

**CONCHO VALLEY ECONOMIC DEVELOPMENT DISTRICT
BOARD OF DIRECTORS**

Wednesday, August 12, 2026, at 10:00 a.m.
Concho Valley Council of Governments
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.

Join By Zoom Teleconference - <https://us06web.zoom.us/jc/82814927613>

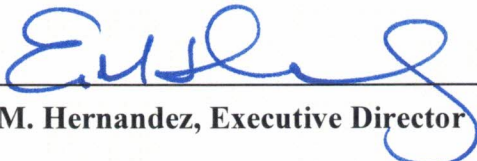
***Meeting ID: 828 1492 7613 *Passcode: 040924**

833 548 0282 US Toll-free	877 853 5247 US Toll-free
888 788 0099 US Toll-free	833 548 0276 US Toll-free

Agenda

1. Determination of Quorum and Call to Order
2. Invocation and Pledge of Allegiance
3. Public Comment
4. Consider and take appropriate action concerning the minutes from the September 10, 2025.
5. Consider and take appropriate action concerning the approval to accept the 5310 Grant from TxDOT in the amount of \$634,422 for FY 2026/2027.
6. Consider and take appropriate action concerning the CVTD/EDD MOU for 5310 services.
7. Consider and take appropriate action concerning Resolution 26-0812 Certification of Signature Authority
8. Consider and take appropriate action concerning the updated CVEDD Title VI Plan and supporting documents.
9. INFORMATION ITEMS AND REPORTS
 - a. CVEDD Financials – Amber Williams
 - b. Regional Services Manager’s Report – Lisa Rine
10. ADJOURNMENT

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this 5th day of August 2026.



Erin M. Hernandez, Executive Director

MINUTES OF MEETING
CONCHO VALLEY ECONOMIC DEVELOPMENT DISTRICT
September 10, 2025

The Board of Directors of the Concho Valley Economic Development District (CVEDD) met at 10:30 A.M. on Wednesday, September 10, 2025 at the Concho Valley Council of Governments, 5430 Link Road in San Angelo, Texas, 76904 and via Zoom Teleconference.

Members present:

Allen Amos, President	Private Sector
Judge Charlie Bradley	Schleicher County
Judge Molly Criner	Irion County
Judge Hal Spain	Coke County
Judge Frank Tambunga	Crockett County

Members absent:

Monette Molinar	Private Sector
Judge Jim O'Bryan	Reagan County

Staff present:

Erin Hernandez	Director of Economic Development
John Austin Stokes	Executive Director
Amber Williams	Finance Manager

Mr. Allen Amos announced the presence of a quorum and called the meeting to order at 10:31 a.m. on the 10th day of September 2025 and led the Pledge of Allegiance.

APPROVAL OF THE MINUTES FROM AUGUST 14, 2024

Mr. Allen Amos presented the Minutes from the August 14, 2024 CVEDD Board Meeting for approval. There were no questions or discussion. Judge Molly Criner made a motion to approve the Minutes as presented. Judge Hal Spain seconded the motion. There were no questions or discussion. Motion passed unanimously.

APPROVAL OF THE CVTD/EDD MOU FOR 5310 SERVICES

Erin Hernandez presented the Memorandum of Understanding for 5310 services between Economic Development and the Concho Valley Transit District for approval. This MOU is brought before the Board annually. Judge Charlie Bradley made a motion to approve the MOU as presented. Judge Frank Tambunga seconded the motion. There were no questions or discussion. Motion passed unanimously.

APPROVAL TO ACCEPT 5310 FUNDS FROM TXDOT IN THE AMOUNT OF \$634,422 FOR FY 2025/2026

Erin Hernandez presented the request to accept 5310 funds from TxDOT in the amount of \$634,422 for FY 2025/2026 for approval. Judge Hal Spain made a motion to accept the grant funds. Judge Molly Criner seconded the motion. There were no questions or discussion. Motion passed unanimously.

APPROVAL TO PURSUE LEGAL ACTION AGAINST DEFAULTED REVOLVING LOANS

Erin Hernandez presented the request to pursue legal action against defaulted revolving loans for approval. Judge Frank Tambunga made a motion to accept the request as presented. Judge Hal Spain seconded the motion. There were no questions or discussion. Motion passed unanimously.

LOAN STATUS REPORT

Erin Hernandez gave an overview of the Revolving Loan Balances. She also reported on the status of each loan. This item is for informational purposes only, and no further action is needed.

CVEDD FINANCIAL REPORT

Amber Williams, Finance Manager, presented the CVEDD Financial Report. She covered the balance sheet in detail. There were no questions or discussion. This item is for informational purposes only, and no further action is needed.

EDA UPDATE

Erin Hernandez gave an update about EDA and the state of the planning grant under which EDD currently works. There have been no issues or concerns, and it has been business as usual in their department.

ADJOURNMENT

There being no further business of the meeting, Mr. Allen asked for a motion to adjourn. Judge Hal Spain made the motion. Judge Molly Criner seconded the motion. The meeting was adjourned at 10:51 a.m.

Duly adopted at the meeting of the Concho Valley Economic Development District Board of Directors on this 12th day of August, 2026.

CVEDD Board Member

CVEDD Board Member

Memo

To: CVEDD Board

From: Lisa Rine – Regional Services Manager

Date: 08/12/2026

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 5

ITEM 5

Lisa Rine, Regional Services Manager, is seeking consideration and approval concerning accepting 5310 funds from TxDOT in the amount of \$634,422 for FY 2026/2027.

Approved at the CVEDD Board Meeting on August 12, 2026.

CVEDD Board Member

CVEDD Board Member



Memo

To: CVEDD Board

From: Lisa Rine – Regional Services Manager

Date: 08/12/2026

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 6

ITEM 6

Lisa Rine, Regional Services Manager, is seeking consideration and approval concerning the CVTD/EDD MOU for 5310 services.

Approved at the CVEDD Board Meeting on August 12, 2026.

CVEDD Board Member

CVEDD Board Member

Enhanced Mobility of Seniors and Individuals with Disabilities Program

MEMORANDUM OF UNDERSTANDING

MOU Number: 26-015-EDD

This Memorandum of Understanding (MOU) sets the terms and understanding between the **Concho Valley Economic Development District (CVEDD)/Regional Services**, and **Concho Valley Transit District (CVTD)** in order for CVEDD to purchase transportation services from CVTD for the project regarding funding from 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program during the 2023-2025 Fiscal Year.

1. BACKGROUND AND PURPOSE

The Concho Valley Economic Development District is dedicated to serving the community within San Angelo and the surrounding counties. San Angelo serves as the county seat to a population of approximately 121,994 citizens (2021 estimate) with 16.8% being persons aged 65 years and over. Due to the number of seniors in the area and the increasing demand for transportation for these individuals, CVEDD has partnered with the Concho Valley Transit District to provide transportation to aging individuals 65 years old and over and individuals with disabilities. CVEDD and CVTD have aligned organizational goals and values to best service their customers and plan to continue this practice in future endeavors.

This MOU will serve as a partnership between CVEDD and CVTD to provide transportation services to organizations that assist the elderly and disabled. The goals of this partnership are to provide service coordination and transportation to the committed partners through funding awarded from the Texas Department of Transportation 5310 grant. Additionally, the CVTD Regional Coordinator will be overseeing outreach and regional coordination to educate organizations about the services outlined in this MOU.

The above goals will be accomplished by undertaking the following activities:

- a. Meeting quarterly to increase flow of information and involvement between the parties.
- b. Creating an intake process for organization of approved members.
- c. Providing points of contact at each location.
- d. Coordinating services between facilities.
- e. Completing monthly reports regarding services and financials.
- f. Conducting quarterly audits.
- g. Addressing further issues as they arise.

2. TERM OF AGREEMENT

This MOU is at-will and may be modified by mutual consent of authorized officials from the Concho Valley Economic Development District and Concho Valley Transit District. This MOU shall become effective upon signature by the authorized officials from the above partners and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from CVEDD and CVTD this MOU shall end on August 31, 2027.

3. FUNDING

Funding for the project is provided by the Concho Valley Economic Development District by funds awarded from 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program. This funding will purchase service from Concho Valley Transit District to perform the allotted trips.

4. AGREEMENT COSTS

CVEDD agrees to pay CVTD for urban and rural transportation services as indicated in the schedule below:

Type of Service	Trip Amount
Urban One-Way Trip	\$28.00
Rural One-Way Trip	\$37.00

5. INVOICING

CVTD shall submit an invoice for Urban Trips and an invoice for Rural Trips to CVEDD on a monthly basis. Each invoice must contain the following information:

1. Invoice Date
2. Billing Period
3. Invoice Number
4. Type of Service
5. Total Number of Trips
6. Trip Amount/Unit Price
7. Total Amount

6. REPORTING

The Concho Valley Economic Development District and Concho Valley Transit District will meet quarterly along with committed partners to address issues regarding services, financials, and outreach. CVTD will also provide monthly progress reports to CVEDD and CVTD's Regional Services Coordinator who are administering oversight for this project.

7. PARTIES BOUND

This Agreement shall be binding upon the successors and assigns of both parties in like manner as upon the original parties.

IN WITNESS WHEREOF

The Parties acknowledge that they have read, understand, and accept this Agreement, including any supplements or attachments, and that this Agreement constitutes the entire agreement between them and supersedes all other communications, written or oral, relating to the subject matter of this Agreement.

LISA RINE, Manager
Economic Development District

RYAN HERRERA, Director
Concho Valley Transit District

Signature

Date

Signature

Date

ERIN HERNANDEZ, Executive Director
Concho Valley Council of Governments

Signature

Date

Memo

To: CVEDD Board

From: Lisa Rine – Regional Services Manager

Date: 08/12/2026

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 7

ITEM 7

Lisa Rine, Regional Services Manager, is seeking consideration and approval concerning Resolution 26-0812 – TxDOT Signature Authority

Approved at the CVEDD Board Meeting on August 12, 2026.

