\$ 642,184			\$ 33,245			1,204			\$ 536,605			Balance
FY 24-25	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance
October	2,095,728	(2,020,375)	1,089,042	359,171	1,035	-	478,831	-	1,114	-	315,833	1,883,707	683,070	(412,635)	912,619	2,845	(1,448)	34,641	597	-	1,801	14,155	(10,717)	540,043	3,372,811
November	1,595,941	(1,838,990)	845,994	-	1,026	(294,607)	185,250	-	1,052	-	316,886	1,348,129	290,393	(515,444)	687,567	1,833	(2,469)	34,006	515	-	2,316	3,175	(68,041)	475,177	2,547,195
December	1,486,913	(1,665,930)	666,977	-	389	(116,704)	68,935	11,281	1,024	-	329,191	1,065,103	669,413	(603,742)	753,238	2,375	(1,348)	35,033	2,276	-	4,592	23,650	(38,418)	460,408	2,318,374
January	1,755,972	(1,234,882)	1,188,067	-	234	-	69,169	1,275	1,116	-	331,582	1,588,817	1,043,802	(611,858)	1,185,182	1,190	(2,011)	34,212	186	-	4,778	3,775	(88,549)	375,634	3,188,624
February			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
March			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
April			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
May			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
June			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
July			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
August			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
September			1,188,067				69,169				331,582	1,588,817			1,185,182			34,212			4,778			375,634	3,188,624
				Interest Rate at 4.177300% as of 10/01/2024				Interest Rate at 4.177300% as of 10/01/2024				Account opened to segregate Flix Funds													
				Interest Rate at 3.934300% as of 11/01/2024				Interest Rate at 3.934300% as of 11/01/2024				\$21,997.39 belongs to CVTD													
				Interest Rate at 3.855400% as of 12/02/2024				Interest Rate at 3.855400% as of 12/02/2024																	
				Interest Rate at 3.744300% as of 01/02/2025				Interest Rate at 3.744300% as of 01/02/2025																	

