

Microsoft Teams Information



CONCHO VALLEY
COUNCIL OF GOVERNMENTS



Head Start/Early Head Start Policy Council Meeting Announcement

✨ You're Invited! ✨



Date: Tuesday, **October 8th**



Time: 11:00 AM



Meeting ID: 256 510 889 411 2



Passcode: qN6DL99M



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Agenda Packet Arrival: Date 10-9-2025

NOTICE OF A Public Meeting: October 8th 2025 5430 Link Rd San Angelo, TX 76904

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call Stacy Walker at (325) 944-9666 at least 24 hours prior to the meeting.

<i>Business</i>	<i>Posted in accordance with <u>CVCOG Head Start By-Laws</u> on July 10th, 2024</i>
Determination of	Quorum
Public Comment	
1. Approval of	Policy Council August Minutes
2. Approval of	Personnel Report
3. Approval of July	CVCOG Summary Budget Comparison Grant H09, Head Start 25-26 From 6/1/2025 Through 7/31/2025
4. Approval of July	CVCOG Summary Budget Comparison Grant H07, Head Start 24-25 From 6/1/2024 Through 7/31/2025
5. Approval of July	CVCOG Summary Budget Comparison Grant H08, Head Start Nutrition 24-25 From 10/1/2024 Through 7/31/2025
6. Approval of July	Head Start Credit Card Open Account Summary July 2025
7. Consider and Take Appropriate Action	Appointment of Brandi Sablan to Policy Council

Carolina Raymond Head Start Director

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call Stacy Walker at (325) 944-9666 at least 24 hours prior to the meeting.



Agenda Item 1

Date & Time: August 13 th 2025	Meeting called to order at and by Lauren Haller at 11:03 am	Meeting concluded at and by Lauren Haller at 11:19 am
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Items on Agenda - Quorum Met 6 Quorum Not Met	1 st Motion	2 nd Motion	All in Favor	Any Opposed
1. Approval of • <i>Policy Council July Minutes</i>	Patricia Hill Community Rep	Abigail Borrego San Jacinto EHS	X	None
2. Approval of • <i>Personnel Variations</i>	Cathy Love Community Rep	Patricia Hill Community Rep	X	None
3. Approval of • <i>CVCOG Summary Budget Comparison Grant H07, Head Start 24-25 From 6/1/2024 Through 6/30/2025</i>	Patricia Hill Community Rep	Abigail Borrego San Jacinto EHS	X	None
4. Approval of • <i>CVCOG Summary Budget Comparison Grant H09, Head Start 25-26 From 6/1/2025 Through 6/30/2025</i>	Abigail Borrego San Jacinto EHS	Cathy Love Community Rep	X	None
5. Approval of • <i>CVCOG Summary Budget Comparison Grant H08, Head Start Nutrition 24-25 From 10/1/2024 Through 6/30/2025</i>	Patricia Hill Community Rep	Abigail Borrego San Jacinto EHS	X	None
6. Approval of • <i>Head Start Credit Card/Open Account Transactions Summary June 2025</i>	Cathy Love Community Rep	Abigail Borrego San Jacinto EHS	X	None
7. Approval of • <i>CVCOG HS/EHS Emergency Response Plan (Ozona HS and San Jacinto HS)</i>	Patricia Hill Community Rep	Abigail Borrego San Jacinto EHS	X	None
8. Approval of • <i>CVCOG HS/EHS Policy Council By-Laws</i>	Cathy Love Community Rep	Abigail Borrego San Jacinto EHS	X	None

9. Approval of <ul style="list-style-type: none"> <i>Head Start Parent Handbook</i> 	Abigail Borrego San Jacinto EHS	Cathy Love Community Rep	X	None
10. Information and Reports <ul style="list-style-type: none"> <i>Director's Report</i> 				

Meeting Minutes: (NOTES PERTAINING ITEM LETTER WITH EACH DISCUSSION) Notes Taken by: Stacy Walker and Carolina Raymond

Any Motions:
1. Policy Council March Minutes- <ul style="list-style-type: none"> No Discussion
2. Personnel Variations <ul style="list-style-type: none"> Seeing some teachers that left us over the summer and us adding some new staff to fill those positions. We currently have a few teaching positions open so please anyone you may know interested our way.
3. HO7- Closed 24-25 Operating Grant <ul style="list-style-type: none"> HO7 was main operating grant for the 24-25 school year. It is currently closed and as we finish balancing it out, we currently have HS expenditures at 93.15% and EHS at 98.58%. This Grant will drop off the agenda in August.
4. HO9- Main Operating Grant <ul style="list-style-type: none"> HO9 is our main operating grant for the 25-26 school year. We are currently in our first month of operation and should be at 8.33% expenditure. HS expenditures at 7.58% and EHS at 7.34%.
5. HO8 – Nutrition <ul style="list-style-type: none"> This is the 7th month of our Nutrition grant HO8 which displays our CACFP reimbursement. We are showing a report difference of \$20,321.88.
6. Credit Card Summary <ul style="list-style-type: none"> Credit Card Transactions for the month of June are \$55,3318.69.

7. *Emergency Response Plans*

- We updated two of our Emergency Response Plans.

Ozona had an update in an emergency evacuation location and San Jacinto had a change in address due to the demolition of the main building that will begin later this month.

8. *CVCOG HS/EHS Policy Council By-Laws*

- Removed Eden from our Membership numbers and updated the training section to include online training options.

9. *CVCOG HS/EHS Parent Hand Book*

- Even though we just saw this last month with the addition of SAISD partnership we added some statements on attendance and reporting absences when they occur.

10. *Director's Report*

- Enrollment - HS Not in Session EHS 100%
- Disability HS Not in Session EHS 12%
- CACFP June – 4,199 meals served \$ 12.707 reimbursement
- Menard Opening Delayed – We are working on our location after the flooding. Looks like it will not be September till our building will not be complete. The Boys and Girls Club is letting us use their place until we are able to get back in to our building. We are hoping to get license approval by mid next week to open.
- Eden Head Start will be Closing due to low continued Low enrollment.
- DJ Batiste spoke at our 2025-2026 Professional development to kick off the school year the Teachers loved him and were very inspired to kick off the new school year.