CVEDD Board Member

CVEDD Board Member

**CONCHO VALLEY ECONOMIC DEVELOPMENT DISTRICT
RESOLUTION 26-0812**

BOARD RESOLUTION OF CERTIFICATION OF SIGNATURE AUTHORITY

WHEREAS, the Concho Valley Economic Development District Board of Directors met on August 12, 2026 at 5430 Link Road in San Angelo, Texas and;

WHEREAS, the Concho Valley Transit District, has agreed to provide public transportation for the citizens of the Concho Valley Region which include Coke, Concho, Crockett, Mason, McCulloch, Menard, Kimble, Irion, Reagan, Schleicher, Sterling, Sutton, and Tom Green counties; and

NOW, THEREFORE, BE IT RESOLVED, that the Concho Valley Economic Development District Board of Directors approves the CVCOG Executive Director, Erin Hernandez, as having signature authority to be authorized to sign all Master Grant Agreements/Amendments, FTA and TxDOT, Certifications & Assurances, Project Grant Agreements/Amendments, Obligation Certifications, Request for Reimbursements/Refunds, Scholarships, and all those documents with reference to the dealings of the District, as they are entrusted with substantial powers that are required for running the Council of Governments and all programs under the umbrella of CVCOG to include but not limited to Concho Valley Transit District, Concho Valley Economic Development District and the Area Agency on Aging.

In the absence of the CVCOG Executive Director, the CVEDD Board of Directors appoints the following as signature authority:

Delegate 1 Lisa Rine, Regional Services Manager, has signing authority for all areas listed above and;

Delegate 2 Michael Meek, Director of Finance, has signing authority for Project Grant Agreements/Amendments, Request for Reimbursement/Refunds and Scholarships and;

Delegate 3 Amber Williams, Finance Manager, has signing authority for Project Grant Agreements/Amendments, Request for Reimbursement/Refunds and Scholarships.

The effective date of this delegation is August 12, 2026 and shall run until revoked by CVEDD Board Chair.

DULY ADOPTED at a meeting of the Concho Valley Concho Valley Economic Development District Board of Directors on this 12th day of August 2026.

CVEDD Board Member

CVEDD Board Member

Certification of Signature Authority

To: Texas Department of Transportation (TxDOT), Public Transportation Division (PTN)

From: Governing Body Chair

Agency Name: Concho Valley Economic Development District

Effective Date: August 12, 2026

I certify that the individuals listed below have signature authority for the specified documents. The signature of each authorized individual listed below is binding on the agency.

Name of Chair and Title: _____

Signature of Chair (Handwritten Signature) and Date: _____

Instructions:

Complete all applicable fields. Write "yes or no" only for the documents that person is authorized to sign.

Acronyms and Abbreviations used in the form below:

MGA – Master Grant Agreement

FTA – Federal Transit Administration

TxDOT – Texas Department of Transportation

C&As – Certifications and Assurances

PGA – Program Grant Agreement

RFR – Request for Reimbursement

Docs. – Documents

Amdts. – Amendments

Cert. – Certification

App. – Application

Name	Title	All Docs.	MGA & Amdts.	FTA & TxDOT C&As	PGA & Amdts.	Obligation Cert. (Grant App.)	RFR & Refunds	Scholarship
Erin Hernandez	Executive Director	Yes						
Lisa Rine	Regional Services Manager	Yes						
Michael Meek	Director of Finance				Yes		Yes	Yes
Amber Williams	Finance Manager				Yes		Yes	Yes



Memo

To: CVEDD Board

From: Lisa Rine – Regional Services Manager

Date: 08/12/2026

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 8

ITEM 8

Lisa Rine, Regional Services Manager, is seeking consideration and approval concerning the updated CVEDD Title VI Plan and supporting documents.

Approved at the CVEDD Board Meeting on August 12, 2026.

CVEDD Board Member

CVEDD Board Member



Concho Valley Economic Development District, Inc.

Title VI Plan

DRAFT

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities of any entity that receives federal assistance. Other related regulations prohibit discrimination based on sex, age, and disability.

August 12, 2026

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Section 1: Title VI Plan Approval

This Title VI Plan was presented and adopted by the Economic Development Board of the Concho Valley Council of Governments on _____. (Date)

CVEDD Board Member

CVEDD Board Member

Title VI Plan Revision Log

Date	Section Revised	Summary of Revisions
9/13/2023	All	Rewrite of the Title VI Policy
8/12/2026	Section 2	Updated the staff members
8/12/2026	Section 3 - 6	Updated contact information

Section 2: Description of Organization and Service Provided

The Concho Valley Economic Development District (CVEDD) is an organization that provides economic opportunities for the Concho Valley. CVEDD encourages family living and community involvement, including those who are elderly and individuals with disabilities. The organization strives to provide advancement opportunities by maintaining a broad-based and inclusive Comprehensive Economic Development Strategy (CEDS) process. This strategy discusses the economic needs of these counties and individuals, as well as, action plans in correcting those needs.

CVEDD is staffed and administered under contract with the Concho Valley Council of Governments. Present staff members of the district are: Erin Hernandez - Executive Director, and Lisa Rine, Regional Services Manager who is also responsible for the CVEDD. CVEDD meets four times per year and represents a broad spectrum of perspectives including county government, local financial institutions, and business development organizations.

CVEDD is motivated to work with CVTD to connect these rural and urban communities to help enhance mobility and provide more effective services for this population. CVEDD's mission is "to guide the economic prosperity and resiliency of an area, by maintaining a robust economic system, which helps to build regional capacity (through hard and soft infrastructure) that contributes to individual, firm, and community success (3, CEDS)." Because of this vision, CVEDD has chosen to partner with CVTD to enhance their mission by boosting economic development, as well as, working with CVTD in providing efficient transportation to senior citizens and those with disabilities.

CVTD and CVEDD are fostering stewardship by working together with the Concho Valley Area Agency on Aging and our local 2-1-1 on an extended network of outreach and marketing for CVTD programs including 5310 transportation for senior citizens and individuals with disabilities. Along with this, CVEDD and CVTD can leverage resources through CVTD's existing accessible vehicles and trained vehicle operators.

This service is a continuation of transportation services funded through CVEDD. CVEDD will continue to be the fiscal agent aiding in connecting the Concho Valley. CVTD and CVEDD will look into continuing service with existing clients, as well as, outreaching new communities to aid more of the elderly and disabled in the Concho Valley. CVTD and CVEDD will be able to meet the current service demands as they have done in past years.

CVEDD and CVTD are committed to meeting with representatives of the community who are invested in the elderly and disabled populations. These representatives can provide input, share their knowledge, aid in outreach, and bring solutions to better transportation for this subset of citizens. Many of these representatives are already key members of the Concho Valley Regional Coordination Planning Committee, or are Committee Stakeholders; therefore, the context of this program is accessible and familiar. With this committee, it is our goal to reach out to meet more individuals and businesses that can benefit from this service. CVEDD's existing network will allow CVTD to include more individuals in their safe and friendly transportation services.

The district serves the thirteen counties known as the Concho Valley: Coke, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Reagan, Schleicher, Sterling, Sutton, and Tom Green. There are

fifteen cities in our service region: Big Lake, Brady, Bronte, Eden, Eldorado, Junction, Mason, Melvin, Menard, Mertzon, Paint Rock, Robert Lee, San Angelo, Sonora, and Sterling City. The City of San Angelo, located in Tom Green County, is the region's largest urban area with the Census estimating a population of 121,994 in 2021.

The region coincides with Service Delivery Area 10, as designated by the Governor, for which the Concho Valley Council of Governments was created in 1967. The Council of Governments was assigned responsibility for consolidation and elimination of duplication of effort in providing services to the region. In such a rural and sparsely populated region as the Concho Valley, collaboration among governments and institutions is essential to providing necessary services to citizens in an efficient manner.

The district's goals in designing its service delivery system are to offer a comprehensive, coordinated, and flexible continuum of services for older persons; provide services to secure and maintain maximum independence, well-being, safety, and dignity in home and institutional environments; develop client-centered services; meet all fiscal and programmatic requirements and develop new programs and/or methods to meet the emerging needs of the older population in the Concho Valley.

The Concho Valley Economic Development District will be the source of information and direct services to this older regional population, seen by many in the region as the leader in providing services to those 60 years of age and older. To further promote independence for individuals with disabilities and individuals 65 years of age and older the Concho Valley Concho Valley Economic Development District will partner with the Concho Valley Transit District to purchase transportation services for eligible recipients as funding allows. The district has no revenue service vehicles because service is procured from Concho Valley Transit District through an agreement/partnership that has been established. CVEDD has 2-3 designated staff within the Concho Valley Economic Development District and the Concho Valley Transit District responsible for the oversight of the 5310 program. The district will ensure that it will reference FTA Circular 4702.1B.

Section 3: Title VI Policy Statement

The **Concho Valley Economic Development District**, as a recipient of Federal Transit Administration (FTA) grant dollars either directly from FTA or through the Texas Department of Transportation (TxDOT), will comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the U.S. Department of Transportation implementing regulations, FTA Circular 4702.1B, and TxDOT PTN requirements as specified in Master Grant Agreement, and State Management Plan.

CVEDD does not provide funding to sub-recipients, even if they are only purchases of service.

TITLE VI Notice to the Public

The Concho Valley Economic Development District's Notice to the Public is as follows:

Notifying the Public of Rights Under Title VI THE CONCHO VALLEY ECONOMIC DEVELOPMENT DISTRICT, INC.

- The **Concho Valley Economic Development District** operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the **Concho Valley Economic Development District**.
- For more information on the **Concho Valley Economic Development District's Title VI** program, the procedures to file a complaint, or to file a complaint contact 325-944-9666; email lisa.rine@cvcog.org or visit our administrative office at 5430 Link Road, San Angelo, TX 76904. For more information, visit www.cvcog.org
- This notice will be posted at the CVCOG main office, the public meetings rooms that the CVEDD utilizes at the CVCOG, and in the CVTD lobby.
- A complaint may also be filed directly with the:

Texas Department of Transportation
Attn: TxDOT-PTN,
125 E. 11th Street
Austin, TX 78701-2483

-or-

Federal Transit Administration, Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR,
1200 New Jersey Ave.
SE Washington, DC, 20590.