First Financial CVCOG General Fund (000's)				First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial Square Credit Card			First Financial CVEDD (000's)			Total
Beginning Balance: \$ 973,339				\$ 676				\$ 283,993				Balance	\$ 1,666,792			\$ 27,165			-			\$ 538,422			Balance
FY 23-24	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance
October	2,757,004	(2,562,497)	1,167,846	436,720	449	-	437,845	-	1,087	-	285,080	1,890,771	199,943	(980,629)	886,106	2,280	(1,950)	27,496	-	-	-	19,149	(8,900)	548,670	3,353,043
November	1,817,090	(2,219,059)	765,877	-	1,406	(153,867)	285,383	-	1,095	-	286,175	1,337,435	367,786	(506,797)	747,096	2,163	(1,718)	27,940	-	-	-	6,357	(5,566)	549,461	2,661,931
December	1,401,334	(1,406,172)	761,040	-	952	(70,918)	215,417	9,590	1,149	-	296,914	1,273,371	416,649	(595,492)	568,253	3,022	-	30,962	-	-	-	2,254	(54,468)	497,247	2,369,833
January	1,741,775	(1,452,332)	1,050,483	-	673	(66,645)	149,444	-	1,158	-	298,073	1,497,999	504,152	(494,515)	577,889	3,745	(4,314)	30,394	-	-	-	51,768	(74,401)	474,614	2,580,897
February	1,680,391	(1,366,438)	1,364,436	-	398	(76,741)	73,101	-	1,082	-	299,155	1,736,692	1,000,783	(652,433)	926,240	795	(2,841)	28,349	-	-	-	67,286	(67,121)	474,779	3,166,060
March	1,423,127	(2,029,865)	757,697	371,206	1,120	-	445,427	-	1,160	-	300,315	1,503,439	889,887	(445,650)	1,370,477	3,244	(518)	31,074	20	(20)	-	68,989	(57,726)	486,043	3,391,034
April	1,807,497	(1,740,774)	824,420	-	1,514	(78,394)	368,547	-	1,127	-	301,442	1,494,409	579,540	(510,578)	1,439,440	3,115	(2,667)	31,522	120	(20)	100	87,033	(46,854)	526,222	3,491,693
May	1,540,682	(1,582,153)	782,949	125,972	1,804	-	496,323	-	1,244	-	302,686	1,581,958	290,255	(645,528)	1,084,167	3,055	(2,712)	31,865	-	-	100	15,398	(40,274)	501,346	3,199,437
June	1,275,113	(1,509,549)	548,513	-	1,605	(83,568)	414,360	7,404	1,079	-	311,169	1,274,041	2,116,911	(1,938,550)	1,262,528	3,822	(2,485)	33,202	158	0	258	56,402	(5,625)	552,123	3,122,152
July	2,112,398	(1,734,998)	925,914	-	1,391	(108,248)	307,503	-	1,208	-	312,376	1,545,793	485,268	(426,305)	1,321,490	4,038	(3,061)	34,179	289	-	547	3,975	(8,875)	547,223	3,449,231
August	2,349,558	(3,032,076)	243,396	-	1,108	(82,602)	226,009	-	1,282	-	313,659	783,063	318,643	(497,955)	1,142,178	2,825	(3,208)	33,795	318	-	865	2,070	(7,627)	541,666	2,501,567
September	2,151,434	(1,381,140)	1,013,689	-	530	(107,912)	118,626	-	1,061	-	314,720	1,447,035	269,580	(769,574)	642,184	1,978	(2,528)	33,245	339	-	1,204	3,775	(8,836)	536,605	2,660,273
				Interest Rate at 4.658900% as of 10/02/23				Interest Rate at 4.658900% as of 10/02/23				Account opened to segregate Greyhound Funds													
				Interest Rate at 4.672200% as of 11/01/23				Interest Rate at 4.672200% as of 11/01/23				\$21,972.39 belongs to CVTD													
				Interest Rate at 4.632500% as of 12/01/23				Interest Rate at 4.632500% as of 12/01/23																	
				Interest Rate at 4.604700% as of 01/02/24				Interest Rate at 4.604700% as of 01/02/24																	
				Interest Rate at 4.582400% as of 02/01/24				Interest Rate at 4.582400% as of 02/01/24																	
				Interest Rate at 4.579500% as of 03/01/24				Interest Rate at 4.579500% as of 03/01/24																	
				Interest Rate at 4.577700% as of 04/01/24				Interest Rate at 4.577700% as of 04/01/24																	
				Interest Rate at 4.576600% as of 05/01/24				Interest Rate at 4.576600% as of 05/01/24																	
				Interest Rate at 4.585600% as of 06/03/24				Interest Rate at 4.585600% as of 06/03/24																	
				Interest Rate at 4.582400% as of 07/01/24				Interest Rate at 4.582400% as of 07/01/24																	
				Interest Rate at 4.553000% as of 08/01/24				Interest Rate at 4.553000% as of 08/01/24																	
				Interest Rate at 4.421700% as of 9/03/24				Interest Rate at 4.421700% as of 9/03/24																	

In compliance with PFI 2256.023 and CVCOG Investment Policy section XI

 CVCOG Executive Director/Investment Officer	2-13-2025 Date
 CVCOG Director	



March 2025



Attendance - January	Funded Enrollment	Reported Enrollment	Percent Enrollment
Head Start Funded	411	384	93%
Early Head Start Funded	120	120	100%
Pregnant Moms Funded	8	8	100%

\*3% of enrollment slots are held for homelessness and foster care students.

Disability - January	Current	Funded Enrollment
HS # of Children with IEP	15	377
Percentage this month	4%	
EHS Children with IFSP	16	120
Percentage this month	13%	
Total # of children with IEP/IFSP	31	497
Program wide % this month	6%	

Nutrition - January	Meals Served 16,728	Reimbursement Amount \$49,318.12
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### HEAD START STAFF

Administrative Office  
 5430 Link Road  
 Phone 325-944-9666

**Carolina Raymond**  
 Director

**Stephanie Hernandez**  
 Assistant Director / Early Head Start  
 Education Manager

**Cheryl Mayberry**  
 Education & Disability Manager

**Ofelia Barron**  
 ERSEA & Facility Manager

**Mary Husted**  
 Compliance & Nutrition Specialist

**Stacy Walker**  
 Family & Community, Parent  
 Engagement Manager

**Melissa Miranda**  
 Health & Mental Health Manager



# Head Start

**Head Start (HS)** promotes school readiness of children under 5 from low-income families through education, health, social and other services.