Policy Council minutes summary will be posted on FSW Boards and in Parent Meeting Agendas as Information. September 2025

Policy Council Chairman

Date



Agenda Item 2

October 2025

New Hires/Employee Change of Status

Employee Name:	Hire Date	Position	Former Position	School
Delarosa, Lyla	08/18/2025	HS Teacher Assistant		Day Head Start
Aranda, Adriana	08/18/2025	Substitute		San Angelo
Meritt, Kristen	08/12/2025	EHS Teacher		San Jacinto Head Start
Arredondo, Catalina	08/12/2025	EHS Teacher		San Jacinto Head Start
Garces, Cynthia	9/16/2025	Substitute		San Angelo
Salazar, Ylaih	9/16/2025	Substitute		San Angelo
Moreno, Alyssa	9/16/2025	EHS Teacher		Day Head Start
Machin, Malena	9/16/2025	HS Teacher		Day Head Start
Tucker, Christine	9/16/2025	Substitute		San Angelo
Turner, Emilee	9/16/2025	Substitute		Menard Head Start
Hidalgo, Marissa	9/16/2025	Fire watch Advisor		Menard Head Start
Fernandez, AnnaMarie	9/30/2025	Custodian		San Jacinto Head Start

Termed

Employee Name:	Hire Date	Termed Date	School/Position
Palacios, Ariana	02/12/2024	08/15/2025	Day HS Teacher Assistant
Baker, Wendy	06/02/2025	09/15/2025	Day HS Floater
Martinez, Arthur	07/11/2025	09/30/2025	San Jacinto Custodian



Agenda Item 3

CVCOG

Summary Budget Comparison - DIR-Grant H09, Head Start FY 25-26

From 6/1/2025 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used -
H09	HHS Grant H09, Head Start FY 25-26				
004	Revenue				
4173000	HHS-ACF Head Start CFDA 93.600	7,413,457.00	1,233,063.64	(6,180,393.36)	16.63%
4411000	IK Contributions	1,853,365.00	0.00	(1,853,365.00)	0.00%
4523000	Local Revenue	250.00	225.89	(24.11)	90.35%
Total 004	Revenue	9,267,072.00	1,233,289.53	(8,033,782.47)	13.31%
400	Head Start CAN NO 9-G064122				
5110000	General Wages	2,516,898.80	406,082.33	2,110,816.47	16.13%
5119000	Holiday Work Time	270.00	266.40	3.60	98.66%
5150000	Vacation Time Allocation	13,597.30	4,793.24	8,804.06	35.25%
5151000	Medicare Tax	55,165.07	5,671.38	49,493.69	10.28%
5172000	Workers Comp Insurance	126,141.50	5,956.22	120,185.28	4.72%
5173000	SUTA	6,175.16	100.37	6,074.79	1.62%
5174000	Health Insurance Benefit	471,360.34	122,788.28	348,572.06	26.04%
5175000	Dental Insurance Benefit	17,096.56	4,212.54	12,884.02	24.63%
5176000	Life Insurance Benefit	11,527.12	2,959.41	8,567.71	25.67%
5177000	HSA Insurance Benefit	19,591.30	441.44	19,149.86	2.25%
5181000	Retirement	418,493.62	44,698.29	373,795.33	10.68%
5199000	Indirect Allocation	287,630.68	43,053.90	244,576.78	14.96%
5200000	Employee Health and Welfare	7,423.51	0.00	7,423.51	0.00%
5206000	HR Service Center	136,624.44	26,573.94	110,050.50	19.45%
5207000	Procurement Service Center	54,483.20	18,747.88	35,735.32	34.41%
5208000	Information Technology Service Center	77,351.79	15,226.63	62,125.16	19.68%
5291000	Contract Services	45,000.00	19,943.04	25,056.96	44.31%
5293000	HS Health & Disab Svc	200.00	0.00	200.00	0.00%
5294000	HS Policy Council	2,121.72	0.00	2,121.72	0.00%
5295000	HS Nutrition Service	15,952.77	0.00	15,952.77	0.00%
5296000	HS Parent Service	4,500.00	4,173.67	326.33	92.74%
5309000	Travel-In Region	5,055.35	0.00	5,055.35	0.00%
5351000	Fuel	1,000.00	110.47	889.53	11.04%
5361000	Vehicle Maintenance	550.00	0.00	550.00	0.00%
5413000	HS Site Rent	107,878.80	2,927.02	104,951.78	2.71%
5433000	HS Site Center Utilities	81,892.51	10,136.68	71,755.83	12.37%
5451000	Facility Allocation	57,149.90	8,014.65	49,135.25	14.02%
5453000	HS Site Center Bldg Maint	131,876.94	56,730.26	75,146.68	43.01%
5510000	Supplies	51,304.98	11,626.32	39,678.66	22.66%
5512000	HS Class Room Supplies	140,197.72	15,593.85	124,603.87	11.12%
5514000	HS Medical Supplies	3,370.23	1,398.63	1,971.60	41.49%
5515000	HS Disability Supplies	3,370.23	0.00	3,370.23	0.00%
5518000	HS Diapers and Wipes	7,250.00	0.00	7,250.00	0.00%
5622000	Internal Computer/Software	41,641.24	44.25	41,596.99	0.10%