*If information is needed in another language, contact 1-325-944-9666

*Si necesita información en otro idioma, póngase en contacto con 1-325-944-9666

The **Concho Valley Economic Development District's** Notice to the Public is posted in the following locations:

- Agency Website www.cvcog.org
- Reception Area
- Meeting Rooms
- CVTD Lobby

Section 5: Title VI Complaint Procedure

The **Concho Valley Economic Development District's** Title VI Complaint Procedure is made available in the following locations:

- Agency website www.cvcog.org
- Hard copy at the Admin Office: CVCOG 5430 Link Rd., San Angelo, TX 76904
- Via Email: lisa.rine@cvcog.org Subject: Title VI Complaint Procedure

Any person who believes she or he has been discriminated against based on race, color, or national origin by the **Concho Valley Economic Development District** may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form. Complaint forms can be found at: www.cvcog.org or requested at 5430 Link Rd., San Angelo, TX 76904.

The **Concho Valley Economic Development District** investigates complaints received no more than 180 days after the alleged incident. The **Concho Valley Economic Development District** will process complaints that are complete.

Once the complaint is received, the **Concho Valley Economic Development District** will review it to determine if our office has jurisdiction. (A copy of each Title VI complaint received will be forwarded to TxDOT Public Transportation Coordinator within ten (10) calendar days of receipt.) The complainant will receive an acknowledgment letter informing her/him whether the complaint will be investigated by our office

The **Concho Valley Economic Development District** has 14 business days to investigate the complaint. If more information is needed to resolve the case, **Concho Valley Economic Development District** may contact the complainant.

The complainant has 10 business days from the date of the letter to send the requested information to the investigator assigned to the case.

If the investigator is not contacted by the complainant or does not receive the additional information within 14 business days, **Concho Valley Economic Development District** can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two (2) letters to the complainant: a closure letter or a letter of finding (LOF).

- ✓ A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.
- ✓ A letter of finding (LOF) summarizes the allegations and the interviews regarding the alleged incident and explains whether any disciplinary action, additional training of the staff member, or other action will occur.

If the complainant wishes to appeal the decision, she/he has 10 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the: Texas Department of Transportation, Attn: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483, or Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

*If information is needed in another language, please contact 325-944-9666.

*Si necesita información en otro idioma, por favor póngase en contacto con 325-944-9666.

Section 6: Title VI Complaint Form

The **Concho Valley Economic Development District's** Title VI Complaint Form is made available in the following locations:

- Agency website www.cvcog.org
- Hard copy at the Admin Office: CVCOG 5430 Link Rd., San Angelo, TX 76904
- Available in appropriate languages for LEP populations meeting the Safe Harbor Threshold
- Via Email: line.rine@cvcog.org Subject: Title VI Complaint Form

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Email Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your behalf?			Yes*	No
*If you answered "yes" to this question, go to Section III.				
If not, please supply the name and relationship of the person to whom you are complaining:				
Please explain why you have filed for a third party: _____				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply): [] Race [] Color [] National Origin Date of Alleged Discrimination (Month, Day, Year): _____ Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as the names and contact information of any witnesses. If more space is needed, please use the back of this form. _____ _____				
Section IV				
Have you previously filed a Title VI complaint with this agency?			Yes	No
Section V				
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?				

☐ Yes ☐ No	
If yes, check all that apply:	
☐ Federal Agency: _____	
☐ Federal Court _____	☐ State Agency _____
☐ State Court _____	☐ Local Agency _____
Please provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	
Section VI	
Name of agency complaint is against:	
Contact person:	
Title:	
Telephone number:	

You may attach any written materials or other information that you think is relevant to your complaint.

Please sign and date below:

Signature

Date

*If information is needed in another language, contact 1-325-944-9666

*Si necesita información en otro idioma, póngase en contacto con 1-325-944-9666

Please submit this form in person at the address below, or mail this form to:

ATTN: Lisa Rine
Concho Valley Economic Development District, Inc
5430 Link Rd.
San Angelo, TX 76904

Section 7: List of Transit-Related Title VI Investigations, Complaints, and Lawsuits

	Date (Month, Day, Year)	Summary (Include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
Lawsuits				
1.				
Complaints				
1.				

The **Concho Valley Economic Development District** maintains a list or logs of all Title VI investigations, complaints, and lawsuits, about its transit-related activities.

Check One:

X

There have been no investigations, complaints, and/or lawsuits filed against us since the last plan submission.

There have been investigations, complaints, and/or lawsuits filed against us. *See the list below. Attach additional information as needed.*

Section 8: Public Participation Plan

Strategies and Desired Outcomes

To promote inclusive public participation, the **Concho Valley Economic Development District** will employ the following strategies, as appropriate (make these determinations based on a demographic analysis of the population(s) affected, type of plan, program, and/or service under consideration, and the resources available):

- ✓ Provide for early, frequent, and continuous engagement by the public.
- ✓ Select accessible and varied meeting locations and times
- ✓ Employ different meeting sizes and formats
- ✓ Use social media in addition to other resources as a way to gain public involvement
- ✓ Use radio, television, or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP populations may also include audio programming available on podcasts.
- ✓ Expand traditional outreach methods by visiting ethnic stores/markets and restaurants, community centers, libraries, faith-based institutions, local festivals, etc.

Public Outreach Activities

The public outreach and involvement activities conducted by the **Concho Valley Economic Development District** are in partnership with the **Concho Valley Transit District**.

- Determine and identify what meetings and program activities lend themselves to client public participation.
 - Foster Grandparents
 - Senior Companion
 - Area Agency on Aging
 - Angelo State University
 - Howard College
 - Goodfellow Air Force Base
 - Shannon Medical Center
 - Concho Valley Workforce Solutions
 - HEB Feast of Sharing
 - Disability Connections
 - Health & Social Resource Coalition
 - West Texas Lighthouse for the Blind
- Schedule meetings and times that are convenient and accessible for minority and LEP communities. Offer transportation when having meetings at the CVT Depot Annex building.
- Employing different meeting sizes and formats.
- Coordinate with community organizations to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities.
- Consider social media, television, or radio ads and publications that serve LEP populations. Outreach to LEP populations could also include audio programming available on podcasts.
- Provide opportunities for public participation through means other than written communication, such as personal interviews or the use of audio or video recording devices to capture oral comments.

Summary of Public Outreach

CVEDD and Transit staff provided 5310 and other transportation program information at the following events. During these events, a member of CVEDD, Transit or another CVCOG program is represented at these meetings/events and shares of all the programs and services provided under the CVCOG umbrella including public transportation and the 5310 program. Team members are cross-trained to share information or provide a point of contact for inquiries that require further information. Sometimes these events are presentations, question and answer session, distribution of materials or networking opportunities.

- CVTD Regional Coordination Meetings - Quarterly
- Health & Social Resource Coalition Meetings – 2nd Friday of the month
- Homeless Coalition Meetings - 2nd Wednesday of the month
- Texas Hunger Initiative Coalition Meetings – 2nd Wednesday of the month
- Galilee CDC Board Meetings – 4th Thursday of the Month
- United Way Board Meetings – 4th Thursday of the Month

- Rural Outreach Days at Libraries, Soup Kitchens, Food Pantries, Nutrition Sites, and other locations upon request/need. – these dates and times vary throughout the year.
- Local Outreach Days at Libraries, Soup Kitchens, Rust Street, Food Pantries, Nutrition Sites, Homeless Navigation Day, and other locations upon request/need. – these dates and times vary throughout the year.

Section 9: Language Assistance Plan

Plan Components

As a recipient of federal US DOT funding, the **Concho Valley Economic Development District** is required to take reasonable steps to ensure meaningful access to our programs and activities by limited-English proficient (LEP) persons.

Limited English Proficient (LEP) refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. This includes those who have reported to the U.S. Census that they speak English less than very well, not well, or not at all.

The **Concho Valley Economic Development District's** Language Assistance Plan includes the following elements:

- Item #1: The results of the *Four Factor Analysis*, including a description of the LEP population(s), served.
- Item #2: A description of how language assistance services are provided by language
- Item #3: A description of how LEP persons are informed of the availability of language assistance service
- Item #4: A description of how the language assistance plan is monitored and updated
- Item #5: A description of how employees are trained to provide language assistance to LEP persons

Four-Factor Analysis Methodology

To determine if an individual is entitled to language assistance and what specific services are appropriate, the **Concho Valley Economic Development District** has conducted a *Four Factor Analysis* of the following areas: 1) LEP Demography, 2) Contact Frequency, 3) Importance of Service, and 4) Resources and Costs.

Factor 1: The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient.

U.S. Census Date-American Community Survey (2021 1-year Estimates Detailed)
Data from the U.S. Census Bureau's American Community Survey (ACS) were obtained through www.census.gov for CVEDD's service area.