**Early Head Start (EHS)** provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.



**To complete an application please contact the following sites below:**

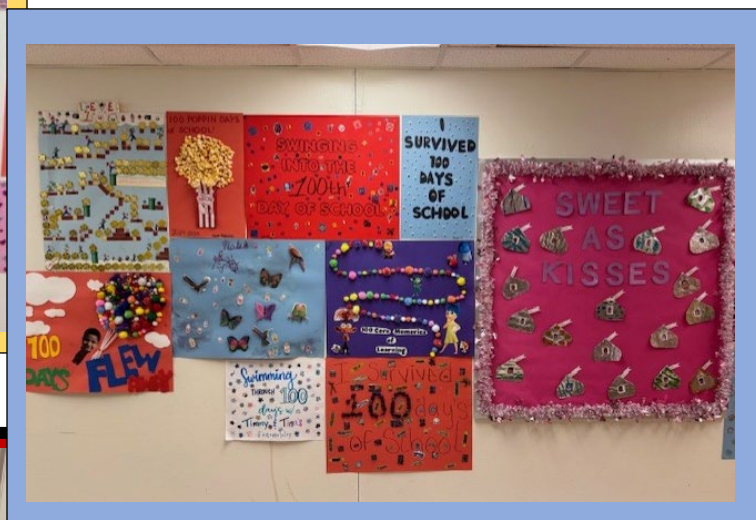


School	Director	Family Service Workers	Hours Operation	Phone
Day Head Start Early Head Start	Comoshontai Hollis	Madelyn Herrera Nelda Garza Lori Palacios	7:45 am - 4:00 pm	325-481-3395
Eden Head Start	Mary Torres	Mary Torres	7:45 am - 3:30 pm	325-869-8703
Eldorado Head Start	Abigail Ussery	Abigail Ussery	7:45 am - 3:30 pm	325-853-3366
Menard Head Start Early Head Start	Bertha DeAnda	Bertha DeAnda	7:45 am - 3:30 pm	325-396-2885
Ozona Head Start	Tracy Ybarra	Tracy Ybarra	7:45 am - 3:30 pm	325-392-3429
Rio Vista Head Start Early Head Start	Michelle Aguirre	Kristy Geary Rebecca Salinas Maria Vasquez Emily Ceballos	7:45 am - 4:00 pm	325-659-3670



## Program News

- The five-year grant has been completed and submitted to the Office of Head Start.
- Our Family Service Workers are actively reaching out to our MOU partners, strengthening connections, and exploring new services and programs they offer.



Rio Vista and Eldorado  
100 Day Celebration



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS



# Head Start

**March 2025**

Updated Monthly

**WE ARE  
HIRING!!!**

**JOIN US!**

**@ CVCOG Head Start/Early Head**

## **Job Positions Available**

1. Day Head Start Family Service Worker @ Day Head Start
2. Universal Substitutes San Angelo @ Day and Rio Vista Head Start
3. Early Head Start/Head Start Cook/Custodian Substitute Day Head Start
4. Universal Substitutes @ Eldorado, Eden, Menard, Ozona Head Start

**To Apply: Scan the QR Code or Contact us At!**

**CVCOG Head Start/Early Head Start**

**325-944-9666 / <https://www.cvcog.org/cvcog/>**

**5430 Link Rd. San Angelo, TX 76903**





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# Head Start



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS

## 2025-2026 HEAD START ENROLLMENT



### San Angelo Registration Dates:

**APRIL 16**

**10:00am-5:30pm**

**Day Head Start**

**3026 N. Oakes**

**APRIL 24**

**10:00am-5:30pm**

**Rio Vista Head Start**

**2800 Ben Ficklin Rd.**



### Rural Registration Dates:

**APRIL 21**

**9:00am-3:00pm**

**Eden Head Start**

**602 Barnett Rd.**

**APRIL 22-24**

**10:00am-6:00pm**

**Eldorado Head Start**

**826 N. Divide ST.**

**APRIL 22-24**

**9:00am-4:00pm**

**Menard Head Start**

**110 E. San Saba Ave.**

**APRIL 15 & 16**

**9:00am-3:00pm**

**Ozona Head Start**

**1310 Ave. G**

## 2025-2026 EARLY HEAD START WAITING LIST



### Registration Dates:

**JUNE 4TH & 5TH**

**9:00am-5:00pm**

**Day Head Start**

**3026 N. Oakes**

**For more information**

**contact:**

**Valerie Garcia-Data Clerk**

**Ph. 325.659.3670**

**Email:**

**[valerie.garcia@cvcoy.org](mailto:valerie.garcia@cvcoy.org)**