CVCOG

Summary Budget Comparison - DIR-Grant H09, Head Start FY 25-26

From 6/1/2025 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used -
5632000	Copier	31,664.61	4,397.09	27,267.52	13.88%
5711000	Insurance	9,476.79	1,727.47	7,749.32	18.22%
5721000	Printing	3,791.51	0.00	3,791.51	0.00%
5722000	Ads & Promotions	2,106.40	0.00	2,106.40	0.00%
5753000	Dues and fees	2,171.06	303.31	1,867.75	13.97%
5760000	HS Site Center Communications	21,798.04	3,137.01	18,661.03	14.39%
5762000	Postage/freight	1,263.84	164.69	1,099.15	13.03%
5796000	Safety	1,828.97	120.47	1,708.50	6.58%
Total 400	Head Start CAN NO 9-G064122	(4,994,244.00)	(842,121.13)	4,152,122.87	16.86%
401	Early Head Start CAN NO 9-G064122				
5110000	General Wages	1,291,918.18	211,463.93	1,080,454.25	16.36%
5150000	Vacation Time Allocation	7,095.46	885.27	6,210.19	12.47%
5151000	Medicare Tax	28,786.70	2,949.11	25,837.59	10.24%
5172000	Workers Comp Insurance	65,824.21	2,611.60	63,212.61	3.96%
5173000	SUTA	3,222.37	36.69	3,185.68	1.13%
5174000	Health Insurance Benefit	245,969.19	61,026.93	184,942.26	24.81%
5175000	Dental Insurance Benefit	8,921.47	2,208.85	6,712.62	24.75%
5176000	Life Insurance Benefit	6,015.18	1,565.07	4,450.11	26.01%
5177000	HSA Insurance Benefit	10,223.30	269.36	9,953.94	2.63%
5181000	Retirement	218,381.84	23,261.06	195,120.78	10.65%
5199000	Indirect Allocation	148,393.71	22,051.87	126,341.84	14.86%
5200000	Employee Health and Welfare	5,212.01	0.00	5,212.01	0.00%
5206000	HR Service Center	49,784.56	2,344.76	47,439.80	4.70%
5207000	Procurement Service Center	10,180.80	1,654.23	8,526.57	16.24%
5208000	Information Technology Service Center	28,186.21	1,343.53	26,842.68	4.76%
5291000	Contract Services	49,400.00	2,539.37	46,860.63	5.14%
5293000	HS Health & Disab Svc	50.00	0.00	50.00	0.00%
5294000	HS Policy Council	6.68	0.00	6.68	0.00%
5295000	HS Nutrition Service	47.23	0.00	47.23	0.00%
5296000	HS Parent Service	550.00	548.86	1.14	99.79%
5309000	Travel-In Region	894.65	0.00	894.65	0.00%
5351000	Fuel	100.00	51.32	48.68	51.32%
5413000	HS Site Rent	1,388.79	172.98	1,215.81	12.45%
5433000	HS Site Center Utilities	27,798.08	1,783.37	26,014.71	6.41%
5451000	Facility Allocation	10,679.10	707.17	9,971.93	6.62%
5453000	HS Site Center Bldg Maint	44,287.95	6,180.56	38,107.39	13.95%
5510000	Supplies	18,695.02	1,953.66	16,741.36	10.45%
5512000	HS Class Room Supplies	24,052.28	636.48	23,415.80	2.64%
5514000	HS Medical Supplies	629.77	181.49	448.28	28.81%
5515000	HS Disability Supplies	629.77	0.00	629.77	0.00%
5518000	HS Diapers and Wipes	3,500.00	0.00	3,500.00	0.00%
5622000	Internal Computer/Software	6,327.68	2,973.35	3,354.33	46.98%

CVCOG

Summary Budget Comparison - DIR-Grant H09, Head Start FY 25-26

From 6/1/2025 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used -
5632000	Copier	6,600.39	443.83	6,156.56	6.72%
5711000	Insurance	1,811.49	83.06	1,728.43	4.58%
5721000	Printing	2,038.49	0.00	2,038.49	0.00%
5722000	Ads & Promotions	393.60	0.00	393.60	0.00%
5753000	Dues and fees	604.19	16.24	587.95	2.68%
5760000	HS Site Center Communications	3,931.36	420.34	3,511.02	10.69%
5762000	Postage/freight	236.16	0.00	236.16	0.00%
5796000	Safety	763.13	43.41	719.72	5.68%
Total 401	Early Head Start CAN NO 9-G064122	(2,333,531.00)	(352,407.75)	1,981,123.25	15.10%
402	Head Start T&TA CAN NO 9-G064120				
5308000	Head Start T & T A	56,824.00	33,940.77	22,883.23	59.72%
Total 402	Head Start T&TA CAN NO 9-G064120	(56,824.00)	(33,940.77)	22,883.23	59.73%
403	Early Head Start T&TA CAN NO 9-G064121				
5308000	Head Start T & T A	28,858.00	4,593.99	24,264.01	15.91%
Total 403	Early Head Start T&TA CAN NO 9-G064121	(28,858.00)	(4,593.99)	24,264.01	15.92%
409	Head Start InKind				
6791000	InKind Other	1,853,365.00	0.00	1,853,365.00	0.00%
Total 409	Head Start InKind	(1,853,365.00)	0.00	1,853,365.00	0.00%
997	Non Project				
5510000	Supplies	250.00	225.89	24.11	90.35%
Total 997	Non Project	(250.00)	(225.89)	24.11	90.00%
Total Expenditures		-9,267,072.00	-1,233,289.53		

CVCOG

Summary Budget Comparison - DIR-Grant H09, Head Start FY 25-26
From 6/1/2025 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used -
	Head Start (Project 400, 402)	(5,051,068.00)	(876,061.90)	17.34%	
	Early Head Start (Project 401, 403)	(2,362,389.00)	(357,001.74)	15.11%	
	CACFP (Project 407)			#DIV/0!	
	Total Federal	(7,413,457.00)	(1,233,063.64)	16.63%	
	Total Non-Federal, includes any Local Funds	(1,853,615.00)	(225.89)	0.01%	
	Grand Total Head Start	(9,267,072.00)	(1,233,289.53)	13.31%	
	Non-Federal Percentage of Total Expenditures	0.02%	match of 20%		
	Head Start Admin Expenditures	121,438.20			
	Administrative Indirect	65,105.77			
	Total Administrative Costs	186,543.97			
	Administrative Percentage of Approved Budget	15.13%	max of 15%		