Label	Concho Valley Estimate
Total:	148,403
Speak only English	109,382
Spanish or Spanish Creole:	36987
Speak English "very well"	26204
Speak English less than "very well"	10783
French (incl. Patois, Cajun):	109
Speak English "very well"	66
Speak English less than "very well"	43
French Creole:	47
Speak English "very well"	32
Speak English less than "very well"	15
Italian:	45
Speak English "very well"	32
Speak English less than "very well"	13
Portuguese or Portuguese Creole:	20
Speak English "very well"	19
Speak English less than "very well"	1
German:	302
Speak English "very well"	261
Speak English less than "very well"	41
Yiddish:	0
Speak English "very well"	0
Speak English less than "very well"	0
Other West Germanic languages:	8
Speak English "very well"	8
Speak English less than "very well"	0
Scandinavian languages:	12
Speak English "very well"	0
Speak English less than "very well"	12
Greek:	26
Speak English "very well"	26
Speak English less than "very well"	0
Russian:	39

Speak English "very well"	24
Speak English less than "very well"	15
Polish:	5
Speak English "very well"	5
Speak English less than "very well"	0
Serbo-Croatian:	11
Speak English "very well"	11
Speak English less than "very well"	0
Other Slavic languages:	11
Speak English "very well"	11
Speak English less than "very well"	0
Armenian:	0
Speak English "very well"	0
Speak English less than "very well"	0
Persian:	21
Speak English "very well"	21
Speak English less than "very well"	0
Gujarati:	0
Speak English "very well"	0
Speak English less than "very well"	0
Hindi:	0
Speak English "very well"	0
Speak English less than "very well"	0
Urdu:	51
Speak English "very well"	51
Speak English less than "very well"	0
Other Indic languages:	7
Speak English "very well"	7
Speak English less than "very well"	0
Other Indo-European languages:	16
Speak English "very well"	16
Speak English less than "very well"	0
Chinese:	135
Speak English "very well"	80

Speak English less than "very well"	55
Japanese:	20
Speak English "very well"	3
Speak English less than "very well"	17
Korean:	221
Speak English "very well"	118
Speak English less than "very well"	103
Mon-Khmer, Cambodian:	14
Speak English "very well"	0
Speak English less than "very well"	14
Hmong:	0
Speak English "very well"	0
Speak English less than "very well"	0
Thai:	38
Speak English "very well"	10
Speak English less than "very well"	28
Laotian:	146
Speak English "very well"	57
Speak English less than "very well"	89
Vietnamese:	325
Speak English "very well"	228
Speak English less than "very well"	97
Other Asian languages:	59
Speak English "very well"	59
Speak English less than "very well"	0
Tagalog:	208
Speak English "very well"	157
Speak English less than "very well"	51
Other Pacific Island languages:	26
Speak English "very well"	26
Speak English less than "very well"	0
Navajo:	0
Speak English "very well"	0
Speak English less than "very well"	0

Other Native North American languages:	19
Speak English "very well"	19
Speak English less than "very well"	0
Hungarian:	0
Speak English "very well"	0
Speak English less than "very well"	0
Arabic:	34
Speak English "very well"	34
Speak English less than "very well"	0
Hebrew:	11
Speak English "very well"	11
Speak English less than "very well"	0
African languages:	48
Speak English "very well"	23
Speak English less than "very well"	25
Other and unspecified languages:	0
Speak English "very well"	0
Speak English less than "very well"	0

Factor 2: The frequency with which LEP persons come into contact with the program:

Identifies and assesses the frequency that CVEDD's staff comes into contact with LEP persons. Examples of contact could include:

- (a) Use of bus and rail service;
- (b) Purchase of tickets through vending machines, outlets, websites, and over the phone;
- (c) Participation in public meetings;
- (d) Customer service interactions;
- (e) Ridership surveys;
- (f) Operator surveys.

The CVEDD works closely with the CVTD which offers two primary types of transportation services that are provided to the general public, para-transit and fixed routes. The CVEDD has an MOU in place for the purchase of services for the transportation demand response program. CVTD ensures that all of the services offered are accessible by LEP persons and the areas they predict they originate. Although these services are accessible to LEP populations, the CVEDD would like to grow the number of LEP riders by making available materials, training, and outreach services that would help serve this population better. The CVEDD works closely with CVTD, who has completed Spanish language translations of all vital documents and signage at the Multi-Modal Terminal and on all revenue vehicles.

Several of CVTD's drivers, both para-transit and fixed route, two customer service representatives, one supervisor, and the administrative office full-time receptionist speak Spanish with proficiency. The CVEDD has staff who are also bilingual to assist with the intake process and answer questions that the public may have regarding transportation services. Their ability to speak with our LEP population has allowed us to continue to serve the needs of the majority of the LEP public. Though this helps us significantly, there are many obvious barriers to having only a limited number of people who can assist most of our LEP population such as, but not limited to, being tied up with other tasks, being unavailable during breaks, taking days off, and being busy communicating with other customers.

Having technology available on computers, laptops, tablets, and phones has made it easier than ever to communicate in different languages using Google Translate, voice, email, and text messaging services. We have used these methods in the past and will continue to use these methods as necessary for LEP population that our nothing within the language scope of people available.

Factor 3: The nature and importance of the program, activity, or service provided by the program to people's lives. Generally speaking, the more important the program, the more frequent the contact and the likelihood that language services will be needed.

The mission of the **Concho Valley Economic Development District** is to be the Concho Valley's leader and advocate in facilitating those supportive services and opportunities that enable older citizens to be able to live dignified, independent, and productive lives. Some of **Concho Valley Economic Development District's** key partners include Concho Valley Transit District, MHMR, Area Agency on Aging, United Way of the Concho Valley, 2-1-1 Texas, Aging and Disability Resource Center, Nutrition sites throughout the region, Homeless Coalition, Public Housing, The Senior Volunteer Programs, and Adult Protective Services. We also have close relationships with social workers from Shannon Medical Center. All partners are aware of the services provided through the Concho Valley Economic Development District and the 5310 funding can complete referrals on behalf of individuals via the cvcog.org website, or by calling our local office.

Public transportation accessibility is incredibly important for a variety of reasons. Firstly, it provides equal opportunities and ensures that everyone has the ability to travel and access essential services such as healthcare, education, and employment. By offering affordable transportation options, public transit reduces the reliance on private vehicles which ultimately eases traffic congestion and decreases pollution levels - benefiting both the environment and overall quality of life. Additionally, accessible public transportation promotes inclusivity by catering to individuals with mobility

challenges, allowing them to participate fully in society. It also enhances community connections by facilitating social interactions among diverse groups of people. It is clear that public transportation accessibility is not just a convenience but an indispensable element for building more equitable and sustainable communities.

Factor 4: The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach. Resource and cost issues can often be reduced by technological advances, reasonable business practices, and the sharing of language assistance materials and services among and between recipients, advocacy groups, LEP populations, and Federal agencies. Large entities and those entities serving a significant number of LEP persons should ensure that their resource limitations are well-substantiated before using this factor as a reason to limit language assistance.

The **Concho Valley Economic Development District** works closely with community partners, including the various programs under the Concho Valley Economic Development District and the Concho Valley Council of Governments to ensure that all outreach efforts are completed at the most reasonable cost. Oftentimes, the Concho Valley Economic Development District partners with the Concho Valley Transit District to split the costs when visiting the rural counties; costs that are split include rental, fuel, and/or personal vehicle mileage reimbursement. These rates vary and there are no funds allocated through TXDOT to cover expenses for outreach, therefore, any outreach and awareness done on behalf of the 5310 program is done in conjunction with outreach efforts that the Area Agency on Aging was already doing regarding meeting goals through the Older American Act funding. The Concho Valley Economic Development District relies heavily on email distributions, mailouts, and Public Service Announcements when working to promote the services offered through the Concho Valley Economic Development District, Inc. Key priority populations for the Area Agency on Aging and the Aging and Disability Resource Center, through funding received through Health and Human Services include Low-Income, Minority individuals residing in rural areas. The language primarily spoken in the Concho Valley region, aside from English, is predominantly Spanish. There are no costs associated with translating forms from English to Spanish because it is all done by EDD or CVCOG.

Language Assistance Plan

Public transit is a key means of achieving mobility for many LEP persons. According to the 2021 Census records, more than 15 percent of LEP persons aged 16 years and over reported the use of public transit as their primary means of transportation to work, compared with about 5 percent of English speakers. Recent immigrants to the United States (including those persons who may not be limited English proficient) use public transportation at higher rates than native-born adults. Agencies that provide language assistance to persons with limited English proficiency competently and effectively will help ensure that their services are safe, reliable, convenient, and accessible to those persons. These efforts may attract riders who would otherwise be excluded from participating in the service because of language barriers.

Catering to LEP persons may also help increase and retain ridership among the agency's broader immigrant communities in two important ways: (1) agencies that reach out to recent immigrant populations to prepare a language implementation plan send a positive message to these persons that their business is valued, and

(2) community outreach designed to identify appropriate language assistance measures can also assist the agency in identifying the transportation needs of immigrant populations.

Limited English Proficient (LEP) Resource Materials: “I Speak” Language Identification Card

Mark this Box if you speak...	Language Identification Chart	Language
	Mark this box if you read or speak English	English
	Marque esta casilla si lee o habla español	Spanish
	Kos lub voj no yog koj paub twm thiab hais lus Hmoob	Hmong
	如果说中国在方框内打勾	Chinese
	Xin ñaùnh daáu vaøo oâ naøy neáu quyù vò bieát ñoïc vaø noui ñôôic Vieät Ngöô.	Vietnamese
	당신이한국어말할경우이 상자를표시	Korean
	Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	Tagalog
	Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen	German
	Отметить этот флажок, если вы говорите по-русски	Russian
	Означите ову кућицу ако говорите српски	Serbian
	आप हिंदी बोलते हैं तो इस बक्से को चिह्नित करें	Hindi
	پر نشان لگائیں تو اس باکس بولتے ہیں اردو اگر آپ	Urdu

Note: For additional languages visit the US Census Bureau website <http://www.lep.gov/ISpeakCards2004.pdf>

Log of LEP Encounters

Date	Time	Language Spoken by Individual (If available)	Name and Phone Number of Individual (If available)	Service Requested	Follow Up Required	Staff Member Providing Assistance	Notes
None							

Section 10: Minority Representation Information

Recipients that have transit-related, non-elected planning boards, advisory councils or committees, or similar committees, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.

Guidance: If you don’t have a non-elected transit-related board, committee, or council, then leave the table below blank, and in section B write that there are no non-elected transit-related boards, committees, or councils.

A. Minority Representation Table

Table Depicting Membership of Board, Committees, Councils, Broken Down by Race

Body	Caucasian	Hispanic	African American	Asian American	Native American	Two or More Races
Population	%	%	%	%	%	%
Name of Committee 1	%	%	%	%	%	%

B. Efforts to Encourage Minority Participation

There are no non-elected transit-related boards, committees, or councils through the Concho Valley Economic Development District. The CVEDD Board will be responsible for providing input and representation for Seniors and/or Senior needs throughout the Concho Valley region.

The Concho Valley Concho Valley Economic Development District has a Memorandum of Understanding in place with the Concho Valley Transit District for the purchase of transportation services. Both the CVEDD and the CVTD are under the Concho Valle Council of Governments. Internal monitoring tools are in place to ensure that funds are spent appropriately and all backup documentation is in place for any fiscal or program monitoring requirements.

Section 11: Providing Assistance to and Monitoring Subrecipients

CVEDD is a pass-through entity for funds received through an inter-local agreement with the Concho Valley Transit District. CVEDD provides funds to CVTD who is our sub-recipient. CVEDD does not provide funding to directly to clients for transportation services.

Monthly: CVTD provides a monthly report to CVEDD with client trip information for urban and rural bus services. CVEDD then takes that report and audits 10% of the clients for urban and 10% of the clients for rural, ensuring there is a completed application and verification of trips on file for the selected clients. Once this has been audited and approved by CVEDD, CVTD will then send an invoice to CVEDD for processing and payment by the finance department.

Annually: CVEDD completes an annual review of CVTD which includes the following areas to ensure we remain state and federally complaint:

- Asset Management
- Americans with Disabilities Act
- Title VI of the 1964 Civil Rights Act
- Equal Employment Opportunity

Section 12: Title VI Equity Analysis

1. Has the agency built a facility? (Check a response below)

☒ No, the agency has not built a facility.

☐ Yes, the agency has built a facility and completed a Title VI equity analysis to compare the equity impacts of various siting alternatives, and the analysis must occur before the selection of the preferred site. (Include at the end of the TVI plan a copy of the Title VI equity analysis.)

Section 13: Requirements for Fixed Route Transit Providers ☐ NA, No Fixed Routes

Recipients that provide fixed route services must provide the following service standard information:

1. Vehicle load for each mode
2. Vehicle headway for each mode
3. On-time performance for each mode
4. Service availability for each mode

And the following service policies information:

1. Transit amenities for each mode
2. Vehicle assignment for each mode

Examples of how to report this information can be found in the FTA C4702.1B Appendix G and Appendix H.

Guidance: Requirements for Metropolitan Planning Organizations (MPOs)

All MPOs must complete a Title VI Program and submit it directly to FTA for approval. Upon FTA approval, MPOs must provide a copy to the TxDOT PTN as the primary recipient. More information on MPO requirements are in Chapter VI of FTA C4702.1B.



Concho Valley Economic Development District COMPLAINT POLICY & PROCEDURES

The CVEDD customer Complaint Policy has been established to ensure that people have an easy and accessible way to provide feedback to the agency. CVEDD is open to hearing any customer feedback including complaints, comments, suggestions, or concerns.

Contacting CVEDD: You can contact CVEDD in the following ways:

- **U.S. Mail:** Mail feedback to:
Concho Valley Council of Governments / Attn: CVEDD
5430 Link Rd., San Angelo, TX 76904.
- **Electronic Mail:** Email CVEDD at lisa.rine@cvcog.org

Feedback Review Process: All feedback from customers is valued. Feedback will be reviewed by the Regional Services Director who will distribute customer communication to the appropriate representative(s) dependent on the scope of the complaint.

1. Customer concerns, complaints, or employee commendations will be handled by the Regional Services Manager – Lisa Rine.
2. Questions regarding discrimination or bias will be sent to the HR Director.

Feedback Acknowledgement: Anyone who submits a comment, complaint, or service suggestion to CVEDD shall receive a response provided they give legible contact information. Feedback sent via US Mail or fax will receive a response within seven business days. Electronic mail, phone, or web-originated messages will be returned within three business days

Customer Appeals Process: Any person who is dissatisfied with the response they receive from CVEDD is welcome to appeal the decision. CVCOG management will reassess the complaint including the executive director.

Information about Policy: Information about the Customer Complaint Policy will be made available:

- **On CVCOG's website at:**
<https://www.cvcog.org/agency/economic-development-district-inc>
- **At CVCOG's office located at:**
Concho Valley Council of Government
5430 Link Rd. San Angelo, TX 76904

Reporting: The Regional Services Director shall compile a summary of rider responses for the Advisory Board, City Council, County Board of Supervisors, staff, and employees for use in reviewing and evaluating service.

Categorization: Each complaint shall be categorized into one of the six 'Basis of Complaints': Customer Service, Service, Maintenance, Compliance, Security, and ADA.

Tracking: CVEDD shall maintain a tracking system for all feedback from customers that provides a unique identification of each customer's communication and allows ready access to information on the status of the comment at any time.

Protection from Retribution: Customers of CVEDD should be able to submit feedback without fear of retribution from the agency. If someone feels like they are being treated unfairly in response to the feedback they provided, they should contact CVCOG's HR Director at 325-944-9666, and the director will appropriately discipline any employee who retaliates against a customer.



Customer Complaint/ Comment Form

1. Name (Complainant):	
2. Phone:	3. Email:
4. Home Address (Street, City, State, Zip)	
5. Basis of Complaint/Comment	Evaluation of Complaint/Comment
☐ Customer Service ☐ Service ☐ Maintenance ☐ Compliance ☐ Security ☐ ADA	
6. Explain as briefly and clearly as possible your specific complaint/comment. Use the back of this sheet or attach additional sheets as needed. Also, attach any additional pertinent information.	
7. How can this be resolved to your satisfaction:	
Signature of Complainant:	Date:
Received by:	Date:

Two options to submit form:

U.S. Mail: Mail feedback to:
 Concho Valley Council of Governments
 Attn: CVEDD
 5430 Link Rd.
 San Angelo, TX 76904

Electronic Mail: Email CVEDD at
lisa.rine@cvcog.org



Formulario de Quejas del Cliente

1. Nombre (del Reclamante):	
2. Teléfono:	3. Correo Electrónico:
4. Dirección (La calle, ciudad, estado, código postal)	
5. La queja/comentario: ☐ El servicio al cliente ☐ El Servicio ☐ El Mantenimiento ☐ La conformidad ☐ La seguridad ☐ ADA	Evaluación de la queja/comentario
6. Explicar la queja tan claramente como sea posible por favor. Use la parte posterior del papel según sea necesario. Puede adjuntar más información según sea necesario.	
7. Cómo puede esto solucionar a su satisfacción?	
Firma del Reclamante:	La fecha:
Recibido por:	La fecha:

Dos opciones para enviar el formulario:

Correo de los Estados Unidos:

Envíe sus comentarios a:
Consejo de Gobiernos del Valle del Concho
A la atención de: CVEDD
5430 Link Rd.
San Angelo, TX 76904

Correo electrónico:

Correo electrónico CVEDD a
lisa.rine@cvcog.org

TITLE VI Notice to the Public

The Concho Valley Economic Development District's Notice to the Public is as follows:

Notifying the Public of Rights Under Title VI

THE CONCHO VALLEY ECONOMIC DEVELOPMENT DISTRICT, INC.

- ✓ The **Concho Valley Economic Development District** operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the **Concho Valley Economic Development District**.
- ✓ For more information on the **Concho Valley Economic Development District's** Title VI program, the procedures to file a complaint, or to file a complaint contact 1-877-947-8729; email lisa.rine@cvcog.org. or visit our administrative, CVCOG main office, at 5430 Link Rd. San Angelo, TX 76904. For more information, visit http://www.cvcog.org/cvcog/regional_services.html.
- ✓ This notice will be posted at the CVCOG main office, the public meetings rooms that the CVEDD utilizes at the CVCOG, and in the CVTD lobby.
- ✓ A complaint may also be filed directly with the:

Texas Department of Transportation, Attn: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483, or

Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.
- ✓ If information is needed in another language, contact 1-877-947-8729.

Notifying the Public of Rights Under Title VI

**THE CONCHO VALLEY ECONOMIC
DEVELOPMENT DISTRICT , INC**

- ✓ **El Distrito de Desarrollo Económico del Valle del Concho** opera sus programas y servicios sin importar su raza, color y origen nacional, de acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquier persona que crea que ha sido agraviada por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja ante **el Distrito de Desarrollo Económico del Valle del Concho**.

- ✓ Para más información de el **Distrito de Desarrollo Económico del Valle del Concho** Título VI program, los procedimientos para presentar una queja o para presentar una queja 1-877-947-8729; email lisa.rine@cvcog.org ; or visite nuestro, CVCOG main office, at 5430 Link Rd. San Angelo, TX 76904.

Para más información, visite

http://www.cvcog.org/cvcog/regional_services.html

- ✓ Este aviso se publicará en el CVCOG main office, las salas de reuniones públicas que CVEDD utilizes at the CVCOG, y en el lobby de CVTD.

- ✓ Una queja también puede ser presentada directamente:

Texas Department of Transportation, Attn: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483, or

Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

- ✓ If information is needed in another language, contact 1-877-947-8729.
- ✓ Si necesita información en otro idioma, póngase en contacto con 1-877-947-8729.

Title VI Complaint Procedure

The **Concho Valley Economic Development District's** Title VI Complaint Procedure is made available in the following locations: *(check all that apply)*

- X - Agency website: http://www.cvcog.org/cvcog/regional_services.html.
 - X - Hard copy in the central office: CVCOG 5430 Link Rd., San Angelo, TX
 - X - Available in appropriate languages for LEP populations, meeting the Safe Harbor Threshold.
 - X - Other, email: lisa.rine@cvcog.org Subject: Title VI Complaint form
-

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by the **Concho Valley Economic Development District** may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form. Complaint forms can be found at: www.cvcog.org, or requested at: 5430 Link Rd., San Angelo, TX 76904

The **Concho Valley Economic Development District** investigates complaints received no more than 180 days after the alleged incident. The **Concho Valley Economic Development District** will process complaints that are complete.

Once the complaint is received, the **Concho Valley Economic Development District**, will review it to determine if our office has jurisdiction. Once a complaint has been received the **Concho Valley Economic Development District** will notify, by email or fax, the TXDOT Public Transportation Coordinator within 10 working days of the receipt of the complaint. A copy of each Title VI complaint received will be forwarded, via paper or electronic copy, to the TXDOT Public Transportation Coordinator. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

The **Concho Valley Economic Development District** has 14 business days to investigate the complaint. If more information is needed to resolve the case, **Concho Valley Economic Development District** may contact the complainant.

The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case.

If the investigator is not contacted by the complainant or does not receive the additional information within 14 business days, **Concho Valley Economic Development District** can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two (2) letters to the complainant: a closure letter or a letter of finding (LOF).

- ✓ A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.
- ✓ A letter of finding (LOF) summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff members, or other action will occur.