Agenda Item 4

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
H07	HHS-ACF Grant H07, Head Start FY 24-25				
004	Revenue				
4173000	HHS-ACF Head Start CFDA 93.600	7,905,077.00	7,524,451.30	(380,625.70)	95.18%
4411000	IK Contributions	1,853,365.00	1,725,337.22	(128,027.78)	93.09%
4523000	Local Revenue	9,201.11	7,889.39	(1,311.72)	85.74%
Total 004	Revenue	9,767,643.11	9,257,677.91	(509,965.20)	94.78%
400	Head Start CAN NO 9-G064122				
5110000	General Wages	2,438,497.00	2,438,496.48	0.52	99.99%
5119000	Holiday Work Time	1,437.02	1,435.10	1.92	99.86%
5150000	Vacation Time Allocation	28,500.70	28,499.78	0.92	99.99%
5151000	Medicare Tax	34,018.36	34,016.98	1.38	99.99%
5172000	Workers Comp Insurance	34,647.02	34,646.64	0.38	99.99%
5173000	SUTA	9,195.85	9,195.12	0.73	99.99%
5174000	Health Insurance Benefit	749,788.82	749,788.67	0.15	99.99%
5175000	Dental Insurance Benefit	25,472.54	25,470.52	2.02	99.99%
5176000	Life Insurance Benefit	17,777.55	17,776.79	0.76	99.99%
5177000	HSA Insurance Benefit	5,861.92	5,861.21	0.71	99.98%
5181000	Retirement	268,402.22	268,398.02	4.20	99.99%
5199000	Indirect Allocation	260,182.00	260,181.63	0.37	99.99%
5200000	Employee Health and Welfare	1.29	0.00	1.29	0.00%
5206000	HR Service Center	152,108.04	152,107.67	0.37	99.99%
5207000	Procurement Service Center	55,966.43	55,965.85	0.58	99.99%
5208000	Information Technology Service Center	125,024.16	125,024.05	0.11	99.99%
5291000	Contract Services	39,151.00	35,875.27	3,275.73	91.63%
5293000	HS Health & Disab Svc	133.18	132.66	0.52	99.60%
5294000	HS Policy Council	0.69	0.00	0.69	0.00%
5295000	HS Nutrition Service	0.40	0.00	0.40	0.00%
5296000	HS Parent Service	4,981.43	4,980.72	0.71	99.98%
5309000	Travel-In Region	632.68	632.18	0.50	99.92%
5310000	Travel-Out of Region	0.32	0.00	0.32	0.00%
5351000	Fuel	1,100.75	1,040.11	60.64	94.49%
5361000	Vehicle Maintenance	571.75	539.21	32.54	94.30%
5413000	HS Site Rent	80,349.15	80,348.83	0.32	99.99%
5433000	HS Site Center Utilities	96,570.59	96,569.97	0.62	99.99%
5451000	Facility Allocation	65,904.98	50,722.79	15,182.19	76.96%
5453000	HS Site Center Bldg Maint	123,451.90	112,236.67	11,215.23	90.91%
5506000	Janitorial and Facility Supplies	4,424.61	0.00	4,424.61	0.00%
5509000	HS Delegate Supplies	1,549.58	0.00	1,549.58	0.00%
5510000	Supplies	33,871.32	33,653.40	217.92	99.35%
5512000	HS Class Room Supplies	107,436.89	95,842.04	11,594.85	89.20%
5514000	HS Medical Supplies	3,001.42	3,001.09	0.33	99.98%

Date: 8/22/2025 9:54:48 AM

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5515000	HS Disability Supplies	651.56	650.79	0.77	99.88%
5518000	HS Diapers and Wipes	11,191.06	7,372.12	3,818.94	65.87%
5622000	Internal Computer/Software	99,773.64	99,769.88	3.76	99.99%
5632000	Copier	29,183.03	29,182.04	0.99	99.99%
5711000	Insurance	7,817.60	5,360.18	2,457.42	68.56%
5721000	Printing	1,530.70	0.00	1,530.70	0.00%
5722000	Ads & Promotions	1,913.61	621.33	1,292.28	32.46%
5734000	HS Capital Playground	521,620.00	236,098.06	285,521.94	45.26%
5753000	Dues and fees	2,449.36	2,379.64	69.72	97.15%
5760000	HS Site Center Communications	20,611.54	20,509.42	102.12	99.50%
5762000	Postage/freight	1,148.71	559.35	589.36	48.69%
5791000	Other	2,336.89	0.00	2,336.89	0.00%
5796000	Safety	1,606.63	1,229.68	376.95	76.53%
Total 400	Head Start CAN NO 9-G064122	(5,471,847.89)	(5,126,171.94)	345,675.95	93.68%
401	Early Head Start CAN NO 9-G064122				
5110000	General Wages	1,326,585.89	1,326,585.41	0.48	99.99%
5119000	Holiday Work Time	541.11	540.82	0.29	99.94%
5150000	Vacation Time Allocation	5,733.79	5,733.05	0.74	99.98%
5151000	Medicare Tax	18,376.17	18,375.41	0.76	99.99%
5172000	Workers Comp Insurance	16,942.87	16,942.33	0.54	99.99%
5173000	SUTA	4,810.74	4,810.02	0.72	99.98%
5174000	Health Insurance Benefit	400,822.69	400,822.35	0.34	99.99%
5175000	Dental Insurance Benefit	14,126.18	14,125.61	0.57	99.99%
5176000	Life Insurance Benefit	10,049.00	10,048.90	0.10	99.99%
5177000	HSA Insurance Benefit	3,263.35	3,262.57	0.78	99.97%
5181000	Retirement	145,984.22	145,983.52	0.70	99.99%
5199000	Indirect Allocation	140,201.00	140,200.53	0.47	99.99%
5200000	Employee Health and Welfare	0.58	0.00	0.58	0.00%
5206000	HR Service Center	23,004.44	23,004.05	0.39	99.99%
5207000	Procurement Service Center	9,485.01	9,484.21	0.80	99.99%
5208000	Information Technology Service Center	23,123.96	23,123.67	0.29	99.99%
5291000	Contract Services	10,703.85	8,429.09	2,274.76	78.74%
5293000	HS Health & Disab Svc	46.85	46.85	0.00	100.00%

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5294000	HS Policy Council	11.01	0.00	11.01	0.00%
5295000	HS Nutrition Service	42.23	0.00	42.23	0.00%
5296000	HS Parent Service	1,192.25	545.27	646.98	45.73%
5309000	Travel-In Region	88.03	14.34	73.69	16.28%
5310000	Travel-Out of Region	41.52	0.00	41.52	0.00%
5351000	Fuel	57.34	49.81	7.53	86.86%
5413000	HS Site Rent	31,111.09	27,530.17	3,580.92	88.48%
5433000	HS Site Center Utilities	29,350.96	20,294.06	9,056.90	69.14%
5451000	Facility Allocation	8,451.55	7,297.79	1,153.76	86.34%
5453000	HS Site Center Bldg Maint	31,600.55	27,003.62	4,596.93	85.45%
5506000	Janitorial and Facility Supplies	52.80	0.00	52.80	0.00%
5510000	Supplies	11,544.01	9,709.78	1,834.23	84.11%
5512000	HS Class Room Supplies	25,080.52	22,516.83	2,563.69	89.77%
5514000	HS Medical Supplies	680.91	679.52	1.39	99.79%
5515000	HS Disability Supplies	247.20	81.70	165.50	33.05%
5518000	HS Diapers and Wipes	3,440.48	3,343.51	96.97	97.18%
5622000	Internal Computer/Software	17,290.24	17,282.10	8.14	99.95%
5632000	Copier	6,825.28	5,200.10	1,625.18	76.18%
5711000	Insurance	634.20	633.97	0.23	99.96%
5721000	Printing	677.53	677.23	0.30	99.95%
5722000	Ads & Promotions	5.64	4.70	0.94	83.33%
5753000	Dues and fees	763.17	217.81	545.36	28.54%
5760000	HS Site Center Communications	5,249.33	3,533.26	1,716.07	67.30%
5762000	Postage/freight	664.42	0.00	664.42	0.00%
5796000	Safety	1,041.39	236.60	804.79	22.71%
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Total 401	Early Head Start CAN NO 9-G064122	(2,329,945.35)	(2,298,370.56)	31,574.79	98.64%
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402	Head Start T&TA CAN NO 9-G064120				
5308000	Head Start T & T A	56,824.00	56,561.70	262.30	99.53%
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Total 402	Head Start T&TA CAN NO 9-G064120	(56,824.00)	(56,561.70)	262.30	99.54%
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403	Early Head Start T&TA CAN NO 9-G064121				
5308000	Head Start T & T A	28,858.00	25,825.18	3,032.82	89.49%
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Total 403	Early Head Start T&TA CAN NO 9-G064121	(28,858.00)	(25,825.18)	3,032.82	89.49%
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407	Head Start Nutrition				
5295000	HS Nutrition Service	200.00	120.16	79.84	60.08%
5513000	HS Food Serv Sup	17,401.76	17,401.76	0.00	100.00%