If the complainant wishes to appeal the decision, she/he has 10 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the: Texas Department of Transportation, Attn: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483, or Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

If information is needed in another language, then contact 1-877-947-8729. Si necesita información en otro idioma, póngase en contacto con 1-877-947-8729.

Procedimiento de Queja del Título VI

El **Distrito de Desarrollo Económico del Valle del Concho** del Procedimiento de Queja del Título VI del Valle del Concho se encuentra disponible en las siguientes ubicaciones: (marque todas las que correspondan):

X - Sitio web de la agencia: http://www.cvcog.org/cvcog/regional_services.html.

X - Copia impresa en la oficina central: CVCOG 5430 Link Rd., San Angelo, TX 76904

X - Disponible en los idiomas apropiados para las poblaciones LEP, cumpliendo con el Umbral de Puerto Seguro.

X - Otro, email: lisa.rine@cvcog.org Asunto: Título VI Formulario de queja

Cualquier persona que crea que ha sido discriminada por raza, color u origen nacional por el **Distrito de Desarrollo Económico del Valle del Concho** puede presentar una queja de Título VI completando y presentando el Formulario de Queja de Título VI de la agencia. Los formularios de quejas pueden ser encontrados en: www.cvcog.org, o solicitados en: 5430 Link Rd., San Angelo, TX 76904

El **Distrito de Desarrollo Económico del Valle del Concho** investiga las denuncias recibidas no más de 180 días después del presunto incidente, el **Distrito de Desarrollo Económico del Valle del Concho** tramitará las quejas completas.

Una vez recibida la queja, el **Distrito de Desarrollo Económico del Valle de Concho** lo revisará para determinar si nuestra oficina tiene jurisdicción. Una vez recibida la queja, el **Distrito de Desarrollo Económico del Valle del Concho** notificará, por correo electrónico o fax, al Coordinador de Transporte Público de TXDOT dentro de los 10 días hábiles siguientes a la recepción de la queja. Una copia de cada reclamación recibida en Título VI será enviada, a través de papel o copia electrónica, al Coordinador de Transporte Público de TXDOT. El demandante recibirá una carta de reconocimiento informándole si la queja será investigada por nuestra oficina.

El **Distrito de Desarrollo Económico del Valle del Concho** tiene 14 días hábiles para investigar la queja. Si se necesita más información para resolver el caso, el **Distrito de Desarrollo Económico del Valle de Concho** puede contactar al reclamante. El reclamante tiene 10 días hábiles desde la fecha de la carta para enviar la información solicitada al investigador asignado al caso.

Si el investigador no es contactado por el demandante o no recibe la información adicional dentro de los 14 días hábiles, el **Distrito de Desarrollo Económico del Valle del Concho** puede cerrar administrativamente el caso. Un caso puede ser administrativamente cerrado también si el demandante ya no desea continuar su caso.

Después de que el investigador revise la queja, emitirá una de dos (2) cartas al demandante: una carta de cierre o una carta de hallazgo (LOF).

- ✓ Una carta de cierre resume las alegaciones e indica que no hubo una violación del Título VI y que el caso será cerrado.
- ✓ Una carta de hallazgo (LOF) resume las acusaciones y las entrevistas con respecto al supuesto incidente, y explica si ocurrirá cualquier acción disciplinaria, entrenamiento adicional del miembro del personal u otra acción.

Si el querellante desea apelar la decisión, tiene 10 días después de la fecha de la carta o del LOF para hacerlo. Una persona puede también presentar una queja directamente con: Departamento de Transporte de Texas, a la atención de: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483, o Administración Federal de Tránsito, Oficina de Derechos Civiles, Atención: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

Si se necesita información en otro idioma, comuníquese con el 1-877-947-8729. Si necesita información en otro idioma, póngase en contacto con 1-877-947-8729

Title VI Complaint Form

The **Concho Valley Economic Development District's** Title VI Complaint Procedure is made available in the following locations: *(check all that apply)*

- X - Agency website: http://www.cvcog.org/cvcog/regional_services.html
- X - Hard copy in the central office located at 5430 Link Rd., San Angelo, TX 76904
- X - Available in appropriate languages for LEP populations, meeting the Safe Harbor Threshold.
- X - Other, email: lisa.rine@cvcog.org Subject: Title VI Complaint form

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Email Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?			Yes*	No
*If you answered "yes" to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party: _____				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply): ☐ Race ☐ Color ☐ National Origin Date of Alleged Discrimination (Month, Day, Year): _____ Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. _____ _____				
Section IV				
Have you previously filed a Title VI complaint with this agency?			Yes	No
Section V				
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? ☐ Yes ☐ No				

If yes, check all that apply:	
☐ Federal Agency: _____	
☐ Federal Court _____	☐ State Agency _____
☐ State Court _____	☐ Local Agency _____
Please provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	
Section VI	
Name of agency complaint is against:	
Contact person:	
Title:	
Telephone number:	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

Signature Date

Si necesita información en otro idioma, póngase en contacto con 1-877-947-8729.

Please submit this form in person at the address below, or mail this form to:

ATTN: Lisa Rine, Regional Services Manager
Concho Valley Economic Development District, Inc
5430 Link Rd.
San Angelo, TX 76904

Formulario de Queja de Título VI

El **Distrito de Desarrollo Económico del Valle del Concho** del Procedimiento de Queja del Título VI del Valle del Concho se encuentra disponible en las siguientes ubicaciones: (marque todas las que correspondan):

X - Sitio web de la agencia: http://www.cvcog.org/cvcog/regional_services.html.

X - copia impresa en la oficina central 5430 Link Rd. San Angelo, TX 76904

X - Disponible en los idiomas apropiados para las poblaciones LEP, cumpliendo con el Umbral de Puerto Seguro.

X - Otro, email: lisa.rine@cvcog.org Asunto: Formulario de Queja de Titulo VI

Sección I:				
Nombre:				
Dirección:				
Dirección: Teléfono (Casa):			Teléfono (Trabajo):	
Dirección de correo electrónico:				
Requisitos de formato accesible?	Impresión grande		Cinta de audio	
	TDD		Otro	
Sección II:				
¿Está presentando esta queja en su propio nombre?			Si*	No
* Si respondió "sí" a esta pregunta, vaya a la Sección III.				
Si no es así, proporcione el nombre y la relación de la persona por la que se queja:				
Explique por qué ha presentado un tercero:				
Por favor, confirme que ha obtenido el permiso de la parte agraviada si está presentando en nombre de un tercero.			Si	No
Sección III:				

Creo que la discriminación que experimenté se basó en (marque todas las que apliquen):
☐ Raza ☐ Color ☐ Origen nacional
 Fecha de Presunta Discriminación (Mes, Día, Año): _____
 Explique lo más claramente posible lo que sucedió y por qué cree que fue discriminado. Describa a todas las personas involucradas. Incluya el nombre y la información de contacto de la persona (s) que discriminó (si se conoce), así como nombres e información de contacto de cualquier testigo. Si necesita más espacio, utilice el reverso de este formulario.

Sección IV:		
¿Ha presentado previamente una queja de Título VI con esta agencia?	Si	No

Sección V:	
¿Ha presentado esta queja ante cualquier otra agencia federal, estatal o local, o ante cualquier tribunal federal o estatal?	
☐ Si ☐ No	
En caso afirmativo, marque todas las que correspondan:	
☐ Agencia Federal: _____	☐ Agencia del estado _____
☐ Corte federal _____	☐ Corte Estatal _____
☐ Corte Estatal _____	☐ Agencia local _____

Proporcione información sobre una persona de contacto en la agencia / tribunal donde se presentó la queja.

Nombre:
Título:
Agencia:
Dirección:
Teléfono:

Sección VI
El nombre de la queja de la agencia está en contra:
Persona de contacto:
Título:
Número de teléfono:

Usted puede adjuntar cualquier material escrito u otra información que considere pertinente a su queja.

Firma y fecha requerida abajo

Firma

Fecha

Por favor envíe este formulario en persona a la dirección abajo, o envíe este formulario a:

ATTN: Lisa Rine
Distrito de Desarrollo Económico del Valle del Concho
5430 Link Rd.
San Angelo, TX 76904

Concho Valley Economic Development District
Balance Sheet
6/30/2026

Current Period
Balance

Assets

First Financial CV Economic Development Dist Bank Acct	247,472.91	1113000
CVEDD TXDOT Transportation 5310	175,105.00	1218000
AR CVCOG	303,127.65	1240000
Loan 2, The Deadhorse-LDK Enterprises LLC	18,885.34	1302000
Loan #6, EK Made LLC dba Grill-A-Burger	22,195.91	1308000
Loan #7, James Pettit-Pettit Productions	23,689.15	1309000
Loan #10, Rangel Printing	5,004.36	1312000
Loan 11, TriTex Fence Company	4,077.39	1313000
Loan 14, John Trevino dba Premier Choice Insurance	1,829.18	1316000
Loan 15, The Silo Salon	12,886.72	1317000
Loan 20, Galindo Roofing	54,562.29	1322000
Loan 2024-21, Company Printing	30,989.09	1324000

Total Assets

899,824.99

Liability

A/P Owed to CVCOG	4,492.95	2112000
CARES Revolving Loan Fund Unearned Revenue	297,756.65	2948000
Tom Green Revolving Loan Fund Unearned Revenue	274,868.18	2950000
TG Addressing Unearned Revenue	18,664.51	2951000
Unearned Revenue- EDA Award	17,500.00	2952000
Loan 2 The Deadhorse-LDK Enterprises, LLC	18,885.34	3202000
Loan #6, EK Made LLC dba Grill-A-Burger	22,195.91	3208000
Loan #7, James Pettit-Pettit Productions	23,689.15	3209000
Loan #10, Rangel Printing	5,004.36	3212000
Loan 11, TriTex Fence Company	4,077.39	3213000
Loan 14, John Trevino dba Premier Choice Insurance	1,829.18	3216000
Loan 15, The Silo Salon	12,886.72	3217000
Loan 20, Galindo Roofing	54,562.29	3222000
Loan 2024-21, Company Printing	30,989.09	3224000

Total Liability

787,401.72

Fund Balance

Revolving Loan Interest General Fund Balance	65,418.40
Tom Green County Addressing General Fund Balance	30,740.87
Addressing Local General Fund Balance	16,264.00
Total Fund Balance	112,423.27

Total Liabiltiy & Fund Bal.

899,824.99

Concho Valley Economic Development District
Reconcile Cash Accounts
Summary

Cash Account: 1113000 First Financial CV Economic Development Dist Bank Acct
Reconciliation ID: Reconciliation Jun 2026
Statement Ending Date: 6/30/2026
Status: Open

Bank Balance	247,472.91
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	247,472.91
Balance Per Books	247,472.91
Unreconciled Difference	0.00

Concho Valley Economic Development District
Reconcile Cash Accounts
Detail

Cash Account: 1113000 First Financial CV Economic Development Dist Bank Acct

Reconciliation ID: Reconciliation Jun 2026

Statement Ending Date: 6/30/2026

Status: Open

Cleared Deposits

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Deposit Number</u>
CRE12571497	6/2/2026	EDA funds req for 3rd Qtr 2026 6/2/26	17,500.00	
CRE12841329	6/5/2026	CVEDD Weekly Deposit 06/05/2026	200.00	
CRE12841331	6/12/2026	CVEDD Weekly Deposit 06/12/2026	1,520.83	
CRE12841347	6/26/2026	CVEDD Weekly Deposit 06/26/2026	10,492.00	
CRE12571505	6/30/2026	State Payment 4284565 I08 6/30/26	73,556.00	
CRE12571506	6/30/2026	State Payment 4284620 I08 6/30/26	79,380.00	
Cleared Deposits			<u>182,648.83</u>	

Concho Valley Economic Development District
Reconcile Cash Accounts
Detail

Cash Account: 1113000 First Financial CV Economic Development Dist Bank Acct
Reconciliation ID: Reconciliation Jun 2026
Statement Ending Date: 6/30/2026
Status: Open

Cleared Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
JVE12841512	6/16/2026	Record Funds Transferred to CVCOG May 2026	(48,974.66)
Cleared Other Cash Items			<u>(48,974.66)</u>

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Accounts Receivable - TXDOT 5310
Account 1218

Grant	Description	Amount	Date Paid
I08	Apr billing	75,236.00	
I08	May billing	27,904.00	
I09	Feb billing	14,171.00	rcv 7-13-26
I09	Mar billing	17,057.00	rcv 7-13-26
I09	Apr billing	24,494.00	
I09	May billing	16,243.00	
	Total	<u>175,105.00</u>	
		MIP: <u>175,105.00</u>	

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Accounts Receivable
Account 1240

Description	Date	Amount	Notes
Funds deposited with CVCOG (Due from CVCOG)		300,000.00	
Interest Earned FY 25-26		3,127.65	
	Total	<u>303,127.65</u>	
	MIP:	<u>303,127.65</u>	
	Variance:	-	

CVEDD ACTIVE LOAN STATUS REPORT

June 30, 2026

Name of Business	Date Funded	Loan #	Loan Amount	Balance	Payment	Last Pmt
The Deadhorse	11/6/2020	Ln# 2	\$25,000.00	\$18,885.34	\$1,228.87	6/22/2022
Grill-A-Burger	1/15/2021	Ln# 6	\$25,000.00	\$22,195.91	\$557.87	6/18/2024
Pettit Productions	1/15/2021	Ln# 7	\$25,000.00	\$23,689.15	\$0.00	2/27/2025
Rangel Printing	1/22/2021	Ln# 10	\$20,000.00	\$5,004.36	\$185.21	6/1/2026
TriTex Fence Co.	3/3/2021	Ln# 11	\$30,000.00	\$4,077.39	\$533.30	4/13/2026
Premier Choice Insurance	10/29/2021	Ln# 14	\$30,000.00	\$1,829.18	\$589.66	6/12/2026
The Silo Salon	11/30/2021	Ln# 15	\$30,000.00	\$12,886.72	\$324.69	2/6/2026
Galindo Roofing	11/1/2022	Ln# 20	\$100,000.00	\$54,562.29	\$1,677.43	5/29/2026
Company Printing	1/15/2025	Ln#21	\$50,000.00	\$30,989.09	\$833.64	6/12/2026
TOTAL			\$ 373,000.00	\$ 174,119.43		

Concho Valley Economic Development District
Balance Sheet Reconciliation
March 31, 2026

2112 - AR Statement - Concho Valley Economic Development District

<u>Date</u>	<u>Description</u>	<u>\$ Amount</u>
6/1/2026	Beginning Balance	48,974.66
6/16/2026	Payment Received	(48,974.66)
	Grant 043-Expenses paid by CVCOG	-
	Grant 052-Expenses paid by CVCOG	4,492.95
	Grant I08-Expenses paid by CVCOG	-
	Grant I09-Expenses paid by CVCOG	-
		-
	Total Amount owed to CVCOG	<u>\$ 4,492.95</u>
	MIP	<u>\$ 4,492.95</u>
	Variance	(0.00)

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

CARES Revolving Loan Fund Deferred Income
Account 2948

Description	Subtotals	Amount	Date
FY 22-23 Balance	172,308.27		6/30/2023
FY-23-24 Balance	51,138.44		6/30/2024
FY 24-25 Balance	11,532.31		6/30/2025
July 2025 Subtotal	3,243.18		
August 2025 Subtotal	6,836.02		
September 2025 Subtotal	4,647.40		
October 2025 Subtotal	4,331.24		
November 2025 Subtotal	3,344.15		
December 2025 Subtotal	17,296.45		
January, 2026 Subtotal	3,394.84		
February 2026 Subtotal	4,756.59		
March, 2026 Subtotal	2,980.27		
May, 2026 Subtotal	8,571.07		
Rangel Printing, Loan 10		185.21	6/1/2026
Premier Choice Ins, Loan 14		589.66	6/12/2026
Company Printing		833.64	6/12/2026
June, 2026 Subtotal	1,608.51		

Total 297,756.65

MIP: 297,756.65

Variance: -

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Tom Green County Revolving Loan Fund Deferred Income
Account 2950

Description	Date	Subtotal	Amount	Notes
Subtotal 2021		168,263.72		
Subtotal 2022		102,863.34		
Subtotal 2023		1,949.38		
Subtotal 2024		1,791.74		
Subtotal 2025		0.00		
	Total	274,868.18		
	MIP:	274,868.18		
	Variance:	-		

EDA Tom Green County Revolving Loan funds were defederalized in 2021
Funds can now be used throughout the Concho Valley region to assist businesses

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Tom Green County Deferred Funds - Acct 2951

Description	Actual Expense	Funds Recognized	Payment	Variance between	
				Actual and Funds Recognized	Balance
Oct-Dec '25	7,809.65	7,809.65	10,492.00	-	2,682.35
Jan-Mar '26	7,747.52	7,747.52	10,492.00	-	2,744.48
Apr-Jun '26	7,746.32	7,746.32	10,492.00	-	2,745.68
Jul-Sep '26	-	-	10,492.00	-	10,492.00
				-	-
Total TG Deferred	23,303.49	23,303.49	41,968.00	-	18,664.51

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Deferred Income - EDA Award
Account 2952

Description		Amount
Expenses for Calendar Year 2024:		
1st Qtr	Jan-Mar	\$ 17,500.00
2nd Qtr	Apr-Jun	\$ 17,500.00
3rd Qtr	Jul-Sep	\$ 17,500.00
4th Qtr	Oct-Dec	\$ 17,500.00
Total Funds Recognized CY 2024		<u>\$ 70,000.00</u>
Expenses for Calendar Year 2025:		
1st Qtr	Jan-Mar	\$ 17,500.00
2nd Qtr	Apr-Jun	\$ 17,500.00
3rd Qtr	Jul-Sep	\$ 17,500.00
4th Qtr	Oct-Dec	\$ 17,500.00
Total Funds Recognized CY 2025		<u>\$ 70,000.00</u>
Expenses for Calendar Year 2026:		
1st Qtr	Jan-Mar	\$ 17,500.00
2nd Qtr	Apr-Jun	\$ 17,500.00
3rd Qtr	Jul-Sep	\$ -
4th Qtr	Oct-Dec	
Total Funds Recognized CY 2025		<u>\$ 35,000.00</u>
EDA Payments for CY 2024		\$ 70,000.00
EDA Payments for CY 2025		\$ 70,000.00
EDA Payments for CY 2026		\$ 52,500.00
Total Funding EDA		<u>\$ 192,500.00</u>
Total EDA		<u>\$ 17,500.00</u>
MIP:		<u>17,500.00</u>
Variance:		-

EDA Award for January 2024 through December 2026, \$70,000 annually/\$17,500 quarterly

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Interest Fund Balance

Description		Amount
Regional Planning		(14,888.73)
	Interest Earned FY 24-25	5,544.10
Interest Earned July 2025		472.23
Interest Earned Aug 2025		818.24
Interest Earned Sep 2025		520.51
Interest Earned Oct 2025		557.50
Interest Earned Nov 2025		130.44
Interest Earned Dec 2025		597.78
Interest Earned Jan 2026		573.07
Interest Earned Feb 2026		639.13
Interest Earned Mar 2026		1,017.79
Interest Earned Apr 2026		1,082.15
Interest Earned May 2026		1,338.34
Interest Earned June 2026		886.42
Regional Planning		51,240.70
	Interest Earned FY 25-26	59,874.30
Total Deferred Interest Fund Balance		65,418.40

Concho Valley Economic Development District
Balance Sheet Reconciliation
June 30, 2026