CVCOG

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25

From 6/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
Total 407	Head Start Nutrition	(17,601.76)	(17,521.92)	79.84	99.55%
409	Head Start InKind				
6791000	InKind Other	1,853,365.00	1,725,337.22	128,027.78	93.09%
Total 409	Head Start InKind	(1,853,365.00)	(1,725,337.22)	128,027.78	93.09%
997	Non Project				
5200000	Employee Health and Welfare	4,099.20	2,878.35	1,220.85	70.21%
5510000	Supplies	251.92	163.71	88.21	64.98%
5512000	HS Class Room Supplies	4,829.99	4,829.99	0.00	100.00%
5753000	Dues and fees	20.00	17.34	2.66	86.70%
Total 997	Non Project	(9,201.11)	(7,889.39)	1,311.72	85.74%
Total					
Expenditures		-9,767,643.11	-9,257,677.91		

CVCOG
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25
From 6/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
	Head Start (Project 400, 402)	(5,528,671.89)	(5,182,733.64)	93.74%	
	Early Head Start (Project 401, 403)	(2,358,803.35)	(2,324,195.74)	98.53%	
	CACFP (Project 407)	(17,601.76)	(17,521.92)	99.55%	
	Total Federal	(7,905,077.00)	(7,524,451.30)	95.19%	
	Total Non-Federal, includes any Local Funds	(1,862,566.11)	(1,733,226.61)	93.06%	
	Grand Total Head Start	(9,767,643.11)	(9,257,677.91)	94.78%	
	Non-Federal Percentage of Total Expenditures	18.72%	match of 20%		
	Head Start Admin Expenditures	723,508.21			
	Administrative Indirect	400,382.16			
	Total Administrative Costs	1,123,890.37			
	Administrative Percentage of Approved Budget	12.14%	max of 15%		



Agenda Item 5

CVCOG

Summary Budget Comparison - DIR-Grant H08, CACFP Head Start Nutrition 24-25

From 10/1/2024 Through 7/31/2025

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
H08	Grant H08, CACFP Head Start Nutrition FY 24-25					
004	Revenue					
4221000	CACFP Nutrition CFDA 10.558	769,173.60	452,249.98	452,249.98	(316,923.62)	58.79%
Total 004	Revenue	769,173.60	452,249.98	452,249.98	(316,923.62)	58.80%
407	Head Start Nutrition					
5110000	General Wages	89,114.62	46,084.23	46,084.23	43,030.39	51.71%
5151000	Medicare Tax	1,292.00	589.20	589.20	702.80	45.60%
5172000	Workers Comp Insurance	3,433.00	2,322.88	2,322.88	1,110.12	67.66%
5173000	SUTA	301.00	299.08	299.08	1.92	99.36%
5174000	Health Insurance Benefit	35,428.00	12,830.88	12,830.88	22,597.12	36.21%
5175000	Dental Insurance Benefit	1,462.00	449.61	449.61	1,012.39	30.75%
5176000	Life Insurance Benefit	706.00	224.80	224.80	481.20	31.84%
5177000	HSA Insurance Benefit	3,868.00	79.14	79.14	3,788.86	2.04%
5181000	Retirement	9,912.00	5,069.31	5,069.31	4,842.69	51.14%
5199000	Indirect Allocation	5,025.00	4,892.41	4,892.41	132.59	97.36%
5291000	Contract Services	35,000.00	150.00	150.00	34,850.00	0.42%
5295000	HS Nutrition Service	482,431.98	301,645.56	301,645.56	180,786.42	62.52%
5513000	HS Food Serv Sup	101,000.00	77,035.80	77,035.80	23,964.20	76.27%
5761000	Communications	200.00	0.00	0.00	200.00	0.00%
Total 407	Head Start Nutrition	(769,173.60)	(451,672.90)	(451,672.90)	317,500.70	58.72%
Report Difference		0.00	577.08	577.08	577.08	100.00%



Agenda Item 6

**Head Start Credit Card/Open Account Transactions Summary
(Detail Attached)**

Head Start Transactions	July, 2025
Citibank P-Card	19,420.84
Dean's Dairy	
First Financial Credit Card	
Lowes Pay and Save	65.78
Sysco Food Services	6,045.67
LakeShore Learning	17,728.42
West Texas Fire Extinguisher	2,684.47
	<u>\$ 45,945.18</u>

CVCOG
Vendor Activity - Head Start Citibank P-Card
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5433000	HS Site Center Utilities	6/12/2025	221727-180104 05-25	Day HS/EHS water utility service from 05/07/25 to 06/09/25 (acct# 221727-180104) CBG	150.04
5433000	HS Site Center Utilities	6/12/2025	221727-180106 05-25	Day HS/EHS water utility service from 05/07/25 to 06/09/25 (acct# 221727-180106) CBG	137.24
5433000	HS Site Center Utilities	6/16/2025	516468002052	Rio Vista HS/EHS temporary dumpster service (dump & return charges, prorated rental, and current invoice) CBG	520.58
5433000	HS Site Center Utilities	7/3/2025	221727-179684 06-25	Rio Vista HS/EHS water utility service from 05/29/25 to 06/27/25 (acct# 221727-179684) CBG	41.81
					<hr/>
					849.67
					<hr/>
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					849.67