Tom Green County General Funds

Description	Funds			
	Recognized	Payment	Balance	
	34,640.27	41,968.00	7,327.73	Sub-Total FY 15-16
	42,331.25	41,968.00	(363.25)	Sub-Total FY 16-17
	38,641.51	41,968.00	3,326.49	Sub-Total FY 17-18
	26,240.73	41,968.00	15,727.27	Sub-Total FY 18-19
	48,887.17	41,968.00	(6,919.17)	Sub-Total FY 19-20
	41,217.31	41,968.00	750.69	Sub-Total FY 20-21
	40,450.66	41,968.00	1,517.34	Sub-Total FY 21-22
Oct-Dec '22	7,959.28	10,492.00	2,532.72	
Jan-Mar '23	8,036.19	10,492.00	2,455.81	
Apr-Jun '23	8,841.75	10,492.00	1,650.25	
Jul-Sept '23	10,206.74	10,492.00	285.26	
	35,043.96	41,968.00	6,924.04	Sub-Total FY 22-23
Oct-Dec '23	10,893.51	10,492.00	(401.51)	
Jan-Mar '24	9,102.17	10,492.00	1,389.83	
Apr-Jun '24	9,224.65	10,492.00	1,267.35	
Jul-Sept '24	9,307.11	10,492.00	1,184.89	
	38,527.44	41,968.00	3,440.56	Sub-Total FY 23-24
Oct-Dec '24	10,818.49	10,492.00	(326.49)	
Jan-Mar '25	10,155.38	10,492.00	336.62	
Apr-Jun '25	12,081.34	10,492.00	(1,589.34)	
Jul-Sept '25	9,903.62	10,492.00	588.38	
	42,958.83	41,968.00	(990.83)	Sub-Total FY 24-25
Oct-Dec '25	0.00	0.00	0.00	
Jan-Mar '26	0.00	0.00	0.00	
Apr-Jun '26	0.00	0.00	0.00	
Jul-Sept '26	0.00	0.00	0.00	
	0.00	0.00	0.00	Sub-Total FY 25-26
	388,939.13	419,680.00	30,740.87	Grand Total TGC General Funds

June 30, 2026

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Concho Valley Economic Development District

Summary Budget Comparison

From 6/1/2026 Through 6/30/2026

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
043	Program 043, CVEDD Revolving Loans					
004	Revenue					
4732000	Interest on CARES RLF	4,300.00	5,505.95	112.32	1,205.95	128.04%
Total 004	Revenue	4,300.00	5,505.95	112.32	1,205.95	128.05%
053	EDA CARES Revolving Loan Administration					
5150000	Vacation Time Allocation	225.00	0.00	0.00	225.00	0.00%
5151000	Medicare Tax	45.00	0.00	0.00	45.00	0.00%
5172000	Worker's Compensation	15.00	0.00	0.00	15.00	0.00%
5174000	Health Insurance Benefit	300.00	0.00	0.00	300.00	0.00%
5175000	Dental Insurance Benefit	15.00	0.00	0.00	15.00	0.00%
5176000	Life Insurance Benefit	20.00	0.00	0.00	20.00	0.00%
5177000	HSA Insurance Benefit	40.00	0.00	0.00	40.00	0.00%
5181000	Retirement	340.00	0.00	0.00	340.00	0.00%
5199000	Management and Administration Indirect	300.00	0.00	0.00	300.00	0.00%
5231000	Audit & Legal	3,000.00	2,999.65	0.00	0.35	99.98%
Total 053	EDA CARES Revolving Loan Administration	(4,300.00)	(2,999.65)	0.00	1,300.35	69.74%
Report Difference		0.00	2,506.30	112.32	2,506.30	100.00%

Concho Valley Economic Development District

Summary Budget Comparison

From 6/1/2026 Through 6/30/2026

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
052	CVEDD Planning					
004	Revenue					
4116000	Federal-EDA Grant	210,000.00	175,000.00	5,833.34	(35,000.00)	83.33%
Total 004	Revenue	210,000.00	175,000.00	5,833.34	(35,000.00)	83.33%
040	CVEDD Planning-EDA					
5110000	Salaries	97,480.00	64,547.08	1,183.75	32,932.92	66.21%
5150000	Vacation Time Allocation	8,427.00	4,770.30	88.79	3,656.70	56.60%
5151000	Medicare Tax	1,615.00	904.67	16.97	710.33	56.01%
5172000	Worker's Compensation	473.00	263.62	4.85	209.38	55.73%
5173000	SUTA	224.00	188.06	0.00	35.94	83.95%
5174000	Health Insurance Benefit	10,782.00	5,616.50	77.94	5,165.50	52.09%
5175000	Dental Insurance Benefit	411.00	194.94	3.07	216.06	47.43%
5176000	Life Insurance Benefit	695.00	309.58	4.98	385.42	44.54%
5177000	HSA Insurance Benefit	439.00	142.71	2.46	296.29	32.50%
5181000	Retirement	10,600.00	7,100.30	130.21	3,499.70	66.98%
5199000	Management and Administration Indirect	9,889.08	6,050.68	108.94	3,838.40	61.18%
5206000	HR Service Center	2,593.22	1,856.37	54.65	736.85	71.58%
5207000	Procurement Service Center	31,212.60	28,717.01	47.42	2,495.59	92.00%
5208000	Information Technology Service Center	5,466.00	4,041.58	174.56	1,424.42	73.94%
5309000	Travel In-Region	1,269.94	919.94	0.00	350.00	72.43%
5310000	Travel Out of Region	10,203.97	10,122.28	0.00	81.69	99.19%
5451000	Facility Maintenance	11,799.81	9,381.75	242.36	2,418.06	79.50%
5510000	Supplies	577.00	350.90	0.00	226.10	60.81%
5632000	Copier	370.00	212.32	3.24	157.68	57.38%
5723000	Publications	251.84	251.84	0.00	0.00	100.00%
5751000	Training	365.00	365.00	0.00	0.00	100.00%
5753000	Dues & Fees	4,804.54	4,349.54	15.00	455.00	90.52%
5762000	Postage & Freight	51.00	11.34	0.00	39.66	22.23%
Total 040	CVEDD Planning-EDA	(210,000.00)	(150,668.31)	(2,159.19)	59,331.69	71.75%
Report Difference		0.00	24,331.69	3,674.15	24,331.69	100.00%

Concho Valley Economic Development District

Summary Budget Comparison

From 6/1/2026 Through 6/30/2026

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
052	CVEDD Planning					
004	Revenue					
4119000	TG Addressing Revenue	41,968.00	23,303.49	2,333.76	(18,664.51)	55.52%
4523000	Local Addressing Revenue	550.00	0.00	0.00	(550.00)	0.00%
4740000	Interest on Savings Acct	0.00	3,127.65	774.10	3,127.65	100.00%
Total 004	Revenue	42,518.00	26,431.14	3,107.86	(16,086.86)	62.16%
052	CVEDD GIS Department					
5110000	Salaries	20,462.00	12,171.72	1,215.55	8,290.28	59.48%
5118000	General Overtime Hours	21.00	0.00	0.00	21.00	0.00%
5150000	Vacation Time Allocation	1,550.00	912.88	91.16	637.12	58.89%
5151000	Medicare Tax	300.00	176.54	17.63	123.46	58.84%
5172000	Worker's Compensation	100.00	45.97	4.98	54.03	45.97%
5173000	SUTA	87.00	17.97	0.00	69.03	20.65%
5174000	Health Insurance Benefit	4,000.00	2,089.25	206.73	1,910.75	52.23%
5175000	Dental Insurance Benefit	150.00	82.33	8.15	67.67	54.88%
5176000	Life Insurance Benefit	175.00	92.75	9.17	82.25	53.00%
5177000	HSA Insurance Benefit	173.00	66.01	6.53	106.99	38.15%
5181000	Retirement	2,300.00	1,338.94	133.72	961.06	58.21%
5199000	Management and Administration Indirect	2,200.00	1,223.55	121.93	976.45	55.61%
5206000	HR Service Center	1,346.00	1,001.15	91.08	344.85	74.37%
5207000	Procurement Service Center	3,014.00	0.00	0.00	3,014.00	0.00%
5208000	Information Technology Service Center	4,100.00	2,747.74	290.93	1,352.26	67.01%
5451000	Facility Maintenance	1,990.00	1,336.69	136.20	653.31	67.17%
Total 052	CVEDD GIS Department	(41,968.00)	(23,303.49)	(2,333.76)	18,664.51	55.53%
996	EDD Addressing Local					
5205000	Recognition	550.00	0.00	0.00	550.00	0.00%
Total 996	EDD Addressing Local	(550.00)	0.00	0.00	550.00	0.00%
Report Difference		0.00	3,127.65	774.10	3,127.65	100.00%

Concho Valley Economic Development District
Summary Budget Comparison
From 6/1/2026 Through 6/30/2026

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
I08	Grant I08, TXDOT 5310-2025-CVEDD-00056 Urban 25-26					
004	Revenue					
4206000	TXDOT 5310 Urban	460,000.00	460,000.00	103,140.00	0.00	100.00%
4412000	Transportation Toll Credits	92,000.00	91,999.00	20,628.00	(1.00)	99.99%
Total 004	Revenue	552,000.00	551,999.00	123,768.00	(1.00)	100.00%
051	CVEDD TXDOT Transportation					
5291000	Contract Services	460,000.00	460,000.00	0.00	0.00	100.00%
6999000	Transportation Toll Credits	92,000.00	91,999.00	20,628.00	1.00	99.99%
Total 051	CVEDD TXDOT Transportation	(552,000.00)	(551,999.00)	(20,628.00)	1.00	100.00%
Report Difference		0.00	0.00	103,140.00	0.00	0.00%

Concho Valley Economic Development District
Summary Budget Comparison
From 6/1/2026 Through 6/30/2026

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	Current Period Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
I09	Grant I09, TXDOT 5310-2025-CVEDD-00082 Rural 25-26					
004	Revenue					
4205000	TXDOT 5310 Rural	176,748.00	119,140.00	40,737.00	(57,608.00)	67.40%
4412000	Transportation Toll Credits	35,350.00	23,827.00	8,148.00	(11,523.00)	67.40%
Total 004	Revenue	212,098.00	142,967.00	48,885.00	(69,131.00)	67.41%
051	CVEDD TXDOT Transportation					
5291000	Contract Services	176,748.00	119,140.00	0.00	57,608.00	67.40%
6999000	Transportation Toll Credits	35,350.00	23,827.00	8,148.00	11,523.00	67.40%
Total 051	CVEDD TXDOT Transportation	(212,098.00)	(142,967.00)	(8,148.00)	69,131.00	67.41%
Report Difference		0.00	0.00	40,737.00	0.00	0.00%