CVCOG
Vendor Activity - Head Start Citibank P-Card
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	7/28/2025	068322	Day EHS and San Jacinto HS/EHS purchase of Dreft, sippy & trainer cups, spoons, and soy milk CB HS	17.63
5513000	HS Food Serv Sup	6/30/2025	C8545	San Jacinto HS/EHS service to change light switches in cafeteria from key type to toggle type CBG2	419.12
5513000	HS Food Serv Sup	7/14/2025	WN25930601	Ozona HS purchase of 54 48 cu. ft. commercial upright freezer CBG	2,544.00
5513000	HS Food Serv Sup	7/15/2025	1337	San Jacinto HS/EHS service to install GFCI's with stainless steel switch plates, reinstall 2 receptacles to be flush w/ wall, replace receptacle end on warmer & move from behind stove, & replace oven cord	602.77
5513000	HS Food Serv Sup	7/23/2025	1345	San Jacinto HS/EHS service to relocate receptacle in kitchen to be above conduit run	150.00
5513000	HS Food Serv Sup	7/28/2025	068322	Day EHS and San Jacinto HS/EHS purchase of Dreft, sippy & trainer cups, spoons, and soy milk CB HS	77.10
5513000	HS Food Serv Sup	7/29/2025	01286	San Jacinto HS/EHS purchase of cement blocks for ice machine CB FAC	29.32
5513000	HS Food Serv Sup	7/29/2025	6180656-8542648	Menard EHS purchase of toddler utensils (4 6 pc. forks & spoons) and reusable sippy cup set of 20 CBG2	35.79
5513000	HS Food Serv Sup	7/29/2025	9235554-6899432	Eldorado HS purchase of condiment squeeze bottles and floor scrub brush CBG2	37.98
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	3,913.71

CVCOG
Vendor Activity - Head Start Citibank P-Card
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5296000	HS Parent Service	6/1/2025	1318	Head Start purchase of Annual Ready4K Core Program and Workshop licenses from 08/01/25-07/31/26 and custom messages and surveys for 531 families CBG	4,136.69
5308000	Head Start T & T A	6/5/2025	AL 06052025	Head Start purchase of online training course - Positive Guidance and Discipline CB HS2	12.00
5308000	Head Start T & T A	7/15/2025	020869	Head Start purchase of creamer for in-service training CB HS	106.66
5308000	Head Start T & T A	7/17/2025	035203	Head Start purchase of thermal pockets for in-service training CB HS2	152.37
5308000	Head Start T & T A	7/17/2025	1716270-2498654	Head Start purchase of supplies/decorations for in-service training CBG2	59.89
5308000	Head Start T & T A	7/18/2025	2954338-5593027	Head Start purchase of trophies for in-service training CBG2	25.94
5308000	Head Start T & T A	7/21/2025	10459372	Head Start purchase of breakfast for in-service training CB HS	439.65
5308000	Head Start T & T A	7/23/2025	051079	Head Start purchase of snacks for staff pre-service training CB HS	452.00
5351000	Fuel	7/7/2025	072520	Head Start purchase of fuel for program vehicle CB HS	36.33
5433000	HS Site Center Utilities	6/12/2025	221727-180104 05-25	Day HS/EHS water utility service from 05/07/25 to 06/09/25 (acct# 221727-180104) CBG	54.02
5433000	HS Site Center Utilities	6/12/2025	221727-180106 05-25	Day HS/EHS water utility service from 05/07/25 to 06/09/25 (acct# 221727-180106) CBG	49.40
5433000	HS Site Center Utilities	6/30/2025	0691-001372774	Rio Vista HS/EHS trash service for acct# 3-0691-2402993 from 07/01/25 to 07/31/25 CBG	583.30
5433000	HS Site Center Utilities	6/30/2025	0691-001373128	Day HS/EHS trash service for acct# 3-0691-2405694 from 07/01/25 to 07/31/25 CBG	947.94

CVCOG
Vendor Activity - Head Start Citibank P-Card
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5433000	HS Site Center Utilities	7/3/2025	221727-179684 06-25	Rio Vista HS/EHS water utility service from 05/29/25 to 06/27/25 (acct# 221727-179684) CBG	376.27
5433000	HS Site Center Utilities	7/17/2025	05-0560-02 06-25	Eden HS water, garbage, and sewer service from 06/15/25 to 07/15/25 CBG	234.83
5453000	HS Site Center Bldg Maint	7/1/2025	10314444997	San Jacinto HS/EHS purchase of janitorial cleaning carts (2) CBG2	317.44
5453000	HS Site Center Bldg Maint	7/1/2025	48083	San Jacinto HS/EHS purchase of supplies to repair wall, connect washer/dryer, and install message boards CB FAC	174.70
5453000	HS Site Center Bldg Maint	7/1/2025	oyoylzpfy97c	Professional Commercial Security Monitoring, Fire Alarm Monitoring, and Commercial Security Service Agreement for Day (Invoice I203969) and Rio Vista (Invoice I203967) Head Start sites from 07/01/25 to 07/31/25 CBG	155.00
5453000	HS Site Center Bldg Maint	7/3/2025	74441	San Jacinto HS/EHS purchase of maintenance supplies (wall plate, caulk, fittings, adhesive, & plunger) CB FAC	50.70
5453000	HS Site Center Bldg Maint	7/15/2025	73699	San Jacinto HS/EHS purchase of doorstops for classrooms and installation supplies CB FAC	243.28
5453000	HS Site Center Bldg Maint	7/17/2025	060691	San Jacinto HS purchase of keys CB HS2	143.75
5453000	HS Site Center Bldg Maint	7/18/2025	1342	San Jacinto HS service to replace 3 prong dryer cord with 4 prong cord and repair 2 outlet receptacles	321.04
5453000	HS Site Center Bldg Maint	7/24/2025	99474	San Jacinto HS/EHS purchase of wall repair supplies, insect spray, and softener salt CB FAC	99.52
5453000	HS Site Center Bldg Maint	7/30/2025	17122	Day HS purchase of ceiling fan for room 2 CB FAC	74.97
5453000	HS Site Center Bldg Maint	7/30/2025	17130	San Jacinto HS/EHS purchase of supplies for remodel CB FAC	198.37

CVCOG
Vendor Activity - Head Start Citibank P-Card
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	7/1/2025	4760006-9776223	Head Start purchase of supplies (travel stickers) for in-service training CBG2	32.40
5510000	Supplies	7/1/2025	8615598-5054637	Head Start purchase of supplies (decorations and pretend passports) for in-service training CBG2	151.79
5510000	Supplies	7/1/2025	9637856-4418607	Head Start purchase of supplies (travel stickers) for in-service training CBG2	41.70
5510000	Supplies	7/3/2025	7568802-3971416	San Jacinto HS/EHS purchase of wall mount sign holders (72) CBG2	227.97
5510000	Supplies	7/14/2025	051012	Head Start purchase of clickers with laser pointers for meetings and trainings CB HS	65.92
5510000	Supplies	7/16/2025	75470	Eden HS purchase of medium boxes (50) and packing tape (6 rolls) CBG	133.98
5510000	Supplies	7/17/2025	93337	Day HS and San Jacinto HS purchase of sand to weight down sharing library mailboxes CB FAC	49.44
5510000	Supplies	7/18/2025	045148	Head Start purchase of adhesive dot rollers (18) CB HS	151.92
5510000	Supplies	7/28/2025	068322	Day EHS and San Jacinto HS/EHS purchase of Dreft, sippy & trainer cups, spoons, and soy milk CB HS	50.91
5510000	Supplies	7/30/2025	9718467-9876213	Day HS/EHS purchase of bulletin board display case CBG2	389.99
5512000	HS Class Room Supplies	7/9/2025	4904607-9481022	Head Start purchase of clear adhesive liner & San Jacinto HS purchase of rug & fireplace decoration CBG2	490.89
5512000	HS Class Room Supplies	7/9/2025	7105712-3167428	Head Start purchase of folders for center classrooms (10 boxes of 50) CBG2	294.90
5512000	HS Class Room Supplies	7/17/2025	8711824-1714613	Head Start purchase of folders for all classrooms (10 boxes of 50) CBG2	439.90
5512000	HS Class Room Supplies	7/29/2025	5513271-1842618	Day HS/EHS purchase of laminating film (6 2-packs) CBG2	366.24

CVCOG
Vendor Activity - Head Start Citibank P-Card
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5622000	Internal Computer/Software	7/16/2025	649280ec9fe1e2...	Head Start purchase of program software communication from 07/01/25 to 07/31/25 CB HS2	50.00
5753000	Dues and fees	7/15/2025	91002900277800	Eden HS annual post office box fee - Box #117 CBG	90.00
5753000	Dues and fees	7/29/2025	529CL00688933B8	Menard HS/EHS - TX HHSC Child Care Licensing Fee CB HS2	64.67
5753000	Dues and fees	7/29/2025	529CL00688936C4	Ozona HS - TX HHSC Child Care Licensing Fee CB HS	56.49
5753000	Dues and fees	7/30/2025	529CL00688A73F8	Eldorado HS - TX HHSC Child Care Licensing Fee CB HS2	56.49
5760000	HS Site Center Communications	6/8/2025	0708195 06-25	Head Start rural phone/internet service from 06/08/25 to 07/07/25 CBG	448.84
5760000	HS Site Center Communications	7/11/2025	07710150890010 07-25	Day HS/EHS phone service for acct# 07710-150890-01-0 from 06/25/25 to 07/24/25 CBG	264.10
5760000	HS Site Center Communications	7/12/2025	33667-96 07-25	Eldorado HS, Menard HS/EHS, and Ozona HS internet service for acct# ACC-3331567-37502-10 from 07/12/25 to 08/12/25 CBG2	195.00
5760000	HS Site Center Communications	7/17/2025	07710150887017 07-25	Rio Vista HS/EHS internet/phone service for acct# 07710-150887-01-7 from 07/01/25 to 07/31/25 CBG	163.83
5760000	HS Site Center Communications	7/25/2025	07710150503019 07-25	Rio Vista HS/EHS internet service for acct# 07710-150503-01-9 from 07/15/25 to 08/14/25 CBG	389.60
5760000	HS Site Center Communications	7/25/2025	07710150505015 07-25	Day HS/EHS phone/internet service for acct# 07710-150505-01-5 from 07/15/25 to 08/14/25 CBG	426.50
5796000	Safety	7/9/2025	UZTX65KN98	Daycare licensing (fingerprinting) for prospective Head Start employee A.M. (San Jacinto HS/EHS) CB HR	39.31
5796000	Safety	7/9/2025	UZTX65QRJG	Daycare licensing (fingerprinting) for prospective Head Start employee J.M. (San Jacinto HS) CB HR	39.31

CVCOG
Vendor Activity - Head Start Citibank P-Card
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5796000	Safety	7/25/2025	UZTX66Q47F	Daycare licensing (fingerprinting) for prospective Head Start employee C.A. (San Jacinto EHS) CB HR	39.31
Total H09 - HHS Grant H09, Head Start FY 25-26					14,657.46
Report Opening/Current Balance					
Report Transaction Totals					19,420.84
Report Current Balances					

CVCOG
Vendor Activity - Head Start Lakeshore Learning
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	6/29/2025	91103419	San Jacinto HS purchase of learning toys, arts & crafts supplies, sensory items, and classroom supplies for rm 37	1,068.47
5512000	HS Class Room Supplies	6/29/2025	91103420	San Jacinto HS purchase of learning toys, arts & crafts supplies, sensory items, and classroom supplies for rm 34	1,358.18
5512000	HS Class Room Supplies	6/29/2025	91103421	San Jacinto HS purchase of learning toys, arts & crafts supplies, storage items, and classroom supplies for rm 38	1,139.28
5512000	HS Class Room Supplies	6/29/2025	91103422	San Jacinto HS purchase of learning toys, arts & crafts supplies, sensory items, and classroom supplies for rm 30	950.68
5512000	HS Class Room Supplies	7/8/2025	91151354	San Jacinto HS purchase of magnetic learning game for rm 37	28.49
5512000	HS Class Room Supplies	7/11/2025	91172867	San Jacinto HS purchase of magnetic tape for rm 35	31.98
5512000	HS Class Room Supplies	7/14/2025	91192622	San Jacinto HS purchase of jumbo crayon classroom box for rm 33	71.99
5512000	HS Class Room Supplies	7/16/2025	91212253	Day EHS purchase of classroom calming kit for rm 21	56.99
5512000	HS Class Room Supplies	7/23/2025	91281619	San Jacinto HS purchase of doll clothing for rm 37	37.99
5512000	HS Class Room Supplies	7/23/2025	91281621	San Jacinto HS purchase of write and wipe markers for rm 33	33.24
5512000	HS Class Room Supplies	7/23/2025	91281622	San Jacinto HS purchase of write and wipe markers for rm 34	33.24
5512000	HS Class Room Supplies	7/23/2025	91281623	San Jacinto HS purchase of write and wipe markers for rm 30	33.24
5512000	HS Class Room Supplies	7/29/2025	91355298	Day HS purchase of magnetic color maze for rm 4	28.49
5512000	HS Class Room Supplies	7/29/2025	91355299	Day HS purchase of magnetic color maze for rm 12	28.49
					<hr/> 4,900.75 <hr/>

CVCOG
Vendor Activity - Head Start Lakeshore Learning
H07 - HHS-ACF Grant H07, Head Start FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
				Total H07 - HHS-ACF Grant H07, Head Start FY 24-25	4,900.75

CVCOG
Vendor Activity - Head Start Lakeshore Learning
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	7/23/2025	91281620	Ozona HS purchase of books, learning toys and materials, and classroom supplies	388.95
5512000	HS Class Room Supplies	7/24/2025	91297554	Eldorado HS purchase of soft building blocks for rm 1	39.99
5512000	HS Class Room Supplies	7/25/2025	91310071	Ozona HS purchase of tricycles, books, arts & crafts supplies, learning toys and materials, and classroom supplies	2,207.90
5512000	HS Class Room Supplies	7/25/2025	91310072	San Jacinto HS purchase of 9 mobile locking media cabinets	9,396.45
5512000	HS Class Room Supplies	7/25/2025	91310073	Eldorado HS purchase of tricycle, arts & crafts supplies, and learning toys and materials for rm 1	737.39
5512000	HS Class Room Supplies	7/26/2025	91323967	Ozona HS purchase of sensory tubes	56.99
				Total H09 - HHS Grant H09, Head Start FY 25-26	12,827.67
Report Opening/Current Balance					
Report Transaction Totals					17,728.42
Report Current Balances					

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	6/18/2025	250618-420-1-1-47	Menard HS/EHS purchase of nutrition items	46.56
5295000	HS Nutrition Service	6/25/2025	250625-420-1-1-42	Menard HS/EHS purchase of nutrition items	12.83
5513000	HS Food Serv Sup	6/18/2025	250618-420-1-1-47	Menard HS/EHS purchase of nutrition items	6.39
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					65.78
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					65.78
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Report Opening/Current Balance					
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Report Transaction Totals					65.78
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Report Current Balances					<hr/>
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CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 7/1/2025 Through 7/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295000	HS Nutrition Service	7/5/2025	378146607	Day HS/EHS credit - Customer Incentive Program	(19.43)
5295000	HS Nutrition Service	7/5/2025	378146614	Eldorado HS credit - Customer Incentive Program	(4.09)
5295000	HS Nutrition Service	7/5/2025	378146615	Menard HS/EHS credit - Customer Incentive Program	(9.82)
5295000	HS Nutrition Service	7/5/2025	378146616	Eden HS credit - Customer Incentive Program	(2.89)
5295000	HS Nutrition Service	7/12/2025	378150250	Day HS/EHS credit - Customer Incentive Program	(89.68)
5295000	HS Nutrition Service	7/12/2025	378150251	Rio Vista HS/EHS credit - Customer Incentive Program	(16.02)
5295000	HS Nutrition Service	7/19/2025	378154194	Rio Vista HS/EHS credit - Customer Incentive Program	(85.25)
5295000	HS Nutrition Service	7/29/2025	378159649	San Jacinto HS/EHS purchase of nutrition items for children and kitchen supplies	3,126.95
5295000	HS Nutrition Service	7/31/2025	378160811	Eldorado HS purchase of nutrition items for children and kitchen supplies	838.13
5295000	HS Nutrition Service	7/31/2025	378160814	Day HS/EHS purchase of nutrition items for children and kitchen supplies	1,185.29
5513000	HS Food Serv Sup	7/29/2025	378159649	San Jacinto HS/EHS purchase of nutrition items for children and kitchen supplies	361.16
5513000	HS Food Serv Sup	7/31/2025	378160811	Eldorado HS purchase of nutrition items for children and kitchen supplies	120.18
5513000	HS Food Serv Sup	7/31/2025	378160814	Day HS/EHS purchase of nutrition items for children and kitchen supplies	641.14
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					6,045.67
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					Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
					6,045.67

CVCOG
Vendor Activity - Head Start Sysco
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Opening/Current Balance					
Report Transaction Totals					<u>6,045.67</u>
Report Current Balances					<u><u> </u></u>

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	7/29/2025	321303	Day HS/EHS purchase of mop handle, disinfectants & wipes, oven cleaner, dish detergent, paper & reusable towels, trash can liners, hand soap, and toilet tissue	344.27
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					344.27
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				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	344.27

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5453000	HS Site Center Bldg Maint	7/17/2025	320663	San Jacinto HS/EHS annual fire extinguisher inspection, 2 Amerex 5lb fire extinguishers, and installation	400.47
5453000	HS Site Center Bldg Maint	7/21/2025	320861	Ozona HS annual fire extinguisher inspection	25.50
5510000	Supplies	7/1/2025	319724	San Jacinto HS/EHS purchase of 4 paper towel dispensers and paper towels	309.16
5510000	Supplies	7/29/2025	321303	Day HS/EHS purchase of mop handle, disinfectants & wipes, oven cleaner, dish detergent, paper & reusable towels, trash can liners, hand soap, and toilet tissue	714.29
5510000	Supplies	7/30/2025	321351	San Jacinto HS/EHS purchase of paper towels (3) and trash can liners (3)	134.25
5512000	HS Class Room Supplies	7/28/2025	321193	Day HS/EHS purchase of 40 boxes nitrile gloves and 4 cases toilet tissue	508.08
5512000	HS Class Room Supplies	7/29/2025	321303	Day HS/EHS purchase of mop handle, disinfectants & wipes, oven cleaner, dish detergent, paper & reusable towels, trash can liners, hand soap, and toilet tissue	114.20
5512000	HS Class Room Supplies	7/30/2025	321351	San Jacinto HS/EHS purchase of paper towels (3) and trash can liners (3)	134.25
				Total H09 - HHS Grant H09, Head Start FY 25-26	2,340.20
Report Opening/Current Balance					
Report Transaction Totals					2,684.47

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H09 - HHS Grant H09, Head Start FY 25-26
From 7/1/2025 Through 7/31/2025

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Current Balances					<u><u> </u></u>



Agenda Item 7



To: Policy Council

From: Carolina Raymond – Director of Head Start

Date: 10-8-2025

Re: Consider and Take Appropriate Action

Approval of new Policy Council community partner member Brandi Sablan of MHMR of the Concho Valley.